

January 14, 2019
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:34 p.m. Mr. Keith Mummert called the meeting to order. The following members were present: Mrs. Linda Buffenmyer, Mr. Eric Flickinger, Mr. Ed Groft, Mr. Luke Crabill, Mr. Jeff Kindschuh, Mr. William Huffman and Mrs. Jenene Conrad. Absent was: Mr. Michael Buckley. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Larry Sanders, Ms. Misti Wildasin, Mr. Matt Muller, Dr. Christopher Bowman and Dr. Ken Armacost and solicitor Ms. Maria Kennison.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Buffenmyer made a motion, seconded by Mr. Huffman to accept the minutes of the December 3, 2018 Committee of the Whole meeting, Reorganization Meeting and the Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Groft congratulated the students and other district personnel whose name appear on the monthly congratulations list.

Mrs. Buffenmyer made a motion, seconded by Mr. Groft to file the Treasurer's Report for audit.

1. The Treasurer's report showed:

<u>PNC Checking Account</u>			
Previous Balance	\$396,628.49		
Deposits	0.00		
Disbursements	<u>0.00</u>		
Balance 1/1/19			\$396,628.49
 <u>PA School District Liquid Asset Fund</u>			
Previous Balance	\$2,813,171.78		
Deposits	3,919,460.77		
Withdrawals	<u>3,831,878.22</u>		
Balance 1/1/19			\$2,900,754.33
 <u>PSDLAF Flex CD</u>			
Previous Balance	\$20,700,000.00		
Deposits	0.00		
Withdrawals	<u>0.00</u>		
Balance 1/1/19			\$20,700,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$443.70	
Deposit	.84	
Disbursements	<u>0.00</u>	
Balance 1/1/19		\$444.54

PSDLAF Bond 2017

Previous Balance	\$4,650.07	
Deposit	8.37	
Disbursements	<u>0.00</u>	
Balance 1/1/19		\$4,658.44

PSDLAF Bond 2018

Previous Balance	\$6,759,271.59	
Deposit	32,343.04	
Disbursements	<u>920,141.09</u>	
Balance 1/1/19		\$5,871,473.54

Capital Reserve Fund Section 1431

Previous Balance	\$287,002.85	
Deposit	219.38	
Disbursements	<u>0.00</u>	
Balance 1/1/19		\$287,222.23

PSDLAF Capital Reserves

Previous Balance	\$528,974.45	
Deposits	946.18	
Withdrawals	<u>4,250.00</u>	
Balance 1/1/19		\$525,670.63

Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Groft-aye; Mrs. Conrad-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman-aye and Mr. Mummert-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mrs. Conrad to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10001403 to #10001624. Pay Wires #92803 to #92820. Purchase Card transactions #22327cc to #22489cc. The total amount of General Fund items paid is \$5,138,075.93. Capital Reserve Fund invoices to include Checks #30000111 to #30000114 in the amount of \$81,280.76. Food Service invoices to include Checks #50000219 to #50000251. Total Food Service fund payments are in the amount of \$92,507.87. Construction Bond invoices for Bond 2018 to include Checks #41000120 to #41000129 in the amount of \$586,178.84 were paid.

2. **(Finance)** Recommend acceptance of Resolution #104 certifying that the District will not increase any school district tax for the 2019-2020 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
3. **(Finance)** Recommend acceptance of the annual local audit for the 2017-2018 fiscal year as presented by Kochenour, Earnest, Smyser, & Burg, P.C.
4. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Groft-aye; Mrs. Conrad-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman-aye and Mr. Mummert-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mrs. Buffenmyer to:

1. **(Ways & Means/Curriculum)** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated December 6, 2018.
2. **(Ways & Means/Curriculum)** Recommend approval of three (3) additional Act 80 days to the 2018-2019 school year for faculty at NOE on August 22, 23, and 24, 2018.
3. **(Ways & Means/Curriculum)** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated January 4, 2019.
4. **(Ways & Means/Curriculum)** Recommend accepting the donation of materials valued at approximately \$1,100.00 from Mr. and Mrs. Thomas Witman for the NOHS Crossroads Project.
5. **(Ways & Means/Curriculum)** Recommend authorizing approximately forty (40) FFA students supervised by Rick Jones, to travel to The Pennsylvania Farm Show, in Harrisburg, PA on January 7, 2019 from 7:30 am to 8:00 pm to visit displays and two (2) members will receive jackets and one (1) member will receive a Keystone Degree, at no cost to the District, except the cost of 2 substitutes for the day.
6. **(Ways & Means/Curriculum)** Recommend authorizing approximately twenty to thirty (20-30) FFA students supervised by Rick Jones, to travel to Bermudian Springs High School, in York Springs, PA on February 7, 2019 (snow date: February 11, 2019) from 2:30 pm to 9:00 pm to participate in the Adams/Franklin/York County FFA Career Development Event Competitions, at no cost to the District.
7. **(Ways & Means/Curriculum)** Recommend authorizing approximately nine (9) FFA students supervised by Rick Jones, to travel to The ACES Conference, in Harrisburg, PA on February 9, 2019 from 8:00 am to 2:30 pm on February 10, 2019 to participate in the primary state leadership conference, at no cost to the District.

8. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately five (5) FFA students supervised by Rick Jones, to travel to The SLLC Conference, in Harrisburg, PA on March 17, 2019 from 8:00 am to 2:30 pm on March 19, 2019 to participate in the primary state leadership conference, at no cost to the District, except the cost of 1 substitute for 2 days.
9. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately nine (9) FFA students supervised by Rick Jones, to travel to Gettysburg Area High School, in Gettysburg, PA on March 21, 2019, from 2:30 pm to 9:00 pm to participate in the Adams/Franklin/York County FFA Career Development Event Competitions - Public Speaking, at no cost to the District.
10. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately ten (10) FFA students supervised by Rick Jones, to travel to Dover, PA on April 15, 2019, from 2:30 pm to 9:00 pm to participate in the Adams/Franklin/York County FFA Career Development Event Competitions - Horse Evaluation, at no cost to the District.
11. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately six-eight (6-8) FFA students supervised by Rick Jones, to travel to Pennsylvania State University, in State College, PA on June 11, 2019 from 8:00 am to 4:00 pm on June 13, 2019 to participate in FFA State Days, with all necessary expenses to be paid or reimbursed by the District not to exceed \$300.
12. ***(Ways & Means/Curriculum)*** Recommend authorizing Bobbi Bican to attend the Central Transportation Directors Regional Chapter Meeting, sponsored by PASBO, on January 15, 2019 at 10:30 am in Harrisburg, PA, at no cost to the District except travel.
13. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated January 7, 2019.
14. ***(Ways & Means/Curriculum)*** Recommend approval of the 2019-2020 Tentative Academic School Calendar.

Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Groft-aye; Mrs. Conrad-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman-aye and Mr. Mummert-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. ***(Personnel)*** Recommend acceptance of the resignation for the purpose of retirement of Donna Renault, teacher at New Oxford Elementary School, effective the last day of the 2018-2019 school year.
2. ***(Personnel)*** Recommend acceptance of the resignation for the purpose of retirement of Marcy Whitcomb, teacher at Conewago Township Elementary School, effective the last day of the 2018-2019 school year.

3. **(Personnel)** Recommend acceptance of the resignation of Ashley Norton, LTS at New Oxford High School, effective January 21, 2019.
4. **(Personnel)** Recommend acceptance of the resignation of Dan Wilmot, boys asst. lacrosse coach, effective, December 21, 2018.
5. **(Personnel)** Recommend amending the new position of Gifted Instruction from grades 4 through 8 to grades 5 through 8.
6. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Ashley McDaniel, such leave to begin on approximately March 22, 2019 and extend until the end of the 2018-2019 school year, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
7. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Courtney Fortuna, such leave to begin on approximately April 1, 2019 and extend until approximately November 25, 2019, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
8. **(Personnel)** Recommend approval of intermittent unpaid leave of absence for Jennifer Yingling, such intermittent leave to begin on December 12, 2018 and continue as needed, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
9. **(Personnel)** Recommend approval of the following volunteers to receive a stipend for their extracurricular assignments for 2018-2019 school year only, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Chris Arnold	Head Percussion Inst. (winter/spring)	\$1,560.60
Tom Meyer	Percussion Inst. (winter/spring)	\$1,500.00
Jason Glass	Percussion Inst. (winter/spring)	\$1,000.00
Karen Rohrbaugh	Head Color guard Inst. (winter/spring)	\$1,560.60
Chelsea Brown	Asst. Color guard Inst. (winter/spring)	\$1,040.40
Kimberly Connolly	Asst. Color guard Inst. (winter/spring)	\$1,040.40
Mike Chase	Pit Band Member 18-19 Musical	\$ 400.00

*amend Brian Campbell 18-19 Musical - Stage Crew Chief - \$300 to Brandon Campbell.

10. **(Personnel)** Recommend employment of Andrew O'Brien as a technology specialist, (Category 1) at the wage established in Addendum A*(Range 6a), effective January 22, 2019, pending having met all required Federal, State, and local hiring regulations.

11. **(Personnel)** Recommend employment of Andrew Phillips as a long-term substitute employee as the Spanish teacher at New Oxford High School, at a salary equal to Columnn Instructional 1, Step 1 of the applicable negotiated agreement, effective the first day of the second semester in January, 2019 and ending the last day of the 2018-2019 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
12. **(Personnel)** Recommend approval of Brandan Wonder as a student custodian, retroactive to December 18, 2018, at the established rate, pending appropriate approvals as needed.
13. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2018-2019 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA trainings and certifications.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Mark Kelley	Boys Lacrosse Asst. Coach - 50%	\$1,315.00

14. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2018-2019 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Leslie Bonol Mandi Ruberg

15. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Dicken, Jessica L. Hansen, Christina L. Klunk, Nikkole M.
Pensinger, Laura A. Shearer, Jennifer L. Wolf, Rebekah D.

16. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Janice Neely, teacher at New Oxford High School, effective the last day of the 2018-2019 school year.

17. **(Personnel)** Recommend employment of Alisha McSherry as a substitute 2nd shift custodian , at New Oxford Elementary School, at the wage established in Addendum A*(Range 2g), pending having met all required Federal, State, and local hiring regulations.

18. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2018-2019 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Elizabeth Malda

19. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Tyson, Madison K.

20. **(Personnel)** Recommend approval for the transfer of Jeff Murren from Head of Maintenance to Head of Maintenance and Grounds, retroactive from January 2, 2019.

Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Groft-aye; Mrs. Conrad-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman-aye and Mr. Mummert-aye. Motion was carried.

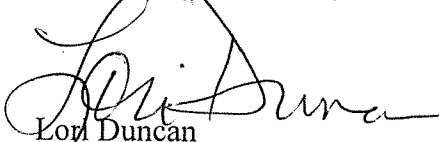
Mr. Crabill made a motion, seconded by Mr. Kindschuh to:

1. **(Property & Supplies/ Use of Facilities)** Recommend authorizing New Oxford Junior Baseball, with Kevin Strawsburg as representative, to use the New Oxford Middle School gymnasium on February 2, 2019 from 9:00 am to 12:00 pm and February 10, 2019 from 5:00 pm to 8:00 pm for the purpose of baseball tryouts, with charges outlined in Board Policy #707, with the provision of proof of insurance as per Board Policy, and for any services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Groft-aye; Mrs. Conrad-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman-aye and Mr. Mummert-aye. Motion was carried.

By common consent and action, Mr. Mummert adjourned the meeting at 8:27 p.m.

Respectfully submitted,


Lori Duncan
Secretary