

April 8, 2019
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:34 p.m. Mr. Ed Groft called the meeting to order. The following members were present: Mrs. Linda Buffenmyer, Mr. Eric Flickinger, Mr. Luke Crabill, Mr. Jeff Kindschuh, Mr. William Huffman and Mr. Michael Buckley. Absent were: Mr. Keith Mummert and Mrs. Jenene Conrad. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Larry Sanders, Ms. Misti Wildasin, Mr. Matt Muller, Dr. Christopher Bowman, Dr. Ken Armacost and solicitor Ms. Maria Kennison and Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Buffenmyer made a motion, seconded by Mr. Crabill to accept the minutes of the March 4, 2019 Committee of the Whole meeting and the March 11, 2019 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose name appear on the monthly congratulations list.

Mrs. Buffenmyer made a motion, seconded by Mr. Huffman to file the Treasurer's Report for audit.

1. The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$1,993,988.53	
Deposits	3,124,338.67	
Withdrawals	<u>3,887,298.26</u>	
Balance 4/1/19		\$1,231,028.94

PSDLAF Flex CD

Previous Balance	\$14,700,000.00	
Deposits	0.00	
Withdrawals	<u>0.00</u>	
Balance 4/1/19		\$14,700,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$446.22	
Deposit	.89	
Withdrawals	<u>0.00</u>	
Balance 4/1/19		\$447.11

PSDLAF Bond 2017

Previous Balance	\$4,675.29	
Deposit	8.86	
Withdrawals	<u>0.00</u>	
Balance 4/1/19		\$4,684.15

PSDLAF Bond 2018

Previous Balance	\$4,932,375.06	
Deposit	8,697.69	
Withdrawals	<u>715,828.76</u>	
Balance 4/1/19		\$4,225,243.99

Capital Reserve Fund Section 1431

Previous Balance	\$157.12	
Deposit	0.00	
Withdrawals	<u>157.12</u>	
Balance 4/1/19		\$0.00

PSDLAF Capital Reserves

Previous Balance	\$704,237.84	
Deposits	1,483.86	
Withdrawals	<u>15,509.92</u>	
Balance 4/1/19		\$690,211.78

Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman and Mr. Groft-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mr. Crabill to:

Recommend paying the General Fund invoices as listed to included Checks #10001879 to #10002077. Pay Wires #92852 to #92862. Purchase Card transactions #22560cc to #22616cc. The total amount of General Funds items paid is \$4,155,465.83. Capital Reserve Fund invoices to include Check #30000131 in the amount of \$15,509.92. Food Service invoices to include Checks #50000280 to #50000298. Total Food Services fund payments are the in the amount of \$129,938.30 and Construction Bond invoices for Bond 2018 to include Checks #41000143 to #41000154 in the amount of \$1,303,602.22 were paid. Void Check #41000135.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend the exoneration of school taxes for Bud Avenue (Parcel 26B) for purposes of the street dedication of which the Borough of New Oxford is now the owner.
4. **(Finance)** Recommend that the Board of School Directors of the Conewago Valley School District (the "School District") does hereby authorize the Administration to work with PFM Financial Advisors, LLC as Financial Advisor and Stock & Leader as Bond

Counsel and Solicitor to proceed with the issuance of \$5 million of new money bonds for its capital improvement program.

5. **(Finance)** Recommend that the Board discuss and take action on a request to approve Resolution #105 supporting Senate Bill 34 and House Bill 526 for School Districts providing their own Cyber Learning Programs. (available at meeting)

Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Buffenmyer to:

1. **(Ways & Means/Curriculum)** Recommend authorizing Janet Trimmer to attend the AEDY Regional Training, sponsored by PDE, on April 9, 2019 in Harrisburg, PA, with all necessary expenses to be paid or reimbursed by the District, not to exceed \$60.
2. **(Ways & Means/Curriculum)** Recommend authorizing Lynne Miller to attend the Foundations of Reading: Advanced Phonemic Awareness - Beyond Blending and Segmenting, sponsored by PaTTAN, on April 30, 2019 from 9:00am to 3:00pm in Harrisburg, PA, at no cost to the District.
3. **(Ways & Means/Curriculum)** Recommend authorizing Marcy Rickrode to attend the PBIS Implementers Forum Annual Conference, sponsored by PaTTAN, on May 14 - 15, 2019 from 9:00 am - 7:00 pm in Hershey, PA, with all necessary expenses to be paid or reimbursed by the District, not to exceed \$130.
4. **(Ways & Means/Curriculum)** Recommend approval of Turf, Track, and Court, LLC's, recommendation to award the Stadium Improvements Project to WG Land Company, LLC, based upon their base bid of \$545,000 plus Alternate No. 1 (A-Turf) of \$426,000 and Alternate No. 6 (Regupol Pad) of \$128,000, also accepting the unit price of \$85.00/sq.yd. for asphalt repair. Total project cost \$1,099,000.00.
5. **(Ways & Means/Curriculum)** Recommend authorizing one (1) high school music student supervised by Tim Rohrbaugh, to travel to Pittsburgh, PA, from April 3 - 6, 2019, to participate in the PMEA All-State Festival Wind Ensemble, with all necessary expenses to be paid or reimbursed by the District.
6. **(Ways & Means/Curriculum)** Recommend update of Board Policy #807 - Food Services.

Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. **(Personnel)** Recommend acceptance of the resignation for purposes of retirement of Beverly Ford, Life Skills Support Teacher at Conewago Township Elementary School, effective June 3, 2019.
2. **(Personnel)** Recommend acceptance of the resignation for purposes of retirement of Deborah Zurenda, Biology Teacher at New Oxford High School, effective the last day of the 2018-2019 school year.
3. **(Personnel)** Recommend acceptance of the resignation of Amanda Wagner, Assistant Cheer Coach, effective March 14, 2019.
4. **(Personnel)** Recommend acceptance of the resignation of Krysten Dema, Assistant Field Hockey Coach, effective March 28, 2019.
5. **(Personnel)** Recommend approval of the transfer of Nate Edwards, Computer Aide at New Oxford Elementary and Conewago Township Elementary Schools to Extended Day Substitute ISS Teacher at New Oxford High School, effective April 2, 2019 for the remainder of the 2018-2019 school year.
6. **(Personnel)** Recommend approval of the transfer of LisaJo Smith, Library Aide at New Oxford Elementary School to Computer Aide at New Oxford Elementary and Conewago Township Elementary Schools, retroactive from March 25, 2019.
7. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Sara Smith, such leave to begin on April 2, 2019 and extend until May 14, 2019, provided the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
8. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Lauren Muelheisen, such leave to begin from approximately August 20, 2019 through October 28, 2019, provided the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
9. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Shannon Webb, such leave to begin from approximately August 20, 2019 through October 28, 2019, provided the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
10. **(Personnel)** Recommend employment of Lauren Miller as the Library Aide (Category 3A) at New Oxford Elementary School, at the wage established in Addendum A*(Range 3b), pending having met all required Federal, State, and local hiring regulations, retroactive from March 20, 2019.
11. **(Personnel)** Recommend employment of Amy Noel as an Instructional Aide (Category 3A) at New Oxford Elementary School, at the wage established in Addendum A*(Range

3b), pending having met all required Federal, State, and local hiring regulations, retroactive from March 15, 2019 through the remainder of the 2018-2019 school year.

12. **(Personnel)** Recommend employment of Rosalinda Lopez as an ELL Instructional Aide (Category 3A) at New Oxford Middle and High Schools, at the wage established in Addendum A*(Range 3b), pending having met all required Federal, State, and local hiring regulations, retroactive from March 28, 2019.
13. **(Personnel)** Recommend employment of Neil Murren as a 2019 summer student maintenance custodian effective May 13, 2019, pending appropriate approvals as needed.
14. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2018-2019 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Holly Bream(retro 3/22/19) Emily Green(retro 3/26/19) Emily Ilyes (retro 3/13/19)
Devon Waggoner

15. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2018-2019 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Kent Hoffmaster (custodial)

16. **(Personnel)** Recommend approval of the following volunteers to receive a stipend for their extracurricular assignments for the 2019-2020 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA trainings and certifications.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
David Shaffer	Girls Soccer Head Coach	\$4,095.00

17. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Abanto, Jannie A.	Bowman, Jennifer G.	Clark, Sarah A.
Costello, Christopher R.	Feehley, Sandra M.	Fuhrman, Elizabeth M.
Harrier, Wesley R.	Madrigal, Yesenia E.	Perez-Angeles, Faustina
Schmidt, Justin M.	Sharrer, Matthew M.	Shearer, Jonathan L.
Stanton, Karen S.	Stevens, Ryan E.	

18. **(Personnel)** Recommend acceptance of the resignation of Martha Schriver, Instructional Aide at Conewago Township Elementary, effective April 3, 2019.
19. **(Personnel)** Recommend employment of Dawn Smith as an Instructional Aide (Category 3A) at Conewago Valley Intermediate School, at the wage established in Addendum

A*(Range 3b), pending having met all required Federal, State, and local hiring regulations, retroactive from April 8, 2019.

20. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2018-2019 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Tammy Myers (cafe)

21. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Bailey, Melissa A.

Hagerman, Erica

Lawrence, Billi Jo

Rohrbaugh, Karen S.

Beller, Kevin M.

Hagerman, Timothy J.

Miller, Natasha L.

Shupe, Mark D.

Beller, Mary Jo

Kidwell, Courtney M.

Nace, Wanda S.

Warner, Jason M.

Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mrs. Buckley to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval of the New Oxford Twins Baseball Club, with Scott Meckley as representative, to use the New Oxford High School Baseball/Field Hockey Field on an occasional weeknight and weekends and beginning April 13, 2019 through August 17, 2019, from 1:00 pm 3:00 pm for baseball practices and games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. **(Property & Supplies/ Use of Facilities)** Recommend approval of the Future Stars Tournaments, LLC, with Gavin Osteen as representative, to use the New Oxford High School Baseball/Field Hockey Field, Softball Field, and the Rear Parking Lot on June 8, 2019 from 9:00 am to 3:30 pm and on June 9, 2019, from 12:00 pm 3:30 pm for a baseball tournament, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. **(Property & Supplies/ Use of Facilities)** Recommend approval of the First Lutheran Evangelical Church, with Linda Buffenmyer as representative, to use the District Auditorium on June 19, 2019 from 6:30 pm to 9:30 pm for a Family Movie Night, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. **(Property & Supplies/ Use of Facilities)** Recommend approval of the following change

order for the New Oxford High School building project from Lobar, Inc.:

CHANGE

<u>ORDER#</u>	<u>AMOUNT</u>	<u>CHANGE</u>
00020	\$13,123.19	COR#9 Install New Double Doors

5. *(Property & Supplies/ Use of Facilities)* Recommend approval of the following change order for the New Oxford High School building project from Lobar, Inc.:

CHANGE

<u>ORDER#</u>	<u>AMOUNT</u>	<u>CHANGE</u>
00021	\$585.89	COR#10 Electric Strike

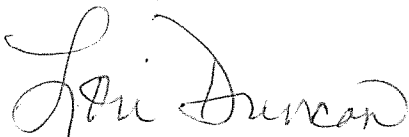
Roll call vote: Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Kindschuh-aye; Mr. Crabill-aye; Mr. Huffman and Mr. Groft-aye. Motion was carried.

Ms. Elizabeth Farnham and Ms. Laura Wukovitz, residents provided public comment on Tender Care and Sex Education in the District.

Ms. Jennifer Shearer and Ms. Tara Bolton, residents provided public comment on Autistic Support Classes in the District.

By common consent and action, Mr. Groft adjourned the meeting at 8:35 p.m.

Respectfully submitted,



Lori Duncan
Secretary