

October 9, 2017
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:30 p.m. Mr. Keith Mummert called the meeting to order. The following members were present: Mrs. Linda Buffenmyer, Mr. William Huffman, Mr. Luke Crabill, Mr. Eric Flickinger, Mr. Ed Groft, Mr. Michael Buckley, Mr. Scott Becker and Mrs. Jenene Conrad. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Christopher Bowman, Dr. Ken Armacost, Dr. Larry Sanders, Mr. Kevin Thomas and Ms. Misti Wildasin and Solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Huffman made a motion, seconded by Mrs. Conrad to accept the minutes of the September 11, 2017 Committee of the Whole meeting and the September 18, 2017 Regular meeting of the Board of Directors. By voice vote the motion was carried.

Mr. Groft congratulated the students and other district personnel whose name appear on the monthly congratulations list.

Mrs. Buffenmyer made a motion, seconded by Mrs. Conrad to file the Treasurer's Report for audit and finance items.

1. The Treasurer's report showed:

PNC Checking Account

Previous Balance	\$ 7,793,858.68	
Deposits	13,616,039.18	
Disbursements	<u>3,097,888.94</u>	
Balance 10/1/17		\$18,312,008.92

PA School District Liquid Asset Fund

Previous Balance	\$ 670,464.38	
Deposits	2,114.81	
Withdrawals	<u>51,723.19</u>	
Balance 10/1/17		\$620,856.00

PSDLAF Flex CD

Previous Balance	\$2,000,000.00	
Deposits	0.00	
Withdrawals	<u>0.00</u>	
Balance 10/1/17		\$2,000,000.00

PA Local Government Investment Trust

Previous Balance	\$2,676,435.43	
Deposits	1,399,414.50	
Withdrawals	<u>22.00</u>	
Balance 10/1/17		\$4,075,827.93

Capital Projects PLGIT 66-18

Previous Balance	\$15,536.03	
Deposit	11.46	
Disbursements	<u>5,820.06</u>	
Balance 10/1/17		\$9,727.43

Capital Reserve Fund Section 1431

Previous Balance	\$81,133.97	
Deposit	14.20	
Disbursements	<u>20,129.00</u>	
Balance 10/1/17		\$61,019.17

PLGIT Capital Reserve Fund Section 1431

Previous Balance	\$914,586.15	
Deposits	579.30	
Withdrawals	<u>0.00</u>	
Balance 10/1/17		\$915,165.45

Roll call vote: Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Crabill-aye; Mr. Becker-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mr. Crabill to:

Recommended paying the General Fund invoices as listed to include Checks #24125 to #24268. Pay Wires #92567 to #92573. No Purchase Card payments. Total General Fund payments are in the amount of \$2,209,707.95, Capital Reserve Fund Check #419 in the amount of \$31,495. Food Service invoices to include Checks #2741 to #2755. Total Food Services Fund payments are in the amount of \$41,222.95 and Construction Bond Check #215 in the amount of \$100.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend that the Board of School Directors of the Conewago Valley School District (the "School District") does hereby authorize the Administration to work with PFM Financial Advisors, LLC as Financial Advisor and Stock & Leader as Bond Counsel & Solicitor to proceed with the issuance of \$10 million of new money bonds for its capital improvement program.

Roll call vote: Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Crabill-aye; Mr. Becker-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mrs. Buffenmyer to:

1. ***(Ways & Means/Curriculum)*** Recommend adoption of the updated Board Policies (Section 000 - Local Board Procedures) (#000 - #011 inclusive).
2. ***(Ways & Means/Curriculum)*** Recommend accepting the donation of felt lettering for soccer and lacrosse scoreboard by Mr. Ronnie Goodman and Felch's Window Tinting, LLC.
3. ***(Ways & Means/Curriculum)*** Recommend authorizing Dr. Chris Rudisill, Dr. Karen Sipe, Mr. Kevin Thomas, Dr. Chris Bowman, Miss Amanda Bamberger, Mrs. Emily Kress, Mrs. Deb Zurenda, Mr. Anthony Angelini, Mrs. Kara Olewiler, and Mrs. Joy Weikert to attend the Open Education Resource sponsored by Lincoln Intermediate Unit #12 on October 17, 2017, and January 30, 2018 from 9:00am to 3:00 pm in New Oxford, PA with all necessary expenses to be paid or reimbursed by the District not to exceed \$3,300, including substitute pay.
4. ***(Ways & Means/Curriculum)*** Recommend authorizing Ashley Greenholt to attend the Food Service Director Meetings sponsored by South Central Association of Food Service Directors on four dates throughout the school year, at 8:30am at various locations to be determined, at no cost to the District except travel reimbursement.
5. ***(Ways & Means/Curriculum)*** Recommend authorizing Alexandra Heller to attend the Fall Counselor Meeting sponsored by Tech Prep on October 13, 2017, from 8:00am to 10am in Gettysburg, PA, at no cost to the District.
6. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately fifteen (15) students, accompanied by Meghan Latshaw to travel to Hiram G. Andrews College on October 12, 2017 from 7:30 am to 6:00 pm, to tour the college which is designed for students with disabilities and learning about their college programs and degrees in Johnstown, PA, at no cost to the District.
7. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately one hundred fifty (150) senior students, accompanied by Layla Britton to travel to the Washington Zoo and the Washington Mall on May 22, 2018 from 7:30 am to 6:00 pm, for the Class of 2018 Senior Trip, in Washington, D.C., at no cost to the District.
8. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately twenty(20) students in the Ski Club, accompanied by Anthony Angelini to travel to Ski Liberty or Ski roundtop on Wednesdays beginning January 3, 2018 through approximately March 14, 2018 from 3:00 am to 9:30 pm, for the opportunity to ski, at no cost to the District.

9. **(Ways & Means/Curriculum)** Recommend authorizing approximately forty-eight (48) high school students, accompanied by Maria Lorenz and Mark Rodrigo to travel to Shippensburg University on October 20, 2017 from 8:45 am to 2:00 pm (not including travel), for the opportunity to learn about college life and possibly receive an instant admissions decision, at no cost to the District.
10. **(Ways & Means/Curriculum)** Recommend authorizing Beverly Ford to attend the Intensive Skill Training in Applied Behavior Analysis for Teams Supporting Students with Autism sponsored by PATTAN on November 1-3, 2017, from 8:30am to 4:30 pm in Harrisburg, PA, at no cost to the District, except one substitute for 3 days.

Roll call vote: Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Crabill-aye; Mr. Becker-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mrs. Conrad made a motion, seconded by Mr. Huffman to:

1. **(Personnel)** Recommend acceptance of the resignation of Caitlynne Edwards, assistant cheerleading coach, effective September 25, 2017.
2. **(Personnel)** Recommend acceptance of the resignation of Bryan Rehm, 9-12 science curriculum leader, effective September 29, 2017.
3. **(Personnel)** Recommend approval of the following extracurricular assignments for 2017-2018, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>ASSIGNMENT(S)</u>	<u>STIPEND</u>
Katherine Appleby	Co-Advisor Class of 2020*	\$552.50
Sean Bair	Chess Club Coach	\$1,555.50
Sean Bair	Boys Basketball Head Coach	\$5,630.40
Brandon Horick	Boys Basketball Asst. Coach	\$4,286.04
Brandon Horick	Baseball Asst. Coach	\$3,846.42
Nathan Edwards	Boys Basketball Asst. Coach	\$3,326.22
Cathleen Bauerline	Girls Basketball Asst. Coach	\$3,975.96
Ronald Floess	Wrestling Asst. Coach	\$3,499.62
Shaun Wagner	Wrestling Asst. Coach	\$3,674.04
Tasha Christie	Swimming Head Coach	\$4,023.90

*amend Amanda Bamberger from Advisor Class of 2020 to Co-Advisor Class of 2020
adjust stipend from \$1,105 to \$552.50.

4. **(Personnel)** Recommend amending employment of Stephanie Myers from a day-to-day substitute to a Long-Term Substitute Employee (vice: Anne Wade) at New Oxford Middle School, at a salary equal to Column Instructional 1, Step 1 of the applicable negotiated agreement, retroactive to September 18, 2017 and ending the last day of the 2017-2018

school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

5. **(Personnel)** Recommend employment of Nancy Cimino as a Temporary Professional Employee - Media Specialist at Conewago Township and New Oxford Elementary Schools, at a salary equal to Column Masters 1, Step 1 of the applicable negotiated agreement, retroactive to September 25, 2017, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

6. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2017-2018 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring Regulations.

Kristen Rickrode
Rania Tanious

Joseph Kuhns

Lindsey Nicholson

7. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Avery, Courtney O.
Boteler, Monica
Swanecamp, Nicole L.

Biggus, Nicole L.
Learn, Kristen D.
Williams, Megan E.

Bolton, Tara R.
Miller, Amber D.
Zimmerman, Elizabeth E.

8. **(Personnel)** Recommend acceptance of the resignation of Laura Adornato Smith, teacher at Conewago Valley Intermediate School, effective at the end of the day on October 18, 2017.

9. **(Personnel)** Recommend employment of Barry Unger as a 12-month 2nd shift custodian at New Oxford Elementary School (Category 1), at the wage established in Addendum A* (Range 2d), effective October 10, 2017, pending having met all required Federal, State, and local hiring regulations.

10. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2017-2018 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring Regulations.

Debra Ecker

Phillip Plank

Angela Smith (nurse)

Luke Stoltzfoos

11. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Collado, Locan E.
Miles, Diane L.
Shifflett, Kelly M.

Lopez, Brenda
Miley, Cheyenne M.
Starling, Kelly M.

McMyne, Katie K.
Seletzky, Laurie A.
Trimmer, Jason A.

Wilson, Nicole L.

Roll call vote: Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Crabill-aye; Mr. Becker-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mr. Groft made a motion, seconded by Mrs. Buffenmyer to:

1. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing Mason Dixon YFC/Campus Life with Perry Motter as representative, to use a New Oxford Middle School classroom (cafeteria 11/2/17 only) on Thursdays from October 12, 2017 through May 24, 2018, from 2:30 pm to 4:30 pm, for the purpose of club meetings (games, discussion, snacks, (burger bash on 11/2/17)), with charges outlined in Board Policy #707, with the provision of proof of insurance as per Board Policy and for any services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing CVIS Mini-THON with Jamie McMaster as representative, to use the Conewago Valley Intermediate School cafeteria on Friday, February 2, 2018, from 5:00 pm to 8:00 pm, for the purpose of CVIS Mini-THON Spaghetti Dinner Fundraiser, with charges outlined in Board Policy #707, and for any services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing CVIS Mini-THON with Jamie McMaster as representative, to use the Conewago Valley Intermediate School gymnasium, auxiliary gymnasium and cafeteria on Friday, March 16, 2018, from 4:00 pm to 11:30 pm, for the purpose of CVIS Mini-THON Fundraiser, with charges outlined in Board Policy #707, and for any services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing New Oxford High School Alumni Banquet Committee with Lee Hoffheins as representative, to use the New Oxford High School cafeteria and kitchen on Saturday, May 12, 2018, from 5:30 pm to 9:00 pm, for the purpose of NOHS Alumni Banquet, with charges outlined in Board Policy #707, with the provision of proof of insurance as per Board Policy and for any services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Crabill-aye; Mr. Becker-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

By common consent and action, Mr. Mummert adjourned the meeting at 8:05 p.m.

Respectfully submitted,


Lori Duncan, Secretary