

February 12, 2018
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:30 p.m. Mr. Keith Mummert called the meeting to order. The following members were present: Mrs. Linda Buffenmyer, Mr. William Huffman, Mr. Luke Crabill, Mr. Ed Groft, Mr. Eric Flickinger, Mr. Jeff Kindschuh, Mr. Michael Buckley and Mrs. Jenene Conrad. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Christopher Bowman, Dr. Ken Armacost, Dr. Larry Sanders, Ms. Misti Wildasin and Mr. Kevin Thomas and Solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Huffman made a motion, seconded by Mrs. Conrad to accept the minutes of the January 8, 2018 Committee of the Whole meeting and the January 15, 2018 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Groft congratulated the students and other district personnel whose name appear on the monthly congratulations list.

Mrs. Buffenmyer made a motion, seconded by Mr. Huffman to file the Treasurer's Report for audit and finance items.

1. The Treasurer's report showed:

PNC Checking Account

Previous Balance	\$10,222,798.50	
Deposits	984,494.44	
Disbursements	<u>6,149,370.06</u>	
Balance 2/1/18		\$5,057,922.88

PA School District Liquid Asset Fund

Previous Balance	\$529,936.77	
Deposits	2,585.03	
Withdrawals	<u>19,002.70</u>	
Balance 2/1/18		\$513,519.10

PSDLAF Flex CD

Previous Balance	\$2,000,000.00	
Deposits	0.00	
Withdrawals	<u>0.00</u>	
Balance 2/1/18		\$2,000,000.00

PA Local Government Investment Trust

Previous Balance	\$9,137,034.37	
Deposits	739,000.81	
Withdrawals	<u>0.00</u>	
Balance 2/1/18		\$9,876,035.18

Capital Projects PLGIT 66-18

Previous Balance	\$9,652.32	
Deposit	4.99	
Disbursements	<u>5,392.50</u>	
Balance 2/1/18		\$4,264.81

PSDLAF Bond 2017

Previous Balance	\$9,811,454.50	
Deposit	3,260.96	
Disbursements	<u>0.00</u>	
Balance 2/1/18		\$9,814,715.46

Capital Reserve Fund Section 1431

Previous Balance	\$ 6,056.18	
Deposit	300,063.45	
Disbursements	<u>20,747.36</u>	
Balance 2/1/18		\$285,372.27

PLGIT Capital Reserve Fund Section 1431

Previous Balance	\$917,217.44	
Deposits	898.29	
Withdrawals	<u>0.00</u>	
Balance 2/1/18		\$918,115.73

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye; and Mr. Mummert-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mr. Groft to: Recommend paying the General Fund invoices as listed to include Checks #24868 to #25004. Pay Wires #92625 to #92643. Purchase Card payments to include #21599cc to #21641cc. Total General Fund payments are in the amount of \$5,291,057.79. No Capital Reserve Fund invoices were paid. Food Service invoices to include Checks #2826 to #2848. Total Food Service Fund payments are in the amount of \$72,574.73 and No Construction Bond invoices were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye; and Mr. Mummert-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Buffenmyer to:

1. ***(Ways & Means/Curriculum)*** Recommend approval of the 2018-2019 Tentative Academic School Calendar.
 2. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated January 24, 2018.
 3. ***(Ways & Means/Curriculum)*** Recommend authorizing Russell Greenholt to attend the Education in the Digital Age Conference, sponsored by AASA, from February 15 - 17, 2018 in Nashville, TN, with all necessary expenses to be paid or reimbursed by the District, not to exceed \$1,984.00.
 4. ***(Ways & Means/Curriculum)*** Recommend authorizing Christopher Rudisill to attend the Federal Programs Coordinator Training, sponsored by Capital Area Intermediate Unit #15, on February 23, 2018 from 8:30 am - 4:00 pm at the Capital Area Intermediate Unit #15 in Summerdale, PA, at no cost to the District.
 5. ***(Ways & Means/Curriculum)*** Recommend authorizing Emily Kress to attend the Susquehanna ED Tech Team Summit, sponsored by ED Tech Team, on March 10-11, 2018 at Dallastown Intermediate School, with all necessary expenses to be paid by high school funds.
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6. ***(Ways & Means/Curriculum)*** Recommend authorizing Janet Trimmer to attend the PA Fellowship Program Graduates training, sponsored by PDE, on March 13, 2018 from 9:00 am to 4:30 pm at PaTTAN in Harrisburg, with all necessary expenses to be paid or reimbursed by the District, not to exceed \$58.00.
 7. ***(Ways & Means/Curriculum)*** Recommend authorizing Angela McKown to attend the PA LETRS Mod 1, 2nd Ed.: The Challenge of Learning to Read training, sponsored by PaTTAN, on March 14, 2018 from 8:30 am to 4:00 pm at PaTTAN in Harrisburg, with all necessary expenses to be paid or reimbursed by the District, not to exceed \$41.00.
 8. ***(Ways & Means/Curriculum)*** Recommend authorizing Andrea Wilke to attend the PA LETRS Mod 1, 2nd Ed.: The Challenge of Learning to Read training, sponsored by PaTTAN, on March 14, 2018 from 8:30 am to 4:00 pm at PaTTAN in Harrisburg, with all necessary expenses to be paid or reimbursed by the District, not to exceed \$41.00.
 9. ***(Ways & Means/Curriculum)*** Recommend authorizing Marcy Rickrode to attend the PA LETRS Mod 1, 2nd Ed.: Getting Up to Speed: Developing Fluency training, sponsored by PaTTAN, on April 25, 2018 from 8:15 am to 4:00 pm at PaTTAN in Harrisburg, at no cost to the District.

10. *(Ways & Means/Curriculum)* Recommend authorizing Marcy Rickrode to attend the PA LETRS Mod 5, 2nd Ed.: The Challenge of Learning to Read training, sponsored by PaTTAN, on March 14, 2018 from 8:30 am to 4:00 pm at PaTTAN in Harrisburg, at no cost to the District.
11. *(Ways & Means/Curriculum)* Recommend authorizing approximately six to eight (6-8) high school members of the baseball team, supervised by Scott Anderson to travel to Elite Fitness from 3:00 pm - 4:00 pm, on set dates from February 6 through March 1, 2018, for pre season training, at no cost to the District.
12. *(Ways & Means/Curriculum)* Recommend authorizing approximately fourteen to twenty-five (14-25) high school members of the tennis team, supervised by Travis Martin to travel to Wisehaven Tennis Center in York, PA, on Sunday's from February 11 through March 4, 2018, for off season workouts, at no cost to the District.
13. *(Ways & Means/Curriculum)* Recommend authorizing approximately four to nine (4-9) high school students, supervised by Brian Hunt to travel to LSC Communications in Lancaster, PA, on February 22, 2018, from 4:00 pm to 8:00 pm, to tour an industrial printing facility, at no cost to the District.
14. *(Ways & Means/Curriculum)* Recommend authorizing approximately twelve (12) high school students, supervised by Maria Lorenz to travel to Franklin and Marshall College in Lancaster, PA, on February 23, 2018, from 8:00 am to 4:45 pm, to tour the campus and learn aspects of college admissions process, at no cost to the District.
15. *(Ways & Means/Curriculum)* Recommend authorizing three (3) high school members of the Athletic Training Club, supervised by Cassidy Mohar to travel to Heritage Hills in York, PA, on March 2, 2018, from 9:20 am to 4:00 pm, to attend the Games Changers Sports Medicine conference, at no cost to the District.
16. *(Ways & Means/Curriculum)* Recommend authorizing approximately sixteen to eighteen (16-18) high school members of the varsity baseball team, supervised by Scott Anderson, Brandon Horick, and Joel Brosius to travel to Harrisonburg, VA, on March 16 and March 17, 2018, to participate in a baseball scrimmage and attend a JMU baseball game, at no cost to the District, except for the cost of two (2) substitutes for one (1) day.
17. *(Ways & Means/Curriculum)* Recommend authorizing Brandon Horick to attend the Driver Education Workshop, sponsored by State Farm Insurance, on one day between February 18 and February 23, 2018 from 7:30 am to 3:00 pm at York County Government Annex Building in York, at no cost to the District, except a substitute for one (1) day.
18. *(Ways & Means/Curriculum)* Recommend approval of the revised Board Policies #237 (old #229 - Electronic Devices) and #821 (old # 115 - Acceptable use of Computers, Networks, and the Internet).
19. *(Ways & Means/Curriculum)* Recommend approval of the General Operating Budget for

the Lincoln Intermediate Unit #12 for the 2018-2019 school year.

20. **(Ways & Means/Curriculum)** Recommend approval of the motion for the Board president and Board secretary to execute the Deed between the Borough of Abbottstown and Conewago Valley School District.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye; and Mr. Mummert-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. **(Personnel)** Recommend acceptance of the resignation of Kristen Cortez, part time PCA at the high school, effective January 19, 2018.
2. **(Personnel)** Recommend acceptance of rescinding the contract for Michael Boursiquot - Marching Band (winter/spring) Percussion Instructor.
3. **(Personnel)** Recommend employment of Kristen Thomas as an ELL instructional aide at Conewago Township Elementary School (Category 3A), at the wage established in Addendum A* (Range 3b), retroactive from January 31, 2018, pending having met all required Federal, State, and local hiring regulations.
4. **(Personnel)** Recommend employment of Brandi Cole as an instructional aide at Conewago Township Elementary School (Category 3A), at the wage established in Addendum A* (Range 3b), pending having met all required Federal, State, and local hiring regulations.
5. **(Personnel)** Recommend approval of the following volunteers to receive a stipend for the 2017-2018 Spring Musical, pending having met all required Federal, State, and local hiring regulations.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Brian Campbell	Set Design & Construction	\$ 20/hour

6. **(Personnel)** Recommend approval of the following extracurricular assignments for 2017-2018 school year, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>ASSIGNMENT(S)</u>	<u>STIPEND</u>
Rachel Booth	Head Boys Varsity Volleyball Coach	\$4,445.16
Lindy Colm	Volleyball Asst. Coach - Girls (MS)	\$2,682.60
Jason Warner	Head Girls Varsity Track Coach	\$5,305.02
Tanisha Johnson	Track Asst. Coach - Girls (HS)	\$3,299.70
Darrell Crabbs	Head Boys Varsity Track Coach (67%)	\$2,696.01
Steven Brown	Track Asst. Coach - Boys (HS)	\$2,964.12
Derek Starner	Track Asst. Coach (75%) (Jr. Hi)	\$2,117.52

John Slagle	Track Asst. Coach (75%) (Jr. Hi)	\$2,117.52
Jen Haugh	Track Asst. Coach (75%) (Jr. Hi)	\$2,223.60
Keith Williams	Track Asst. Coach (75%) (Jr. Hi)	\$3,198.72
Jason Cross	Head Boys Varsity Lacrosse Coach	\$5,038.80
Matt Hartman	Lacrosse Asst. Coach - (50%) Boys	\$1,341.30
Eric Needle	Head Girls Varsity Lacrosse Coach	\$4,023.90
Stacy Needle	Lacrosse Asst. Coach - (50%) Girls	\$1,315.00
William Fahey	Lacrosse Asst. Coach - (50%) Girls	\$1,315.00
Scott Anderson	Head Baseball Coach	\$6,941.10
Vince Hall	Head Softball Coach	\$4,328.88
Jamie Hull	Asst. Softball Coach	\$3,299.70
Travis Dill	Asst. Softball Coach	\$2,682.60
Lauren Duffy	Boys Tennis Assistant Coach	\$1,157.00
AJ Warner	HS Musical Light & Sound Advisor	\$1,200.00
Deb Schott	HS Musical Stage Manager	\$ 500.00

7. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Victoria Smith, such leave to begin approximately January 26, 2018, and extend until the end of the 2017-2018 school year, providing the employee signs the specified agreement to meet the requirements stated in the "Leave Without Pay Policy" adopted by the Board on June 24, 1986.

8. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2017-2018 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Michele Antoshak	Michele Colvin	Rodolfo Manzo
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9. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2017-2018 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Richard Elder (custodian)	Sharon Madrigal (PCA effective 2/5/18)
Tracy Warner	

10. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

DeShong, Amanda K.	Flesch, Shelly R.	Lang, Susan R.
Morrow, James W.	Morrow, Jennifer L.	Noel, Amy L.
Schuman, Patricia J.	Spurlock, Alicia A.	Tanious, Rania B.
Trimmer, Taryn L.		

11. **(Personnel)** Recommend approval of the appointment of Dr. Russell E. Greenholt to serve as District Superintendent of the Conewago Valley School District for the period July 1, 2018 through June 30, 2023.
12. **(Personnel)** Recommend approval of the appointment of Dr. Christopher S. Rudisill to serve as Assistant District Superintendent of the Conewago Valley School District for the period July 1, 2018 through June 30, 2023.
13. **(Personnel)** Recommend approval of a Professional Development Leave for Tania Groft for the 2018-2019 school year according to the conditions set forth in Board Policy #417.
14. **(Personnel)** Recommend approval of the following extracurricular assignments for 2017-2018 school year, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>ASSIGNMENT(S)</u>	<u>STIPEND</u>
Richard Kuhns	Head Boys Varsity Track Coach (33%)	\$1,327.89
Amanda Bamberger	Volleyball Asst. Coach - Girls (MS)	\$3,090.60
Kelly Kuhn	HS Musical Ticket Coordinator	\$ 789.00
Brandon Campbell	Stage Crew Chief	\$ 300.00

15. **(Personnel)** Recommend approval of the following extracurricular assignments for 2018-2019 school year, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>ASSIGNMENT(S)</u>	<u>STIPEND</u>
Dwayne Warehime	Head Girls Varsity Volleyball Coach	\$4,345.00

16. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2017-2018 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Daniel Deatrick Jeanne German

17. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2017-2018 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Susan Crist (cafe)

18. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Horgash, Sandra J. Keeney, Jennifer L. Loss, Brittany L.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye; and Mr. Mummert-aye. Motion was carried.

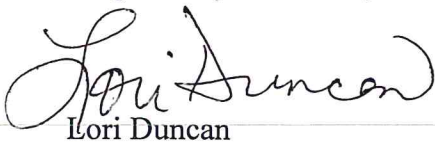
Mr. Crabill made a motion, seconded by Mrs. Conrad to:

1. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing Crosskeys Fellowship Church, with Tracy Miller as representative, to use the New Oxford High School, New Oxford Middle School, and New Oxford Elementary School parking lots on May 19, 2018, from 7:45 am - 10:00 am for the purpose of 5k Bark in the Park, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing Little Life Enrichment Center, with Clark Agapakis as representative, to use the Conewago Valley Intermediate School cafeteria on May 24, 2018, from 6:00 pm - 8:00 pm for preschool graduation ceremony, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye; and Mr. Mummert-aye. Motion was carried.

By common consent and action, Mr. Mummert adjourned the meeting at 8:16 p.m.

Respectfully submitted,



Lori Duncan
Secretary