

March 12, 2018  
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:30 p.m. Mr. Keith Mummert called the meeting to order. The following members were present: Mrs. Linda Buffenmyer, Mr. William Huffman, Mr. Luke Crabill, Mr. Ed Groft, Mr. Eric Flickinger, Mr. Jeff Kindschuh, Mr. Michael Buckley and Mrs. Jenene Conrad. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Christopher Bowman, Dr. Ken Armacost, Dr. Larry Sanders, Ms. Misti Wildasin and Mr. Kevin Thomas and Solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Buffenmyer made a motion, seconded by Mrs. Conrad to accept the minutes of the February 5, 2018 Committee of the Whole meeting and the February 12, 2018 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Groft congratulated the students and other district personnel whose name appear on the monthly congratulations list.

Mrs. Buffenmyer made a motion, seconded by Mr. Groft to file the Treasurer's Report for audit and finance items.

1. The Treasurer's report showed:

PNC Checking Account

Previous Balance	\$5,057,922.88	
Deposits	1,198,357.90	
Disbursements	<u>3,370,703.75</u>	
Balance 3/1/18		\$2,885,577.03

PA School District Liquid Asset Fund

Previous Balance	\$513,519.10	
Deposits	2,716.88	
Withdrawals	<u>15,704.53</u>	
Balance 3/1/18		\$500,531.45

PSDLAF Flex CD

Previous Balance	\$2,000,000.00	
Deposits	0.00	
Withdrawals	<u>0.00</u>	
Balance 3/1/18		\$2,000,000.00

PA Local Government Investment Trust

Previous Balance	\$9,876,035.18	
Deposits	1,337,397.74	
Withdrawals	<u>350,021.26</u>	
Balance 3/1/18		\$10,863,411.66

Capital Projects PLGIT 66-18

Previous Balance	\$4,264.81	
Deposit	4.32	
Disbursements	<u>0.00</u>	
Balance 3/1/18		\$4,269.13

PSDLAF Bond 2017

Previous Balance	\$9,814,715.46	
Deposit	11,842.95	
Disbursements	<u>0.00</u>	
Balance 3/1/18		\$9,826,558.41

Capital Reserve Fund Section 1431

Previous Balance	\$285,372.27	
Deposit	109.46	
Disbursements	<u>0.00</u>	
Balance 3/1/18		\$285,418.73

PLGIT Capital Reserve Fund Section 1431

Previous Balance	\$918,115.73	
Deposits	828.94	
Withdrawals	<u>0.00</u>	
Balance 3/1/18		\$918,944.67

Roll call vote: Mr. Huffman-aye; Mr. Graft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mr. Crabill to recommend paying the General Fund invoices as listed to include Checks #25005 to #25180. Void Check #25119. Pay Wires #92644 to #92656. Purchase Card payments to include #21642cc to #21704cc. Total General Fund payments are in the amount of \$3,529,905.73. No Capital Reserve Fund invoices were paid. Food Service invoices to include Check #2849 to #2870. Total Food Service Fund payments are in the amount of \$65,847.67 and Construction Bond invoices to include Check #217 in the amount of \$2,412.50 was paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Huffman to:

1. **(Ways & Means/Curriculum)** Recommend authorizing Dr. Russell Greenholt, to attend the 2018 Superintendent Spring Symposium, sponsored by the Lincoln Intermediate Unit #12, from March 21-23, 2018, in Bedford Springs, PA, at no cost to the District.
2. **(Ways & Means/Curriculum)** Recommend authorizing Janet Trimmer, to attend the AEDY Conference, sponsored by PaTTAN, on March 12, 2018, in Harrisburg, PA, with all costs to be paid or reimbursed by the District not to exceed \$46.00.
3. **(Ways & Means/Curriculum)** Recommend authorizing Ashley Greenholt, Shirley Higgins, and Donna Ladbrook to attend the Feesers Food Show, sponsored by Feesers Food Distributors, on May 1, 2018, from 9:00 am to 4:00 pm in Harrisburg, PA, with all costs to be paid or reimbursed by the District not to exceed \$43.00.
4. **(Ways & Means/Curriculum)** Recommend recognizing the Colonial Cafe as a student activity account.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Conrad to:

1. **(Personnel)** Recommend acceptance of the resignation of Elaine Hartlaub, New Oxford Middle School cafeteria worker, effective the last school day of the 2017-2018 school year.
2. **(Personnel)** Recommend acceptance of the resignation of Dylan Sanders, student custodian, effective March 1, 2018.
3. **(Personnel)** Recommend acceptance of the resignation of Jennifer Alfree, instructional aide at New Oxford Middle School, effective March 2, 2018.
4. **(Personnel)** Recommend approval of the following extracurricular assignments for 2017-2018 school year, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>ASSIGNMENT(S)</u>	<u>STIPEND</u>
Joel Brosius	Asst. Baseball Coach	\$3,204.84
Grace Watson-Martin	Middle School Musical Director (retro 9/2017)	\$1,315.00
Adam Bostian	Football - Jr. High Asst. Coach (50%) (retro 8/2017)	\$1,711.56
Andrew Dellinger	Boys Soccer Asst. Coach - MS (50%)	\$1,493.30
Dan Wilmont	Boys Lacrosse Asst. Coach (50%)	\$1,411.17



Jason Glass                      Marching Band (winter/spring) Percussion Inst.    \$ 750.00

5. **(Personnel)** Recommend employment of DeSha Swisher as an LSS instructional aide at New Oxford Middle School (Category 3A), at the wage established in Addendum A\* (Range 3b), retroactive to March 5, 2018, pending having met all required Federal, State, and local hiring regulations.
6. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2017-2018 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Teresa Day                      Melissa Little

7. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Angeles, Alfredo M.	Carbaugh, Christopher E.	Groft, Jacob A.
Kelley, Mark E.	Miller, Jane M.	Putman Jr., Thomas C.
Staub, Christopher S.	Winpigler, Michael P.	

8. **(Personnel)** Recommend approval of the following extracurricular assignments for 2017-2018 school year, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>ASSIGNMENT(S)</u>	<u>STIPEND</u>
Jarrold Linn	Boys Asst. Volleyball Coach (JV)	\$2,630.00
Gail Anderson	Girls Asst. Soccer Coach - MS	\$3,030.00

9. **(Personnel)** Recommend approval of the transfer of Doug Epley, Technology Specialist to Technology Coordinator effective March 13, 2018.
10. **(Personnel)** Recommend approval of the transfer of Cindy Brillhart, part-time cook at Conewago Valley Intermediate School (Category 6A) to full-time cook at New Oxford High School (Category 3A), effective March 13, 2018. Hourly wage to remain the same, increase in the hours worked per day.
11. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2017-2018 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Mariah Klunk

12. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Mitchell, Krystal

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

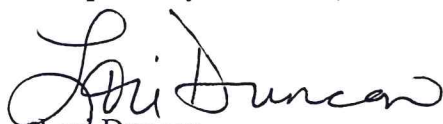
Mr. Crabill made a motion, seconded by Mr. Flickinger to:

1. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing Inspiring Confidence Fitness Where Everybody is Somebody, with Tracy Warner as representative, to use the Conewago Valley Intermediate School gymnasium on March 24, 2018, from 1:00 pm - 6:00 pm for the purpose of DEM Boyz Zumba Masterclass, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing York Unity Girls AAU Basketball, with Amy Forbes as representative, to use the New Oxford High School main and auxiliary gymnasiums, New Oxford Middle School gymnasium, and Conewago Township Elementary School gymnasium on Tuesdays and Thursdays from March 13, 2018 to May 22, 2018, from 6:00 pm - 8:00 pm for the purpose of AAU basketball practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing Colonial Acres Property Owners Association, with Richard Couzins as representative, to use the Conewago Valley Intermediate School cafeteria on October 9, 2018, from 7:00 pm - 9:00 pm for the purpose of the Annual Association Meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

By common consent and action, Mr. Mummert adjourned the meeting at 8:13 p.m.

Respectfully submitted,

  
Lori Duncan  
Secretary