

October 10, 2016  
Conewago Valley School District

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:30 p.m. Mr. Ed Groft called the meeting to order. The following members were present: Mrs. Jenene Conrad, Mrs. Linda Buffenmyer, Mr. Eric Flickinger, Mr. Michael Buckley and Mr. Luke Crabill. Absent were: Mr. William Huffman, Mr. Keith Mummert and Mr. Scott Becker. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Ken Armacost, Dr. Gretchen Gates, Dr. Larry Sanders, Ms. Misti Wildasin, Mr. Kevin Thomas and Solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Buffenmyer made a motion, seconded by Mrs. Conrad to accept the minutes of the September 12, 2016 Committee of the Whole meeting and the September 19, 2016 Regular meeting of the Board of Directors. By voice vote the motion was carried.

Mr. Buckley congratulated the students and other district personnel whose name appear on the monthly congratulations list.

1. The Treasurer's report showed:

PNC Checking Account

Previous Balance	\$ 6,679,364.74	
Deposits	13,580,360.43	
Disbursements	<u>3,491,187.81</u>	
Balance 10/1/16		\$16,768,537.36

PA School District Liquid Asset Fund

Previous Balance	\$ 40,964.55	
Deposits	1,000,229.46	
Withdrawals	<u>45,473.69</u>	
Balance 10/1/16		\$995,720.32

PA Local Government Investment Trust

Previous Balance	\$4,343,145.05	
Deposits	1,156,391.76	
Withdrawals	<u>1,000,022.00</u>	
Balance 10/1/16		\$4,499,514.81

Capital Projects PLGIT 66-18

Previous Balance	\$78,768.04	
Deposit	27.29	
Disbursements	<u>0.00</u>	
Balance 10/1/16		\$78,795.33

Capital Reserve Fund Section 1431

Previous Balance	\$217,989.05	
Deposit	8.38	
Disbursements	<u>26,359.00</u>	
Balance 10/1/16		\$191,638.43

PLGIT Capital Reserve Fund Section 1431

Previous Balance	\$910,162.78	
Deposits	215.81	
Withdrawals	<u>0.00</u>	
Balance 10/1/16		\$910,378.59

Mrs. Buffenmyer made a motion, seconded by Mr. Crabill to file the Treasurer's Report for audit.

Roll call vote: Mrs. Conrad-aye; Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Crabill-aye; and Mr. Groft-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mrs. Conrad to pay the General Fund invoices as listed to include Checks #22086 to #22211. Void General Fund check #21909. Pay Wires #92374 to #92380. Total General Fund payments are in the amount of \$2,566,255.90. Food Service invoices to include Checks #2481 to #2503. Total Food Services fund payments are in the amount of \$88,780.76. No checks written from the Capital Reserve account. Construction/Bond account check #205 in the amount of \$830.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

Roll call vote: Mrs. Conrad-aye; Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Crabill-aye; and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Buffenmyer to:

1. **(Ways & Means/Curriculum)** Recommend accepting the donation of student agendas for grades K-8 valued at approximately \$5,000 from David Ross Orthodontics.

2. **(Ways & Means/Curriculum)** Recommend accepting the continued donation of used ink cartridges throughout the year valued at approximately \$70 each time from Pella Corporation.

3. **(Ways & Means/Curriculum)** Recommend accepting the donation of student folders for students in grades K-6 from F & S Orthodontics.

4. **(Ways & Means/Curriculum)** The Administration recommends approval of the *Agreement, Waiver, and Stipulation for Expulsion* with a student, dated September 27, 2016.



5. **(Ways & Means/Curriculum)** Recommend authorizing approximately 4 to 12 (four to twelve) students in the Ski Club, accompanied by David Bowman and Anthony Angelini, to travel to 3 Vermont Ski Resorts from February 17-20, 2017, departing 9 a.m. on the 17th and returning at 11 p.m. on the 20th, at no cost to the District.
6. **(Ways & Means/Curriculum)** Recommend authorizing Karen Sipe to attend the ESL Capacity-Building Series Workshop, sponsored by Lincoln Intermediate Unit #12 on January 27, March 31, 2017, in New Oxford, PA with all necessary expenses to be paid or reimbursed by the District not to exceed \$135.
7. **(Ways & Means/Curriculum)** Recommend authorizing Pat Stambaugh to attend Statewide Training, sponsored by SBAP on October 11, 2016 from 9:00 am to 3:00 pm at PaTTAN in Harrisburg, PA, with all necessary expenses to be paid or reimbursed by the District not to exceed \$63.
8. **(Ways & Means/Curriculum)** Recommend authorizing Mandy Haugh to attend the ESL Regional Face to Face Network, sponsored by Lincoln Intermediate Unit #12 on November 10, 2016 and March 28, 2017 in New Oxford, PA, at no cost to the District except for the substitute teacher expense not to exceed \$100.
9. **(Ways & Means/Curriculum)** Recommend action on keeping the current school district start times as they are.
10. **(Ways & Means/Curriculum)** Recommend authorizing Erin Lambert to attend Prevention and Treatment of Reading and Writing Disabilities within MTSS, sponsored by PaTTAN on November 11, 2016 from 8:30 am to 4:00 pm at PaTTAN in Harrisburg, PA, at no cost to the District.

Roll call vote: Mrs. Conrad-aye; Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Crabill-aye; and Mr. Groft-aye. Motion was carried.

Mrs. Conrad made a motion, seconded by Mr. Crabill to:

1. **(Personnel)** Recommend approval of a Professional Development Leave for Deb Zurenda for the second semesters of the 2016-2017 and 2017-2018 school terms according to the conditions set forth in Board Policy #417.
2. **(Personnel)** Recommend accepting the resignation of Derek Wolford, assistant wrestling coach, effective September 26, 2016.
3. **(Personnel)** Recommend employment of Patricia Harmel as a part time cafeteria worker at Conewago Township Elementary School, at the established rate in addendum A\* (Range 4f), pending having met all required Federal, State, and local hiring regulations.

4. **(Personnel)** Recommend employment of Lydian Kessler as a cashier at New Oxford High School, at the established rate in addendum A\* (Range 4h2), pending having met all required Federal, State, and local hiring regulations.

5. **(Personnel)** Recommend approval of the following extracurricular assignments, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Matt McFarland	Assistant Wrestling Coach	\$3,761.00

6. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Bankert, Jenny A	Bishop, Amanda N	Bittinger, Mary S
Buffenmyer, Linda S	Foltz, Christine M	Frazier, Susan K
Hockensmith, Angela M	James, Abigail W	James, Eric W
James, Susan L	Jordan, Amanda M	Lane, Stefanie A
Lawyer, Seth T	Musser, Danielle N	Oihdi, Jenny R
Reeb, Alecia A	Riggleman, Tiffany L	Said, Katherine E
Smith, Felicia N	Smith, Julie A	Stower, Amber L
Sturgeon, Douglas A	Sturgeon, Elizabeth A	Winner, Tara L

7. **(Personnel)** Recommend approval to extend the child rearing leave for Kimberly Wildasin through approximately January 2017.

8. **(Personnel)** Recommend accepting the resignation of Marilyn Redding, library aide at Conewago Township Elementary for the purpose of retirement effective 12/30/16.

9. **(Personnel)** Recommend accepting the transfer of Emily Bankert from part-time school-term cashier at Conewago Valley Intermediate School to a substitute cafeteria worker.

10. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2016-2017 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Stuart Eisenman	Barbara Gerson	Myrandah Staub
-----------------	----------------	----------------

11. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Andelini, Betty L	Ballou, Amber S	Calp, Jaelyn C
Colm, Lindey M	Dutterer, Tricia A	Eyler, Cynthia D
Eyler, Philip M	Gable, Hattie J	Gardner, Stephanie R
King, Heather A	Leatherman, Cara J	Martin, Danielle Y
Martinez, Christina A	Myers, Tiffany M	Paris, Dana L

Smith, Amanda M  
Vargas, Cynthia  
Wivell, Kellie L

Tyler, April L  
Vigoletti, Jessica M  
Yohn, Lorene M

Utermahlen, Allison M  
Wildasin, Molly M

12. **(Personnel)** Recommend approval of the following extracurricular assignments, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Meghan Robertson	Asst. Girls' Basketball Coach (Middle School)	\$3,761.00

13. **(Personnel)** Recommend employment of the following as student custodians at the established rate, pending appropriate approvals, as needed.

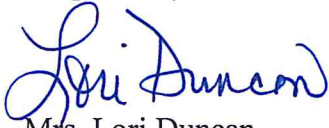
Levon Snyder

Macee Wagaman (sub)

Roll call vote: Mrs. Conrad-aye; Mr. Flickinger-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Crabill-aye; and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:01 p.m.

Respectfully submitted,

  
Mrs. Lori Duncan  
Secretary