

April 10, 2017
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:30 p.m. Mr. Ed Groft called the meeting to order. The following members were present: Mrs. Linda Buffenmyer, Mr. William Huffman, Mr. Scott Becker, Mr. Luke Crabill and Mr. Michael Buckley. Absent were: Mr. Keith Mummert, Mr. Eric Flickinger and Mrs. Jenene Conrad. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Ken Armacost, Dr. Gretchen Gates, Dr. Larry Sanders, Ms. Misti Wildasin, Asst. Principal Mr. Drew Little and Solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Becker made a motion, seconded by Mr. Huffman to accept the minutes of the March 6, 2017 Committee of the Whole meeting and the March 13, 2017 Regular meeting of the Board of Directors. By voice vote the motion was carried.

Mr. Buckley congratulated the students and other district personnel whose name appear on the monthly congratulations list.

1. The Treasurer's report showed:

<u>PNC Checking Account</u>			
Previous Balance	\$4,315,860.82		
Deposits	2,792,353.27		
Disbursements	<u>3,896,610.40</u>		
Balance 4/1/17			\$3,211,603.69
<u>PA School District Liquid Asset Fund</u>			
Previous Balance	\$ 873,312.06		
Deposits	2,001,542.95		
Withdrawals	<u>2,019,028.37</u>		
Balance 4/1/17			\$855,826.64
<u>PSDLAF Flex CD</u>			
Previous Balance	\$2,000,000.00		
Deposits	0.00		
Withdrawals	<u>0.00</u>		
Balance 4/1/17			\$2,000,000.00

PA Local Government Investment Trust

Previous Balance	\$8,422,832.76	
Deposits	1,686,674.47	
Withdrawals	<u>2,000,027.50</u>	
Balance 4/1/17		\$8,109,479.73

Capital Projects PLGIT 66-18

Previous Balance	\$52,859.63	
Deposit	25.37	
Disbursements	<u>2,500.00</u>	
Balance 4/1/17		\$50,385.00

Capital Reserve Fund Section 1431

Previous Balance	\$223,819.17	
Deposit	15.46	
Disbursements	<u>20,849.20</u>	
Balance 4/1/17		\$202,985.43

PLGIT Capital Reserve Fund Section 1431

Previous Balance	\$911,733.84	
Deposits	370.76	
Withdrawals	<u>0.00</u>	
Balance 4/1/17		\$912,104.60

Mrs. Buffenmyer made a motion, seconded by Mr. Groft to file the Treasurer's Report for audit.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mr. Huffman to pay the General Fund invoices as listed to include Checks #23047 to #23190 and pay Wires #92462 to #92473. Purchase Card payments #21015cc to #21059cc. Total General Fund payments are in the amount of \$3,715,532.30, No Checks from the Capital Reserve Fund. Food Service invoices to include Checks #2625 to #2642. Total Food Service fund payments are in the amount of \$82,036.41. No Construction Bond invoices.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mrs. Buffenmyer to:

1. **(Ways & Means/Curriculum)** Recommend authorizing Ashley Greenholt, Shirley Higgins, and Donna Ladbrook to attend the Feesers Food Show, sponsored by Feesers Food Distributors on Tuesday, May 2, 2017 from 9:00 am to 4:00 pm, at the PA Farm Show Complex in Harrisburg, PA, to explore new menu items and ideas, with all necessary expenses to be paid or reimbursed by the District not to exceed \$42.
2. **(Ways & Means/Curriculum)** Recommend authorizing Karen Sipe and Tina Hagarman to attend the Innovative Design with 3D Printing Technology Workshop, sponsored by the Lincoln Intermediate Unit #12, on June 12-13, 2017 from 8:30 am to 3:30 pm at the Lincoln Intermediate Unit #12 in New Oxford, with all necessary expenses to be paid or reimbursed by the District not to exceed \$1,498.
3. **(Ways & Means/Curriculum)** Recommend approval of Laurine Silly from France as a foreign exchange student for the 2017-2018 school year. (Host parents: Suzann and Jeremy Grim)
4. **(Ways & Means/Curriculum)** Recommend approval of the McGraw-Hill Wonders ELA K thru 6 Program.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Becker made a motion, seconded by Mr. Crabill to:

1. **(Personnel)** Recommend acceptance of the retirement of Patricia Kennedy, computer teacher at Conewago Valley Intermediate School, effective the last contractual date of the 2016/2017 school year.
2. **(Personnel)** Recommend acceptance of the retirement of David Eck, technology education teacher at New Oxford High School, effective the last contractual date of the 2016/2017 school year.
3. **(Personnel)** Recommend acceptance of the retirement of Lorraine Eck, guidance counselor at New Oxford High School, effective the last contractual date of the 2016/2017 school year.
4. **(Personnel)** Recommend acceptance of the retirement of Betty Markle, cashier at Conewago Township Elementary School, effective May 26, 2017.
5. **(Personnel)** Recommend acceptance of the resignation of Kathleen Hibbs, cafeteria worker at Conewago Township Elementary School, effective May 26, 2017.
6. **(Personnel)** Recommend acceptance of the resignation of Ethan Sanders, second shift custodian at New Oxford Elementary School, effective March 31, 2017.

7. **(Personnel)** Recommend acceptance of the resignation of Joseph Hasson, girls assistant basketball coach, effective March 29, 2017.

8. **(Personnel)** Recommend approval of an unpaid leave of absence to Sherrie Cline for medical reasons, such leave to begin May 8, 2017 thru May 26, 2017, providing the employee signs the specified agreement to meet the requirements stated in the "Leave Without Pay Policy" adopted by the Board on June 24, 1984.

9. **(Personnel)** Recommend approval of the following extracurricular assignments for the 16/17 school year, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Richard Kuhns	Head Boys Track Coach (33%)	\$1,301.85
Lauren Seigman	HS Musical Choreographer	\$1,052.00

10. **(Personnel)** Recommend approval for Brian Campbell to assist with the set design for the HS Musical for the 16/17 school year.

11. **(Personnel)** Recommend approval of the satisfactory completion of the 90-day probationary period of Angela Simpson, NOMS cafeteria with a \$.25 raise in salary, effective Monday, April 17, 2017.

12. **(Personnel)** Recommend employment of Samuel Tressler as a 2nd shift custodian at New Oxford Elementary School, (Category 1) at the wage established in Addendum A*(Range 2d), effective March 20, 2017, pending having met all required Federal, State, and local hiring regulations.

13. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2016/2017 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Kirsten Ambrose

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Carey, Amanda J.	Clabaugh, Melissa D.	Clabaugh, Stephen E.
Cluck, Bruce A.	Davis, Shannon M.	Feather, Judith A. (retro 3/21/17)
Karnas, Brooke E.	Keffer, Cheryl L.	Kelly, Tiffany L.
McIntire, David G.	McIntire, Lori A.	Metz, Donna H.
Null, Tyler M.	Pennings, Laura S.	Shirk, Craig S.
Tosh, Staci L.	Trimmer, Sydney R.	Watkins, Elizabeth A.
Widener, Douglas A.	Wingert, Christopher T.(retro 4/2/17)	

15. **(Personnel)** Recommend approval of the transfer of Christopher Bowman from Assistant Principal at New Oxford Middle School to Principal at New Oxford Middle School, effective July 1, 2017.
16. **(Personnel)** Recommend acceptance of the resignation of Carly Stutz, instructional aide at New Oxford Elementary School, effective April 18, 2017.
17. **(Personnel)** Recommend acceptance of the resignation of DeSha Swisher, instructional aide at New Oxford Middle School, effective April 7, 2017.
18. **(Personnel)** Recommend employment of Grace Watson-Martin as a Temporary Professional Employee - Choral/General Music Teacher at New Oxford Middle School, at a salary equal to Column Instructional 1, Step 1 of the applicable negotiated agreement, effective the first day of the 2017-2018 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
19. **(Personnel)** Recommend employment of Ashley McDaniel as a Temporary Professional Employee - Orchestra/General Music Teacher at New Oxford Middle and High School, at a salary equal to Column Instructional 1, Step 3 of the applicable negotiated agreement, effective the first day of the 2017-2018 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
20. **(Personnel)** Recommend employment of Kelly Landis as an instructional aide at New Oxford Elementary School (Category 3A), at the wage established in Addendum A* (Range 3b), pending having met all required Federal, State, and local hiring regulations.
21. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Barnes, Brandon M
Foley, Jonathan R.
Hastings, Kimberly L.
Hull, Michele L
Milburn, Sandy K
Reck, Adam D
Smith, William T
Sponseller, Rodney E
Turner, Dean A
Westhafer, Cynthia A

DeCesare, Rachel M.
Foley, Taitum M.
Helphenstine, Alisha M.
Johnson, Troy C
Ness, Tara E
Saylor, Michelle L
Speak, Susie L.
Sternner, Julie L
Turner, Myrtle E

Diehl, Shane A
Garcia, Marcos A.
Helphenstine, Patrick E
LaFollett, Tara D
O'Brien Jr., Daniel L.
Selby, Kelly M
Sponseller, Diane R
Summers, Amanda B
Wagaman Robin A

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Buckley-aye and Mr. Graft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Huffman to:

1. *(Property & Supplies/Use of Facilities)* Recommend authorizing VIBE Performing Arts with Jeffrey Erdman as representative, to use 3 classrooms and the auditorium at New Oxford High School for their annual recital, from approximately 8:00 am to 8:00 pm, on June 9, 10, and 11, 2017, with charges outlined in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for any services of custodians, security, cooks, and/or technical personnel as needed.

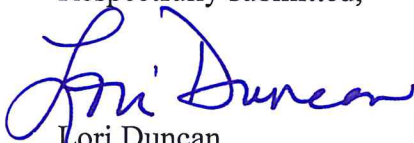
2. *(Property & Supplies/ Use of Facilities)* Recommend authorizing Little Life Enrichment Center with Clark Agapakis as representative, to use the cafeteria at Conewago Valley Intermediate School for a preschool graduation, from 5:00 pm to 8:00 pm, on May 25, 2017, with charges outlined in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for any services of custodians, security, cooks, and/or technical personnel as needed.

3. *(Property & Supplies/Use of Facilities)* Recommend authorizing American Cancer Society, with Jenna Klunk as representative, to use the District Stadium and the gymnasium, 2 classrooms, and parking areas of New Oxford High School for their annual Relay for Life from approximately 10:00 a.m. July 13, 2017, to approximately 4:00 p.m. July 15, 2017, with charges outlined in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for any services of custodians and security personnel.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:17 p.m.

Respectfully submitted,


Lori Duncan
Secretary