

March 13, 2017
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:30 p.m. Mr. Keith Mummert called the meeting to order. The following members were present: Mrs. Linda Buffenmyer, Mr. Ed Groft, Mr. William Huffman, Mr. Scott Becker, Mr. Luke Crabill, Mr. Eric Flickinger, Mrs. Jenene Conrad and Mr. Michael Buckley. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Ken Armacost, Dr. Gretchen Gates, Ms. Misti Wildasin, Mr. Kevin Thomas and Solicitor Ms. Leigh Dalton.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Buffenmyer made a motion, seconded by Mr. Huffman to accept the minutes of the February 6, 2017 Committee of the Whole meeting and the February 13, 2017 Regular meeting of the Board of Directors. By voice vote the motion carried.

Mr. Groft congratulated the students and other district personnel whose name appear on the monthly congratulations list.

1. The Treasurer's report showed:

PNC Checking Account

Previous Balance	\$4,334,385.59	
Deposits	4,537,563.32	
Disbursements	<u>4,556,088.09</u>	
Balance 3/1/17		\$4,315,860.82

PA School District Liquid Asset Fund

Previous Balance	\$ 894,434.16	
Deposits	2,000,412.44	
Withdrawals	<u>2,021,534.54</u>	
Balance 3/1/17		\$873,312.06

PA Local Government Investment Trust

Previous Balance	\$10,514,482.23	
Deposits	1,301,071.79	
Withdrawals	<u>3,392,721.26</u>	
Balance 3/1/17		\$8,422,832.76

Capital Projects PLGIT 66-18

Previous Balance	\$56,803.65	
Deposit	22.20	
Disbursements	<u>3,966.22</u>	
Balance 3/1/17		\$52,859.63

Capital Reserve Fund Section 1431

Previous Balance	\$234,365.04	
Deposit	8.61	
Disbursements	<u>10,554.48</u>	
Balance 3/1/17		\$223,819.17

PLGIT Capital Reserve Fund Section 1431

Previous Balance	\$911,414.29	
Deposits	319.55	
Withdrawals	<u>0.00</u>	
Balance 3/1/17		\$911,733.84

Mrs. Buffenmyer made a motion, seconded by Mr. Groft to file the Treasurer's Report for audit.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mrs. Conrad to pay the General Fund invoices as listed to include Checks #22907 to #23046 and Pay Wires #92449 to #92461. Total General Fund payments are in the amount of \$2,897,818.65. Capital Reserve Fund invoices to include Checks #406 to #407 in the amount of \$20,849.20. Food Service invoices to include Checks #2602 to #2624. Total Food Services Fund payments are in the amount of \$66,427.81. Construction Bond invoices to include Check #209 in the amount of \$2500.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mrs. Buffenmyer to:

1. **(Ways & Means/Curriculum)** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated February 24, 2017.
2. **(Ways & Means/Curriculum)** Recommend approval of an additional Act 80 day for the 16-17 school year.
3. **(Ways & Means/Curriculum)** Recommend authorizing Dr. Russell Greenholt to attend the Spring Superintendent Symposium, sponsored by the LIU #12, from March 29 through March 31, 2017 in Alexandria, VA, at no cost to the District.
4. **(Ways & Means/Curriculum)** Recommend authorizing Bryan Watkins, Darcy Tyson, and Marcy Whitcomb to attend the 2017 Bridging the Gap Seminar, sponsored by CAECTI

and the United Way of Adams County on March 29, 2017 from 7:30 am to 3:30 pm in Gettysburg, PA, at no cost to the District, except 2 substitutes.

5. ***(Ways & Means/Curriculum)*** Recommend authorizing Janet Trimmer and Pat Stambaugh to attend the Keystone State Skyward User Group, sponsored by Cornwall-Lebanon School District on April 20, 2017 from 7:20 am to 4:00 pm at the Holiday Inn Hershey-Grantville, with all necessary expenses to be paid or reimbursed by the District not to exceed \$216.
6. ***(Ways & Means/Curriculum)*** Recommend authorizing fifteen (15) high school Science Olympiad students, supervised by Belinda Walde, to travel to Millersville University, in Lancaster, PA on March 25, 2017 from 6:30 am to 6:30 pm to participate in the regional high school science competition, at no cost to the District.
7. ***(Ways & Means/Curriculum)*** Recommend authorizing five (5) high school FFA students, supervised by Richard Jones, to travel to Penn State University in State College, PA on March 29, 2017 from 5:30 am to 5:30 pm to participate in the FarmHer Conference, learning opportunities available for females in agriculture, at no cost to the District.
8. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately one hundred eighty (180) 3rd grade students from Conewago Township Elementary, supervised by Jen Ulsh, other 3rd grade teachers, and Mrs. Hoffman, to travel to the Harrisburg State Capitol and PA State Museum on March 30, 2017 from 8:15 am to 3:00 pm to tour the Capitol and Museum, at no cost to the District.
9. ***(Ways & Means/Curriculum)*** Recommend authorizing six (6) high school FBLA students, supervised by Patty Bealmear and Sarah Lewis to travel to the Hershey Lodge on April 3 and April 4, 2017 from 7:00 am to 3:00-11:00 pm to attend the FBLA State Leadership Conference, at no cost to the District.
10. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately forty (40) 11th grade special education students from the high school to travel to Gettysburg's HACC campus on April 7, 2017 from 8:00 am to 2:00 pm to attend ACTA "Student Day", at no cost to the District.
11. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately seventy-five (75) members of the Varsity Club, supervised by Alecia Kraus, to travel to Baltimore's Inner Harbor (replacing the Niagara Falls trip) on April 22, 2017 from approximately 12:00 pm to 10:00 pm, to visit the Baltimore Aquarium and take in an Orioles game, at no cost to the District.
12. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately one hundred eighty (180) members of the senior class, supervised by Suzette Sauter and Tonya Larderello, to travel to Hershey Park on May 25, 2017 from 9:00 am to 9:00 pm for a senior class trip, at no cost to the District.

13. **(Ways & Means/Curriculum)** Recommend authorizing approximately three (3) intermediate school students, supervised by Karen Sipe and Barbara Biles, to travel to Harrisburg on May 19, 2017 from 8:30 am to 3:00 pm for a K'Nex State Competition, at no cost to the District.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

Mrs. Conrad made a motion, seconded by Mr. Groft to:

1. **(Personnel)** Recommend acceptance of the retirement of Frederick Fowler, technology education teacher at New Oxford High School, effective the last contractual date of the 2016/2017 school year.
2. **(Personnel)** Recommend acceptance of the retirement of Dr. Gretchen Gates, Principal at New Oxford Middle School, effective the June 30, 2017.
3. **(Personnel)** Recommend acceptance of the resignation of Haley Johnston, part-time learning support teacher, effective April 22, 2017.
4. **(Personnel)** Recommend acceptance of the resignation of Lorraine Eck, School Counseling Department Curriculum Leader, effective the last contractual date of the 2016/2017 school year.
5. **(Personnel)** Recommend approval of a paid and unpaid leave of absence to Courtney Navitsky for the purpose of childbirth/child rearing, such leave to begin approximately May 2, 2017, and extend the end of the 2016/2017 school year, providing the employee signs the specified agreement to meet the requirements stated in the "Leave Without Pay Policy" adopted by the Board on June 24, 1984.
6. **(Personnel)** Recommend employment of the following as a student custodian at the established rate, pending appropriate approvals, as needed.

Dylan Sanders (retro from 2/20/17)

7. **(Personnel)** Recommend approval of the transfer of David Bowman, 7/8th grade Music/Choral teacher at New Oxford Middle School to Music/Choral teacher at New Oxford High School effective the first day of the 2017/2018 school year.
8. **(Personnel)** Recommend employment of the following day-to-day substitute teachers for the 2016/2017 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Karissa Shinze

9. **(Personnel)** Recommend employment of the following day-to-day substitute support staff for the 2016/2017 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Nicholas Alton

Helen Warner (retro to 3/6/17)

10. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Anderson, Tiffiney B.
Brady, Kay A.
Dodrer, Tammy M.
Miller, Austin C.

Bankert, Chad L.
Caraballo, Victoria L.
Fontaine, Paul W.
Schrive, Amy M.

Becker, Stephani M.
Carver, Lisa R.
Keech, Stephanie B.

11. **(Personnel)** Recommend acceptance of the retirement of Robert Steenstra, social studies teacher at New Oxford Middle School, effective the last contractual date of the 2016/2017 school year.
12. **(Personnel)** Recommend approval of a Professional Development Leave for Lisa Miller for the 2017-2018 school year according to the conditions set forth in Board Policy #417.
13. **(Personnel)** Recommend approval of an unpaid leave of absence to Wayne Wagner for medical reasons, beginning March 6, 2017 for a period of approximately 8-12 weeks, providing the employee signs the specified agreement to meet the requirements stated in the "Leave Without Pay Policy" adopted by the Board on June 24, 1984.
14. **(Personnel)** Recommend approval of an unpaid leave of absence to Patricia Harmel for medical reasons, beginning March 6, 2017 for a period of approximately 12 weeks, providing the employee signs the specified agreement to meet the requirements stated in the "Leave Without Pay Policy" adopted by the Board on June 24, 1984.
15. **(Personnel)** Recommend approval of the following extracurricular assignments for the 16/17 school year, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Andrew Dellinger	Assistant Soccer Coach - MS Boys	\$2,930.00
Kaila Vogelsong	Assistant Soccer Coach - MS Girls	\$2,886.00
Matt Hartman	Assistant Boys Lacrosse Coach (50%)	\$1,315.00
Amanda Bamberger	Assistant Volleyball Coach - MS Girls	\$3,030.00

16. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Cavicchio, Lesa M.
Mullinix, Amanda L.

Dawes, Eli S.
Ott, Deven H.

Ernst, Heather L.
Staub Jr., William F.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.


Mr. Groft made a motion, seconded by Mr. Crabill to:

1. ***(Property & Supplies/Use of Facilities)*** Recommend authorizing Pennsylvania Motorcycle Safety Program with Ryan Coutts as representative, to use a classroom in New Oxford High School on Tuesdays and Thursdays from 6:00 pm to 8:45 pm and the parking lot behind the stadium on Saturdays from 7:00 am to 7:00 pm and Sundays from 12:00 pm to 7:00 pm from March 2017 through October 2017, with charges outlined in Board Policy #707, with the provision of proof of insurance as per Board Policy and for any services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Becker-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Conrad-aye and Mr. Mummert-aye. Motion was carried.

By common consent and action, Mr. Mummert adjourned the meeting at 8:18 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lori Duncan".

Lori Duncan
Secretary