

SPRING 2023 Semester Dual Credit Textbook Distribution

APS Textbook Center for Dual Credit Students

Library Services has outlined key dates and guidelines to assist APS dual credit students with receiving their textbooks.

APS WINTER BREAK: Dec 22, 2022 - Jan 2, 2023 our office is CLOSED.
No email replies or communications from our department will happen during this time. If you fill out a [Where Is My Textbook](#) form during this time, you will not receive a reply until Jan 3rd, 2023 or shortly thereafter.

Visit our website for more information: [Textbook Center for Dual Credit Students](#)

****If you have physical textbooks from previous terms, you may keep them.*

There are no fines or fees. Online access codes and eBook codes expire on their own.

CNM CLASSES IMPORTANT DATES & PICKUP INSTRUCTIONS:

- CNM Intersession classes begin on Dec 19 & 26, 2022. CNM textbook pickup is at the CNM Main Campus Bookstore. Students may begin picking up intersession textbooks after Dec 13th, 2022.
- **When picking up textbooks, students should identify themselves as an APS dual credit student and have their CNM ID card with them in order to pick up textbooks.**
- CNM regular spring term begins on Jan 9th, 2023. CNM textbook pick up is at the CNM Main Campus Bookstore. Students that have registered in Nov or early Dec may begin picking up regular term textbooks on Dec 19th, 2022.
- **CNM Main Bookstore hours during winter break: Dec 18 - 31, 2022: Open Mon - Thur 10am-2pm.**
- APS dual credit students should register for classes as early as possible. Fill out the [Where Is My Textbook](#) form to receive a textbook status reply from Library Services BEFORE going to the CNM Main Campus Bookstore. ****If you go to the bookstore without filling out the online form, you may experience delays in receiving your college textbooks. *If you do not receive an email reply, fill out another form.**
- Dual credit students are strongly encouraged to register for CNM classes that use the all-digital textbook option called “**includED**” where the materials are electronically delivered automatically on the first day of class through [CNM Brightspace](#) . Access information should be included on your course syllabus provided on the first day of class.
- **Students must take their CNM ID card with them to the bookstore to pick up their textbooks. [Click here for more information on CNM ID Cards.](#)** CNM Bookstore hours vary! Save yourself time and gas, review their store hours: <https://www.bkstr.com/centralnewmexicocstore/store-hours>
Address: 719 University SE Albuquerque, NM 87106 [Get Directions](#) Email: cnm@bkstr.com Phone: (505) 243-0457.
- **If you go to the CNM Bookstore after receiving your confirmation reply but the bookstore does not have your authorization info, fill out our online form letting us know ASAP so we can help you!**

→→ [Where Is My Textbook](#) ←←

UNM CLASSES IMPORTANT DATES & PICKUP INSTRUCTIONS:

- **UNM regular spring term begins on Jan 17th, 2023.** UNM dual credit students should fill out the online form: →→ [Where Is My Textbook](#) ←← to order textbooks. The form captures email/ mailing addresses for textbooks/online codes, etc.
***Replies may take up to 1 business day during the week and 2 days for weekend submissions.*
- We cannot provide textbooks for waitlisted classes. Once you get into a class that you were previously waitlisted for, please email your UNM class schedule to: valerie.valdez@aps.edu
- **UNM STUDENTS ONLY:** Digital textbooks are emailed to the student's UNM email account; physical textbooks are shipped to the mailing address provided on the Where Is My Textbook form.

GENERAL INFORMATION:

- If you have **physical** textbooks from previous terms, you may keep them. There are no fines or fees. Online access codes and eBook codes expire on their own.
- **To get your textbook successfully, we recommend filling out our online form: [Where Is My Textbook](#).** The online form helps us route requests to the right person in our department as well as providing students with the most updated textbook pickup information.
**Replies may take up to 1 business day during the week and 2 days for weekend submissions.*
- **Library Services purchases eBook versions of required textbooks whenever possible.** If a student requires a physical textbook in lieu of an eBook, a school representative must email valerie.valdez@aps.edu approving the need for a physical textbook.
- APS students taking CNM dual credit classes must go to the CNM Main Campus Bookstore to obtain their textbooks. Students should identify themselves as APS dual credit students and must take their CNM ID card with them to the bookstore to pick up their textbooks. Address: 719 University SE Albuquerque, New Mexico 87106. Bookstore hours vary, go to <https://www.bkstr.com/centralnewmexicocstore/store-hours> for store hours. **Get Directions** Email: cnm@bkstr.com Phone (505) 243-0457.
- **If you go to the CNM Bookstore after receiving your confirmation reply but the bookstore does not have your authorization info, fill out our online form letting us know ASAP so we can help you!**
→→ [Where Is My Textbook](#) ←←
- Students that drop dual credit classes after receiving textbooks from the CNM Main Campus Bookstore should return the unused or gently used textbooks back to the CNM Main Campus Bookstore. Not returning textbooks for dropped class could result in the cost of the textbook(s) charged to the student's Synergy account.