



Regular Meeting Minutes
Steilacoom High School · 54 Sentinel Drive · Steilacoom, WA
May 17, 2023

I. CALL TO ORDER

Chair Scott called the meeting to order at 6:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Director McDonald made a motion to excuse Director Hogan for medical reasons, Director Tinsley seconded the motion, and the motion passed (4/0).
Directors McDonald, Rohrer, Scott, and Tinsley all present.
Director Rohrer made a motion to amend the agenda to move the Executive Session to follow Old Business and add new Item A to New Business titled Provisional Non-Renewal Appeal, Director Tinsley seconded the motion, and the motion passed (4/0).

II. PRESENTATIONS

A. Steilacoom High School Band

Mr. Matthew Vegh, Steilacoom High School band instructor, introduced Benjamin Hegge, a junior at Steilacoom High School, who performed a snare drum solo. Ben place first in state this year for this solo. The SHS band and choir will perform their final concerts on Thursday, June 1 beginning at 6:30 p.m.

B. Steilacoom High School Military Academy Appointments

Mr. Jake Tyrrell, Director of Secondary Education, shared a video featuring Steilacoom High School teachers congratulating the following SHS students on their appointments to military academies:

Rhemmy Chen - US Military Academy - West Point

Elijah Drake - Naval Academy

Stephen (Mitch) Meyers - US Military Academy - West Point

Khush Thakor - Naval Academy

Mr. Mike Miller, Steilacoom High School Principal, introduced the students, and congratulated them on their accomplishments.

The board took photos with the students.

C. Recognition of Retirees

Ms. Susanne Beauchaine, Executive Director of Human Resources, recognized the following Steilacoom Historical School District employees and congratulated them on their retirement:

Sylvia Yoho - 25 years of service in the district

Nancy Levcovich - 31 years of service in the district

Kristi Brown - 16 years of service in the district

Karen Parr - 37 years of service in the district

Ms. Beauchaine commended these teachers for their dedication and perseverance, especially during the pandemic.

Ms. Beauchaine introduced Ms. JoAnne Fernandes, principal of Pioneer Middle School, who shared her appreciation for Ms. Brown and Ms. Parr, and shared the ways the school is celebrating these teachers. She shared gifts, including customized plaques and engraved metal bookmarks, with the teachers. Ms. Fernandes then shared personal messages of appreciation with Ms. Brown and Ms. Parr.

Mr. Ryan Douglas, principal at Cherrydale Primary School, shared Ms. Yoho's history of service in the district, commended her for her years of dedicated service, and presented her with a Cherrydale coin.

III. RECESS TO RECEPTION

Chair Scott recessed the meeting to a reception honoring the retirees at 6:25 p.m.

IV. RECEPTION

V. RETURN TO REGULAR MEETING

Chair Scott reconvened the Regular Meeting at 6:40 p.m.

VI. COMMENTS FROM THE AUDIENCE

- Stephanie Mateus, teacher at Pioneer Middle School, shared on behalf of the Steilacoom Education Association and thanked the board for listening to their letter at the last meeting. She thanked the district for improvements in communication made since the last meeting. However, the SEA still feels more is required from the district, including more support for special education and teachers, and more cuts at the district office, specifically administrative staffing levels. She encouraged the board to spend district funds where it matters the most – the students and the staff who work directly with them.
- Jessica Guerrero, Lakewood resident, shared as a parent of two students in the district. She shared she wants the students and staff who work directly with them to be the primary focus for the district.
- Krista Novak, DuPont resident and district substitute teacher, shared it is impossible to develop a thoughtful budget based on numbers alone. She shared class size and classroom support need to be prioritized, and listening to teacher comments and feedback is necessary. She shared concern about certificated staff at the district office not being the most effective use of district funding, and for better communication regarding district office positions and their roles, duties, and benefits to the district. She encouraged the board to visit schools and communicate with teachers and students, and to vote in favor of a full audit of the district finances.
- Chris Maxwell, DuPont resident, shared regarding athletics in the district, specifically the freshman football team. He encouraged the district to continue the freshman football team for the safety and development of younger and smaller athletes. He suggested cutting all necessary middle school athletics in order to continue the freshman football team.
- Ben Heck, Steilacoom High School student and band member, encouraged the board to not reduce funding for the band program, which he feels is already an underfunded program that teaches students essential and beneficial skills.

VII. REPORTS

A. Highly Capable Program

Ms. Sylvia Yoho, the district's Highly Capable Program Coordinator. Ms. Yoho shared a presentation on the district's Highly Capable Program including program highlights, instructional design information, referral and testing procedures, and learning activities throughout the year. Ms. Yoho introduced Matahari Scheel, a second grader from Cherrydale Primary School, who shared a presentation.

Director McDonald questioned the age for the screening. Ms. Yoho shared the district is required to screen students in or before second grade, or in or before sixth grade. Director McDonald also asked how the budget will affect the Highly Capable Program next year. Ms. Yoho shared that the program is funded through grant funds, so she is hopeful there will be no changes to the program.

Director Tinsley questioned how the district screens students who do not typically test well in traditional testing methods. Ms. Yoho explained the screening process, which includes a variety of indicators including creative thinking.

Director Rohrer thanked Ms. Yoho for her many years of service in the district, specifically the Highly Capable Program.

B. CTE Advisory Committee Report

Dr. Jen McDonald shared a CTE Advisory Committee report, including new offerings for the 2023-24 school year including College in the High School dual credit for American Sign Language. Teachers are also exploring other articulation offerings. Due to the Perkins Grant, hydroponics for the greenhouse (Pacific Northwest Plants and Wildlife) were purchased in the 2022-23 school year. Remaining funds will be used for additional JROTC secure storage needs. Also shared were upcoming CTE events for DECA and FCCLA, as well as the Pierce County Skills Center Awards Night.

Director Rohrer shared she is looking forward to being a part of the CTE Advisory Committee. She asked about determining programs. Ms. Katie Redman, Assistant Principal at Steilacoom High School, explained the process. She then inquired about how students are introduced to the program. Ms. Redman shared this happens during High School and Beyond night as well as through the CTE video that is played during registration.

C. Budget Status Report

Mr. Shawn Lewis, Executive Director of Administrative Services, shared budget status reports for all funds as of the end of April 2023, along with charts and data showing the district's monthly attendance, general fund balance, general fund cash balance, and interfund loan balances. This month's budget status reports reflect the new budget as amended by the budget extension approved by the SHSD Board of Directors at the April 12 board meeting. The district has finally received the long-awaited FEMA grant funds as well as property taxes. Mr. Lewis thanked the Steilacoom Kiwanis for their continued support of the district through numerous mini-grant fund approvals.

Director Rohrer asked if the district had enrollment projections for next year. Mr. Lewis shared that the district does, and it was presented to the board in the packet from last week's Board Study Session. The district projects a conservative estimate to be even in enrollment with this year.

Chair Scott inquired if the drop in enrollment the district is experiencing is also being experienced by other school districts throughout the state. Mr. Lewis shared the average enrollment drop across the state has been about 3%. The district is at about an 8% drop in enrollment, which is consistent with districts in close proximity to military bases. Director Rohrer shared enrollment statistics, including private school and homeschool data. She asked how the district can reach out to these families. Mr. Lewis shared the district conducted a ThoughtExchange for homeschool families last year. He shared the data listed by Director Rohrer as state-wide data, does not match the district's data. The district has conducted outreach, and some families have shared a desire to participate in certain classes or activities in the district.

Director McDonald asked where district students have gone. Mr. Lewis shared our data suggests that during the pandemic, families moved out of the district at a fairly normal rate, but the district did not have new families move in as in past years. Many families moved out of the state during the pandemic. Mr. Lewis asked Ms. Beauchaine if she had any additional feedback to share as she is in charge of the district's Enrollment Department. Ms. Beauchaine shared the district did reach out to families to reengage families, and the department can share specific data with the board.

Director Rohrer asked about the board setting up an audit committee that involves community and staff related to budget and audit.

VIII. CONSENT AGENDA

Director Rohrer made a motion to approve the Consent Agenda, Director McDonald seconded the motion, and the motion passed (5/0). The Consent Agenda included April and May 2023 Accounts Payable and April 2023 Payroll; April 19, 2023 Regular Board Meeting Minutes; May 10, 2023 Board Study Session Minutes; Personnel Reports; Resolution 908-05-17-23 Authorization to Employ Certificated Personnel for 2023-2024 School Year; Resolution 909-05-17-23 Interdistrict Agreements; Resolution 910-05-17-23 Granting Authority to WIAA; and Approval of SHS FCCLA Field Trip to Denver, Colorado.

IX. OLD BUSINESS - Fiscal Audit

Mr. Lewis shared that at the April Board Meeting, Board members expressed an interest in conducting a limited scope fiscal review by an independent source. The discussion included concerns around the cost, defining the scope of the fiscal review, and the timing the fiscal review to take place after the State Auditor's Office had completed their annual audit of our financial state.

The District contacted our insurance pool provider, Washington State Risk Management Pool, who researched our liability coverage and determined our policy covers expenses incurred by WSRMP to conduct an investigation, up to the coverage limit of \$20,000, for the fees and expenses of the independent fiscal review. The District would be assigned counsel, whose role is to hire the fiscal investigator, monitor the investigation and render advice to the district based upon the results.

Once the Board articulates the scope of the fiscal review, the independent investigator will be assigned and can begin the process.

Chair Scott confirmed with Mr. Lewis that this review would review procedures and records for possible issues regarding errors and irregularities, a root cost analysis related to budget issues, identify causes and contributing factors, and make recommendations for preventing a reoccurrence of this happening in the future. Mr. Lewis confirmed this was correct, and in addition, they would be identifying any additional coverages that the district would be entitled to potentially for recovering based on any identifiable issues.

Director Rohrer made a motion to amend the tabled motion and to approve a limited scope financial review to be done by an independent fiscal officer through the district's WSRMP coverage agreement, Director McDonald seconded the motion, and the motion passed (4/0).

Director Rohrer made a statement regarding the board's role in assuring financial stability for the district.

Director Tinsley asked if the state audit was complete yet. Mr. Lewis shared a State Audit Update is an agenda item later in the meeting, but the audit has not yet been completed. She asked if that audit included an accountability audit. Mr. Lewis confirmed that it does and explained in detail the scope of the state audit. Director Tinsley shared she feels good about the amount and scope of the audits being conducted, and she hopes the community does as well.

Dr. Weight shared that she will be interviewed by the auditor, and Director Rohrer will also be interviewed because she was the Board Chair at the time the budget was adopted. Chair Scott will also be interviewed because he has served on the board throughout several budget cycles.

X. RECESS TO EXECUTIVE SESSION

Chair Scott recessed to an Executive Session at 8:04 p.m.

XI. EXECUTIVE SESSION

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

XII. RETURN TO REGULAR MEETING

Chair Scott returned to the Regular Board Meeting at 8:20 p.m.

XIII. NEW BUSINESS

A. Provisional Non-Renewal Appeal

Director McDonald made a motion to uphold the contract non-renewal of David Paynter, Director Rohrer the motion, and the motion passed (4/0).

B. Election of WIAA Representative

Director McDonald nominated Director Tinsley to serve as the WIAA Representative for the next year, Director Rohrer seconded the motion. No other nominations. Director Tinsley elected to the WIAA Representative position for one year (4/0).

C. Recommendation of DoDEA Grant Proposal

Dr. Weight shared the district has submitted a grant application for the Department of Defense Education Activity (DoDEA) grant for 2023. It is a \$1.5 million 5-year grant. Operation ELEVATE aims to address the challenges and barriers students face as they progress toward academic growth in literacy achievement, particularly in the post-pandemic era.

Director McDonald made a motion to accept the 2023 DoDEA grant in accordance with Policy 6100, Director Tinsley seconded the motion, and the motion passed (4/0).

D. Recommendation of Mystery Science Curriculum Adoption

Dr. Paul Harvey presented the Mystery Science Curriculum. Mystery Science is an innovative, standards-aligned, hands-on curriculum that teaches children how to think like scientists. Their phenomena-driven instruction helps kids to better understand and communicate about the world around them through writing, discussion, and exploration. Dr. Harvey shared the Instructional Materials Committee recommends the Board adopt Mystery Science as the science curriculum for grades K-5. Materials and licenses purchased for the 2023-24 school year will utilize DoDEA 2019 funds. Anderson Island materials (other than the complimentary license) for the 2023-24 school year will be purchased out of Teaching and Learning, since they are not eligible to benefit from DoDEA 2019.

Director Rohrer made a motion to approve the adoption of the Mystery Science Curriculum, Director Tinsley seconded the motion, and the motion passed (4/0).

E. Recommendation of Sube Spanish Curriculum Adoption K-5

Dr. Laurie Vallieres presented the Sube Spanish Curriculum for kindergarten through fifth grades. Sube meets the World Language ACTFL standards and provides instructional materials that align with our current model for daily instruction. It is also a fiscally responsible choice, costing only \$2,750 for K-5. On April 24, 2023, the Instructional Materials Committee decided to adopt SUBE as the K-5 Spanish curriculum, confident that it will provide our students with an exceptional learning experience. The DoDEA Leading through Language grant will fund the purchase of the curriculum, which will meet our district's needs as we expand one grade level per year.

Director McDonald made a motion to approve the adoption of the Sube Spanish Curriculum for grades kindergarten through 5th grade, and to approve the purchase of Sube materials for implementation in the 2023-24 school year, Director Rohrer seconded the motion, and the motion passed (4/0).

F. First Reading of Policy 4060 Distribution of Information

Mr. Shawn Lewis shared the first reading of Policy 4060 Distribution of Information. WSSDA issued an update to policy 4060 which clarifies language and makes clear that, in addition to nonprofit organizations, the district may also distribute information from governmental entities

when the information meets district standards and does not interfere with the educational process. The district intends to clarify procedures associated with this policy for implementation beginning in the 2023-24 school year. Updated procedures will be shared with the Board in accordance with normal district processes prior to distribution to schools and implementation. As this policy does not represent a significant change in district policy, staff is recommending adoption of Policy 4060 after this First Reading.

Director Rohrer made a motion to approve Policy 4060 Distribution of Information, Director Tinsley seconded the motion, and the motion passed (4/0).

G. SHSD Administration and SHSD MOU Concerning Work Calendar for the 2023-24 School Year

Mr. Shawn Lewis shared regarding a reduction in work days for SHSD administration. To mitigate impacts related to overall budgetary reductions for the 2023-24 school year, administrators have agreed to the district's proposal to reduce the number of calendar days in 2023-24 offsetting the negotiated salary increase. This change has been documented through a Memorandum of Understanding (MOU) for the 2023-24 school year. The district appreciates the willingness of our administrators to agree to a change in their agreed upon contract, for the benefit of the school district's budgetary stability.

While not part of the MOU, all other administrators, including the Superintendent, will also be reducing their work calendar to offset planned salary increases.

With the elimination of two administrator positions and the MOU, the district anticipates a cost savings of approximately \$640,000 to the 2023-24 budget.

Director McDonald made a motion to approve a reduction in work days for SHSD administration, Director Rohrer seconded the motion, and the motion passed (4/0).

Director McDonald asked if the board could be provided what the estimated costs would be for a pre-pandemic district administrative team – what would that salary amount have been now, including inflation, versus what the district is projecting for the 2023-24 school year. Mr. Lewis stated he would provide this information to the board.

Director Rohrer commended the administrative staff for making these difficult choices.

H. State Audit Update

Mr. Shawn Lewis shared the State Auditor's Office conducts an audit of the district's financial statements, assesses the district's internal controls, audits specific federal programs for compliance with laws and regulations, and reviews the district activity for public accountability. The State Auditor also addresses citizen's complaints and concerns that are brought to their attention when they fit within the scope of a financial and accountability audit.

The auditor has informed the district that they are not done with the audit, and will not be able to issue their final opinions until mid-June. Most of the fieldwork is completed, but a few procedures still need to be done and the audit work needs to be reviewed and the report process will begin shortly after. To date, they have completed all the fieldwork for the financial

statements and have found no audit issues.

In the federal program review, they have identified one significant internal control/compliance issue related to the use of federal funding for capital projects. This issue does not relate to the allowability of the use of the funds (funds were spent in accordance with federal law and the applicable grant). The district will be provided more specifics about the condition, auditor's assessment of the affect and impact of the issue, and their draft recommendation(s) later in the month. They expect to finish up all field work in this area by May 12.

In the accountability area, the auditor had not identified any areas of concern to date. They expect to complete all field work in this area by May 31.

Director Tinsley asked if the district has had previous audit findings in the past. Mr. Lewis explained one finding two years ago with regards to receivables. Internal controls have been remedied since that finding. Director Tinsley also asked for clarification on any citizen complaints and concerns brought to the attention of the auditor. Mr. Lewis shared there have been two topics from citizen (non-employee) complaints with regards to special education funding/procedures and potential conflict of interest regarding use of neural education funds. The auditor has not yet addressed either of these issues at this point. Director Rohrer asked how long it normally takes for the auditor to address these types of issues. Mr. Lewis shared that can vary greatly, but these issues are fairly straight forward and it should not take the auditor a significant amount of time to address. Any auditor findings would be addressed at a board meeting. If the auditor's office does not find there is an issue, they would not provide a formal report.

Chair Scott asked what the now projected cost of the audit will be. Mr. Lewis shared the district's initial estimate was low \$30,000. During the entrance conference, the auditor shared an estimate of \$42,000-\$43,000. The district has already been billed \$49,000, so the district is estimating \$52,000-\$53,000. Some of this additional cost is due to the finding, and some due to delays in receiving requested information from the district.

Director McDonald inquired as to the reason for the delay in getting information to the auditor. Mr. Lewis shared he did not know why that delay occurred. Director McDonald asked if this information was required during the time of the prior CFO, and Mr. Lewis confirmed that was the case. His interpretation of the situation is that there appeared to have been a communication breakdown between the former CFO and the auditor's office.

Director Rohrer asked how the district enters information (software), and why the district doesn't use GAAP (General Accepted Accounting Principles). Chair Scott explained GAAP is not a software program, but is just accounting principles. Mr. Lewis shared school districts in Washington State are required by law to provide financial statements, budgets, reports with standards created by the Superintendent of Public Instruction in coordination with the State Auditor's Office (F195, F196, F200). Mr. Lewis shared a detailed explanation of why the majority of school districts use the F196.

XIV. **BOARD COMMUNICATION**

- Chair Scott shared the board received two emails today.
- Director Rohrer shared the board received two communications with budget related concerns, one regarding CTE, one regarding school start times, one thank you to the district's staff, and one regarding ADA compliant playground equipment.
- Director McDonald received communication from two separate teachers regarding program cuts they had heard about and requesting clarification.

XV. **ANNOUNCEMENTS**

No announcements.

XVI. **RECESS TO CLOSED SESSION**

Chair Scott recessed to a Closed Session at 9:02 p.m.

XVII. **CLOSED SESSION**

XVIII. **RETURN TO REGULAR MEETING**

Chair Scott returned to the Regular Board Meeting at 9:44 p.m.

XIX. **ADJOURNMENT**

Director Rohrer made a motion to adjourn the meeting at 9:44 p.m., Director Tinsley seconded the motion, and the motion passed (4/0).

K. Weight
(Secretary/Superintendent)

Scott
(Chair)
Rohrer
McDonald
Tinsley



Miller, Gwen <gmiller@steilacoom.k12.wa.us>

School Board Meeting

1 message

Angela Ramos <angelaramos715@gmail.com>
To: gmiller@steilacoom.k12.wa.us

Wed, May 17, 2023 at 1:00 PM

[Angela Ramos] [2985 McNeil St.] [DuPont, Wa] [angelaramos715@gmail.com]

Subject: Urgent Need for Accessible Playground Equipment

Dear School Board Members,

I am writing to express my deep concern regarding the lack of accessibility in our school playgrounds, specifically for students with mobility issues and wheelchair users. As a parent of a child who faces these challenges, I strongly believe that playgrounds should be a space where all students can access and play without barriers.

I understand that our district emphasizes the importance of inclusion, but I urge you to consider starting with the basics by making our playgrounds truly accessible for students of all abilities. In doing so, we can create an environment where every child has the opportunity to actively engage in play, fostering a sense of belonging and equality among students.

My daughter, who is nearly 9 years old, currently faces significant difficulties when trying to access certain playground items, such as the spinners. In order to participate,

she relies on her paraeducator to physically lift and carry her onto the equipment. This not only compromises her dignity but also subjects her to unnecessary attention from her peers. It is disheartening to witness how this experience systematically differentiates her

I strongly believe that every child should be able to play independently and without the need for physical assistance. By installing accessible playground surfaces like unitary surfaces to replace the current loose-fill surfaces, such as wood chips.

Unitary surfaces, including poured-in-place rubber, bond-in-place rubber, interlocking resilient tiles, and synthetic turf or grass with protective under-padding, offer significant advantages over loose-fill surfacing. Although the upfront cost may be higher, the long-term benefits of unitary surfaces, such as durability and low maintenance costs, make them a cost-effective choice.

Moreover, unitary surfacing ensures complete accessibility and ease-of-use for students with mobility issues or those using wheelchairs, aligning with our district's commitment to inclusivity.

I respectfully request that the school board takes immediate action to address this issue by replacing the current loose-fill surfaces with unitary surfaces in all our school playgrounds. Investing in these safer and more accessible surfacing materials will not only benefit the students currently enrolled but also demonstrate our commitment to creating an inclusive environment for generations to come.

May 17, 2023

To Steilacoom Historical School District School Board Members,

First, the Steilacoom Education Association would like to say thank you for listening to our letter at the last school board meeting April 12th at Pioneer. The SEA, as a unit, felt that a continued presence at these meetings would demonstrate our commitment to share the impacts the budget shortfall has continued to have on students, staff and the community.

Some positive changes have been made since our last letter. Increased conversations with the District have led to clearer communication. The District set up a website for staff to access information regarding the budget and a link to an email address for staff to ask questions. They disseminated a Thought Exchange regarding spending priorities, asking for input from community members, parents, staff and other stakeholders. In addition, they provided the Board and community a budget proposal which contains data from the Thought Exchange, the Forced Choice Survey, and information was shared regarding the projected budget cuts and staffing for the 2023-2024 school year. We have appreciated the District's intentional efforts to increase information available to our members.

Despite these changes, however, the SEA still feels that more is required of the District. The data presented from The Thought Exchange and the Forced Choice Survey was clear; the highest priorities for support across stakeholders included more support for special education and minimal reductions of teachers and paraeducators. The highest priority area for cuts needed was staffing at the District office. Unfortunately, as seen on the presentation presented to the Board on May 10th, these priorities have not been honored.

First, according to the data in the presentation to the Board, on slide 35, Cherrydale is losing 2 special education certificated staff, Chloe Clark is losing 2 special education certificated staff, and the High School is losing 1 special education certificated staff. This loss is a 16.6% reduction of the current staffing of certificated special education teachers. This elimination will result in less direct education support for students with IEP's and will force general education staff to try to meet service minutes in the classroom with less inclusionary support services. The District has proposed, as a way to minimize the impact of this change, that two positions, the Executive Director and Director of Student Services would be embedded into school buildings. If these positions don't have direct daily contact with students, then their presence at the buildings won't create a change in support services received for our students and therefore should not be considered as a solution.

Second, a total of 13.6 FTE general education certificated staff have been eliminated from all buildings, which is a 7.7% reduction. (Specifically, this is 7.2 FTE at the elementary levels and 6.4 FTE at the secondary levels.) This reduction has forced all 3 elementary schools to have a grade level split, which data proves is not what is best for students. In addition, it will lead to less intervention for struggling students, higher class sizes, and less academic choices for students at the secondary levels. (See Slide 53 from May 10, 2023 meeting)

STAFFING LEVELS

ASSUMPTIONS FOR 2023-24

Grade Level	Anderson Island	Classroom Teachers	Students Per Teacher
K	2	0.5	4.00
1	3	0.5	6.00
2	7	0.5	14.00
3	6	0.5	12.00

Grade Level	Cherrydale	Classroom Teachers	Students Per Teacher
K	91	4	22.75
1	94	4	23.50
2	102	4.5	22.67
3	91	3.5	26.00

Grade Level	Chloe Clark	Classroom Teachers	Students Per Teacher
K	120	6	20.00
1	124	6	20.67
2	130	6	21.67
3	130	5	26.00

ELEMENTARY STAFFING NUMBERS DO NOT INCLUDE SPECIALISTS, INTERVENTIONISTS, COUNSELORS OR SPECIAL EDUCATION

Grade Level	Saltar's Point	Classroom Teachers	Students Per Teacher
4	211	8.5	24.82
5	245	9.5	25.79

Grade Level	Pioneer Middle	Classroom Teachers	Students Per Teacher
6	240	11	21.82
7	234	11	21.27
8	257	11	23.36

Grade Level	Steilacoom High	Classroom Teachers	Students Per Teacher
9	237	9.7	24.43
10	260	9.7	26.80
11	180	9.7	18.56
12	150	9.7	15.46

HIGH SCHOOL ENROLLMENT NUMBERS DO NOT INCLUDE RUNNING START AND PART TIME STUDENTS. STAFFING NUMBERS DO NOT INCLUDE SPECIAL EDUCATION

	Proposed Reduction Option	*CIS	*CLS	*CAS
Eliminate Hanover Research Subscription	\$12,000			
Eliminate Contracted Placements	\$160,000			
Reduce Contracted Services Staffing	\$140,000			
Reduction in Pride Academy FTE Release	\$35,000			
Reductions in Transportation	\$40,000			
TOTAL	\$1,681,000			
Elementary Reductions				
Reduce ECI Staffing	\$120,000	1.0		
Reduce Special Education Certificated Staffing	\$350,000	3.5		
Reduce Classroom Teacher FTE to Match Enrollment	\$400,000	4.0		
Reduce Specialist Positions	\$225,000	2.2		
Reduce Highly Capable Position	\$25,000	0.2		
Eliminate Purchase of School Supplies	\$55,000			
TOTAL	\$1,175,000			
Secondary Reductions				
Eliminate TeacherEase	\$14,000			
Reduce Classroom Teacher FTE to Match Enrollment	\$640,000	6.4		
Reduce Special Education Certificated Staffing	\$100,000	1.0		
Reduce Athletic Trainer Contracted Hours	\$90,000			
Reduce iReady Subscription	\$7,000			
Reduce District Support for Athletic Expenses	\$35,000			
Reduce Activity Bus Runs	\$20,000			
Eliminate PSAT	\$2,000			
Reduction in Sponsored Summer School	\$20,000			
Eliminate Spokane Virtual Academy Contract	\$20,000			
Eliminate Xello	\$9,000			
TOTAL	\$957,000			
TOTAL ALL SECTIONS	\$3,813,000	20.5	2.5	2.0
		<u>10.0%</u>	<u>2.1%</u>	<u>11.1% All CAS</u>
				<u>22.2% of District Admin</u>

*Staff types in the state's salary allocation model include certificated instructional staff (CIS), non-administrative classified staff (CLS), and certificated administrative staff (CAS).

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: May 17, 2023

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Shawn M Lewis *5/18/2023*

Shawn Lewis, Executive Director Of Administrative Services

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

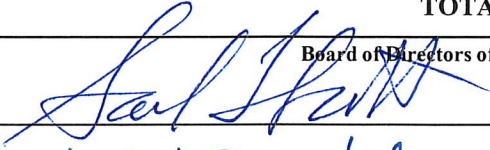
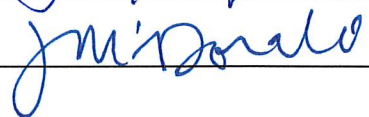
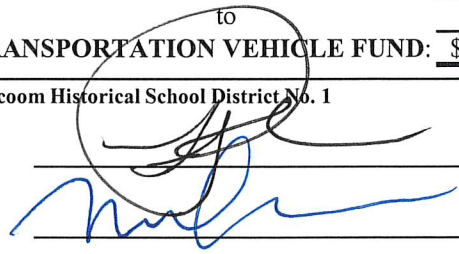
FUND NAME			WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>						
April 18, 2023	Accounts Payable	133067	to	133067	\$	120.91
	Payroll	800929	to	800929	\$	1,506.19
	Payroll A/P	133068	to	133078	\$	461,518.43
	Payrol ACH Payments				\$	609,172.13
	Payroll Taxes				\$	618,803.43
	Direct Deposit				\$	1,770,528.56
April 24, 2023	Accounts Payable	133079	to	133127	\$	925,021.68
May 9, 2023	Accounts Payable	133128	to	133163	\$	634,010.93
TOTAL GENERAL FUND:					\$	5,020,682.26

<u>CAPITAL PROJECTS FUND:</u>						
April 24, 2023	Accounts Payable	200552	to	200552	\$	470.00
TOTAL CAPITAL PROJECTS FUND:					\$	470.00

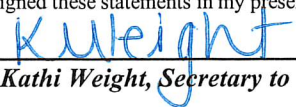
<u>ASSOCIATED STUDENT BODY FUND:</u>						
April 18, 2023	Accounts Payable	405183	to	405183	\$	25.41
April 24, 2023	Accounts Payable	405184	to	405190	\$	5,671.38
April 24, 2023	Accounts Payable	405191	to	405191	\$	158.55
May 9, 2023	Accounts Payable	405192	to	405199	\$	10,268.09
TOTAL ASSOCIATED STUDENT BODY FUND:					\$	16,123.43

<u>TRANSPORTATION VEHICLE FUND:</u>						
			to	_____		
			to	_____		
TOTAL TRANSPORTATION VEHICLE FUND:					\$	-

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNAL REPORT - MAY 17, 2023**

Name	Position	FTE	Location	Effective Date	Action	Comment
NUSSBAUM TED	TEACHER	0.20	ANDERSON ISLAND	8/31/2023	RESIGNATION	
PARR KAREN	TEACHER	1.00	PIONEER	8/28/2023	RETIREMENT	
WIDMANN MELISSA	ECI COORDINATOR	1.00	DISTRICT WIDE	8/31/2023	LEAVE OF ABSENCE	0.2 LOA FOR THE 23-24 SCHOOL YEAR
HENDEL TRACY	SCHOOL PSYCHOLOGIST	1.00	PIONEER	8/31/2023	LEAVE OF ABSENCE	LOA FOR THE 23-24 SCHOOL YEAR

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - MAY 17, 2023

Name	Position	Hours	Location	Effective Date	Action	Comment
MOREY CORTNEY	COTA	7.00	STUDENT SERVICES	5/18/2023	NEW HIRE	
TRULL AMBER	DEPARTMENT SPECIALIST	8.00	STUDENT SERVICES	5/31/2023	RESIGNATION	