
The regular meeting of the Virtual Learning Academy of St. Clair County Board of Trustees was held on May 17, 2023 at VLA. The meeting was called to order at 10:00 a.m.

MEMBERS PRESENT:

Dan DeGrow; Mary Gilbert; Kathleen Kish; Fran McBride; Cynthia Raymo

MEMBERS ABSENT:

None

INTRODUCTION OF GUESTS:

Josh Everitt, VLA Principal; Linda Sikora, Academy Business Manager; Liz Yanik, Recording Secretary, Brenda Tenniswood, RESA Superintendent, Jean Sturtridge, RESA, Director of Legal Services, Robin Meldrum, SCCRESA Special Education Administrator, Coordinator of Compliance, Planning and Accountability.

PUBLIC PARTICIPATION:

None

ADDITIONS/DELETIONS TO AGENDA:

None

ACTION ITEMS:

A. Approval of Minutes (Enclosure #1)

It was moved by Dan Degrow and supported by Cythnia Raymo to approve the minutes of the March 15, 2023 meeting as presented.

PUT TO A VOTE: All: Yes **Motion: Carried**

B. Approval of Bills (Enclosure #2)

It was moved by Cynthia Raymo and supported by Fran McBride to approve the March and April 2023 bills (check numbers 3708-3739 for a total of \$410,813.44) as presented.

PUT TO A VOTE: All: Yes **Motion: Carried**

C. Approval of UHY Engagement Letter (Enclosure #3)

It was moved by Cynthia Raymo and supported by Fran McBride to approve the UHY Engagement Letter as presented.

PUT TO A VOTE: All: Yes Motion: Carried

D. Approval of 2023-2024 Business Service Agreement (Enclosure #4)

It was moved by Fran McBride and supported by Mary Gilbert to approve the 2023-2024 Business Service Agreement as presented.

PUT TO A VOTE: All: Yes Motion: Carried

E. Approval of 2023-2024 Food Service Agreement (Enclosure #5)

It was moved by Fran McBride and supported by Cynthia Raymo to approve the 2023-2024 Food Service Agreement as presented.

PUT TO A VOTE: All: Yes Motion: Carried

F. Approval of New Edgenuity Contract and Edgenuity & Edmentum Curriculum (Enclosure #6)

It was moved by Cynthia Raymo and supported by Fran McBride to approve the New Edgenuity Contract and the continued use of Edgenuity and Edmentum Curriculum as presented.

PUT TO A VOTE: ALL: Yes Motion: Carried

G. Approval of Proposed Staff Retention Bonuses (Enclosure #7)

It was moved by Fran McBride and supported by Mary Gilbert to approve the Proposed Staff Retention Bonuses as presented.

PUT TO A VOTE: ALL: Yes Motion: Carried

H. Approval of Proposed Salary Increases (Enclosure #8)

It was moved by Mary Gilbert and supported by Fran McBride to approve the Proposed Salary Increases as presented.

PUT TO A VOTE: ALL: Yes Motion: Carried

I. Approval of 2023-2024 Additional Duty Contracts (Enclosure #9)

It was moved by Dan Degrow and supported by Cynthia Raymo to approve the 2023-2024 Additional Duty Contracts as presented.

PUT TO A VOTE: ALL: Yes Motion: Carried

J. Approval of 2023-2024 Extended Hours Contract (Enclosure #10)

It was moved by Fran McBride and supported by Mary Gilbert to approve the 2023-2024

Extended Hours Contract as presented.

PUT TO A VOTE: All: Yes Motion: Carried

K. Approval of 2023-2024 Targeted Tutoring Extended Hours Contract (Enclosure #11)

It was moved by Cynthia Raymo and supported by Fran McBride to approve the 2023-2024 Targeted Tutoring Extended Hours Contract as presented.

PUT TO A VOTE: ALL: Yes Motion: Carried

L. Approval of Extended Hours Part-Time Position Contract (Enclosure #12)

Motion was made by Mary Gilbert to amend the Extended Hours Part-Time Position Contract by removing the first bullet under qualifications which stated "Bachelor's degree and secondary teaching certificate preferred." This was supported by Fran McBride. All were in favor. Motion carried.

It was then moved by Cynthia Raymo and supported by Fran McBride to approve the amended Extended Hours Part-Time Position Contract as presented.

PUT TO A VOTE: ALL: Yes Motion: Carried

DISCUSSION ITEMS:

A. April 2023 Financial Report (Enclosure #13)

Linda Sikora shared the financial report for April 2023 highlighting changes in revenues and expenditures and fund balance projections. VLA continues to remain fiscally sound.

ADDITIONAL ACTION/DISCUSSION ITEMS:

A. Two Board Member Vacancies

Josh Everitt noted that the board will have two board member vacancies for July as both Dan DeGrow and Cynthia Raymo's terms are up in June. Motion was made by Fran McBride to bring both Dan DeGrow and Cynthia Raymo back on for another term. It was supported by Mary Gilbert. All were in favor. Dan DeGrow and Cythina Raymo will be beginning their new term on the VLA board beginning in July of 2023.

B. Schedule date and time for annual July reorganizational meeting

The July reorganizational meeting was scheduled for 10:00 a.m. Wednesday, July 26, 2023 at the Virtual Learning Academy building: 1520 Michigan Road, Port Huron, MI. 48060.

C. Annual Conflict of Interest Disclosure 2023-2024

Josh Everitt distributed and had all board members complete the Annual Conflict of Interest Disclosure for the 2023-2024 school year.

INFORMATIONAL ITEMS:

A. Next Board Meeting is June 21, 2023 @ 10:00am - to be held at VLA

There was extended discussion regarding Josh Everitt's principal notes distributed prior to the meeting for clarification purposes.

ANNOUNCEMENTS/COMMENTS:

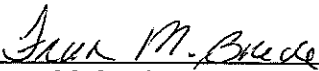
None

ADJOURNMENT:

It was moved by Dan DeGrow and supported by Cynthia Raymo to adjourn the May 17, 2023 meeting at 10:52 a.m.

PUT TO A VOTE: All: Yes **Motion: Carried**


Liz Yanik, Recording Secretary

APPROVED: 
Fran McBride, Secretary/Treasurer