

**USD 470 Nurse Evaluation      Form B**  
**Pre-observation Form**

Name: \_\_\_\_\_ School Administrator: \_\_\_\_\_

Date of Pre-conference: \_\_\_\_\_ Date/Time of Observation: \_\_\_\_\_

Building/level observed: \_\_\_\_\_

In the pre-conference you will be asked to discuss the following components and provide examples where appropriate.

**Domain 1: Planning and Preparation**

**Comments: (to be completed by evaluator)**

<p>1. Briefly describe the typical developmental characteristics of this age group as well as those with special needs. (Component 1b)</p>	
<p>2. How can you demonstrate that your nursing goals for the nursing program are based on state and national standards? How are they appropriate to the setting and the students served?(Component 1c)</p>	
<p>3. Briefly describe your knowledge of governmental regulations and resources for students available through the school/district/community? (Component 1d)</p>	
<p>4. Describe your plan of care for individual students and groups of students and how they are related to district and state standards. (Component 1e)</p>	
<p>5. What evidence do you have to support the degree to which the goals for your plan of care have been met.</p>	

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(Component 1f)	
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**Domain 4: Professional Responsibilities**    **Comments: (to be completed by evaluator)**

1. How do you evaluate a nursing care plan's effectiveness? (Component 4a)	
2. What evidence can you present to show that your record keeping and documentation is organized, efficient and done in a timely matter. (Component 4b)	
3. Explain and provide evidence for how you communicate with parents (newsletters, logs, etc.). (Component 4c)	
4. Describe how you take a leadership role in your school and the district. (Component 4d)	
5. Describe the professional growth activities in which you participated this year to achieve your growth objective. (Component 4e)	
6. How do you advocate for students? (Component 4f)	

<i>Nurse comments pertaining to observation setting.</i> List any items you might want to call to the attention of the administrator.
<i>Nurse comments pertaining to observational focus:</i> List any items you might want to call to the attention of the administrator.

## School Nurse Pre-observation

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