

Teacher Evaluation - Post 2nd year in USD 470

A portion of district collaboration days will provide teachers opportunity to discuss quality evidence in the four domains.

Quarterly Guided Conversations
with the Principal
as needed*

Domain 1:
Planning & Preparation

Domain 2:
Classroom Environment

Domain 3:
Instruction

Domain 4:
Professional Responsibility

Building staff meeting:

USD 470 Evaluation Procedures Review

All staff being evaluated must have an informational meeting and be provided with access to self-assessment forms during the first 30 days.

Although not mandatory, a self-assessment is highly recommended to engage evaluator and employee in performance discourse with the intent to encourage employee input for their evaluation

Formal Observations
1 time minimum
per evaluation
year

Summative Evaluation
completed by February 15th

We suggest the addition of 2 working days after the Post Observation Conference to provide additional evidence if desired.

Formal evaluations to include:

- **Pre-Conference** (Requires at least two working days notice of date/time)
- **Observation of Lesson** (Requires at least 30 min.)
- **Post Observation Conference and Rubric Dialogue** (Within 2 days of observation) This conference is to discuss the observation (from Form F) and self assessment (from Form A). The evaluator has not completed Form C at this time.
- **Summative Evaluation Conference** (Within 5 days of Post Observation Conference) Final results will be provided (should be no surprises) and teachers will receive a copy of the evaluator completed rubrics?