

Santa Barbara Junior High School

721 East Cota Street, Santa Barbara CA 93103, Phone (805) 963-7751, TDD (805) 963-7751 x473, Fax (805) 962-7196

Registration and Enrollment Timelines

Dear Students and Families,

Before we leave for summer, we want to remind you of some logistical items that families must complete before the start of the 2023-2024 school year. In order for students to receive their schedule on time at Condor Kickoff, families must complete the following:

1. Submit Document for Address Verification

- Have a copy of one of the following documents ready: property tax payment receipt, rental property contract, lease, utility receipt (gas, electric, water), pay stub, voter registration, correspondence from a government agency, declaration of residency, or shared residency form. You will need to upload a photo indicating a proof of address (all students) and proof of immunization (new students only and incoming 7th graders.).
- Upload address verification document to [Aeries - CLICK HERE](#).
- Need assistance? Come to campus with your document(s) and we can help.
- Deadline to complete: Monday, August 7, 2023**

2. Medication Documentation and Immunizations (Incoming 7th Grade ONLY)

- Please make sure your incoming seventh graders have the Tdap and two doses of Varicella. Visit: shotsforschool@cdph.ca for all immunization requirements.
- If your student has a medical issue please ensure that it is entered upon registering your student. If your student will be taking medication for severe allergies please have your child's pediatrician complete the Severe Allergy Form completely. All other medications please have your child's pediatrician complete the Medication Authorization form. Please note that we at SBJH can NOT take any medication unless we have a complete doctor's orders and the orders match the medication that is handed to us. The medication forms are attached to the Parent Square.
- Upload immunization document to [Aeries - CLICK HERE](#).
- Need assistance?** Come to campus with your document(s) and we can help. Or contact Irene Morales (805) 963-7751 ext. 4004 (imorales@sbunified.org). Ms. Morales will return from summer on August 8 to approve documents at that time.
- Deadline to complete: Monday, August 7, 2023**

3. Complete Online Aeries Registration/Enrollment (SBUSD)

- ALL students (new to the district and current) must complete the annual SBUSD registration process. Returning students, please go to [Aeries - CLICK HERE](#). Students new to the district who need to enroll, [CLICK HERE](#).
- Opens: First week of July. Parent Square will be sent to notify families of open enrollment.
- Deadline to complete: Monday, August 7, 2023**

4. Attend one of our Parent Registration Assistance Workshops (optional)

- Need help with the registration process? Come to our front office between 10:30am - 1:30pm on the following days: Monday July 10, Wednesday July 12, Tuesday July 18, Thursday July 20, Monday July 24 or Wednesday July 26.

5. Attend Condor Kickoff

- Join us on **Monday, August 14 from 9:00am - 11:30am or 12:30pm - 3:00pm**.
- ALL students must come (with their parent or guardian) to campus sometime during Condor Kick Off. During this time students will confirm their registration, purchase items and receive their schedule. Check in will be located at the front of school.

If you have any questions, please call (805) 963-7751. Please continue checking Parent Square and our website for more information. Our hours of operation over the summer are **Monday through Friday from 9:00am to 2:00pm**.

Sincerely,
Cailean Villasenor
Assistant Principal, Santa Barbara Junior High School