



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Trenace B. Riggs, Chair
District 1 – Centerville

Carolyn D. Weems, Vice Chair
District 9

Beverly M. Anderson
At-Large

Kathleen J. Brown
District 10

Michael R. Callan
District 6

David Culpepper
District 8

Jennifer S. Franklin
District 2 – Kempsville

Victoria C. Manning
At-Large

Staci R. Martin
District 4

Kimberly A. Melnyk
District 2

Jessica L. Owens
District 3 – Rose Hall

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Proposed Agenda **Monday, June 12, 2023**

Holland Road Annex
2323 Holland Road
Virginia Beach, VA 23453
(757) 263-1000

Public seating is available, and members of the public will also be able to observe the School Board Meeting through livestreaming on schoolboard.vbschools.com/meetings/live, broadcast on VBT Channel 47, and on Zoom through the link below.

Attendee link: https://us02web.zoom.us/webinar/register/WN_J8Hz5WXjSlumHixGWohUgw Call-in (301) 715-8592 ID 829 9293 9356

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at SchoolBoard@VBCPSboard.com or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on June 9, 2023.

- 1. *Administrative, Informal, and Workshop (Holland Road Annex – Einstein Lab (Band/Room 603) 3:30 p.m.***
 - A. School Board Administrative Matters and Reports
 - B. Jericho Road Update
 - C. Equity Update
- 2. *Closed Session (as needed)***
- 3. *School Board Recess 5:30 p.m.***
- 4. *Formal Meeting (Holland Road Annex – School Board Room/Auditorium) 6:00 p.m.***
- 5. *Call to Order and Roll Call***
- 6. *Moment of Silence followed by the Pledge of Allegiance***
- 7. *Student, Employee and Public Awards and Recognition***
 - A. Virginia Family, Career and Community Leaders of America-Early Childhood Education — First Place, Virginia Beach Technical & Career Education Center
 - B. First Place in Firefighting — Technical & Career Education Center
 - C. MATE Mid-Atlantic Regional ROV Competition Champions — Landstown High School
 - D. VHSL State Forensics — First Place, poetry interpretation, Salem High School
 - E. RUBIN America's Next Great Intern — National Finalist, Advanced Technology Center
 - F. Technology Student Association — First Place State Winners, Advanced Technology Center
- 8. *Adoption of the Agenda***
- 9. *Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings)***
- 10. *Approval of Meeting Minutes***
 - A. May 23, 2023, Regular School Board Meeting **Added 06/09/2023**



11. Public Comments (until 8:00 p.m.)

The School Board will hear public comments at the June 12, 2023, School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on June 12, 2023. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the Holland Road Annex, 2323 Holland Road, Virginia Beach, Virginia 23453 by 5:45 p.m. June 12, 2023. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, [1-47](#) and [1-48](#) requirements for Public Comment and Decorum and Order.

12. Information

- A. Interim Financial Statements – April 2023
- B. Citizen’s Advisory Committee Appointment Recommendations
- C. Green Run Collegiate Charter Renewal
- D. Virginia School Board Association (VSBA) Renewal Dues
- E. School Board Committee Assignments FY 2024 **Updated 06/12/2023**

13. Return to public comments if needed

14. Consent Agenda

- A. Policy Review Committee (PRC) Recommendations:
 - 1. Policy 3-46/Audits
 - 2. Policy 3-87/Free and Reduced/Priced Meals
 - 3. Policy 3-96/Office of Internal Audit and the Audit Committee
 - 4. Policy 7-36/Soliciting Funds or Sales
 - 5. Policy 7-68/Relations with Non-Governmental Organizations: Parochial and Private Schools
- B. Religious Exemption(s)
- C. Internal Audit Charter Amendments 2023
- D. Textbook Adoption: Math and Science Academy Chemistry

15. Action

- A. Personnel Report / Administrative Appointments **Updated 06/16/2023**
- B. Policy Review Committee (PRC) Recommendations:
 - 1. Bylaw 1-7/Student Representatives to the School Board
 - 2. Policy 6-65/Library Media/Professional Libraries
 - 3. Policy 7-45/Recognition of Students and Staff by the School Board
- C. Resolution: Affirmation of Commitment to Nondiscrimination and Anti-Harassment of LGBTQ+ Youth and Adults in the VBCPS Educational Environment

16. Committee, Organization or Board Reports

17. Return to Administrative, Informal, Workshop or Closed Session matters

18. Adjournment



Subject: Jericho Road Update **Item Number:** 1B

Section: Administrative, Informal, and Workshop **Date:** June 12, 2023

Senior Staff: Jack Freeman, Chief Operations Officer

Prepared by: Melisa A. Ingram, Executive Director of Facilities Services

Presenter(s): Melisa A. Ingram, Executive Director of Facilities Services

Recommendation:

That the School Board receive information on Jericho Road as it relates to the upcoming CIP 1-028 Bettie F. Williams Elementary / Bayside 6th (Grades 4-6) Replacement project.

Background Summary:

CIP 1-028 Bettie F. Williams Elementary / Bayside 6th (Grades 4-6) Replacement project will create a new school on the existing Bettie F. Williams Elementary School Site. Both Williams Elementary students, grades 4-6, and Bayside 6th Grade Campus students, grade 6, will attend this new school. The existing building at Bayside 6th Grade Campus on Jericho Road will be vacated and the property may be declared excess.

Source:

Code of Virginia § 22.1-129, as amended.

Budget Impact:

None



Subject: Equity Update **Item Number:** 1C

Section: Administrative, Informal, and Workshop **Date:** June 12, 2023

Senior Staff: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Prepared by: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Presenter(s): Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Recommendation:

That the School Board receive an Equity update.

Background Summary:

The School Board adopted Policy 5-4 Educational Equity on September 9, 2020. Section C of the policy calls for the School Division to create an Equity Plan to identify priorities, correct and address the inequalities and review and monitor such efforts. This update will include the progress made for Board review.

The office remains committed to providing and supporting inclusive teaching and learning opportunities for students, staff and the community.

Source:

Office for Diversity, Equity and Inclusion

Budget Impact:

N/A



Subject: Closed Session **Item Number:** 2 & 17

Section: Closed Session/Return to Administrative, Informal, Workshop or Closed Session Matters **Date:** June 12, 2023

Senior Staff: N/A

Prepared by: Kamala H. Lannetti, School Board Attorney

Presenter(s): Kamala H. Lannetti, School Board Attorney

Recommendation:

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 2, 7, and 8, as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Superintendent search and discussion regarding decision on Acting Superintendent
- B. Status of pending litigation or administrative cases
- C. Consultation with legal counsel regarding probable litigation and pending litigation matters

Background Summary:

N/A

Source:

Code of Virginia §2.2-3711, as amended

Budget Impact:

N/A



Subject: School Board Recognitions **Item Number:** 7A-F

Section: Student, Employee and Public Awards and Recognitions **Date:** June 12, 2023

Senior Staff: Natalie Allen, Chief Communications and Community Engagement Officer

Prepared by: David Schleck, Public Relations Coordinator

Presenter(s): Carolyn Weems, Vice Chair

Recommendation:

That the School Board recognize the outstanding accomplishments of those receiving the June 12, 2023, School Board recognitions. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements including a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples. This meeting we will recognize:

1. Virginia Family, Career and Community Leaders of America-Early Childhood Education — first place, Virginia Beach Technical & Career Education Center
2. First Place in Firefighting — Technical & Career Education Center
3. MATE Mid-Atlantic Regional ROV Competition Champions — Landstown High School
4. NASA HUNCH competition – Landstown High School
5. VHSL State Forensics — first place, poetry interpretation, Salem High School
6. RUBIN America's Next Great Intern — national finalist, Advanced Technology Center
7. SkillsUSA, Technology Student Association, Future Business Leaders of America — first place state winners, Advanced Technology Center

Background Summary:

That the School Board allow time during School Board meetings to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.

Recognition Criteria:

1. Achievement of first or second place in national competitions/events.
2. Achievement of national recognition for outstanding achievements, i.e., National Merit Finalists.
3. Achievement of first place in regional (multi-state) competitions/events.
4. Achievement of first place in state competitions/events.
5. Achievements beyond the scope of regular academics/activities and/or job performance.

Source:

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

Budget Impact:

None.



Subject: Approval of Minutes **Item Number:** 10A

Section: Approval of Meeting Minutes **Date:** June 12, 2023

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Regina M. Toneatto, School Board Clerk

Recommendation:

That the School Board adopt the following set of minutes as presented:

- A. May 23, 2023 Regular School Board Meeting

Note: Supporting documentation will be provided to the School Board under separate copy and posted to the School Board website.

Background Summary:

N/A

Source:

Bylaw 1-40

Budget Impact:

N/A



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School Board Regular Meeting MINUTES **Tuesday, May 23, 2023**

Holland Road Annex
2323 Holland Road
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Closed Session: Chair Riggs convened the Closed Session at 2:05 p.m. The School Board Clerk announced the following School Board members were present in the Holland Road Annex/Einstein Lab: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Martin, and Ms. Melnyk.

At 2:07 p.m., Ms. Melnyk made the following motion, seconded by Ms. Brown that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 7, and 8, as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Appointment of citizen members to School Board Citizen Committees effective July 1, 2023.
- B. School Board Attorney's evaluation.
- C. Consultation with Legal Counsel.

Chair Riggs called for a vote. The School Board Clerk announced there were seven (7) ayes in favor of the motion to recess into Closed Session: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Martin, and Ms. Melnyk. The motion passed, 7-0-0.

Individuals present for discussion in the order in which matters were discussed:

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- A. Appointment of citizen members to School Board Citizens Committees effective July 1, 2023: School Board members: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Martin, and Ms. Melnyk; Kamala H. Lannetti, School Board Attorney; John F. Sutton, Coordinator of Policy and Intergovernmental Affairs; Deborah Yeng Collins, Attorney, Yeng Collins Law, PLLC; Regina M. Toneatto, School Board Clerk.

John F. Sutton, Coordinator of Policy and Intergovernmental Affairs left the Closed Session at 2:21 p.m.

- B. School Board Attorney's evaluation: School Board members: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Martin, and Ms. Melnyk; Kamala H. Lannetti, School Board Attorney; Deborah Yeng Collins, Attorney, Yeng Collins Law, PLLC; Regina M. Toneatto, School Board Clerk.

School Board member, Mr. Culpeper joined the Closed Session at 2:36 p.m. School Board member, Ms. Brown left the Closed Session at 2:47 p.m. and returned to the Closed Session at 2:50 p.m. Kamala H. Lannetti, School Board Attorney, left the Closed Session at 2:49 p.m. Deborah Yeng Collins, Attorney, Yeng Collins Law, PLLC, left the Closed Session at 3:59 p.m.

The School Board reconvened at 3:59 p.m.

Certification of Closed Session: Ms. Melnyk read the Certification of Closed Session:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Anderson made the motion, seconded by Ms. Manning for Certification of Closed Session. Chair Riggs called for a vote on the Certification of Closed Session. The School Board Clerk announced there were eight (8) ayes in favor of the motion for Certification of Closed Session: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Martin, and Ms. Melnyk. The motion passed, 8-0-0.

The School Board took a short recess at 4:01 p.m.

1. ***Administrative, Informal, and Workshop:*** Chair Riggs convened the Administrative, Informal, and Workshop session at 4:09 p.m. on the 23rd day of May 2023 and announced members of the public will be able to observe the School Board meeting through live streaming on schoolboard.vbschools.com/meetings/live, broadcast on VBTV Channel 47, and on Zoom; welcomed members of the public both in person and online.

In addition to Superintendent Spence, the following School Board members were present in the Holland Road Annex/Einstein Lab: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Martin, and Ms. Melnyk. The following School Board members attended via Zoom: Ms. Owens (family medical), and Vice Chair Weems (medical reason/illness). Ms. Franklin was not in attendance at the meeting.

- A. School Board Administrative Matters and Reports: Chair Riggs mentioned Public Comments, decorum, and Bylaw 1-47; Action item regarding the new assignment to the PPEA; Ms. Anderson mentioned she will not be able to attend the June 1 PPEA meeting and will need a substitute.

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- B. Your Voice – Enhanced EIP Meetings: Cheryl Woodhouse, Chief Human Resources Officer and Edie Rogan, Director, Office of Employee Relations provided the School Board the outcome of the Division-provided enhanced employee input meetings; Ms. Woodhouse provided a brief introduction and shared appreciation to all departments that assisted in the Employee Input Process meetings; Ms. Rogan continued the presentation and provided a brief historical recap of employee input; prior to 1999 – Meet & Confer: three recognized groups of employees met with administration, scope of discussion centered on terms and conditions of employment and salaries; 1999-2006 – Employee Input Meetings: informal meetings were held with eight identified employee groups, 21 informal meetings were conducted between October and November of each year, eight “Issue Review Team” meetings were held with HR in December to prioritize items; 2006-2007 – Employee Input Meetings plus web-based survey: web-based survey was administered in addition to informal meetings and review team meetings, staff provided input related to five major topics – available resources, working relationships, professional development, compensation & benefits, opportunities within the School Division; 2008-2022 – Web-based Survey: administered on a biennial basis and alternates with the instructional staff climate survey, allows anonymous participation and provides multiple opportunities to comment about an employee’s experience working in VBCPS, ability to sort the data and make data-driven decisions; reviewed data from 2022-2023 Enhanced Employee Input Meetings: three face-to-face meetings and two virtual meetings, 885 seats available, 208 registered, 97 attendees (46 instructional) – noted less than 1% of the full-time employee population; major themes: leave and calendar; compensation, benefits, and staffing; curriculum and support; shared “Glow” – items with the highest agreement: wellness leave, reduced insurance premiums, bonuses, incentives, and work towards raising salaries; shared “Grow” – items with highest agreement: not compensated enough, job titles matching job descriptions – departments need to be able to give input to Human Resources, pay steps do not reflect experience – starting salary is too close to a veteran’s salary; reviewed timeline; May/June 2023: decided next steps for Employee Input Process, February 2024: Superintendent’s 24-25 Estimate of Needs (EON) presented to School Board, March 2024: next web-based Employee Survey conducted; reviewed next steps: review feedback, consider modifications, communicate to stakeholders.
- The presentation continued with questions and comments regarding when the survey began (February); suggestion to have surveys done in the fall to get input for SEON (Superintendent’s Estimate of Needs); survey is anonymous; surveys done every other year; schedule of employee input meetings; employee participation for input meetings; various opportunities/ways for employees to give feedback; suggestion to have input meetings in October; additional question to add to survey regarding feedback about input meetings; administration reviews comments on surveys; have opportunity for both in person meetings and virtual meetings for employee input.
- C. Equity Update: Ty Harris, Director, Office for Diversity, Equity and Inclusion provided the School Board an Equity update; overview the presentation topics; mentioned what is equity in VBCPS; reviewed the path to equity: *Compass to 2025*, Policy 5-4, Equity Plan; Spring 2023 – identify and evaluate, assess effectiveness; Fall 2023 – develop plans for training, messaging and implementation; Spring 2024 – build capacity and infrastructure for success; Fall 2024 – fully implement, engage and sustain while actively monitoring progress; reviewed “the how” – Leadership Retreat (November 2022), Planner Creation (December 2022), monthly check-ins, ongoing individual meetings; reviewed *Compass to 2025* goals and equity assessment priority; Goal 1: educational excellence – equity assessment priority to ensure diverse cultures and perspectives are positively represented in the curriculum, highlights: ongoing review of multicultural materials and making recommendations for enhancement/modification, professional learning for high school administrators, next steps: Design Fellows – cultural competency; Goal 2: student well-being – equity assessment priority to create an environment where all students feel safe, welcome, and included at school and address student discipline disparities, highlights: defined mentorship, events: Beach Girls Rock, African American Male Summit, Season for Nonviolence, transition support for students with disabilities, next steps: identify opportunity champions at each high school, Least Restrictive Environment (LRE) data shared with schools; Goal 3: student ownership of learning – equity assessment priority to increase access to and success in rigorous learning opportunities for all students, highlights: defining and identifying rigorous learning opportunities, Boost/Step Up summer learning program, significant growth in AP registration, next steps: implement various leadership initiatives for students; Goal 4: an exemplary, diversified workforce – equity assessment priority to recruit, retain, and promote a workforce representative of the diverse student population, highlights: developed a stay interview process, teacher participation in recruiting fairs, secured teachers from the Philippines to fill high need areas, next steps: conduct stay interviews with staff; Goal 5: mutually supportive partnerships – equity assessment priority to increase opportunities for stakeholders to be informed and involved, highlights: increased number of A+ grants through the VBEF, salesforce partnership database, Princess Anne YMCA supporting Restock-n-Roll event, next steps: expanding student activities to include workshops throughout the year and forging a partnership with Norfolk State; Goal 6: organizational

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effectiveness and efficiency – equity assessment priority to ensure equitable allocation of resources across schools and students, highlights: finalized indicators for equity data dashboard, continue to ensure that schools have the resources required to support identified needs of students and staff, next steps: design and publish data dashboard on vbschools.com, expansion of Synergy LMS.

The presentation continued with questions and comments regarding AP enrollment, Dual Enrollment, expanding Synergy, student discipline, student behavior, topic for summer School Board retreat.

- D. **PPEA Interim Agreement Update:** Melisa Ingram, Executive Director, Facilities Services presented the School Board an update related to the upcoming public input process for the replacement of three schools, Princess Anne High School, Williams Elementary School/Bayside 6th Grade Campus, and Bayside High School; reviewed public input meeting timeline; PPEA Interim Agreement for design services – approved directives (School Board CIP funding language and City Council PPEA resolution); meeting type 1 – Planning Advisory Team Meetings, organizations engaged: stakeholders, community organizations, and subject matter experts, elected officials: two School Board members and two City Council members per Team; March-April: focus group interviews – VBCPS strategic plan alignment, program requirements: division-wide special needs program, academy-based programs, individual & personalized learning, Career & Technical education (CTE), community partnerships; reviewed design parameters - Princess Anne High School: 1,700 students, Williams ES & Bayside 6th : 850 to 1,000 students, Bayside High School: 1,900 students; April-May: educational specification meetings – program requirements, building for 100 years, learning experience, adjacencies of spaces; meeting type 2 – Public Community Meetings, open to the general public; noted there were meetings scheduled for next week (May 30, May 31, and June 1); reviewed timeline – May-June: Design Workshops, Sept-Oct: Design Workshops – Conceptual Design, Sept-Oct: School Board Workshop – Conceptual Design, City Council Informal Session – Conceptual Design.

The presentation continued with questions and comments regarding meeting attendance; members attending (community members, school and city staff); ECSC (early childhood special education); option to present with costs; online response rate; comment cards and online feedback; input and information available online.

2. **Closed Session:** There was no Closed Session during the Administrative, Informal, and Workshop session.
3. **School Board Recess:** Chair Riggs adjourned the Administrative, Informal, and Workshop session at 5:23 p.m.
4. **Formal Meeting (Holland Road Annex – School Board Room/Auditorium) 6:00 p.m.**
5. **Call to Order and Roll Call:** Chair Riggs convened the meeting of the School Board at the Holland Road Annex, School Board Room/Auditorium at 6:02 p.m. on the 23rd day of May 2023 and welcomed members of the public both in person and online.

In addition to Superintendent Spence, the following School Board members were present in the Holland Road Annex School Board Room/Auditorium: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Martin, and Ms. Melnyk. The following School Board members attended via Zoom: Ms. Owens (family medical), and Vice Chair Weems (medical reason/illness). Ms. Franklin was not in attendance at the meeting due to being out of town.

6. **Moment of Silence followed by the Pledge of Allegiance**

7. **Student, Employee and Public Awards and Recognition**

- A. **Class of 2023 E.E. Brickell Scholar – Princess Anne High School:** The School Board recognized Princess Anne High School senior, Vikram Kolli as the Class of 2023 E.E. Brickell Scholar. The E.E. Brickell Scholars Program recognizes excellence in scholarship, leadership, and service among high school students in Virginia Beach City Public Schools.
- B. **Virginia DECA State Leadership Conference, first place, Quick Serve Restaurant Individual Series Event – Kempsville High School:** The School Board recognized Aby Marcus, a student at Kempsville High School as the first-place winner in the 2023 Virginia DECA State Leadership Conference for the Quick Serve Restaurant Series event.
- C. **National Brain Brawl Championship – Princess Anne High School NJROTC:** The School Board recognized the Princess Anne High School NJROTC Brain Brawl team who placed first in the National Brain Brawl Championships held in Colt Neck, New Jersey.
- D. **Virginia Music Educators Association – All Virginia Band, Chorus, and Orchestra and Honors Choir:** The School Board recognized students who have been named to the Virginia Music Education Association’s All Virginia Band, All Virginia Chorus, All Virginia Orchestra, Honors Choir, and All Virginia Elementary Chorus. Students were recognized from the following schools: Bayside High School, Cox High School, Kellam High School, Landstown High School, Ocean Lakes High School, Parkway Elementary School, Princess Anne High School, Salem High School, and Tallwood High School.

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- E. Virginia Music Educators Association – Blue Ribbon Schools and VA Honor Band (staff awards): The School Board recognized the following school music departments for receiving a Blue Ribbon Distinction or an Honor Band Award: Corporate Landing Middle School, Cox High School, Great Neck Middle School, Landstown Middle School, Old Donation School, Plaza Middle School, and Princess Anne High School.
- F. Carnegie Hall performance distinction – Salem High School and Frank W. Cox High School: The School Board recognized Corbin Pinto, music teacher, Salem High School, and Cox High School students, Braden Cruz and Elias Shapero, who performed at Carnegie Hall in New York City this year.
- G. Virginia Beach Future Teacher Award winners: Twenty-five students were recognized by the School Board for having completed the Virginia Teachers for Tomorrow program and/or the Early Childhood Education Program, and have been recommended by their HS principal, expressed their intent to obtain a teaching degree and return to VBCPS to teach. The School Board conditionally approved a probationary contract of employment for these candidates upon meeting the terms of VBCPS Future Teacher Contract Agreement as part and parcel of the Personnel Report presented under Action.

8. Adoption of the Agenda: Chair Riggs called for any modifications to the agenda as presented. Hearing none, Chair Riggs called for a motion to approve the agenda as presented. Ms. Anderson made the motion, seconded by Ms. Martin. Without discussion, Chair Riggs called for a vote to approve the agenda as presented. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the agenda as presented: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 10-0-0.

9. Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings):
Superintendent Spence shared the following information: 1) Teacher Appreciation Week - Students, parent organizations, community groups and school leadership did a great job celebrating our educators during Teacher Appreciation Week earlier this month; 2) student entrepreneurs recently earned thousands of dollars to pursue their product ideas during Pitch Night at the Entrepreneurship and Business Academy at Kempsville High School; 3) May is Bike Month, and City Council recently recognized Landstown Middle School for its bicycling program. Landstown is the only middle school in Virginia that participates in Riding for Focus. Health & PE teachers Allen Bostian and Christopher Martin lead about 30 students in the program; 4) Boardwalk signs – each year, tourists and local visitors to the Boardwalk learn about history, thanks to over 80 banners produced by Salem High School students. The project would not be possible without the leadership of AP American History teacher W. Tabb Pearson. The effort started with just six banners about 20 years ago. Mr. Pearson says highlighting the sacrifices made by Americans who give Memorial Day its meaning has been rewarding for him and his students; 5) a candlelight vigil will mark the fourth anniversary of our city's tragic mass shooting at 8 p.m. Wednesday, May 31, in front of City Hall. The names of the 12 victims will be read, and music will be provided by our students at the event. The city will also hold a moment of silence that day at 4:06 p.m. The public is also invited to wear blue as a symbol of remembrance; and 6) Virginia Beach City Public Schools is hosting a first-of-its-kind event to connect families with local resources for wellness, family engagement and student support. The Family and Student Wellness Expo is from noon to 3 p.m. Saturday, June 3, at Bayside High School.
Superintendent Spence introduced Laura E. Purvis, teacher, Plaza Middle School as Coordinator, Middle Years Program, Plaza Middle School. It was noted, Ms. Purvis appointment was voted on and approved at the May 9, 2023 School Board meeting.

10. Approval of Meeting Minutes

- A. May 9, 2023, Regular School Board Meeting: Chair Riggs called for any modifications to the May 9, 2023 regular School Board meeting minutes as presented. Hearing none, Chair Riggs called for a motion to approve the May 9, 2023 minutes as presented. Mr. Culpepper made the motion, seconded by Ms. Manning. Without discussion, Chair Riggs called for a vote to approve the May 9, 2023 meeting minutes. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the May 9, 2023 meeting minutes: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 10-0-0.

11. Public Comments (until 8:00 p.m.)

Chair Riggs briefly mentioned Bylaw 1-47 and student speakers. Chair Riggs announced the School Board will hear public comments until 8:00 p.m. on matters relevant to Pre-K – 12 public education in Virginia Beach and the business of the School Board and School Division. Chair Riggs mentioned information regarding speaker process and submitting comments via group email. There were fifty-four (54) in person speakers (including nineteen (19) student speakers) and

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twelve (12) online speakers; topics discussed were Owens' resolution; school sports and VHSL; LGBTQ+ students; transgender students; parental rights; homelessness of transgender students; human rights; equity for all students; protecting students; VDOE Model Policy; VBCPS Core Values; nicknames and preferred names; school as a safe place for students; school libraries; Policy 6-65; parent choice; opt-out forms; library media specialists; censorship; challenged books; Bylaw 1-7; student representative on School Board; student speakers; books in school library; opt in for books; decorum; parental responsibility; diversity; use of pronouns; student achievement; and Policy 7-45.

The Public Comments were suspended at 7:59 p.m., to continue with the formal meeting and the items on the Information agenda.

12. Information

A. Policy Review Committee (PRC) Recommendations: That the School Board review Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its May 11, 2023 meeting. School Board Attorney, Kamala H. Lannetti presented the following:

1. Bylaw 1-7/Student Representatives to the School Board: The PRC recommends adopting a new Bylaw outlining the process for appointing Student Representatives to the School Board.
2. Policy 3-46/Audits: the PRC recommends changing the old title of the Comprehensive Annual Financial Report to the current title of Annual Comprehensive Financial Report (ACFR).
3. Policy 3-87/Free and Reduced/Priced Meals: The PRC recommends adding the language proposed by the Director of Food Services to align with recent Code of Virginia changes. There was a brief comment/question regarding referencing federal law in the policy.
4. Policy 3-96/Office of Internal Audit and the Audit Committee: The PRC recommends making changes to correct the title from the Office of Internal Audit to the Department of Internal Audit and the update title of department head from the Director of Internal Audit to the Internal Auditor.
5. Policy 6-65/Library Media/Professional Libraries: The PRC recommends adding language to clarify the definition of certain terms and to outline the process for selecting and removing books from School Division libraries. A discussion followed with questions and comments regarding the policy; definition of "lewd"; procedures in place for parental control; does a single word/phrase put a book on a list; elementary review of existing collections; risk of litigation; definition same as for instructional materials policy; visiting libraries; unbiased input into policy; SB 656; accessing explicit content via computers; possibility of lawsuits; instructional materials verses library materials; opt out forms; suggestion to strike policy; procedure for adopting, amending, or suspending bylaws; vote on policy at next meeting; recommendation to amend policy 6-65; moving forward with policy to next meeting or taking back to PRC; read from Bylaw 1-32 regarding adoption, amendment, repeal or suspension – policies; Ms. Melnyk made a motion, seconded by Ms. Anderson, that we strike this policy (Policy 6-65) that we don't let it go forward anymore and we strike this policy; discussion on clarifying the motion; "strike" not a procedure in the bylaws; motion was to just get rid of the policy (Policy 6-65); if policy not approved, would revert back to original language; options for policy tonight move to action and vote on tonight or move forward and have on action at the next School Board meeting; Ms. Melnyk withdrew her motion and Ms. Anderson agreed.

The discussion continued regarding the policy; under 2a - suggestion to change the effective date from beginning in the fall to January 2024; could it be ready by January 2024; last day of work for library media specialists; not ready for policy; Chair Riggs stated the policy will be put on action at the next meeting; clarification to update policy with suggested date of January 2024; Ms. Brown stated she would make a substitute motion at the next meeting to change the date; the policy will be presented at the next meeting as it is now under information.

6. Policy 7-36/Soliciting Funds or Sales: There are no recommended changes to this policy.
7. Policy 7-45/Recognition of Students and Staff by the School Board: the PRC recommends adding language to require three or more School Board Members request the acknowledgment of athletic achievements outside of the School Division. A discussion followed with questions and comments regarding the policy; confusion with policy; suggestion to move A6 to the second paragraph and add "and staff"; suggestion to also included activities; criteria for activities – need parameters; questions about other sport leagues for recognitions; need three School Board members to bring forward a recognition; provided background context to policy; amount and length of recognitions; need a procedure; interest of time at meetings.
8. Policy 7-68/Relations with Non-Governmental Organizations: Parochial and Private Schools: There are no recommended changes to this policy.

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- B. Internal Audit Charter Amendments 2023: That the School Board review amendments to the Internal Audit Charter; the School Board adopted an Internal Audit Charter in 1996 that governs how the School Board's Internal Auditor and the School Board Audit Committee will conduct the Internal Audit Program for the School Board and the School Division; amendments are needed to address the FY23 change from the Office of Internal Audit to the Department of Internal Audit, the change in the name to the School Board Internal Auditor, as well as some grammatical changes and updates to other departments and names ; the School Board Audit Committee approved these amendments at its April 2023 meeting and the Policy Review Committee reviewed and has proposed amendments to the corresponding policies at its April 5, 2023 Meeting; School Board Attorney, Kamala H. Lannetti reviewed the changes and there were no questions asked by the School Board members.
- C. Textbook Adoption: Math and Science Academy Chemistry: Angela L. Seiders, Executive Director of Secondary Teaching and Learning presented an overview of the high school textbook recommendation by the MSA Chemistry Textbook Adoption Committee for implementation in the fall of 2023.

Course Title	Textbook	Publisher	Copyright
MSA Chemistry	<i>General Chemistry: Ebbing and Gammon</i>	Cengage	2017

Reviewed textbook adoption process and OERs (Open Educational Resources); rationale for textbook recommendation – provides support for active learning with collaborative work in every unit, connects chemistry to real-world experience, rigorous; total implementation cost \$27,406.78; a comment was shared that the cost was ideal.

- D. Resolution: Affirmation of Commitment to Nondiscrimination and Anti-Harassment of LGBTQ+ Youth and Adults in the VBCPS Educational Environment: School Board member, Jessica Owens mentioned the resolution was introduced previously; was provided feedback; back on agenda as information, Ms. Owens read the following resolution:

RESOLUTION

Affirmation of commitment to Non-discrimination and anti-harassment of LGBTQ+ Youth & Adults in the VBCPS Educational Environment

WHEREAS, the School Board and Virginia Beach City Public Schools (hereinafter "VBCPS") believe that every student is entitled to an education that is responsive to the student's unique needs to work toward reaching their full potential and that all individuals have the right to a safe physical, emotional, and social environment where responsibility and respect are demonstrated daily and where students are engaged in learning as active participants in the educational environment because they feel accepted and valued; and

WHEREAS, LGBTQ+ youth and adults are valued members of the VBCPS community; and

WHEREAS, VBCPS acknowledges that LGBTQ+ youth and adults encounter many challenges both in and out of the educational environment and that those challenges can often interfere with their access to educational services and programs; and

WHEREAS, VBCPS further acknowledges that federal and state law, regulation, and guidance regarding nondiscrimination and antiharassment based on sex, sexual orientation, and gender identity are rapidly changing and at times inconsistent; and

WHEREAS, in 2016 the School Board amended School Board Policies 4-4 and 5-7 to prohibit discrimination based on sexual orientation and gender identity; and

WHEREAS, in 2020 the Virginia General Assembly amended the Virginia Human Rights Act §2.2-3900 to prohibit discrimination based on sex, sexual orientation and gender identity; and

WHEREAS, the School Board amended its policies and regulations regarding sexual harassment and discrimination in violation of Title IX of the Education Act and adopted enhanced Title IX procedures as required by federal law and regulation; and

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WHEREAS, existing state and federal statutory and case law affirms the rights of both parents/guardians and students on issues of privacy and the right to freedom from discrimination under Title IX and Title VII and the Equal Protection Clause of the Fourteenth Amendment; and

NOW, THEREFORE, BE IT

RESOLVED: That the School Board values, supports, and affirms the dignity of each of our students and staff, and will continue to further our efforts to create a welcoming, safe, and inclusive learning environment providing protections for all students and staff regardless of sex, sexual orientation, gender, gender identity, or any other characteristic protected by state or federal law; and be it

FURTHER RESOLVED: VBCPS is committed to eliminating all forms of unlawful discrimination and harassment in the educational environment. Accordingly, no student shall be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any VBCPS education program or non-athletic activity based on sex, sexual orientation, gender, gender identity, or on any other characteristic protected by state or federal law regarding non-discrimination and anti-harassment; and be it

FURTHER RESOLVED: That School Board will not adopt, amend, suspend or repeal its bylaws or policies and the School Administration will not adopt, amend, suspend, or repeal its regulations to violate the Virginia Human Rights Act §2.2-3900, as amended, Title IX of the Education Amendments of 1972, and/or Title VII of the Civil Rights Act of 1964, with regards to discrimination and harassment based on sex, sexual orientation or gender identity, and be it

FURTHER RESOLVED: That a copy of this Resolution be spread across the official minutes of this Board.

It was noted that Title VII was written correctly in the resolution but was said as Title XII while reading; Chair Riggs mention the resolution would be an Action item at the June 12 meeting.

- 13. Return to public comments if needed:** The Public Comments resumed at 9:50 p.m., and concluded at 11:40 p.m. See agenda item #11 for topics discussed.

Note: Vice Chair Weems, who was participating via Zoom, left the meeting at 10:27 p.m. due to illness.

- 14. Consent Agenda:** Chair Riggs read the following items on the Consent Agenda:
- A. Resolution: Juneteenth
 - B. Recommendation of General Contractor: Corporate Landing Middle School Central Heating & Cooling Plant Air Handling Units (AHU) & Heat Recovery Unit (HRU)

After reading the items on the Consent Agenda, Chair Riggs called for any objections to the Consent Agenda items. Hearing none. Chair Riggs called for a motion to approve all the items on the Consent Agenda as presented. Ms. Brown made the motion, seconded by Ms. Martin. Chair Riggs asked for the resolution to be read.

Ms. Martin read the following resolution:

RESOLUTION
Juneteenth
June 2023

WHEREAS, Juneteenth commemorates the day freedom was proclaimed to all enslaved people in the South by the Union General Gordon Granger who arrived in Galveston, Texas, proclaiming the authority of the United States over Texas in the name of then President Andrew Johnson on June 19, 1865, more than two and half years after the signing of the Emancipation Proclamation by President Abraham Lincoln; and

WHEREAS, not caring so much to which day of freedom had come as to the fact it had come, the freed men and women referred to this day as "Juneteenth," which provides the historical reference for Juneteenth National Freedom Day, also known as "Emancipation Day," "Emancipation Celebration," and "Freedom Day" to commemorate the June 19, 1865,

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announcement of the abolition of slavery in the State of Texas, and in general the emancipation of enslaved African Americans throughout the Confederacy; and

WHEREAS, Americans of all ethnic backgrounds, creeds, cultures, and religions, share in a common love of and respect for freedom, as well as a determination to protect their right to freedom – the freedom to choose a life direction, manner of earning a livelihood, and creating a community in which a free people live with dignity; and

WHEREAS, although remembering and celebrating Juneteenth promotes the unique lived experience, plight, and persistence of African American, African, and Black peoples, it also provides an opportunity for those not of this demographic to seek knowledge and awareness, obtain skills necessary to interact and communicate in a global society, and to learn from the past to better serve all current and future generations;

NOW, THEREFORE, BE IT

RESOLVED: That Virginia Beach City Public School Board observes Juneteenth, and other months of cultural remembrance, as the first step to acknowledging our core values and commitments to advance educational equity, cultural competency, and accountability; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 23rd day of May 2023

After the resolution was read, Chair Riggs called for a vote to approve the Consent Agenda as presented. The School Board Clerk announced there were nine (9) ayes in favor of the motion to approve the Consent Agenda as presented: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 9-0-0.

15. Action

- A. Personnel Report / Administrative Appointments: Chair Riggs called for a motion to approve the May 23, 2023 personnel report and administrative appointments. Ms. Melnyk made the motion, seconded by Mr. Culpepper that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the May 23, 2023 personnel report along with administrative appointments as recommended by the Superintendent. Without discussion, Chair Riggs called for a vote to approve the May 23, 2023 personnel report and administrative appointments. The School Board Clerk announced there were nine (9) ayes in favor of the motion to approve the May 23, 2023 personnel report and administrative appointments: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 9-0-0.
There were no administrative appointments.
- B. Federal Grant Applications: Chair Riggs called for a motion to approve the Federal Grant applications as presented in the agenda packet. Ms. Anderson made the motion, seconded by Ms. Martin. Chair Riggs mentioned the memo sent by Dr. Kipp Rogers regarding the grants. Without further discussion, Chair Riggs called for a vote to approve the Federal Grant applications as presented in the agenda packet. The School Board Clerk announced there were nine (9) ayes in favor of the motion to approve the Federal Grant applications as presented in the agenda packet: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 9-0-0.
- C. New Assignment of School Board Member to the PPEA Planning Advisory Team (Williams Elementary School and Bayside 6th Grade Campus Planning Advisory Team): Chair Riggs called for a motion to approve the new assignment of School Board Member, Kimberly A. Melnyk to the Williams Elementary School and Bayside 6th Grade Campus Planning Advisory Team replacing School Board Member, Jessica Owens. Ms. Martin made the motion, seconded by Ms. Anderson. Without discussion, Chair Rigg called for a vote to approve the assignment of Kimberly A. Melnyk to replace Jessica Owens on the Williams Elementary School and Bayside 6th Grade Campus Planning Advisory Team. The School Board Clerk announced there were nine (9) ayes in favor of the motion to approve the assignment of Kimberly A. Melnyk to replace Jessica Owens on the Williams Elementary School and Bayside 6th Grade Campus

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Planning Advisory Team: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 9-0-0.

16. **Committee, Organization or Board Reports:** Chair Riggs mentioned she attended the first graduation of our Dual Enrollment veterinary assistant graduation last night at the ATC, there were 17 graduates; reminder of the June 6 School Board meeting for the superintendent's evaluation – starting at 4:00 p.m.; Mr. Callan stated he would be out of town that day.
17. **Return to Administrative, Informal, Workshop or Closed Session matters:** A Closed Session was not needed at the end of the meeting, see Closed Session prior to the start of the Administrative, Informal and Workshop session.
18. **Adjournment:** Chair Riggs adjourned the meeting at 11:49 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Trenace B. Riggs, School Board Chair



Subject: Interim Financial Statements – April 2023 **Item Number:** 12A

Section: Information **Date:** June 12, 2023

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Daniel G. Hopkins, Director of Business Services

Presenter(s): Crystal M. Pate, Chief Financial Officer
Daniel G. Hopkins, Director of Business Services

Recommendations:

It is recommended that the School Board review the attached financial statements.

Background Summary:

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

Source:

Section 22.1-115 of the Code of Virginia, as amended

Budget Impact:

None



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2022-2023
APRIL 2023

The financial statements include the following:

	<u>Page</u>
School Operating Fund:	
Revenues by Major Source	A1
Expenditures and Encumbrances by Category	A3
Expenditures and Encumbrances by Budget Unit within Category	A5
Revenues and Expenditures/Encumbrances Summary	B1
Balance Sheet	B2
Revenues by Account	B3
Special Revenue and Proprietary Funds:	
Athletics	B5
Cafeterias	B6
Textbooks	B7
Risk Management	B8
Communication Towers/Technology	B9
Grants	B10
Health Insurance	B13
Vending Operations	B14
Instructional Technology	B15
Equipment Replacement	B16
Capital Projects Funds Expenditures and Encumbrances	B17
Green Run Collegiate Charter School	B18

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$76.3 million**. Of the amount realized for the month, **\$40.7 million** was realized from the City, **\$6.7 million** was received in state sales tax, and **\$28.2 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue.

School Operating Fund Expenditures (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **79.39%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2022 was **80.46%**, and FY 2021 was **79.61%**. Please note that **\$25,591,033** of the current year budget is funded by the prior year fund balance for encumbrances.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. This fund has realized **\$31,380** (including **\$9,597** in lacrosse receipts, **\$13,188** in soccer receipts, and **\$5,630** in middle school receipts) this month or **101.4%** of the estimated revenue for the current fiscal year compared to **98.6%** of FY 22 actual. Expenditures totaled **\$494,767** for this month. This fund has incurred expenditures and encumbrances of **89.7%** of the current fiscal year budget compared to **67.0%** of the FY 22 actual. Please note that **\$685,490** of the current year budget is funded by the prior year fund balance for encumbrances.

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$4,132,845** (includes **\$649,028** in charges for services and **\$773,986** from the School Breakfast and **\$2,155,587** from the National School Lunch Programs which are federal funds) this month or **71.3%** of the estimated revenue for the current fiscal year compared to **89.5%** of the FY 22 actual. Expenditures totaled **\$2,670,582** for this month. This fund has incurred expenditures and encumbrances of **68.1%** of the current fiscal year budget compared to **68.5%** of the FY 22 actual. Please note that **\$2,237,274** of the current year budget is funded by the prior year fund balance (**\$1,746,509**) and prior year fund balance for encumbrances (**\$490,765**).

Textbooks Fund (page B78)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$424,449** (includes **\$412,515** from the Department of Education) this month or **83.3%** of the estimated revenue for the current fiscal year compared to the **82.0%** of the FY 22 actual. Expenditures totaled **\$11,624** for this month. This fund has incurred expenditures and encumbrances of **83.2%** of the budget for the current fiscal year compared to **84.9%** of the FY 22 actual. Please note that **\$2,007,046** of the current year budget is funded by the prior year fund balance (**\$1,859,296**) and prior year fund balance for encumbrances (**\$147,750**).

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$549,313** in revenue (includes **\$44,770** in interest and **\$500,000** transfer from school operating fund from FY 22 reversion) this month. Expenses for this month totaled **\$773,205** (includes **\$330,314** in Motor Vehicle insurance premiums and **\$207,628** in Worker's Compensation payments).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$24,196** in revenue (includes **\$12,478** in interest on bank deposits, **\$4,161** in tower rent-Cox High, **\$6,372** in tower rent-Tech Center, and **\$1,185** in tower rent-Woodstock Elementary) this month or **120.9%** of the estimated revenue for the current fiscal year compared to **126.0%** of FY 22 actual. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

Grants Fund (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$4,991,786** in expenditures was incurred for various grants this month.

Health Insurance Fund (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$12,866,950** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$13,387,447**. This includes medical and prescription drug claim payments for City and School Board employees.

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. Revenues for the current fiscal year total **\$49,287** or **183.2%** of the estimated revenue for the current fiscal year compared to **136.3%** of FY 22 actual. This fund has incurred expenditures and encumbrances of **93.0%** of the budget for the current fiscal year compared to **85.0%** of FY 22 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$51,658** in revenue (interest) this month. Expenses for the current fiscal year total **\$48,362**. Please note that **\$611,696** of the current year budget is funded by the prior year fund balance (**\$560,840**) and prior year fund balance for encumbrances (**\$50,856**).

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$1,558** in revenue (interest) this month. Expenses for the month totaled **\$16,732**. Please note that **\$400,899** of the current year budget is funded by the prior year fund balance (**\$372,300**) and prior year fund balance for encumbrances (**\$28,599**).

Capital Projects Funds (page B17)

The Capital Projects Funds accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$3,038,891** in expenditures was incurred for various school capital projects this month. This includes **\$1,096,653** for Lynnhaven Middle School Expansion project, **\$906,525** for HVAC Renovation and Replacement Phase III projects, **\$107,801** for Energy Performance Contracts Phase II projects, and **\$853,000** for School Bus and Fleet Replacement.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,363,929** in revenue for the current fiscal year (from School Operating Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **74.0%** of the current year fiscal year budget compared to **70.1%** of FY 22. Please note that **\$1,421** of the current year budget is funded by the prior year fund balance for encumbrances.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
April 1, 2023 through April 30, 2023

5

Batch Entry Name	Description		Account From		Account To	Transfer Amount
23-04-01	To cover the salary increase for summer interns	FROM	Internal Audit Directors	TO	Internal Audit Part Time or Temp Noninstructional	\$ 2,000
23-04-01	To purchase professional development certified fraud examiner materials	FROM	Internal Audit Directors	TO	Internal Audit Travel/Professional Development Travel	\$ 850
23-04-02	To cover the purchase of non-instructional furniture for various high schools.	FROM	High Classroom Part Time or Temp Instructional HS	TO	Office of Principal-High Office Supplies	\$ 19,999
23-04-02	To cover the purchase of non-instructional furniture for various high schools.	FROM	High Classroom Workshop	TO	Office of Principal-High Office Supplies	\$ 5,944
23-04-02	To cover the purchase of non-instructional furniture for various high schools.	FROM	High Classroom Workshop Instructors Employees Only	TO	Office of Principal-High Office Supplies	\$ 10,522
23-04-02	To cover the purchase of non-instructional furniture for various high schools.	FROM	High Classroom Records Management, Printing, Reproduction, and Photographic Services	TO	Office of Principal-High Office Supplies	\$ 975
23-04-02	To cover the purchase of non-instructional furniture for various high schools.	FROM	High Classroom Instructional Supplies	TO	Office of Principal-High Office Supplies	\$ 11,185
23-04-03	To cover the purchase of computer equipment.	FROM	Middle Classroom New Machinery/Equip & Furn/Fixture	TO	School Leadership Controlled Assets Computer Equipment	\$ 1,195
23-04-04	To purchase office furniture for Kempsville High School	FROM	Office of the Principal - High Part Time or Temp Noninstructional Controlled Assets Computer Equipment	TO	Office of the Principal - High Office Supplies	\$ 6,584
23-04-05	To cover new security computer cameras.	FROM	School Leadership Other Purchased Services Schools	TO	Office of the Principal - Elementary Controlled Assets Computer Equipment	\$ 25,000
23-04-06	To cover the purchase of computer equipment.	FROM	School Leadership Books and Publications	TO	Student Leadership Controlled Assets Computer Equipment	\$ 4,780
23-04-07	To increase the budget for health insurance	FROM	Teaching and Learning Clerical Personnel	TO	Student Services Health Insurance	\$ 27,308

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
April 1, 2023 through April 30, 2023

6

Batch Entry Name	Description		Account From		Account To	Transfer Amount
23-04-08	To increase the budget for health insurance	FROM	Tech and Career Ed Classroom Teacher HS	TO	Office of the Principal - Tech and Career Ed Health Insurance	\$ 29,725
23-04-09	To increase the budget for health insurance	FROM	Tech and Career Ed Support Health Insurance	TO	Legal Services Health Insurance	\$ 2,000
23-04-10	To increase the budget for VRS hybrid defined blended benefit	FROM	Vehicle Maintenance Garage Employees	TO	Telecommunications VRS Hybrid Defined Blended Benefit	\$ 8,585
23-04-11	To cover the Architectural Control System (Lighting-Auditorium) at Salem High School	FROM	Facilities and Maintenance Services Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 49,339
23-04-12	To cover brick repairs and expansion joint replacements at Thalia ES	FROM	Facilities and Maintenance Services Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 4,130
23-04-13	To cover cleaning, descaling, and video sewage main at Birdneck ES, Centerville ES, Cox HS, Green Run HS, Kempsville HS and Plaza Annex	FROM	Facilities and Maintenance Services Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 81,039
23-04-14	To cover exterior column repair at Virginia Beach MS	FROM	Facilities and Maintenance Services Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 19,348
23-04-15	To cover Genetec server additional iDrac licenses	FROM	Facilities and Maintenance Services Health Insurance	TO	Facilities and Maintenance Services Computer Software	\$ 32,177
23-04-16	To cover stadium sound system replacement at Kellam HS	FROM	Facilities and Maintenance Services Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 49,596
23-04-17	To cover heat load recovery maintenance at Princess Anne MS.	FROM	Alternative Education Classroom Teacher HS	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 27,900
23-04-18	To replace kalwal in einstein lab at Holland Road Annex.	FROM	Alternative Education Classroom Teacher HS	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 6,400

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
April 1, 2023 through April 30, 2023

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Batch Entry Name	Description		Account From		Account To	Transfer Amount
23-04-19	To replace existing HVAC with a mini split in the server room at Diamond Springs ES and Red Mill ES.	FROM	Alternative Education Classroom Teacher MS	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 26,680
23-04-20	To replace MBC panels #4 and #5 with new PXCm modular style software at Larkspur MS.	FROM	Alternative Education Classroom Teacher MS	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 41,776
23-04-21	To replace alarm sensors at Birdneck ES, Glenwood ES and Maintenance Services.	FROM	Alternative Education Classroom Teacher MS	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 103,990
23-04-22	To purchase parts for door and hardware replacement at Birdneck ES and Cox HS	FROM	Alternative Education Classroom Teacher HS	TO	Facilities and Maintenance Services Repair and Maintenance Supplies	\$ 47,389
23-04-23	To cover the purchase of Gifted Testing electronic subscriptions and software	FROM	Gifted Classroom Instructional Supplies	TO	Gifted Ed Support Computer Software	\$ 100,000
23-04-24	To increase the budget for high school teacher salary and health insurance	FROM	Homebound Homebound Teachers	TO	Student Activities Teacher HS Health Insurance	\$ 71,361
23-04-25	To cover marquee refurbishment at Point O' View ES and Lynnhaven MS	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 13,200
23-04-26	To cover the installation of a door behind the stage at Green Run HS	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 7,948
23-04-27	To cover the installation of a fire shutter at the Harpers Rd Bus Garage	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 8,374
23-04-28	To modify dispatch office at the Harpers Rd Garage	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 18,700
23-04-29	To cover the install of MP-581 Trane panels at Hermitage ES	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Supplies	\$ 21,500

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
April 1, 2023 through April 30, 2023

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Batch Entry Name	Description		Account From		Account To	Transfer Amount
23-04-30	To cover flooring replacement in various classrooms and Clinic at Linkhorn Park ES	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 18,400
23-04-31	To cover replacement of 150' of 4" main water line in café at Great Neck MS	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 24,293
23-04-32	To cover parts/supplies to replace steps and ramps around portables at Plaza MS	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Supplies	\$ 3,854
23-04-33	To perform preventative maintenance on switchboards at Bayside HS, Bayside MS, Great Neck MS, Hermitage ES, Kempsville ES, Luxford ES, Lynnhaven ES, Princess Anne ES, Trantwood ES, Williams ES and Kellam HS.	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 22,520
23-04-34	To cover PTAC units for the 100 hall at Holland Rd. Annex.	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Supplies	\$ 11,084
23-04-35	To cover parts/supplies to replace basins at Holland ES and Rosemont ES.	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Supplies	\$ 35,092
23-04-36	To replace outside speakers at Plaza MS	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 6,159
23-04-37	To cover stage floor repair and refinishing at Birdneck ES, Fairfield ES, Kingston ES, Linkhorn Park ES and Glenwood ES	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 35,192
23-04-38	To cover window panel replacement at the Holland Road Annex	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 95,286
23-04-39	To cover countertop replacement throughout building - various classrooms at Birdneck ES	FROM	Alternative Education Classroom Teacher MS	TO	Facilities and Maintenance Services Repair and Maintenance Supplies	\$ 17,604
23-04-40	To cover storeroom stock parts	FROM	Facilities and Maintenance Services Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Supplies	\$ 130,906

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
April 1, 2023 through April 30, 2023

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Batch Entry Name	Description		Account From		Account To	Transfer Amount
23-04-41	To cover Genetec server replacement access management and Genetec server replacement video archiver at Alanton ES, Christopher Farms ES, Corporate Landing ES, Fairfield ES, Green Run ES, Kempsville ES, King's Grant ES, Kingston ES, Malibu ES, North Landing ES, Point O'View ES, Red Mill ES, Salem ES, Strawbridge ES, White Oaks ES, Glenwood ES, Great Neck MS, Virginia Beach MS, Renaissance Academy and Virginia Beach MS	FROM	Facilities and Maintenance Services Health Insurance	TO	Facilities and Maintenance Services Replace Computer Equipment > \$5,000	\$ 210,718
23-04-42	To cover gym floor screen/recoat at Bayside HS, Creeds ES, Independence MS, Plaza MS, Larkspur MS, Bayside MS, Princess Anne HS, Cox HS, First Colonial HS, Ocean Lakes HS, Salem HS, Landstown HS, Green Run HS, Kempsville HS, Tallwood HS, Kellam HS, Great Neck MS, Virginia Beach MS, Corporate Landing MS, Landstown MS, Salem MS, Brandon MS, Kempsville MS, and Lynnhaven MS	FROM	Facilities and Maintenance Services Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 131,203
23-04-43	To cover health insurance	FROM	Teaching and Learning Admin Personnel Instructional- Coordinators/Specialists	TO	Gifted Classroom Health Insurance	\$ 125,915
23-04-44	To cover health insurance, VRS hybrid defined blended benefit and MS teacher salary	FROM	Teaching and Learning Admin Personnel Instructional- Coordinators/Specialists Directors	TO	Remedial Ed Classroom Health Insurance VRS Hybrid Defined Blended Benefit Teachers MS	\$ 184,974
23-04-45	To cover bus driver salary	FROM	Vehicle Maintenance Garage Employees	TO	Vehicle Operations - Special Ed Bus Drivers	\$ 154,676
23-04-46	To cover cabinet, counter and sink replacement in library AV room at Cox HS	FROM	Alternative Education Classroom Teacher MS	TO	Facilities and Maintenance Services Repair and Maintenance Supplies	\$ 3,731
23-04-47	To increase the budget for clerical personnel and social security taxes	FROM	Homebound Homebound Teachers	TO	Student Leadership Clerical Personnel Social Security Taxes	\$ 39,238
23-04-48	To increase the budget for elementary principals and health insurance	FROM	Elementary Classroom Teacher ES	TO	Office of the Principal - Elementary Principals ES Health Insurance	\$ 83,637

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
April 1, 2023 through April 30, 2023

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Batch Entry Name	Description		Account From		Account To	Transfer Amount
23-04-49	To increase the budget for health insurance	FROM	Teaching and Learning Health Insurance	TO	Library Media Support Health Insurance	\$ 155,000
23-04-49	To increase the budget for health insurance	FROM	Instructional Technology Support Admin Personnel Instructional- Coordinators/Specialists	TO	Library Media Support Health Insurance	\$ 33,565
23-04-50	To replace the main water line at Malibu ES	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 147,400
23-04-51	To install urinal partitions in student restrooms at Bayside 6th Grade, Brandon MS, Corporate Landing MS, Independence MS, Kempsville MS, Landstown MS, Larkspur MS, Lynnhaven MS, Plaza MS, Salem MS and Virginia Beach MS	FROM	Teaching and Learning Health Insurance	TO	Facilities and Maintenance Services Repair and Maintenance Services - Equipment & Facility	\$ 129,658
23-04-52	To pressure wash Bayside HS, Creeds ES, Great Neck MS, Kempsville MS and Kings Grant ES	FROM	High Classroom Teacher HS	TO	Custodial Services Other Purchased Services Schools	\$ 99,382

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

REVENUES

APRIL 2023

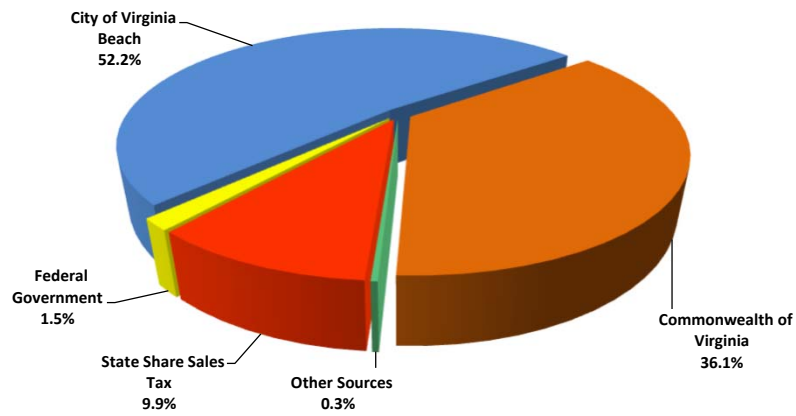
BY MAJOR SOURCE	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
COMMONWEALTH OF VIRGINIA	2023	334,908,997	<-----	262,282,440	78.31%	A
	2022	317,437,827	296,840,759	235,266,904	74.11%	
	2021	297,791,599	295,922,940	236,635,907	79.46%	
STATE SALES TAX	2023	91,767,957	<-----	75,268,892	82.02%	A
	2022	81,922,118	98,227,243	72,132,677	88.05%	
	2021	79,209,739	87,120,778	63,611,717	80.31%	
FEDERAL GOVERNMENT	2023	13,500,000	<-----	15,871,596	117.57%	F
	2022	13,500,000	17,115,879	15,172,268	112.39%	
	2021	13,500,000	18,243,225	15,678,828	116.14%	
CITY OF VIRGINIA BEACH	2023	484,473,810	<-----	403,061,863	83.20%	A
	2022	467,563,377	467,563,377	387,750,521	82.93%	
	2021	460,646,169	460,496,169	383,136,046	83.17%	
OTHER SOURCES	2023	3,182,803	<-----	3,812,161	119.77%	F
	2022	3,132,803	4,747,277	3,411,078	108.88%	
	2021	3,082,803	2,578,886	1,850,920	60.04%	
SCHOOL OPERATING FUND TOTAL	2023	927,833,567	<-----	760,296,952	81.94%	A
	2022	883,556,125	884,494,535	713,733,448	80.78%	
	2021	854,230,310	864,361,998	700,913,418	82.05%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

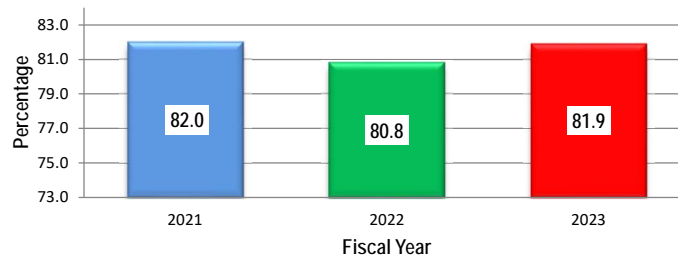
VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

A 2

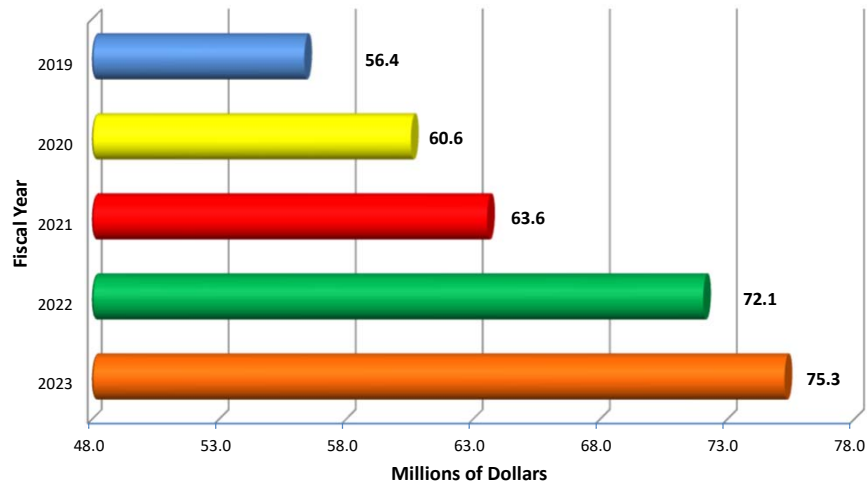
Fiscal Year 2023 Revenue Budget by Major Source



School Operating Fund Revenue
Percentage of Actual to Budget/Actual as of April 30, 2023



State Sales Tax Revenue through April 30, 2023



VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

EXPENDITURES/ENCUMBRANCES

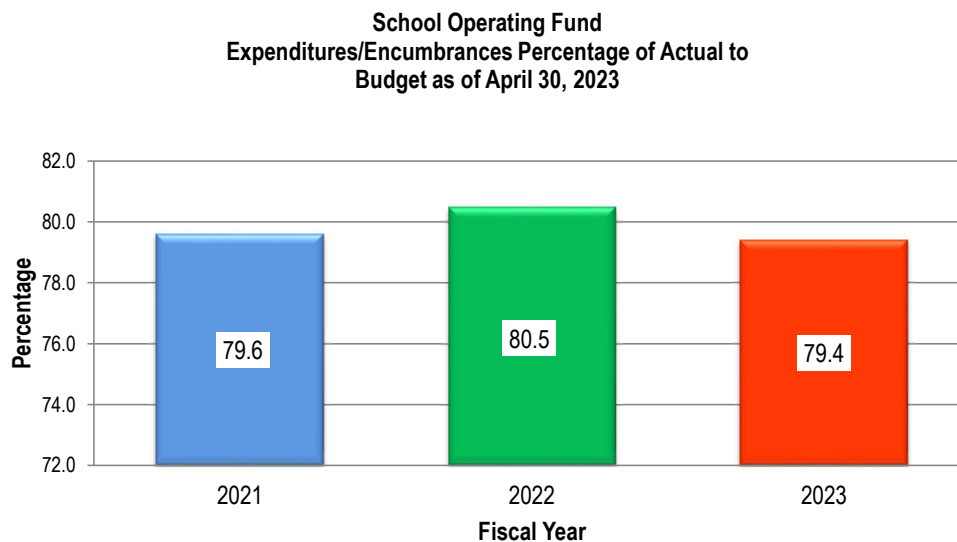
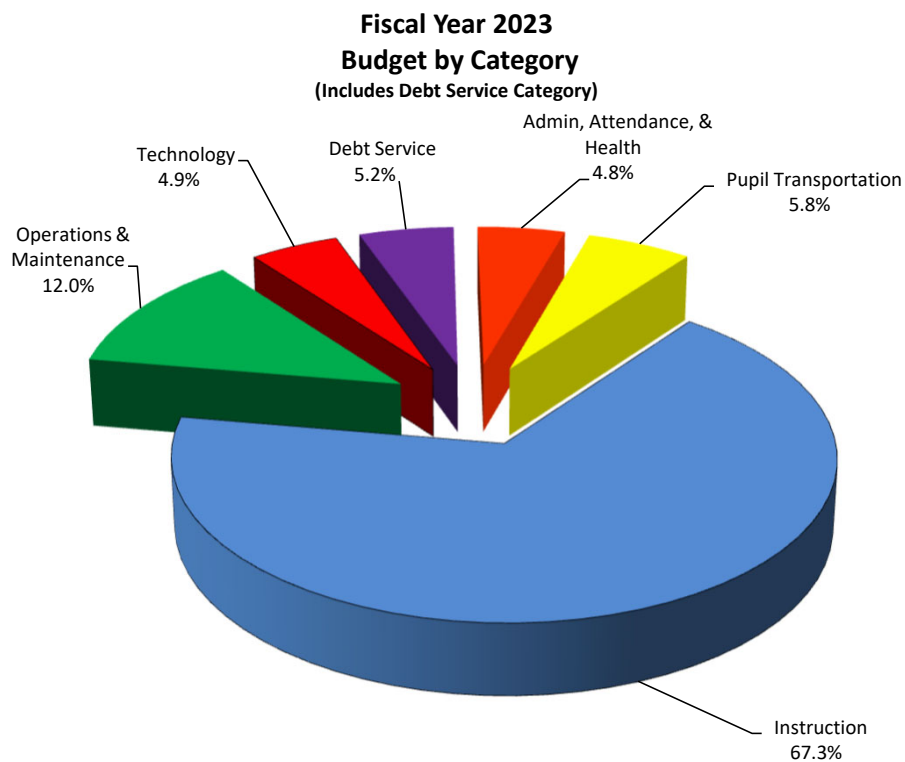
APRIL 2023

BY UNIT WITHIN CATEGORY	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
INSTRUCTION CATEGORY	2023	641,509,689	<-----	508,429,972	79.26%	A
	2022	614,402,062	604,384,659	493,491,395	80.32%	
	2021	586,718,111	580,254,096	467,409,505	79.67%	
ADMINISTRATION, ATTENDANCE & HEALTH CATEGORY	2023	45,518,717	<-----	31,954,909	70.20%	A
	2022	39,967,923	37,191,274	30,340,809	75.91%	
	2021	39,954,023	37,155,488	30,750,857	76.97%	
PUPIL TRANSPORTATION CATEGORY	2023	54,962,605	<-----	45,475,355	82.74%	A
	2022	57,952,661	56,231,592	48,744,362	84.11%	
	2021	53,105,367	51,195,223	42,099,704	79.28%	
OPERATIONS AND MAINTENANCE CATEGORY	2023	114,212,484	<-----	92,246,771	80.77%	A
	2022	111,720,045	109,086,784	90,183,626	80.72%	
	2021	99,258,335	98,132,773	78,334,057	78.92%	
TECHNOLOGY CATEGORY	2023	47,087,451	<-----	39,037,950	82.91%	A
	2022	45,370,400	45,104,048	36,747,661	80.99%	
	2021	40,931,369	40,273,374	34,148,056	83.43%	
SCHOOL OPERATING FUND TOTAL (EXCLUDING DEBT SERVICE)	2023	903,290,946	<-----	717,144,957	79.39%	A
	2022	869,413,091	851,998,357	699,507,853	80.46%	
	2021	819,967,205	807,010,954	652,742,179	79.61%	
DEBT SERVICE CATEGORY	2023	50,133,654	<-----	45,772,415	91.30%	A
	2022	49,442,812	45,696,047	45,294,736	91.61%	
	2021	47,630,328	45,227,006	42,939,669	90.15%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

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VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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INSTRUCTION CATEGORY:	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
ELEMENTARY CLASSROOM	181,979,692	16,747,083	140,235,018	51,199	41,693,475	77.1%
MIDDLE CLASSROOM	66,096,867	6,255,277	50,831,661	1,820,901	13,444,305	79.7%
HIGH CLASSROOM	87,028,166	8,520,417	67,298,965	85,941	19,643,260	77.4%
SPECIAL ED CLASSROOM	104,506,915	7,852,455	87,278,732	233,219	16,994,964	83.7%
TECH AND CAREER ED CLASSROOM	20,040,145	1,742,113	14,528,617	17,463	5,494,065	72.6%
GIFTED CLASSROOM	16,137,279	1,524,824	12,880,048	17,783	3,239,448	79.9%
ALTERNATIVE EDUCATION CLASSROOM	6,306,240	575,593	4,593,827	76	1,712,337	72.8%
REMEDIAL ED CLASSROOM	9,921,827	931,004	7,957,906		1,963,921	80.2%
SUMMER SCHOOL CC	1,600,057		1,136,610		463,447	71.0%
SUMMER SLIDE	269,005			379	268,626	0.1%
ADULT ED	2,231,886	189,492	1,624,853	2,031	605,002	72.9%
GUIDANCE	21,701,463	2,030,282	17,404,411		4,297,052	80.2%
STUDENT SERVICES	781,139	69,610	639,457		141,682	81.9%
SOCIAL WORKERS SCHOOL	4,411,084	323,060	3,589,785		821,299	81.4%
HOMEBOUND	305,184	12,155	94,134		211,050	30.8%
TEACHING AND LEARNING	20,609,941	885,068	16,081,448	116,894	4,411,599	78.6%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	1,269,529	68,648	821,571		447,958	64.7%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	547,834	32,683	325,064		222,770	59.3%
STUDENT LEADERSHIP	1,947,367	109,488	1,685,222	462	261,683	86.6%
SCHOOL LEADERSHIP	2,404,122	159,124	1,891,017	31,200	481,905	80.0%
STUDENT ACTIVITIES	9,015,009	342,780	8,282,132	1,240	731,637	91.9%
SPECIAL ED SUPPORT	4,701,175	433,927	3,692,494	406	1,008,275	78.6%
TECH AND CAREER ED SUPPORT	1,115,973	96,516	914,335		201,638	81.9%
GIFTED ED SUPPORT	2,644,454	212,664	1,991,345	154	652,955	75.3%
ALTERNATIVE ED SUPPORT	2,839,781	228,478	2,252,517	48	587,216	79.3%
LIBRARY MEDIA SUPPORT	14,514,403	1,424,246	11,461,786	131,964	2,920,653	79.9%
OFFICE OF PRINCIPAL-ELEMENTARY	29,648,718	2,507,607	24,511,914	30,580	5,106,224	82.8%
OFFICE OF PRINCIPAL-MIDDLE	12,505,565	1,025,407	10,148,310	99,944	2,257,311	81.9%
OFFICE OF PRINCIPAL-HIGH	13,662,980	1,112,103	10,960,313	69,578	2,633,089	80.7%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	765,889	63,785	605,018		160,871	79.0%
TOTAL INSTRUCTION	641,509,689	55,475,889	505,718,510	2,711,462	133,079,717	79.3%
ADMIN., ATTENDANCE, AND HEALTH CATEGORY:						
BOARD AND GOVT SERVICES	455,273	35,014	369,134	20,665	65,474	85.6%
LEGAL SERVICES	1,329,300	75,406	975,221		354,079	73.4%
OFFICE OF SUPERINTENDENT	1,273,484	92,724	979,623		293,861	76.9%
MEDIA AND COMMUNICATIONS	2,613,116	187,002	1,851,707	170	761,239	70.9%
HUMAN RESOURCES SCHOOL	6,155,790	430,146	4,512,949	650	1,642,191	73.3%
PROFESSIONAL GROWTH AND INNOVATION	1,091,679	85,582	847,367		244,312	77.6%
CONSOLIDATED BENEFITS	2,606,985	251,499	2,038,550	41,758	526,677	79.8%
PLANNING INNOVATION AND ACCOUNTABILITY	2,621,359	160,800	1,577,834	13,173	1,030,352	60.7%
BUDGET AND FINANCE	8,611,706	407,077	4,741,423	3,405	3,866,878	55.1%
INTERNAL AUDIT	535,541	47,579	353,321		182,220	66.0%
PURCHASING SERVICES	1,229,990	90,347	938,836	769	290,385	76.4%
HEALTH SERVICES	9,094,760	835,398	6,866,169	6,127	2,222,464	75.6%
PSYCHOLOGICAL SERVICES	7,342,821	603,829	5,397,164	672	1,944,985	73.5%
AUDIOLOGICAL SERVICES	556,913	42,421	415,575	2,647	138,691	75.1%
TOTAL ADMIN., ATTENDANCE, AND HEALTH	45,518,717	3,344,824	31,864,873	90,036	13,563,808	70.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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	FY 2023	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
PUPIL TRANSPORTATION CATEGORY:						
TRANSPORTATION MANAGEMENT	4,388,986	259,641	2,870,630	639	1,517,717	65.4%
VEHICLE OPERATIONS	32,391,075	2,251,810	25,028,765	4,320,307	3,042,003	90.6%
VEHICLE OPERATIONS-SPECIAL ED	9,456,619	675,081	7,076,933	704,064	1,675,622	82.3%
MONITORING SERVICES-SPECIAL ED	3,719,332	267,452	2,289,964		1,429,368	61.6%
VEHICLE MAINTENANCE	5,006,593	323,668	3,184,053		1,822,540	63.6%
TOTAL PUPIL TRANSPORTATION	54,962,605	3,777,652	40,450,345	5,025,010	9,487,250	82.7%
OPERATIONS AND MAINTENANCE CATEGORY:						
SCHOOL DIVISION SERVICES	348,980	28,209	280,890		68,090	80.5%
FACILITIES AND MAINTENANCE SERVICES	58,130,501	3,185,278	44,727,423	3,145,005	10,258,073	82.4%
CUSTODIAL SERVICES SCHOOL	32,281,211	2,592,989	23,612,058	468,914	8,200,239	74.6%
GROUNDS SERVICES	4,929,962	1,232,491	4,929,962			100.0%
VEHICLE SERVICES	4,282,205	45,037	3,305,348	552,108	424,749	90.1%
SECURITY AND EMERGENCY MANAGEMENT	10,871,389	1,004,546	8,557,967	3,525	2,309,897	78.8%
DISTRIBUTION SERVICES	2,165,341	150,265	1,543,901		621,440	71.3%
TELECOMMUNICATIONS CC	1,202,895	23,853	1,051,356	68,314	83,225	93.1%
TOTAL OPERATIONS AND MAINTENANCE	114,212,484	8,262,668	88,008,905	4,237,866	21,965,713	80.8%
TECHNOLOGY CATEGORY:						
ELEMENTARY CLASSROOM	1,787,304	678,736	1,643,735	106,164	37,405	97.9%
MIDDLE CLASSROOM	298,659	73,858	374,794	14,886	(91,021)	130.5%
HIGH CLASSROOM	374,243	300	352,166	56,731	(34,654)	109.3%
SPECIAL ED CLASSROOM	204,089	2,040	224,796	16,229	(36,936)	118.1%
TECH AND CAREER ED CLASSROOM	904,021	48,513	990,983	2,822	(89,784)	109.9%
GIFTED CLASSROOM	442,799	32,959	387,212	40,737	14,850	96.6%
ALTERNATIVE EDUCATION CLASSROOM	273,504		262,455		11,049	96.0%
REMEDIAL ED CLASSROOM	18,061		51,937		(33,876)	287.6%
SUMMER SCHOOL CC	10,527				10,527	
ADULT ED	131,134	2,751	90,139		40,995	68.7%
GUIDANCE	33,155	98	39,923		(6,768)	120.4%
STUDENT SERVICES	1,932				1,932	
SOCIAL WORKERS SCHOOL	13,084	1,026	10,553		2,531	80.7%
HOMEBOUND	43,110	2,840	24,878		18,232	57.7%
TEACHING AND LEARNING	252,176	6,626	528,987		(276,811)	209.8%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	31,719			12,625	19,094	39.8%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	9,471		6,279	170	3,022	68.1%
STUDENT LEADERSHIP	13,948	268	7,665	4,780	1,503	89.2%
SCHOOL LEADERSHIP	59,257	45	41,741		17,516	70.4%
STUDENT ACTIVITIES	819	1,022	10,707		(9,888)	1307.3%
SPECIAL ED SUPPORT	27,589	50	20,521		7,068	74.4%
TECH AND CAREER ED SUPPORT	14,954		16,749		(1,795)	112.0%
GIFTED ED SUPPORT	137,184	1,195	207,802	1,765	(72,383)	152.8%
ALTERNATIVE ED SUPPORT	169,583	117	37,008	54,287	78,288	53.8%
LIBRARY MEDIA SUPPORT	547,305	32,111	541,894	7,863	(2,452)	100.4%
OFFICE OF PRINCIPAL-ELEMENTARY	274,526	3,119	261,917	13,239	(630)	100.2%
OFFICE OF PRINCIPAL-MIDDLE	117,134	2,740	143,174		(26,040)	122.2%
OFFICE OF PRINCIPAL-HIGH	71,001		110,694	8,877	(48,570)	168.4%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	911		380		531	41.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
TECHNOLOGY CATEGORY:						
INSTRUCTIONAL TECHNOLOGY SUPPORT	16,071,033	998,559	10,512,171	25,645	5,533,217	65.6%
BOARD AND GOVT SERVICES	13,198		12,057		1,141	91.4%
LEGAL SERVICES	183,978		93,569		90,409	50.9%
OFFICE OF SUPERINTENDENT	12,612	1	5,830		6,782	46.2%
MEDIA AND COMMUNICATIONS	434,402		626,578	1,053	(193,229)	144.5%
HUMAN RESOURCES SCHOOL	290,488	4,361	301,517	2,340	(13,369)	104.6%
PROFESSIONAL GROWTH AND INNOVATION	150,373	3,660	141,955		8,418	94.4%
CONSOLIDATED BENEFITS	176,730	378	116,615		60,115	66.0%
PLANNING INNOVATION AND ACCOUNTABILITY	445,956		201,765	102,830	141,361	68.3%
BUDGET AND FINANCE	363,413	(846)	179,291	13,091	171,031	52.9%
INTERNAL AUDIT	10,386		7,141		3,245	68.8%
PURCHASING SERVICES	248,769	57,883	479,793	62,786	(293,810)	218.1%
OFFICE OF TECHNOLOGY	1,182,500	95,248	882,150	5,318	295,032	75.1%
HEALTH SERVICES	806				806	
PSYCHOLOGICAL SERVICES	32,335	5,361	21,021	2,225	9,089	71.9%
TRANSPORTATION MANAGEMENT	66,708	82	64,299		2,409	96.4%
VEHICLE OPERATIONS	337,529	20,357	253,565	40,714	43,250	87.2%
VEHICLE OPERATIONS-SPECIAL ED	106,381	6,429	79,889	12,857	13,635	87.2%
VEHICLE MAINTENANCE	38,961		29,244	118	9,599	75.4%
SCHOOL DIVISION SERVICES	3,842		4,535		(693)	118.0%
FACILITIES AND MAINTENANCE SERVICES	1,435,981	54,288	890,501	399,405	146,075	89.8%
CUSTODIAL SERVICES SCHOOL	20,064	57	6,211		13,853	31.0%
VEHICLE SERVICES	92,869	5,555	77,506	11,111	4,252	95.4%
SECURITY AND EMERGENCY MANAGEMENT	783,496	15,170	294,974	476,454	12,068	98.5%
DISTRIBUTION SERVICES	57,129		48,243		8,886	84.4%
TELECOMMUNICATIONS CC	10,008				10,008	
TECHNOLOGY MAINTENANCE	18,254,305	996,095	13,230,095	2,591,224	2,432,986	86.7%
TOTAL TECHNOLOGY	47,087,451	3,153,052	34,949,604	4,088,346	8,049,501	82.9%
TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)	903,290,946	74,014,085	700,992,237	16,152,720	186,145,989	79.4%
DEBT SERVICE CATEGORY:	50,133,654	2,871,411	45,772,415		4,361,239	91.3%

Virginia Beach City Public Schools
Interim Financial Statements
School Operating Fund Summary
For the period July 1, 2022 through April 30, 2023

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Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	334,908,997	36.10%	262,282,440	(72,626,557)	78.31%
State Share Sales Tax	91,767,957	9.89%	75,268,892	(16,499,065)	82.02%
Federal Government	13,500,000	1.45%	15,871,596	2,371,596	117.57%
City of Virginia Beach	484,473,810	52.22%	403,061,863	(81,411,947)	83.20%
Other Sources	3,182,803	0.34%	3,812,161	629,358	119.77%
Total Revenues	927,833,567	100.00%	760,296,952	(167,536,615)	81.94%
Prior Year Local Contribution*	25,591,033				
	<u>953,424,600</u>				

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	641,509,689	67.29%	508,429,972	133,079,717	79.26%
Administration, Attendance and Health	45,518,717	4.77%	31,954,909	13,563,808	70.20%
Pupil Transportation	54,962,605	5.76%	45,475,355	9,487,250	82.74%
Operations and Maintenance	114,212,484	11.98%	92,246,771	21,965,713	80.77%
Technology	47,087,451	4.94%	39,037,950	8,049,501	82.91%
Debt Service	50,133,654	5.26%	45,772,415	4,361,239	91.30%
Total Expenditures/Encumbrances	<u>953,424,600</u>	100.0%	<u>762,917,372</u>	<u>190,507,228</u>	80.02%

* Fiscal Year 2021-2022 encumbrances brought forward into the current year.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL OPERATING FUND
BALANCE SHEET
JULY 1, 2022 THROUGH APRIL 30, 2023

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ASSETS:

LIABILITIES:

CASH	180,768	CHECKS PAYABLE	313,238
DUE FROM GENERAL FUND	89,729,508	WIRES PAYABLE	2,871,412
DUE FROM THE COMMONWEALTH	856,557	ACH PAYABLE	225,433
PREPAID ITEM	58,376	ACCOUNTS PAYABLE-SCHOOLS	161,533
		SALARIES PAYABLE-OPTIONS	43,400,610
		FICA PAYABLE-OPTIONS	3,305,492
		TOTAL LIABILITIES	<u>50,277,718</u>
		FUND EQUITY:	
		FUND BALANCE	1,424,158
		ESTIMATED REVENUE	(927,833,567)
		APPROPRIATIONS	953,424,600
		ENCUMBRANCES	16,152,720
		RESERVE FOR ENCUMBRANCES	(16,152,720)
		EXPENDITURES	(746,764,652)
		REVENUES	<u>760,296,952</u>
		TOTAL FUND EQUITY	<u>40,547,491</u>
TOTAL ASSETS	<u>90,825,209</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>90,825,209</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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	<u>FY 2023 ESTIMATED</u>	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>	<u>UNREALIZED REVENUES</u>	<u>PERCENT REALIZED</u>	<u>YR-TO-DATE REALIZED</u>
COMMONWEALTH VRS RETIREMENT	26,615,056	2,203,175	22,127,603	(4,487,453)	83.1%	19,924,428
SOCIAL SECURITY	11,406,452	944,211	9,483,234	(1,923,218)	83.1%	8,539,023
GROUP LIFE	790,546	65,442	657,258	(133,288)	83.1%	591,816
BASIC SCHOOL AID	201,994,078	15,447,792	161,712,930	(40,281,148)	80.1%	146,265,138
REMEDIAL SUMMER SCHOOL	146,415	33,652	117,781	(28,634)	80.4%	84,129
VOCATIONAL EDUCATION	2,183,413	180,013	1,812,728	(370,685)	83.0%	1,632,715
GIFTED EDUCATION	2,070,478	171,473	1,721,663	(348,815)	83.2%	1,550,190
SPECIAL EDUCATION	19,311,914	1,597,895	16,053,254	(3,258,660)	83.1%	14,455,359
PREVENTION, INTERVENTION AND REMEDIATION	4,856,212	402,533	4,039,314	(816,898)	83.2%	3,636,781
COMPENSATION SUPPLEMENT	11,853,631	1,125,445	9,587,753	(2,265,878)	80.9%	8,462,308
SPECIAL EDUCATION HOMEBOUND	78,046	6,873	27,490	(50,556)	35.2%	20,617
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	15,263,862	2,767,123	9,684,930	(5,578,932)	63.5%	6,917,807
FOSTER CARE	377,067			(377,067)		
SPECIAL ED-REGIONAL TUITION	5,257,273			(5,257,273)		
CAREER AND TECH ED-OCCUPATIONAL	398,204			(398,204)		
ENGLISH AS A SECOND LANGUAGE	2,134,724	137,895	1,638,942	(495,782)	76.8%	1,501,047
AT-RISK	10,107,666	890,062	7,928,392	(2,179,274)	78.4%	7,038,330
K-3 PRIMARY CLASS SIZE REDUCTION	5,328,516	974,181	3,409,631	(1,918,885)	64.0%	2,435,450
OTHER STATE FUNDS	14,735,444	1,227,954	12,279,537	(2,455,907)	83.3%	11,051,583
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>334,908,997</u>	<u>28,175,719</u>	<u>262,282,440</u>	<u>(72,626,557)</u>	78.3%	<u>234,106,721</u>
STATE SHARE SALES TAX	<u>91,767,957</u>	<u>6,700,023</u>	<u>75,268,892</u>	<u>(16,499,065)</u>	82.0%	<u>68,568,869</u>
TOTAL FROM STATE SHARE SALES TAX	<u>91,767,957</u>	<u>6,700,023</u>	<u>75,268,892</u>	<u>(16,499,065)</u>	82.0%	<u>68,568,869</u>
IMPACT AID PUBLIC LAW 874	9,935,191		8,235,795	(1,699,396)	82.9%	8,235,795
IMPACT AID SPECIAL ED			951,608	951,608		951,608
IMPACT AID DEPT OF DEFENSE	1,500,000		2,857,287	1,357,287	190.5%	2,857,287
DEPT. OF THE NAVY NJROTC	100,000	88,143	209,405	109,405	209.4%	121,262
DEPT OF DEFENSE SPECIAL ED			2,253,058	2,253,058		2,253,058
MEDICAID REIMB-MEDICAL	1,964,809	283,024	1,247,126	(717,683)	63.5%	964,102
MEDICAID REIMB-TRANSPORTATION		64,075	117,253	117,253		53,178
OTHER FEDERAL REVENUE			64	64		64
TOTAL FROM FEDERAL GOVERNMENT	<u>13,500,000</u>	<u>435,242</u>	<u>15,871,596</u>	<u>2,371,596</u>	117.6%	<u>15,436,354</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	YR-TO-DATE REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	483,071,090	40,649,681	401,771,730	(81,299,360)	83.2%	361,122,049
TRANSFER FROM SCHOOL RESERVE FUND	667,182	56,293	554,595	(112,587)	83.1%	498,302
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538		735,538		100.0%	735,538
TOTAL TRANSFERS	484,473,810	40,705,974	403,061,863	(81,411,947)	83.2%	362,355,889
RENT OF FACILITIES SCHOOLS	450,000	20,977	294,205	(155,795)	65.4%	273,228
TUITION CHARGES	20,811			(20,811)		
TUITION REGULAR DAY	100,000	1,002	81,923	(18,077)	81.9%	80,921
TUITION GEN ADULT ED	142,839			(142,839)		
TUITION VOCATIONAL ADULT ED	169,750			(169,750)		
TUITION LPN PROGRAM	25,575		300	(25,275)	1.2%	300
TUITION SUMMER SCHOOL	700,000		609,814	(90,186)	87.1%	609,814
TUITION DRIVERS ED	322,125	(1,886)	134,015	(188,110)	41.6%	135,901
COLLEGE NIGHT FEES			18,835	18,835		18,835
PLANETARIUM FEES		2,354	2,693	2,693		339
VENDING OPERATING RECEIPTS		27	384	384		357
DONATION			500	500		500
STOP ARM ENFORCEMENT	400,000	142,224	967,653	567,653	241.9%	825,429
SALE OF SALVAGE MATERIALS	12,000	8,412	81,438	69,438	678.7%	73,026
REIMB SYSTEM REPAIRS		2,540	14,205	14,205		11,665
LOST AND STOLEN-TECHNOLOGY		203	7,227	7,227		7,024
DAMAGED-TECHNOLOGY		13,422	78,242	78,242		64,820
LOST AND DAMAGED-CALCULATORS			1,957	1,957		1,957
LOST AND DAMAGED-HEARTRATE MONITORS			123	123		123
SALE OF CAPITAL ASSETS AND VEHICLES	15,000		301,046	286,046	2007.0%	301,046
SALE OF SCHOOL BUSES			47,307	47,307		47,307
MISCELLANEOUS REVENUE	224,703	864	107,756	(116,947)	48.0%	106,892
INDIRECT COST-GRANTS	600,000	69,002	1,062,538	462,538	177.1%	993,536
TOTAL FROM OTHER SOURCES	3,182,803	259,141	3,812,161	629,358	119.8%	3,553,020
TOTAL SCHOOL OPERATING FUND	927,833,567	76,276,099	760,296,952	(167,536,615)	81.9%	365,908,909

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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ASSETS:		LIABILITIES:	
CASH	781,313	CHECKS PAYABLE	2,080
		ACH PAYABLE	<u>1,143</u>
		TOTAL LIABILITIES	<u>3,223</u>
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(5,478,274)
		APPROPRIATIONS	6,163,764
		ENCUMBRANCES	66,355
		RESERVE FOR ENCUMBRANCES	(66,355)
		EXPENDITURES	(5,463,555)
		REVENUES	<u>5,556,155</u>
		TOTAL FUND EQUITY	<u>778,090</u>
TOTAL ASSETS	<u>781,313</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>781,313</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	2,560	27,312	22,312	546.2%	318.0%
BASKETBALL	120,000		142,503	22,503	118.8%	72.2%
FOOTBALL	250,000		306,104	56,104	122.4%	91.8%
LACROSSE		9,597	9,597	9,597		
GYMNASTICS	4,000		5,067	1,067	126.7%	107.0%
SOCCER	42,000	13,188	21,480	(20,520)	51.1%	16.6%
WRESTLING	13,000		29,430	16,430	226.4%	116.5%
MIDDLE SCHOOL	65,000	5,630	28,807	(36,193)	44.3%	45.2%
TRANSFER FROM SCHOOL OPERATING	4,974,274		4,974,274		100.0%	100.0%
OTHER INCOME	5,000	405	11,581	6,581	231.6%	573.9%
TOTAL REVENUES	<u>5,478,274</u>	<u>31,380</u>	<u>5,556,155</u>	<u>77,881</u>	101.4%	98.6%
PYFB-ENCUMBRANCES	<u>685,490</u>					
TOTAL REVENUES AND PYFB	<u>6,163,764</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,787,930	324,779	2,655,701		132,229	95.3%	84.1%
FRINGE BENEFITS	213,274	25,801	205,524		7,750	96.4%	89.5%
PURCHASED SERVICES	1,282,029	67,034	1,243,157		38,872	97.0%	45.2%
VA HIGH SCHOOL LEAGUE DUES	51,250	655	23,791		27,459	46.4%	45.4%
ATHLETIC INSURANCE	190,000		185,164		4,836	97.5%	84.3%
MATERIALS AND SUPPLIES	1,307,736	76,498	1,006,164	56,416	245,156	81.3%	50.7%
CAPITAL OUTLAY	331,545		144,054	9,939	177,552	46.4%	64.1%
TOTAL	<u>6,163,764</u>	<u>494,767</u>	<u>5,463,555</u>	<u>66,355</u>	<u>633,854</u>	89.7%	67.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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ASSETS:		LIABILITIES:	
CASH	21,266,654	CHECKS PAYABLE	28,759
CASH WITH CAFETERIAS	10,584	ACH PAYABLE	55,622
FOOD INVENTORY	354,221	SALARIES PAYABLE-OPTIONS	910,599
FOOD-USDA INVENTORY	406,005	FICA PAYABLE-OPTIONS	69,726
SUPPLIES INVENTORY	207,786	UNEARNED REVENUE	643,820
PREPAID ITEMS	1,628	TOTAL LIABILITIES	<u>1,708,526</u>
		FUND EQUITY:	
		FUND BALANCE	17,752,748
		ESTIMATED REVENUE	(37,013,146)
		APPROPRIATIONS	39,250,420
		ENCUMBRANCES	860,630
		RESERVE FOR ENCUMBRANCES	(860,630)
		EXPENDITURES	(25,858,891)
		REVENUES	<u>26,407,221</u>
		TOTAL FUND EQUITY	<u>20,538,352</u>
TOTAL ASSETS	<u>22,246,878</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>22,246,878</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 22 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	75,000	49,038	206,025	131,025	274.7%	48.1%
SERVICE CHARGES	11,864,445	649,028	6,707,506	(5,156,939)	56.5%	3.6%
USDA REBATES FROM VENDORS	600,000	48,653	466,511	(133,489)	77.8%	130.8%
TOTAL LOCAL REVENUE	<u>12,539,445</u>	<u>746,719</u>	<u>7,380,042</u>	<u>(5,159,403)</u>	58.9%	9.2%
SCHOOL BREAKFAST INITIATIVE	50,000		17,098	(32,902)	34.2%	42.8%
SCHOOL LUNCH	280,000	312,675	391,765	111,765	139.9%	99.2%
SCHOOL BREAKFAST	220,000	86,384	313,550	93,550	142.5%	87.1%
TOTAL REVENUE FROM COMMONWEALTH	<u>550,000</u>	<u>399,059</u>	<u>722,413</u>	<u>172,413</u>	131.3%	89.2%
SCHOOL BREAKFAST PROGRAM	5,790,785	773,986	4,177,055	(1,613,730)	72.1%	111.4%
NATIONAL SCHOOL LUNCH PROGRAM	15,632,916	2,155,587	13,608,257	(2,024,659)	87.0%	164.1%
USDA COMMODITIES	2,000,000			(2,000,000)		
CHILD AND ADULT CARE FOOD PROGRAM	350,000	57,494	274,308	(75,692)	78.4%	68.5%
USDA SUMMER FEEDING PROGRAM	150,000		228,897	78,897	152.6%	504.6%
OTHER FEDERAL REVENUE			16,249	16,249		
TOTAL REVENUE FROM FEDERAL GOV'T	<u>23,923,701</u>	<u>2,987,067</u>	<u>18,304,766</u>	<u>(5,618,935)</u>	76.5%	137.1%
TOTAL REVENUES	<u>37,013,146</u>	<u>4,132,845</u>	<u>26,407,221</u>	<u>(10,605,925)</u>	71.3%	89.5%
PRIOR YEAR FUND BALANCE (PYFB)	1,746,509					
PYFB-ENCUMBRANCES	<u>490,765</u>					
TOTAL REVENUES AND PYFB	<u>39,250,420</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 22 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	13,612,194	1,111,010	9,230,006		4,382,188	67.8%	69.1%
FRINGE BENEFITS	5,559,441	447,467	3,481,111		2,078,330	62.6%	62.0%
PURCHASED SERVICES	578,751	95,375	420,352	626,283	(467,884)	180.8%	54.5%
OTHER CHARGES	50,698	1,620	39,300		11,398	77.5%	16.8%
MATERIALS AND SUPPLIES	18,002,282	1,003,642	11,971,186	36,120	5,994,976	66.7%	71.4%
CAPITAL OUTLAY	1,447,054	11,468	716,936	198,227	531,891	63.2%	56.4%
TOTAL	<u>39,250,420</u>	<u>2,670,582</u>	<u>25,858,891</u>	<u>860,630</u>	<u>12,530,899</u>	68.1%	68.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

B 7

ASSETS:		LIABILITIES:	
CASH	5,164,343	TOTAL LIABILITIES	
PREPAID ITEMS	573,736		
		FUND EQUITY:	
		FUND BALANCE	5,193,647
		ESTIMATED REVENUE	(5,039,936)
		APPROPRIATIONS	7,046,982
		ENCUMBRANCES	208,132
		RESERVE FOR ENCUMBRANCES	(208,132)
		EXPENDITURES	(5,658,430)
		REVENUES	4,195,816
		TOTAL FUND EQUITY	5,738,079
TOTAL ASSETS	<u>5,738,079</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>5,738,079</u>

	FY 2023	MONTH'S	YR-TO-DATE	UNREALIZED	PERCENT	2022
	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED	PERCENT
REVENUES:						REALIZED
INTEREST ON BANK DEPOSITS	29,483	11,934	47,810	18,327	162.2%	73.8%
LOST AND DAMAGED	27,000		4,832	(22,168)	17.9%	102.2%
TOTAL LOCAL REVENUE	<u>56,483</u>	<u>11,934</u>	<u>52,642</u>	<u>(3,841)</u>	93.2%	88.7%
DEPT OF EDUCATION	4,983,453	412,515	4,143,174	(840,279)	83.1%	81.9%
TOTAL REVENUE-COMMONWEALTH	<u>4,983,453</u>	<u>412,515</u>	<u>4,143,174</u>	<u>(840,279)</u>	83.1%	81.9%
TOTAL REVENUES	<u>5,039,936</u>	<u>424,449</u>	<u>4,195,816</u>	<u>(844,120)</u>	83.3%	82.0%
PRIOR YEAR FUND BALANCE (PYFB)	1,859,296					
PYFB-ENCUMBRANCES	<u>147,750</u>					
TOTAL REVENUES AND PYFB	<u>7,046,982</u>					

	FY 2023	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT	2022
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED	PERCENT
EXPENDITURES:							OBLIGATED
PERSONNEL SERVICES	93,997	7,908	83,028		10,969	88.3%	80.8%
FRINGE BENEFITS	36,102	3,391	30,488		5,614	84.4%	76.1%
MATERIALS AND SUPPLIES	<u>6,916,883</u>	<u>325</u>	<u>5,544,914</u>	<u>208,132</u>	<u>1,163,837</u>	83.2%	85.1%
TOTAL	<u>7,046,982</u>	<u>11,624</u>	<u>5,658,430</u>	<u>208,132</u>	<u>1,180,420</u>	83.2%	84.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

B 8

ASSETS:		LIABILITIES:	
CASH	18,111,289	CHECKS PAYABLE	28,578
PREPAID ITEM	271,671	ACH PAYABLE	
		ACCOUNTS PAYABLE	49,459
		EST CLAIMS/JUDGMENTS PAYABLE	11,120,619
		TOTAL LIABILITIES	<u>11,198,656</u>
		FUND EQUITY:	
		RETAINED EARNINGS	4,355,785
		ENCUMBRANCES	916,183
		RESERVE FOR ENCUMBRANCES	(916,183)
		EXPENSES	(7,509,308)
		REVENUES	10,337,827
		TOTAL FUND EQUITY	<u>7,184,304</u>
TOTAL ASSETS	<u>18,382,960</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>18,382,960</u>

REVENUES:	MONTH'S REALIZED	YR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	44,770	198,976
RISK MANAGEMENT CHARGES		8,995,919
INSURANCE PROCEEDS		133,943
MISCELLANEOUS REVENUE	4,543	8,989
TRANS FROM SCHOOL OPERATING	500,000	1,000,000
TOTAL REVENUES	<u>549,313</u>	<u>10,337,827</u>

EXPENSES:	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
PERSONNEL SERVICES	34,266	338,250	
FRINGE BENEFITS	12,644	116,997	
OTHER PURCHASED SERVICES	2,978	564,419	914,468
FIRE AND PROPERTY INSURANCE		3,222,314	
MOTOR VEHICLE INSURANCE	330,314	1,101,317	
WORKER'S COMPENSATION	207,628	1,536,036	
GENERAL LIABILITY INSURANCE		198,260	
MISCELLANEOUS	184,525	301,639	
MATERIALS AND SUPPLIES	850	130,076	1,715
TOTAL	<u>773,205</u>	<u>7,509,308</u>	<u>916,183</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

B 9

ASSETS:		LIABILITIES:	
CASH	5,088,553	DEPOSITS PAYABLE	<u>75,000</u>
		TOTAL LIABILITIES	<u>75,000</u>
		FUND EQUITY:	
		FUND BALANCE	4,105,770
		ESTIMATED REVENUE	(516,000)
		APPROPRIATIONS	800,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	<u>623,783</u>
		TOTAL FUND EQUITY	<u>5,013,553</u>
TOTAL ASSETS	<u>5,088,553</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>5,088,553</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	16,000	12,478	51,993	35,993	325.0%	100.9%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-BAYSIDE HIGH			27,500	27,500		
TOWER RENT-COX HIGH		4,161	180,932	180,932		
TOWER RENT-FIRST COLONIAL HIGH			35,265	35,265		
TOWER RENT-LANDSTOWN HIGH			83,073	83,073		
TOWER RENT-OCEAN LAKES HIGH			69,527	69,527		
TOWER RENT-TALLWOOD HIGH			51,819	51,819		
TOWER RENT-TECH CENTER		6,372	110,108	110,108		
TOWER RENT-WOODSTOCK ELEM		<u>1,185</u>	<u>13,566</u>	<u>13,566</u>		
TOTAL REVENUES	<u>516,000</u>	<u>24,196</u>	<u>623,783</u>	<u>107,783</u>	120.9%	126.0%
PRIOR YEAR FUND BALANCE (PYFB)	<u>284,000</u>					
TOTAL REVENUES AND PYFB	<u>800,000</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
MATERIALS AND SUPPLIES	800,000				800,000		
TOTAL	<u>800,000</u>				<u>800,000</u>		

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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Revenues :

	FY 2023 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	23,267,677	1,222,303	8,985,529	(14,282,148)	38.6%
Federal Government	154,115,384	17,968,037	56,095,973	(98,019,411)	36.4%
Other Sources	621,407	21,910	402,111	(219,296)	64.7%
Transfers from School Operating Fund	9,038,700		9,301,724	263,024	102.9%
Total Revenues	187,043,168	19,212,250	74,785,337	(112,257,831)	40.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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	<u>FY 2023</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
2 REVOLUTIONS	17,717				17,717	
ADULT BASIC EDUCATION	363,595	24,443	303,377		60,218	83.4%
ALGEBRA READINESS	2,927,336	25,209	623,207	506,019	1,798,110	38.6%
ARP BEFORE & AFTER SCHOOL	424,536	8,773	48,695	112,500	263,341	38.0%
ARP HOMELESS GRANT II	366,158	7,026	56,208		309,950	15.4%
ARP HOMELESS I	50,000		17,202		32,798	34.4%
ARP MENTOR TEACHER	39,258				39,258	
ARP SUMMER LEARNING	234,895				234,895	
ARP UNFINISHED LEARNING	1,747,782		230,851	51,878	1,465,053	16.2%
ARPA BONUS PAYMENTS	6,472,855		6,472,855			100.0%
ARPA ESSER III	70,717,816	583,661	28,093,788	11,484,177	31,139,851	56.0%
ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK	991				991	
BAYPORT FOUNDATION	250,000			131,307	118,693	52.5%
BUS DRIVER INCENTIVE	27,365		27,365			100.0%
CAREER & TECH ED STATE EQUIP ALLOC	77,278		77,278			100.0%
CAREER SWITCHER PROG MENTOR REIMB	11,725				11,725	
CARES ACT ESSER	1,857,737		1,856,611		1,126	99.9%
CARES ESSER CLEANING SUPPLIES	1,536		1,519		17	98.9%
CARES ESSER FACILITIES AND PPE	325				325	
CARES ESSER INS DELIVERY SUPPORT	4,266		4,258		8	99.8%
CARES ESSER SE UNIVERSAL SCRNR	674		674			100.0%
CARES ESSER SPED SRVCS SUPPORT	118,016		116,756		1,260	98.9%
CARES GEER VISION	88,644		88,644			100.0%
CARL PERKINS	1,191,363	58,047	908,126	152,123	131,114	89.0%
CDC VA DEPT OF HEALTH-OEPI	2,569,500	4,068	2,167,771		401,729	84.4%
COPS SCHOOL VIOLENCE PREVENTION	518,700				518,700	
CORRECTIONS ED & OTHER INSTITUTIONALIZED	1,098	1,098	1,098			100.0%
CRRSA ACT ESSER II	2,671,670	61,324	2,395,971	104,329	171,370	93.6%
CTE SPECIAL STATE EQUIP ALLOC	60,498		60,498			100.0%
DODEA SPANISH IMMERSION	330,227	19,325	214,976	8,875	106,376	67.8%
EARLY READING INTERVENTION	5,825,166	194,303	1,521,520	163	4,303,483	26.1%
ECSE PROV LICENSED TEACHER INCENTIVE	30,000				30,000	
GENERAL ADULT ED	30,993	3,661	30,642		351	98.9%
HAMPTON ROADS COMMUNITY FOUNDATION	47,495			47,495		100.0%
HAMPTON ROADS WORKFORCE COUNCIL - ALC	150,000	7,245	80,337		69,663	53.6%
HAMPTON ROADS WORKFORCE COUNCIL - STEM (OSY)	150,000	8,245	81,578		68,422	54.4%
HVAC CSLFRF	13,016,072		42,000	2,750,553	10,223,519	21.5%
INDUSTRY CERT EXAMINATIONS	67,632		67,632			100.0%
INDUSTRY CERT EXAMINATIONS STEM-H	25,397		25,397			100.0%
ISAEP	65,622	(1,933)	36,684	2,474	26,464	59.7%
JAIL EDUCATION PROGRAM	341,926	14,395	137,084		204,842	40.1%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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	FY 2023 <u>APPROPRIATIONS</u>	MONTH'S <u>EXPENDITURES</u>	YR-TO-DATE <u>EXPENDITURES</u>	<u>OUTSTANDING ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>	<u>PERCENT OBLIGATED</u>
JUVENILE DETENTION HOME	1,834,783	96,405	906,013		928,770	49.4%
LEARNING LOSS INSTRUCTIONAL SUPPORTS	76,812		62,805	3,752	10,255	86.6%
MCKINNEY VENTO	164,668	1,581	48,429		116,239	29.4%
NATIONAL BOARD CERTIFICATION INCENTIVE	350,000		350,000			100.0%
NEW TEACHER MENTOR	34,768				34,768	
NJROTC	70,500				70,500	
NSLP EQUIPMENT ASSISTANCE	95,111				95,111	
POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT	47,869		20,040		27,829	41.9%
POST 9/11 GI BILL	4,720	3,720	3,720		1,000	78.8%
PRE-K - GRADE 2 ACTIVE LEARNING	30,172	331	633		29,539	2.1%
PRESCHOOL - IDEA SECTION 619	900,117	39,423	358,140	366	541,611	39.8%
PROJECT GRADUATION	149,787	3,307	62,389		87,398	41.7%
PROJECT HOPE - CITY WIDE SCA	2,454				2,454	
RACE TO GED	65,191	1,808	64,527		664	99.0%
RECRUITMENT & RETENTION SUPPORT	30,000		9,689		20,311	32.3%
RESERVE FOR CONTINGENCY	2,950,237				2,950,237	
SCHOOL SECURITY EQUIPMENT	239,452		239,452			100.0%
SCHOOL SECURITY OFFICER PROGRAM	562,485	37,264	78,211		484,274	13.9%
SCHOOL-BASED HEALTH WORKFORCE	322,969	7,428	236,707	71,945	14,317	95.6%
STARTALK	112,649	253	380		112,269	0.3%
TECHNOLOGY INITIATIVE	7,983,928		1,873,135	4,924,285	1,186,508	85.1%
TITLE I PART A	18,865,695	1,007,248	10,338,959	408,491	8,118,245	57.0%
TITLE I PART D SUBPART 1	109,990	1,287	17,034		92,956	15.5%
TITLE I PART D SUBPART 2	486,159	14,764	182,673		303,486	37.6%
TITLE II PART A	2,807,433	169,006	1,358,206		1,449,227	48.4%
TITLE III PART A LANGUAGE ACQUISITION	393,124	11,994	158,848		234,276	40.4%
TITLE IV PART A	1,927,639	40,604	611,650	3,730	1,312,259	31.9%
TITLE IV PELL	50,060		11,365		38,695	22.7%
TITLE VI-B IDEA SECTION 611	21,383,134	1,558,796	12,678,080		8,705,054	59.3%
TITLE VI-B IDEA SECTION 611 ARP	3,470,796	301,702	826,964	243,365	2,400,467	30.8%
TITLE VI-B IDEA SECTION 619 ARP	253,775	28,380	89,693	115,363	48,719	80.8%
VA HUMANITIES BENEATH THE SURFACE	4,905				4,905	
VA PRESCHOOL INITIATIVE	7,703,411	647,595	5,156,951		2,546,460	66.9%
VISSTA	648,833				648,833	
WORKPLACE READINESS	15,678		15,678			100.0%
TOTAL SCHOOL GRANTS FUND	<u>187,043,168</u>	<u>4,991,786</u>	<u>81,550,973</u>	<u>21,123,190</u>	<u>84,369,005</u>	<u>54.9%</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL BOARD/CITY HEALTH INSURANCE FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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ASSETS:		LIABILITIES:	
CASH	81,362,814	AP GENERAL	94
		ACCOUNTS PAYABLE-HRA	4
		ACCOUNTS PAYABLE-HSA	54,344
		UNEARNED REVENUE	5,639,795
		EST CLAIMS-JUDGMENTS PAYABLE	7,613,000
		TOTAL LIABILITIES	<u>13,307,237</u>
		FUND EQUITY:	
		RETAINED EARNINGS	71,928,179
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(133,086,704)
		REVENUES	<u>129,214,102</u>
		TOTAL FUND EQUITY	<u>68,055,577</u>
TOTAL ASSETS	<u>81,362,814</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>81,362,814</u>

REVENUES:	<u>MONTH'S REALIZED</u>	<u>YEAR-TO-DATE REALIZED</u>	
INTEREST ON BANK DEPOSITS	198,936	834,067	
EMPLOYEE PREMIUMS-CITY	1,017,913	10,818,870	
EMPLOYER PREMIUMS-CITY	4,033,453	43,203,336	
EMPLOYEE PREMIUMS-SCHOOLS	772,955	11,496,948	
EMPLOYER PREMIUMS-SCHOOLS	6,843,072	62,854,178	
COBRA ADMINISTRATIVE FEE-CITY	331	3,803	
COBRA ADMINISTRATIVE FEE-SCHOOLS	290	2,900	
TOTAL REVENUES	<u>12,866,950</u>	<u>129,214,102</u>	
EXPENSES:	<u>MONTH'S EXPENSES</u>	<u>YEAR-TO-DATE EXPENSES</u>	<u>OUTSTANDING ENCUMBRANCES</u>
SALARIES AND BENEFITS	369,408	4,328,694	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	5,353,821	52,673,689	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	7,664,218	76,084,321	
TOTAL EXPENSES	<u>13,387,447</u>	<u>133,086,704</u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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ASSETS:		LIABILITIES:	
CASH	221,049	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	163,815
		ESTIMATED REVENUE	(63,000)
		APPROPRIATIONS	69,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(64,198)
		REVENUES	115,432
		TOTAL FUND EQUITY	221,049
TOTAL ASSETS	221,049	TOTAL LIABILITIES AND FUND EQUITY	221,049

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS		220	349	349		
VENDING OPERATIONS RECEIPTS	63,000	49,067	115,083	52,083	182.7%	133.5%
TOTAL REVENUES	63,000	49,287	115,432	52,432	183.2%	136.3%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	69,000					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	58,280		64,210		(5,930)	110.2%	101.0%
MATERIALS AND SUPPLIES	10,520		(12)		10,532	-0.1%	-1.7%
PURCHASED SERVICES	200				200		
TOTAL	69,000		64,198		4,802	93.0%	85.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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ASSETS:		LIABILITIES:	
CASH	1,504,321	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	723,591
		ESTIMATED REVENUE	
		APPROPRIATIONS	611,696
		ENCUMBRANCES	3,186
		RESERVE FOR ENCUMBRANCES	(3,186)
		EXPENDITURES	(48,362)
		REVENUES	217,396
		TOTAL FUND EQUITY	1,504,321
TOTAL ASSETS	1,504,321	TOTAL LIABILITIES AND FUND EQUITY	1,504,321

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS		51,658	217,396	217,396	%
TOTAL REVENUES		51,658	217,396	217,396	
PRIOR YEAR FUND BALANCE (PYFB)	560,840				
PYFB-ENCUMBRANCES	50,856				
TOTAL REVENUES AND PYFB	611,696				

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PURCHASED SERVICES	9,817		9,109		708	92.8%
MATERIALS AND SUPPLIES	588,569		25,943	3,186	559,440	4.9%
CAPITAL OUTLAY	13,310		13,310			100.0%
TOTAL	611,696		48,362	3,186	560,148	8.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2022 THROUGH APRIL 30, 2023

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ASSETS:		LIABILITIES:	
CASH	620,764	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	299,052
		ESTIMATED REVENUE	
		APPROPRIATIONS	400,899
		ENCUMBRANCES	148,512
		RESERVE FOR ENCUMBRANCES	(148,512)
		EXPENDITURES	(86,239)
		REVENUES	7,052
		TOTAL FUND EQUITY	620,764
TOTAL ASSETS	620,764	TOTAL LIABILITIES AND FUND EQUITY	620,764

REVENUES:	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
INTEREST ON BANK DEPOSITS		1,558	7,052	7,052	%
TOTAL REVENUES		1,558	7,052	7,052	
PRIOR YEAR FUND BALANCE (PYFB)	372,300				
PYFB-ENCUMBRANCES	28,599				
TOTAL REVENUES AND PYFB	400,899				

EXPENDITURES:	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PURCHASED SERVICES	1,213	16,732	42,718	69,521	(111,026)	9253.0%
MATERIALS AND SUPPLIES	394,224		38,059	751	355,414	9.8%
CAPITAL OUTLAY	5,462		5,462	78,240	(78,240)	1532.4%
TOTAL	400,899	16,732	86,239	148,512	166,148	58.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
CAPITAL PROJECTS
JULY 1, 2022 THROUGH APRIL 30, 2023

B 17

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PROJECT-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
601001-RENOV-REPLACENT-ENERGY MGMT II	13,175,000	78,130	811,570	8,732,516	2,517,124	1,925,360	85.39%
601002-TENNIS COURT RENOVATIONS II	1,800,000	84,803	388,741	1,610,129	52,118	137,753	92.35%
601005-JOHN B DEY ES MODERNIZATION	28,040,076	13,478	28,007	27,680,605		359,471	98.72%
601006-THOROUGHGOOD ES REPLACEMENT	32,470,000			32,426,266	25,997	17,737	99.95%
601007-PRINCESS ANNE MS REPLACEMENT	77,238,759	17,971	321,161	76,856,188	50,498	332,073	99.57%
601013-RENOV & REPLACE-REROOFING PHASE II	35,025,639		140	35,021,821	3,818		100.00%
601015-PRINCESS ANNE HS REPLACEMENT	133,609,497			14,000		133,595,497	0.01%
601016-ENERGY PERFORMANCE CONTRACTS PHASE II	32,500,000	107,801	3,412,986	29,109,580	3,266,543	123,877	99.62%
601017-RENOV & REPLACE-GROUND PH III	16,437,887	39,430	1,571,225	11,927,083	4,088,645	422,159	97.43%
601018-RENOV & REPLACE-HVAC PH III	39,708,316	906,525	7,060,501	27,312,562	4,762,239	7,633,515	80.78%
601019-RENOV & REPLACE-REROOFING PH III	22,150,000	67,393	2,029,111	13,958,175	6,214,986	1,976,839	91.08%
601020-RENOV & REPLACE - VARIOUS PH III	16,125,000	47,795	4,741,185	10,950,605	3,140,489	2,033,906	87.39%
601021-PLAZA ANNEX-LASKIN ROAD ADDITION	13,750,000	4,493	29,585	13,610,641	92,746	46,613	99.66%
601022-ELEMENTARY PLAYGROUND EQUIPMENT REP	2,584,737	17,971	321,849	1,336,532		1,248,205	51.71%
601023-STUDENT DATA MANAGEMENT SYSTEM	12,187,001		42,827	12,183,527		3,474	99.97%
601025-SCHOOL HR-PAYROLL	9,196,000			8,867,573		328,427	96.43%
601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION	13,850,000	1,096,653	6,852,935	9,770,674	3,621,667	457,659	96.70%
601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS	600,000		171,602	569,119	21,374	9,507	98.42%
601028-B F WILLIAMS ES-BAYSIDE 6TH REPLACEMENT	26,547,220			16,000		26,531,220	0.06%
601029-BAYSIDE HIGH SCHOOL REPLACEMENT	20,276,775			14,000		20,262,775	0.07%
601030-REPLACEMENT PAYROLL SYSTEM	7,382,407					7,382,407	
601031-SCHOOL BUS & FLEET REPLACEMENT	7,713,000	853,000	2,097,455	2,123,585	5,356,248	233,167	96.98%
601032-PHONE SYSTEM REPLACEMENT	7,266,223		2,421,645	2,421,645	1,813,885	3,030,693	58.29%
601999-PAYROLL ALLOCATION		(296,552)	152,731	152,731		(152,731)	
TOTAL CAPITAL PROJECTS	569,633,537	3,038,891	32,455,256	326,665,557	35,028,377	207,939,603	63.50%

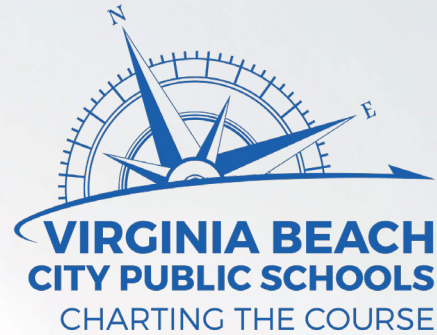
VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
JULY 1, 2022 THROUGH APRIL 30, 2023

B 18

ASSETS:		LIABILITIES:	
CASH	1,390,613	CHECKS PAYABLE	40
		SALARIES PAYABLE-OPTIONS	236,933
		FICA PAYABLE-OPTIONS	18,125
		TOTAL LIABILITIES	<u>255,098</u>
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(4,363,929)
		APPROPRIATIONS	4,365,350
		ENCUMBRANCES	887
		RESERVE FOR ENCUMBRANCES	(887)
		EXPENDITURES	(3,229,835)
		REVENUES	<u>4,363,929</u>
		TOTAL FUND EQUITY	<u>1,135,515</u>
TOTAL ASSETS	<u>1,390,613</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,390,613</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
TRANSFER FROM GENERAL FUND	<u>4,363,929</u>		<u>4,363,929</u>		100.0%	100.0%
TOTAL REVENUES	<u>4,363,929</u>		<u>4,363,929</u>		100.0%	100.0%
PYFB-ENCUMBRANCES	<u>1,421</u>					
	<u>4,365,350</u>					

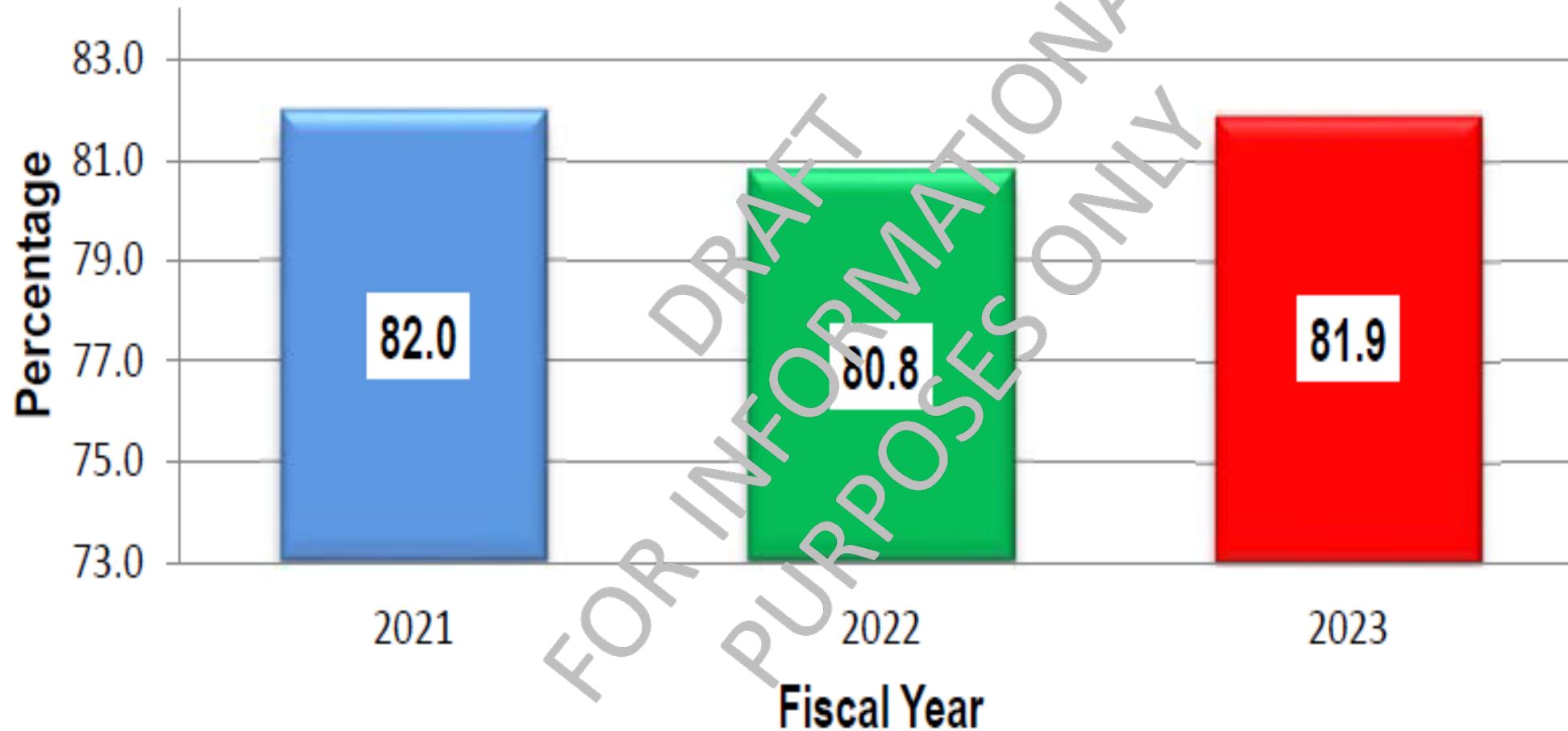
	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,653,113	252,130	2,099,625		553,488	79.1%	77.5%
FRINGE BENEFITS	918,668	93,988	755,304		163,364	82.2%	75.6%
PURCHASED SERVICES	416,422	10,213	197,607		218,815	47.5%	44.6%
OTHER CHARGES	77,339		65,742		11,597	85.0%	46.3%
MATERIALS AND SUPPLIES	<u>299,808</u>	<u>13,607</u>	<u>111,557</u>	<u>887</u>	<u>187,364</u>	<u>37.5%</u>	<u>34.5%</u>
TOTAL	<u>4,365,350</u>	<u>369,938</u>	<u>3,229,835</u>	<u>887</u>	<u>1,134,628</u>	<u>74.0%</u>	<u>70.1%</u>



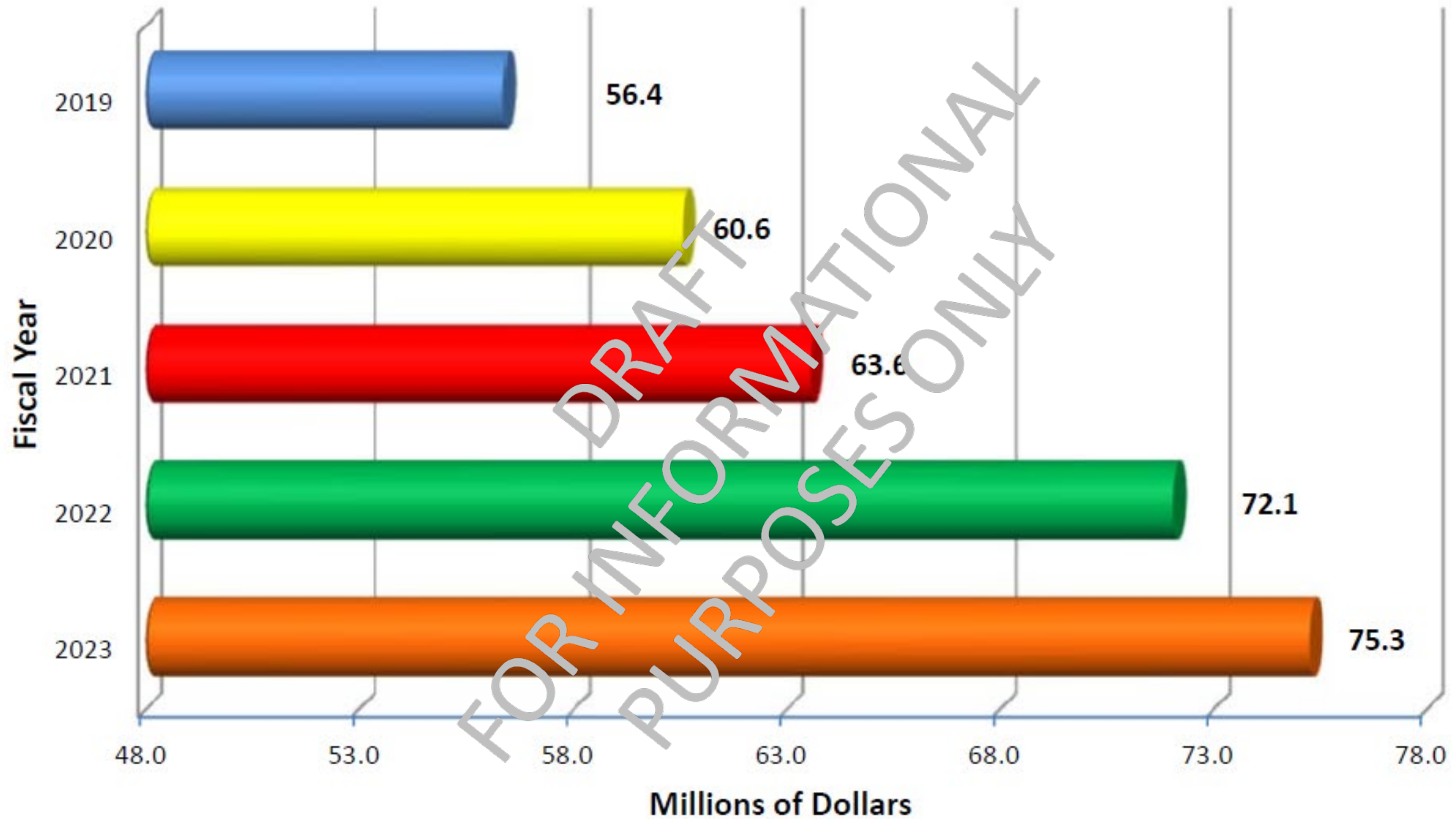
A Presentation to the School Board

By: The Department of Budget and Finance, Office of Business Services
Monday, June 12, 2023

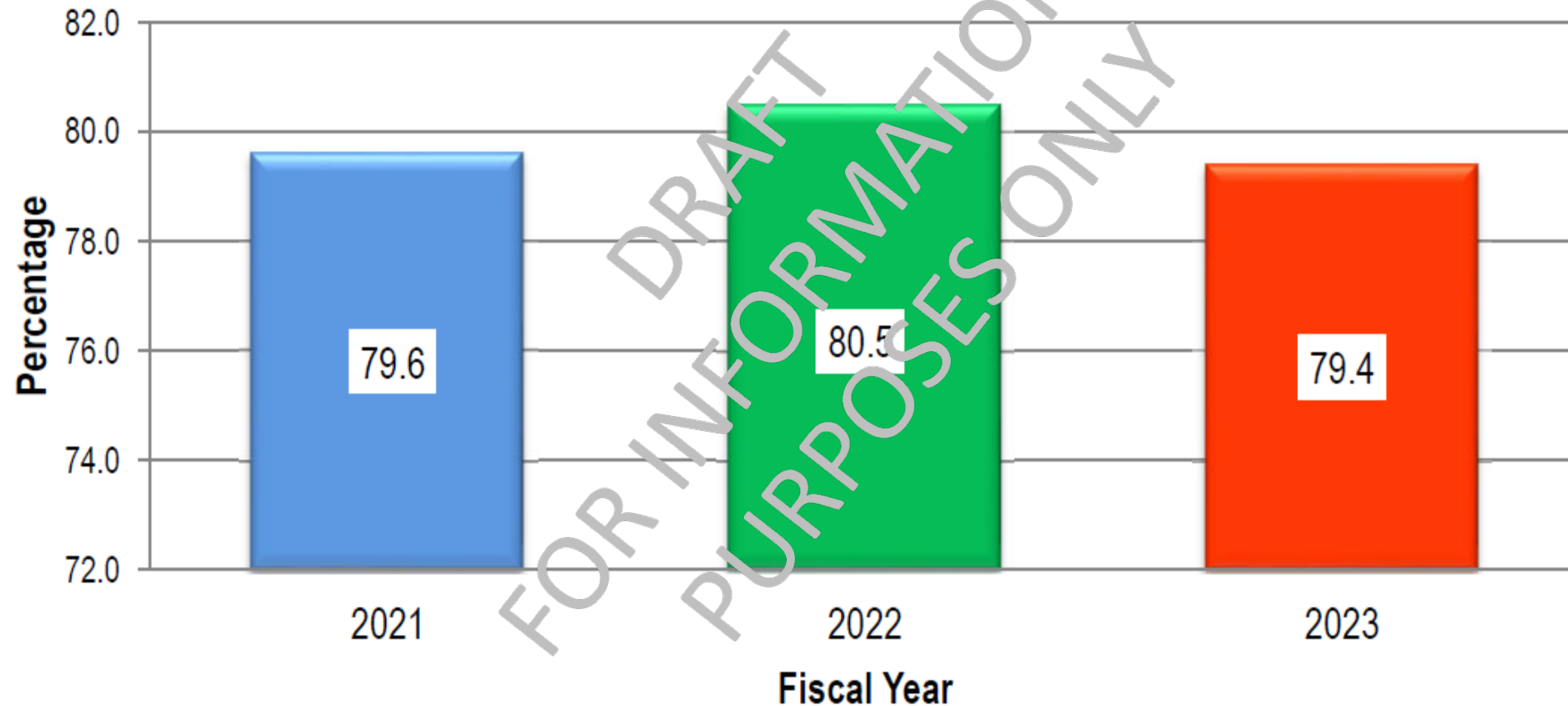
School Operating Fund Revenue Percentage of Actual to Budget as of April 30, 2023



State Sales Tax Revenue through April 30, 2023



School Operating Fund Expenditures/Encumbrances Percentage of Actual to Budget as of April 30, 2023





Subject: Appointments to Citizens' Advisory Committees Item Number: 12B

Section: Information Date: June 12, 2023

Senior Staff: N/A

Prepared by: Regina Toneatto, School Board Clerk

Presenter(s): Trenace Riggs, Chair

Recommendation:

That the School Board approve appointments to Citizens' Advisory Committees for a three-year term beginning July 1, 2023 and ending June 30, 2026 reflecting the outcome of School Board discussion of applications as personnel matters during a closed meeting on May 23, 2023, and the School Board will vote to approve citizen members during the Action Agenda on June 27, 2023.

Recommendations introduced June 12, 2023, as part of the Information agenda to fill voting member vacancies as follows:

CITIZEN ADVISORY COMMITTEE FOR GIFTED EDUCATION:

Sierra Williams (Bayside)

SPECIAL EDUCATION ADVISORY COMMITTEE:

Agency, Teacher, Community Representatives	
Robert Bridgham Coleen Clementson Kimberly Bensie Amanda Stancil	Bridget Nguyen Michelle Wood Mathew Gentile Lisa Gehring Nathan Ballou

GENERAL ADVISORY COUNCIL FOR TECHNICAL AND CAREER

John Gallegos Jr	John De Atley
Alison Ruffino	Mike Corso
Tammy Pankey	Mathew Kellam

Background Summary:

The Division issued a Call to Action on March 30, 2023 seeking applications to fill voting member vacancies across three Citizens Advisory Committees. Representatives from the three committees with vacancies were invited to review applications and provide input for consideration in the School Board's selection process. As a product of the School Board's discussion May 23, 2023 in a closed session allowable pursuant to Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950 as amended, for personnel matters.

Source:

School Board Policy 7-21 Citizens' Advisory Committees
Division Regulation 7-21.1 Citizens' Advisory Committees

Budget Impact:

N/A



Subject: Green Run Collegiate Charter Agreement Renewal 2023 **Item Number:** 12C

Section: Information **Date:** June 12, 2023

Senior Staff: Matthew Delaney, Chief Schools Officer

Prepared by: Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

Recommendation:

That the School Board approve the 2023 Renewal of the Charter Agreement for Green Run Collegiate Charter School effective July 1, 2023.

Background Summary:

The School Board and the Green Run Collegiate Academy Foundation entered into a Charter Agreement in 2013 to establish a public charter school to be known as Green Run Collegiate Charter School. Green Run Collegiate Charter School was created pursuant to Code of Virginia §22.1-212.5, *et seq.*, and as approved in the January 2013 Virginia Public Charter School application submitted to the Virginia Department of Education and the School Board. The Charter Agreement was renewed in 2018 for a term that ends June 30, 2023. The School Board and the Green Run Collegiate Academy Foundation (also known as Green Run Collegiate Foundation) must enter into a Renewal Agreement effective July 1, 2023, for Green Run Collegiate Charter School to continue to operate. The Principal of Green Run High and VBCPS administrators have reviewed the proposed amendments by the Foundation to the Charter Agreement as well as previous attachments and have approved the attached Renewal of Charter Agreement.

Note: Attachments A and B will be provided in a hard copy at the School Board Meeting.

Source:

Code of Virginia §22.1-212.5, *et seq.*, as amended.

Budget Impact:

2023 Renewal of the
Charter Agreement
between the
School Board of the City of Virginia Beach, Virginia
and Green Run Collegiate Academy Foundation
regarding the
Green Run Collegiate Charter School

This **Charter Agreement** is entered into this ~~27th~~ day of ~~June~~ ~~May~~ 20~~23~~~~14~~ by and between **THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VIRGINIA** (hereinafter “School Board”) a body politic established in accordance with The Constitution of Virginia Article VIII, Section 7 and doing business as Virginia Beach City Public Schools (hereinafter “VBCPS”) and **GREEN RUN COLLEGIATE ACADEMY FOUNDATION**, (also known as Green Run Collegiate Academy Foundation), a Virginia not for profit corporation, (hereinafter “GRCF or “Charter Holder”).

WHEREAS, the Code of Virginia, 1950, §22.1-212.5, *et seq.*, as amended, authorizes public school divisions to establish “public charter schools” for the purposes of: 1) stimulating development of innovative programs within public education; 2) providing opportunities for innovative instruction and assessment; 3) providing parents and student with more options within their school divisions; 4) providing teachers with vehicles for establishing schools with alternative innovative instruction and school scheduling; management and structure; 5) establishing high standards for both teachers and administrators; 6) encouraging the use of performance-based educational programs; and developing models for replication in other public schools; and

WHEREAS, the School Board is authorized to enter into a contract with a public charter school entity as set forth in the Code of Virginia, 1950, §22.1-212.7, as amended, for the administration and management of the public charter school; and

WHEREAS, ~~Green Run Collegiate Foundation-Charter Holder~~ is a not for profit Virginia corporation established for the purpose of developing a public charter school program for VBCPS high school students utilizing an innovative combination of the International Baccalaureate Diploma Program, the Middle Years Program, - and International Baccalaureate Career-related Certificate, - the AVID system (Advances Via Individual Determination) program and other approaches designed for student success; and

WHEREAS, in 2013 Green Run Collegiate Foundation submitted a Virginia Public Charter School Application (Attachment A) that has been reviewed by the Virginia Board of Education and accepted by the School Board for the management and administration of Green Run Collegiate Charter School, a public charter school to be established in Virginia Beach and located at Green Run High School; and

**[CHARTER AGREEMENT GREEN RUN
COLLEGIATECHARTER AGREEMENT RENEWAL
GREEN RUN COLLEGIATE]**

May 6, 2014July 1,
2023

WHEREAS, the School Board and ~~the Charter Holder Green Run Collegiate Foundation~~ ~~now intend to~~ entered into an initial -Charter Agreement from July 1, 2013 -June 30, 2018 to address the establishment, management and administration of Green Run Collegiate Charter School.

WHEREAS, the parties entered into a first Renewal of the Charter Agreement from July 1, 2018 - June 30, 2023.

WHEREAS, the parties agree to a second Renewal of the Charter Agreement for a term on July 1, 2023 – June 30, 2028 under conditions set forth in this Renewal of Charter Agreement

I. PURPOSE. The Charter Holder shall operate a public charter school consistent with the terms of the accepted public charter school application (Attachment ~~4A~~),- this Renewal of the Charter Agreement, and all applicable laws and regulations for the purpose of achieving pupil outcomes according to the educational standards established by Virginia law and regulation and this Charter Agreement. The Charter Holder shall manage Green Run Collegiate Charter School (hereinafter “Charter School”) in a financially prudent manner.

II. TERM. This second Renewal of the Charter Agreement will be effective upon the signing of both parties for a term of five years commencing on July 1, 202~~1~~³ and ending on June 30, 202~~1~~⁸, except as otherwise provided in this Renewal of the Charter Agreement (hereinafter “Charter Agreement”) and by law. The Charter Agreement may be renewed for successive periods of five years pursuant to applicable law and regulation.

III. TERMINATION. This Charter Agreement may be revoked or non-renewed by the School Board if the Charter Holder: 1) violates the conditions, standards, or procedures established in this Charter Agreement or the public charter school application; 2) fails to meet or make reasonable progress toward achievement of the content standards or student performance standards identified in the public charter school application; 3) fails to meet generally accepted standards of fiscal management; 4) violates any provision of law from which the public charter school was not specifically exempted; 5) the membership of the Charter Holder’s officers or directors changes in a manner that causes the School Board to find that the Charter Holder’s management may be unable to perform the duties set forth in the public school charter application or this Charter Agreement; 6) if the School Board determines that the Charter Agreement is not in the best interests of students or staff; and 7) other good and just cause. The School Board reserves the right to revoke or decline to renew this Charter Application in accordance with the Code of Virginia §22.1-212.10, as amended, and applicable law and regulation.

Should the School Board determine that there is reason to consider that this Charter Agreement should be revoked or non-renewed, the School Board will give the Charter Holder thirty (30) calendar days written notice of its intent to make such a

determination and a reasonable explanation of the reasons such a determination is being considered. The Charter Holder may present its arguments against such a determination either in writing or through a representative to the School Board.

IV. GOVERNANCE. The Charter Holder shall establish and maintain a governing body for the Charter School that will be responsible for the management, operation and policy making of Green Run Collegiate Charter School. The Charter Holder, its officers, directors, members and partners, and agents have a duty of care for complying with the provisions of this Charter Agreement as well as all applicable law, regulation and reporting requirements. The Charter Holder will provide evidence of incorporation. The Charter Holder authorizes the Head of School or designee to act on its behalf.

A. Management. The Charter School shall be administered and managed by an advisory committee composed of parents of students enrolled in the Charter School, teachers and administrators assigned to the Charter School and representatives of any community sponsors. School Board Member Liaison- In addition, a non-voting School Board Member Liaison will be appointed by the School Board to attend regular Governing Board meetings for the primary purpose of providing updates and perspectives to and from the School Board. At its discretion, the School Board may appoint an alternate School Board Member in addition to the appointed School Board Member Liaison

B. Authorization to transact business in the Commonwealth of Virginia. In accordance with Virginia Code §2.2-4311.2, as amended, the Charter Holder will provide evidence that it is authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business if so required by Virginia Code Title 13.1 or Title 50 or as otherwise required by law. If the Charter Holder is exempt from the provisions of this section, the Charter Holder will provide the basis of such exemption. The Charter Holder shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth of Virginia to be revoked or cancelled at any time during the term of this Charter Agreement. The School Board may void the Charter Agreement if the Charter Holder fails to remain in compliance with this provision.

C. Waiver of law, regulation or policy. The Charter Holder may operate the Charter School free from School Board policy and regulation and Virginia law and regulation after approval from the School Board and obtaining a waiver from the Virginia Board of Education, as set forth in Virginia Code §22.1-212.7, as amended. The Charter Holder will comply with the Standards of Quality, including the Standards of Learning and the Standards of Accreditation, as amended.

V. PROVISION OF EDUCATION SERVICES. The Charter Holder will provide an educational program for VCBPS students in accordance with the public charter school application, this Charter Agreement and all applicable laws and regulations regarding students attending Virginia public schools unless specifically exempted.

A. Commencement of instructional program. The Charter Holder ~~began~~shall begin providing a comprehensive program of instruction by the start of the 2013-2014 school year. The parties entered into an initial Renewal of the Charter Agreement on July 1, 2018. Through this second Renewal of the Charter Agreement, the parties are entering into term of agreement from July 1, 2023- June 30, 2028.

B. Length of school year. The Charter Holder shall provide instruction for no less than the number of days required by statute or as stated in the public charter school application, whichever is greater, and meet the minimum number of hours of instruction required by statute. The Charter Holder must provide instruction as stated in this paragraph within the Commonwealth of Virginia's fiscal year that begins July 1st and ends June 30th

C. Pupil enrollment. Enrollment in the Charter School shall be open to any school aged person who is deemed to reside within the school division (as set forth in the Code of Virginia and School Board policy and regulation) through a lottery process on a space-available basis. Applicants for enrollment must meet the criteria set forth in the public charter school application and priority may be established for the enrollment of certain applicants who meet at-risk criteria established by the Charter Holder with the agreement of the School Board. A waiting list shall be established if adequate space is not available to accommodate all students who have requested to be entered in the lottery process. The waiting list shall be prioritized through a lottery process and students will be informed of their positions on the waiting list.

D. Compulsory attendance. The Charter Holder will comply with all laws and regulations concerning compulsory attendance for public school students. The Charter Holder will ensure that students meet the minimum attendance requirements for other VBCPS; however, students enrolled in the Charter School may have stricter or more extensive attendance requirements than other VBCPS students. Appropriate records of student attendance will be maintained and available for inspection by the School Board, and state or federal agencies. The Charter Holder will refer any student not meeting the minimum compulsory attendance requirements to VBCPS for consideration of the appropriate actions necessary to ensure compliance. The Charter Holder will work cooperatively with VBCPS staff ensure compliance with the compulsory attendance requirements (including participation in court proceedings as necessary).

E. Pupil records. The Charter Holder will comply with all federal and state laws and regulations and School Board policies and regulations regarding education records; including, but not limited to: the Family Education Rights and Privacy Act (FERPA); the Individuals with Disabilities Education Improvement Act (IDEIA); the Virginia Freedom of Information Act (FOIA); the Virginia Government Data Dissemination and Practices Act; the Virginia Records Retention Act; and the Protection of Pupil Rights Amendment (PPRA). Both parties and their officers, employees and agents are deemed to have legitimate educational interests in and access to student education or scholastic records pertaining to GRCCS students for the purposes of 20 U.S.C. §1232g, the Family Educational Rights and Privacy Act (“FERPA”) and applicable federal and state law and regulation regarding student records.

F. Student discipline. The Charter Holder will follow the VBCPS Code of Student Conduct and the Student Discipline Guidelines and applicable state and federal law or regulation with regard to student discipline matters. Students and their families will be informed of the student discipline requirements. The Charter Holder will follow applicable law and procedure when disciplining students with disabilities and will consult with VBCPS staff with regard to applicable law, regulation and procedure that applies to students with disabilities.

G. Academic Performance Indicators and Evaluation: The Charter Holder shall:

1. Provide a comprehensive program of instruction that aligns with the state academic standards prescribed by the Virginia Standards for Quality for the grades approved to operate.
2. Design a method to measure pupil progress toward pupil outcomes adopted by VBCPS, including participation in the Virginia Standards of Learning assessments and the nationally standardized norm-referenced achievement test as designated by VBCPS and the Commonwealth of Virginia.
3. Meet or demonstrate sufficient progress toward the academic performance expectations set forth in the performance framework as adopted and modified periodically VBCPS.
4. Cooperate with VBCPS in evaluations and review of pupil data and performance.

H. Disenrollment of student. Students enrolled in the Charter School may be disenrolled for failure to comply the conditions of enrollment. The Charter Holder will establish and communicate the procedure for disenrollment to students and families. Students disenrolled from the Charter School will be

referred to their zoned school for reenrollment.

I. Student participation in extra-curricular activities. Students enrolled in the Charter School may participate in student activities at Green Run High School. *[Need someone to check on this section]*

VI. **FUNDING, FINANCIAL RESPONSIBILITY, AUDITS.** The Charter Holder will reimburse the School Board for services and employment provided by the School Board as set forth in this Charter Agreement and through annual negotiations.

A. Annual budget. The School Board will annually budget the per pupil funding (at a rate that is consistent with the average school-based costs or educating students in the existing VBCPS schools- unless the costs of operating the Charter School is less than the average school-based costs) for all students attending the Charter School. Funding and service agreements shall not provide a financial incentive or constitute a financial disincentive to the management and operation of the Charter School. The Charter Holder will work cooperatively and in a timely manner with the VBCPS Chief Financial Officer and other VBCPS staff to develop an annual budget for presentation to the School Board. Should the Charter Holder and the Chief Financial Officer be unable to reach consensus concerning the proposed budget, the Charter Holder will meet with the School Board or its designees concerning the budget issues.

1. Special education and categorical funding. Notwithstanding any other provision of law, the proportionate share of state and federal resources allocated for students with disabilities and school personnel assigned to special education programs shall be directed to the Charter School. The proportionate share of moneys allocated under other federal or state categorical aid programs shall be directed to the Charter School based on the needs of the students eligible for categorical aid programs and enrolled at the Charter School.

2. Educational and related fees. Any educational and related fees collected from students enrolled at the Charter School shall be credited to the Charter School account.

3. Acceptance of gifts, donations and grants. The Charter Holder is authorized to accept gifts, donations, or grants of any kind made to the Charter School and to spend such funds in accordance with the conditions prescribed by the donor. However, no gift, donation, or grant shall be accepted by the Charter Holder if the conditions for such funds are contrary to law or the terms of this Charter Agreement.

4. Tuition. Students attending the Charter School will not be charged tuition.

B.- The Charter Holder shall comply with the same financial and electronic data submission requirements as a school division including the Uniform System of Financial Records for Charter Schools (USFRCS) unless specifically exempted by the School Board. If the Charter Holder has received an exception to the USFRCS and/or procurement rules, the Charter Holder shall, at a minimum, follow accounting policies and procedures that comply with Generally Accepted Accounting Principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. In addition, the Charter Holder shall contract for at least an annual financial statement audit that meets the following conditions: 1) it is conducted by an independent certified public accountant; and 2) it complies with policies adopted by the School Board.

C. Payment of debt. The Charter Holder shall pay debts as they fall due or in the usual course of business.

D. The Charter Holder shall not commit or engage in gross incompetence or systematic and egregious mismanagement of the Charter School's finances or financial records.

E. Review, Evaluation and Investigative Teams, Audits and Records. The Charter Holder shall allow representatives from VBCPS, the School Board Internal Auditor and External Auditor, the Virginia Department of Education, and/or the Virginia Auditor General to visit each school site at any reasonable time. The Charter Holder shall allow the representatives to conduct financial, program or compliance audits and shall hold open for inspection all records, documents and files relating to any activity or program provided by the Charter Holder relating to the Charter School or by the Charter School. Evaluations will include program evaluations conducted by the appropriate school division personnel. All books, accounts, reports, files and other records relating to this Charter Agreement shall be subject, at all reasonable times, to inspection and audit by the School Board for five years after termination of the Charter Agreement.

F. Grants and other funds. If the Charter Holder receives federal or other grant funds, the Charter Holder shall timely submit financial and other reports required by VBCPS, the United States Department of Education, the Virginia Department of Education, other applicable entities, and other funders for the Charter Holder's receipt of such funds.

G. Nonappropriation of funds. It is understood and agreed between the parties hereto that the School Board shall be bound and obligated hereunder only to the extent that the funds shall have been appropriated and budgeted for the purpose of the Charter Agreement. In the event funds are not appropriated and budgeted in any fiscal year for payments due under this Charter Agreement, the

School Board shall immediately notify the Charter Holder of such occurrence and this Charter Agreement shall terminate on the last day of the fiscal year for which (an) appropriation(s) (was) were received without penalty or expense to the School Board of any kind whatsoever.

VII. SITES. The Charter Holder shall provide educational services, including the delivery of instruction on the campus of Green Run High School. The Charter Holder shall maintain a Facilities Use Agreement covering the use of all facilities, and shall ensure that the facilities comply with all applicable federal, state and local health and safety standards and other applicable laws, regulations and rules. The Charter Holder shall not be required to pay rent for space which is deemed available in VBCPS facilities.

The address for the School shall be:

School Name: Green Run Collegiate
School Address: 1700 Dalia Drive, Suite 400
City, State Zip: Virginia Beach, VA 23453

The School Board will be responsible for the maintenance and repair of the school building, school grounds and equipment provided for the Charter School. The School Board reserves the right to relocate the Charter School to another site should the location or building provided not meet the needs of the Charter School or exceptional circumstances dictate that the building and site are required for other purposes.. Any relocation will be communicated to and be done in consultation with the Charter Holder. The Charter Holder must receive prior approval from the School Board to make structural or other changes to the school building or grounds. The School Board will pay for all utility costs related to use of the site(s).

VIII. CONTRACTED SERVICES. The Charter Holder will contract for services with VBCPS for transportation, special education/Section 504, custodial services, security, technology, and other services provided by VBCPS as part of the standard operation for a VBCPS comprehensive high school. These contracted services may be through a facility use agreement or separate agreement. Costs charged to the Charter Holder for these services will not exceed the cost to the School Board for such services. If cost savings can be accomplished in full compliance with School Board policies and regulations, the Charter Holder will consider bids from outside service providers. Charter Holder will follow School Board policies and regulations as well as the School Division Business Services Manual regarding procurement of goods and services and contracting. Any services for which the Charter Holder contracts with the School Board shall not exceed the School Board's costs to provide such services. Contracts for specific services with VBCPS will be made attachments to this Charter Agreement.

- A. Transportation VBCPS will consider the Charter Holder to be the same as any other school, academy, advanced academic or magnet site within VBCPS. Students attending GRCCS will be provided transportation services to the same

extent other VBCPS students are provided transportation services (including special education and Section 504 transportation). Transportation will not be provided for students residing in the GRCCS Non-transportation zone but students may be provided transportation in the like kind or equitable fashion as other VBCPS academy, advanced academic or magnet programs. Students may access transportation from afterschool activities taking place on campus in the same manner as students who attend the host school. The Charter Holder will be responsible for enforcing all School Board policies and regulations concerning student conduct while accessing or utilizing transportation services including parent/legal guardian/adult student concerns regarding transportation and related services. For the purposes of school transportation video/recorded surveillance, touring and transportation, the Charter Holder and its agents are designated as having a legitimate educational interest such that they are entitled to access education records under 20 U.S.C. §1232g, the Family Educational Rights and Privacy Act ("FERPA"), as amended, and applicable state and federal regulations concerning student education records. VBCPS officers and employees and agents are likewise designated as having a legitimate educational interest in all related student records kept by Charter Holder. Transportation for any and all other special events, programs, field trips, etc., will be provided by VBCPS in accordance with School Board policies, regulations and procedures. Charter Holder will reimburse VBCPS for any incremental costs incurred in providing transportation.

- B. Food Services VBCPS will provide food services to the students and staff at Green Run Collegiate Academy under the same conditions and procedures that apply other VBCPS schools.~~See Attachment B.~~
- C. Human Resources For those VBCPS employees who are assigned to Green Run Collegiate Academy, the Charter Holder will utilize the VBCPS Department of Human Resources for all matters related to the hiring, discipline, compliance with applicable law, Workers Compensation, ADA, FMLA and other matters related to the rights of employees, use of leave, unemployment or other outside agency involvement with employees.
- D. Special education/Section 504 (including training) The Charter Holder will work with the VBCPS Office of Programs for Exceptional Children regarding the provision of services to students eligible for services under the Individuals with Disabilities Education Act (IDEA), as amended. VBCPS will provide the Charter Holder with a proportionate share of funding under the federal Title VI-B funding for those GRCCS students who are found IDEA eligible and require services under their IEPs. The Charter Holder will be bound by the Regulations Governing Children with Disabilities in Virginia (2010), as amended, and the Local Policies and Procedures Pertaining to Students with Disabilities (2010), as amended. General oversight of programming for students with disabilities attending the

Charter School and consultation with the Office of Programs for Exceptional Children will be free of charge to the Charter Holder. However, the Charter Holder will be responsible for the incremental costs of providing services through the VBCPS Psychological Services, Social Work Services and itinerant special education staff. The Charter Holder will work with the Office of Guidance Services and Student Records regarding provision of services to students eligible for services under Section 504 of the Rehabilitation Act, as amended.

- E. Custodial services VBCPS will provide custodial services and supplies for GRCCS to the same extent provided to other VBCPS schools. Should GRCCS require custodial services or supplies during days or times that VBCPS custodial staff is not scheduled to work, the Charter Holder will contact the VBCPS Office of Custodial Services to make arrangements for provision of services and any required payment for such services.
- F. Technology VBCPS will provide technology equipment and services for GRCCS to the same extent that such equipment and services are provided for other VBCPS schools. The Charter Holder will be responsible for all costs, including maintenance and supplies, for any additional technology that it purchases. Additionally, any technology purchased by the Charter Holder must conform to VBCPS technology standards and be approved by the VBCPS Department of Technology. The Charter Holder will not network with or add, remove or alter technology or programming to VBCPS's technology equipment or electronic systems without prior approval of the Department of Technology. The Charter Holder may be responsible for the cost of any programming, services, or additional equipment necessary for GRCCS equipment to connect to VBCPS facilities, network or internet services.
- G. Financial/budgetary VBCPS will provide financial management services including accounting, budgeting, payroll, purchasing, accounts payable, and similar business functions. The Charter Holder will be responsible for any incremental costs incurred by VBCPS (e.g., 501(c)(3) IRS application, external audits, IRS form 990 filing).
- H. Nursing VBCPS will provide nursing services to GRCCS during the same hours such services are provided to VBCPS students at the host site. Should nursing services be required on dates or times that VBCPS nursing staff are not scheduled to work, the Charter Holder will arrange for needed services through the Office of Student Leadership and may be responsible for reimbursement of additional costs for providing additional nursing services. Nursing services required pursuant to a student's IEP will be addressed through the Office of Programs for Exceptional Children.
- I. Miscellaneous arrangements with host school. See Attachment C. Parties have

reviewed Attachment B (former Attachment C) and agree that the terms set forth therein continue to accurately reflect the understanding between the Charter School and the host school.

IX. EMPLOYMENT. The parties agree that Charter School assigned personnel will be employees of the School Board and subject to all School Board policies and regulations applicable to other School Board employees. Members of the Governing Board of the Charter Holder will not be considered employees of the School Board.

A. Contracts with professional, licensed education personnel. Professional, licensed personnel chosen for Green Run Collegiate Charter School will be given contracts assigning them for one contract year to Green Run Collegiate Charter School. The contract will also reflect any other terms or conditions of employment expected as a staff member of Green Run Collegiate Charter School. Compensation for additional work hours or days will be paid through a supplement that will not be considered creditable compensation under the Virginia Retirement System regulations. At the completion of each contract year, the Charter Holder may recommend reassignment for another contract year or recommend that the staff member be reassigned to a public noncharter school. The professional licensed personnel may also request reassignment to a public noncharter school for the next contract year. Reassignment in such situations will be considered an involuntary transfer. The Charter Holder will refer personnel who fail to meet performance requirements to the VBCPS Human Resources Department for corrective or disciplinary action. Nothing in this Charter Agreement shall be construed to restrict the authority of the School Board to assign professional, licensed personnel to the Charter School or any other public schools as provided by Virginia Code §§22.1-293 and 22.1-295, as amended.

A. 1. The Governing Board of Green Run Collegiate will screen and interview applicants for all interviews for all school-based administrators. A final recommendation will be submitted to the School Board for final approval.

B. Assignment of non-licensed staff members. The parties will annually reach agreement as to the appropriate non-licensed staff members to be assigned to Green Run Collegiate Charter School. Where practicable and in the interests of both parties, staff members already assigned to Green Run High School will be utilized to provide services to the Charter School students (i.e., cafeteria staff, nursing staff, Media Center, warehouse, support services, etc.). If non-licensed staff members assigned to the Charter School are expected to work additional hours or days beyond what other VBPCS employees in similar positions must work, then those staff members will sign contracts specifically setting forth the expectations and the compensation for such additional work. The parties will comply with the Fair Labor Standards Act (FLSA), as well as other federal, state and local law and regulation concerning overtime and

minimum wage requirements. Compensation for additional work hours or days will be paid through a supplement that will not be considered creditable compensation under the Virginia Retirement System regulations.

C. Employees and Contractors: Employees, agents, or subcontractors assigned to the Charter School will be employees, or agents of the School Board. As VBCPS employees all administrative, instructional, support staff and classified staff will be evaluated in accordance with School Board policy and regulation, and Virginia law and regulation.

D. Compliance with federal, state and local laws and federal immigration law. In accordance with Virginia Code § 2.2-4311.1, as amended, the Charter Holder agrees that it does not, and shall not during the performance of this Charter Agreement, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986, as amended.

E. Criminal Background Checks. In accordance with Virginia Code §22.1-296.1, as amended, the Charter Holder certifies that any Governing Board Member, employee or subcontractor, or future employee or subcontractor, of the Charter Holder that will be in the presence of students during regular school hours or school-sponsored activities, has not been convicted of a felony or any offense involving sexual molestation or physical or sexual abuse or rape of a child, or convicted of a crime of moral turpitude. Crimes of moral turpitude are crimes involving lying, cheating, stealing, false statements, deception, trickery, or “baseness, vileness, or depravity in the private and social duties which man owes to his fellow man or to society in general.

~~F. Fingerprints. The Charter Holder shall fingerprint check its governing body members pursuant to VBCPS’s requirements. A fingerprint check must be conducted for each new governing body member. The Charter Holder must maintain valid fingerprint clearance documentation in the VBCPS Department of Human Resource on all officers, directors, members, and partners of the Charter Holder and submit all changes in officers, directors, members, and partners.~~

IX. NONDISCRIMINATION

A. Nondiscrimination. The Charter Holder shall be nonsectarian in its charter school programs, admission policies and employment practices and all other operations. The Charter Holder shall be subject to all federal and state laws and regulations as well as constitutional provisions prohibiting discrimination and harassment on the basis of disability, race, creed, religion, color, sex, sexual orientation, gender identity, national origin, age, ancestry, disability, pregnancy, need for special education services, military and veteran status, or other basis prohibited by state law. The Charter School shall establish policies and procedures to inform students, staff, and community members of the nondiscrimination and anti-harassment

policy and the procedures to be utilized to investigate and address complaints. Such policies or procedures shall be consistent with or exceed those established by the School Board for VBCPS schools.

B. Education of students with disabilities. The Charter Holder shall comply with all federal and state laws and regulations relating to the education of students with disabilities in the same manner as VBCPS. The parties shall work cooperatively to identify and provide for services and/or accommodations for students with disabilities.

C. Nondiscrimination in the Workplace/Drug Free workplace. Employment discrimination by the Charter Holder shall be prohibited. During the performance of this Charter Agreement, the Charter Holder agrees as follows:

1. The Charter Holder will not discriminate against any employee or applicant for employment because of race, creed, religion, color, sex, sexual orientation, gender identity, national origin, age, ancestry, disability, pregnancy, military or veteran status, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification/consideration reasonably necessary to the normal operation of the Charter Holder. The Charter Holder agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Charter Holder, in all solicitations or advertisements for employees placed by or on behalf of the Charter Holder, will state that the Charter Holder is an equal opportunity employer.
3. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulations shall be deemed sufficient for the purpose of meeting the requirements of this section.
4. The Charter Holder will include the provisions of the foregoing Sections A, B, and C in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
5. During the performance of this Charter Agreement, the Charter Holder agrees as follows:
 - a) the Charter Holder will provide a drug-free workplace for Charter Holder's employees.
 - b) the Charter Holder will post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation,

possession, or use of a controlled substance or marijuana is prohibited in the Charter Holder's workplace and specifying the actions that will be taken against employees for violations of such prohibition.

c) the Charter Holder will state in all solicitations or advertisements for employees placed by or on behalf of the Charter Holder that the Charter Holder maintains a drug-free workplace.

d) the Charter Holder will include the provisions of the foregoing Sections A, B, and C in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

X. INSURANCE AND LIABILITY

A. Insurance. The School Board will obtain ~~will obtain~~ and maintain insurance for the Charter School in accordance with the laws of the Commonwealth of Virginia. Such insurance will not cover the Charter Holder's governing board or employees or agents of the Charter School who are not School Board employees. In consultation with the School Division's Risk Manager or designee regarding insurance coverage for risks and liability not covered by the School Board, The Charter Holder will obtain insurance coverage that is acceptable to the School Board that covers liability for those actions of the Charter Holder's governing board members and for any, employees or agents who are not VBCPS employees.

B. Indemnity. The Charter Holder shall be immune from liability to the same extent as all other public schools in the Commonwealth, and the employees and volunteers in a public charter school are immune from liability to the same extent as the employees and volunteers in a public school.

XI. ADDITIONAL TERMS

A. Applicable Law. This Charter Agreement shall be deemed to be a Virginia contract and shall be governed as to all matters whether of validity, interpretations, obligations, performance or otherwise exclusively by the laws of the Commonwealth of Virginia, and all questions arising with respect thereto shall be determined in accordance with such laws. Regardless of where actually delivered and accepted, this Charter Agreement shall be deemed to have been delivered and accepted by the parties in the Commonwealth of Virginia. The Charter Holder agrees to comply with all applicable federal, state, and local laws, ordinance, and regulations. Any and all suits for any claims or for any and every breach or dispute arising out of this Charter Agreement shall be maintained in the appropriate court of competent jurisdiction in the City of Virginia Beach. No claim shall ever be arbitrated.

B. Entire Agreement. This Charter Agreement, including all of the attachments, constitutes the entire agreement of the parties. Amendments to federal, state, and local law or regulation, and School Board policy or regulation during the course of this Charter Agreement, are incorporated into this Charter Agreement, along with any written amendments which may occur during the term of the Charter Agreement, by this reference.

C. Written Amendments. This Charter Agreement may be amended or modified by mutual agreement, in writing, of both parties. The Charter Holder shall not take action or implement the modification requested in the amendment or notification until approved by the School Board. All amendments and notifications shall be submitted pursuant to the procedures or rules formulated by the School Board.

D. Severability The provisions of this Charter Agreement are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the Charter Agreement.

E. Notice All notices and other communication under this Charter Agreement (other than regularly scheduled payments) shall be deemed properly given upon receipt if delivered in person or sent by electronic facsimile with regular mail follow-up or sent by overnight delivery service or sent by registered mail, return receipt requested and postage prepaid, addressed as follows:

To the School Board:

2512 George Mason Drive
Building 6, Municipal Center
Virginia Beach, VA 23456
Attention: School Board Chair~~man~~

To Green Run Collegiate Foundation:

Green Run Collegiate Charter Holder
1700 Dalia Drive, Suite 400
Virginia Beach, Virginia 23453
Attention: Charter Representative

Either Party may change such address from time to time by written notice to the other Party.

F. Nonassignment. Neither party may assign or transfer any right or interest in this Charter Agreement unless authorized by law. No assignment, transfer or

CHARTER AGREEMENT GREEN RUN
COLLEGIATE CHARTER AGREEMENT RENEWAL
GREEN RUN COLLEGIATE

May 6, 2014 July 1,
2023

delegation of any duty of the Charter Holder shall be made without prior written permission of the School Board.

G. Compliance with law and regulation. The Charter Holder will comply with all applicable federal, state and local laws, rules, regulations, and ordinances concerning health, safety, environmental concerns, civil rights and insurance.

H. Waiver. The failure of either party to require compliance with any provision of this Charter Agreement shall not affect that party's right to later enforce the same. It is agreed that the waiver by either party of performance of any other terms of this Charter Agreement or of any breach thereof will not be held or deemed to be a waiver by that Party of any subsequent failure to perform the same or any other term or condition of this Charter Agreement or any breach thereof.

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Agreement in acknowledgment of their consent hereto, effective the 27th day of June, 202344.

GREEN RUN COLLEGIATE ACADEMY FOUNDATION

Wendy Rae Howard~~Hugh Green~~, Chairman

Date

(SEAL)

COMMONWEALTH OF VIRGINIA

CITY OF _____, to wit:

I, _____, a Notary Public in and for the City and State, aforesaid, do hereby certify that _____, Chairman or

**[CHARTER AGREEMENT GREEN RUN
COLLEGIATECHARTER AGREEMENT RENEWAL
GREEN RUN COLLEGIATE]**

May 6, 2014July 1,
2023

designee, on behalf of Green Run Collegiate Foundation, whose name is signed to the foregoing writing has acknowledged the same before me in my City and State aforesaid. He/she is personally known to me.

Given under my hand this ____ day of _____, 20~~23~~14.

Notary Public

My Commission expires: _____

My notary number is: _____

SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VIRGINIA

~~Trenace Riggs~~Daniel D. Edwards, Chairman Date

(SEAL)

COMMONWEALTH OF VIRGINIA

CITY OF VIRGINIA BEACH, to wit:

I, _____, a Notary Public in and for the City and State, aforesaid, do hereby certify that ~~Trenace Riggs~~Daniel D. Edwards, Chairman or designee, on behalf of the School Board of the City of Virginia Beach, whose name is signed to the foregoing writing has acknowledged the same before me in my City and State aforesaid. ~~He/s~~She is personally known to me.

Given under my hand this ____ day of ~~_____~~June, 20~~23~~14.

CHARTER AGREEMENT GREEN RUN
COLLEGIATE CHARTER AGREEMENT RENEWAL
GREEN RUN COLLEGIATE

May 6, 2014 July 1,
2023

Notary Public

My Commission expires: _____

My notary number is: _____

(SEAL)

SIGNATURE CONTINUE ON FOLLOWING PAGE

APPROVED AS TO CONTENT:

Mathew Delaney, Chief Schools Officer
Administration Date Dr. Maynard Massey, Executive Director School

APPROVED AS TO SUFFICIENCY OF FUNDS:

Daniel Hopkins, Samuel B. Cohen, Director of Business Services
Date

APPROVED AS TO LEGAL SUFFICIENCY:

Kamala H. Lannetti, School Board Deputy City Attorney
Date

Draft



Subject: Virginia School Board Association (VSBA) Renewal Dues **Item Number:** 12D

Section: Information **Date:** June 12, 2023

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Trenace B. Riggs, School Board Chair

Recommendation:

That the School Board discuss the Virginia School Board Association (VSBA) annual renewal dues.

Background Summary:

The Virginia School Board Association (VSBA) is a private, voluntary, organization of Virginia public schools boards. The VSBA provides training, publications, resources, access to some legal assistance, access to some services such as policies, superintendent searches, collective bargaining representation and training, legislative services, conventions and networking and access to other school board associations nationwide.

The School Board has been a member of VSBA for over twenty years. The annual dues for VSBA are determined by a formula set by VSBA and member school boards can add additional services at certain costs. For FY23-24, the annual dues for The School Board of the City of Virginia Beach are \$13,779.73. Member school boards pay separately for attending conferences, trainings, or other services.

Source:

Budget Impact:



Subject: School Board Committee Assignments FY 2024 Item Number: 12E

Section: Information Date: June 12, 2023

Senior Staff: N/A

Prepared by: Trenace B. Riggs, School Board Chair

Presenter(s): Trenace B. Riggs, School Board Chair

Recommendation:

That the School Board review the School Board Member assignments to School Board Committees, Organizations and Boards for FY24. These assignments will be in effect until June 30, 2024 or until such time as the School Board appoints new Committee Members.

Background Summary:

The School Board utilizes committees, boards, and other organizations (hereinafter “Committee”) to accomplish both internal and external goals. School Board Members may be assigned to represent the School Board’s interest on any such Committee. School Board Members have no individual authority when serving in these assignments and may only exercise the authority specifically authorized by the School Board. The School Board recognizes the following types of Committees: a) Standing School Board Committees; b) Joint Standing School Board/City Council Committees/Boards; c) School Board Ad Hoc Committees; d) School Division Standing Committees with School Board Member Liaisons; and e) Outside Committees, Organizations or Boards.

In accordance with Bylaw 1-28, unless otherwise specified, the School Board Chair in consultation with the Vice Chair will recommend to the School Board School Board Members and others to be assigned to Committees. The School Board by majority vote will appoint School Board Committee Members by July 1st of each year. Assignments may be reviewed in January of each year or when otherwise necessary. Each School Board Member should be assigned to at least one (1) Committee.

Until such time as a new Committee Chair is elected, the current Committee Chair may continue to serve as the Committee Chair so long as the Committee Chair remains appointed to that Committee. If the Committee Chair is no longer on the School Board, the most senior School Board Member on the Committee will serve as the Chair until a new chair is elected.

Source:

Bylaw 1-28: Committees, Organizations and Boards – School Board Member assignments

Budget Impact:

N/A



Subject: Policy Review Committee Recommendations **Item Number:** 14A1-5

Section: Consent **Date:** June 12, 2023

Senior Staff: Donald E Robertson, Ph.D., Chief of Staff

Prepared by: Victoria Manning, PRC Chair, Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations regarding amendments of certain policies as reviewed by the PRC at its May 11, 2023 meeting.

Background Summary

1. **Policy 3-46/ Audits** – the PRC recommends changing the old title of the Comprehensive Annual Financial Report to the Current title of Annual Comprehensive Financial Report (ACFR).
2. **Policy 3-87/Free and Reduced/Priced Meals** – the PRC recommends adding the language proposed by the Director of Food Services to align with recent Code of Virginia changes.
3. **Policy 3-96/Office of Internal Audit and the Audit Committee** – the PRC recommends making changes to correct the title from the Office of Internal Audit to the Department of Internal Audit and update the title of the department head from the Director of Internal Audit to the Internal Auditor.
4. **Policy 7-36/Soliciting Funds or Sales** – there are no recommended changes to this policy.
5. **Policy 7-68/Relations with Non-Governmental Organizations: Parochial and Private Schools** – there are no recommended changes to this policy.

Source:

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of May 11, 2023

Budget Impact: None

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Audits

A. Public Funds

The fiscal records of the School Division shall be audited by a certified public accounting firm whose services shall be procured by competitive negotiation. The firm shall timely provide the External Auditors Opinion on the Annual Comprehensive Financial Report (ACFR) ~~Comprehensive Annual Financial Report (CAFR)~~ and management letter to the Internal Auditor who shall timely provide them to each Audit Committee Member. The Director of Business Services or designee will provide the External Auditor's Opinion and the management letter to each School Board Member.

B. School Activity Funds (Internal Accounts)

Internal accounts of the individual schools shall be audited each year by a certified public accountant (CPA) or certified internal auditor (CIA).

C. Textbook Funds

Textbook funds shall be audited as mandated by Virginia Board of Education regulations.

D. Cafeteria Accounts

Cafeteria funds shall be accounted for in separate accounts and shall be audited each year. After review and approval by the School Board a copy of the audit reports shall be filed in the Office of the Superintendent. These audits are subject to periodic review by federal auditors as provided under the National School Lunch Act.

E. Federal Funds

Each grant of federal funds shall be accounted for separately in accordance with the agreement under which the funds were received. An audit shall be conducted in accordance with generally accepted auditing standards and the Single Audit Act as amended from time to time and the federal regulations promulgated thereunder, and the report shall be submitted to the Audit Committee for review.

F. Special Audits

There shall be a special audit of individual school accounts at the request of the Audit Committee, and whenever there is a change in principal or bookkeeper.

Editor's Note

*See also School Board Policy 3-51, School Activity Funds/Internal Accounts.
See also School Board Regulation 2-15.1, Superintendent's Communication Plan E.*

Legal Reference

Virginia Board of Education Regulations Governing School Activity Funds, 8 VAC 20-240-10 *et seq.*, as amended.

Code of Virginia § 22.1-79, as amended. Powers and duties.

Code of Virginia § 22.1-89, as amended. Management of funds.

Code of Virginia § 22.1-91, as amended. Limitation on expenditures; penalty.

Code of Virginia § 22.1-115, as amended. System of accounting, statements of funds available; classification of expenditures.

Related Links

School Board [Regulation 2-15.1](#)

School Board [Policy 3-28](#)

Adopted by School Board: February 16, 1993

Amended by School Board: October 19, 1993

Amended by School Board: April 16, 1996

Amended by School Board: June 20, 2000

Amended by School Board: September 5, 2000

Approved by the Board per communication of March 12, 2003

Amended by School Board: December 4, 2017

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lencioni

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Free and Reduced-Price Meals

A. Generally

The School Board approves of the School Breakfast Program and National School Lunch Program free and reduced-price meals. The School Board shall annually consider the agreement and direct the administration to be in compliance with all aspects of the U.S. Department of Agriculture federal programs.

B. Application Process

The School Board further approves of prominently posting on its website a web-based application with the purpose of collecting information to determine student free and reduced-price meal eligibility. The School Board shall also continue to provide paper-based applications. Additionally, the School Board will ensure that at any back-to-school night event in the local School Division to which adult students or the parents/legal guardians of enrolled minor students are invited, any such adult student or parent/legal guardian in attendance receives prominent notification of and access, in paper or electronic form, or both, to information about application and eligibility for free or reduced-price meals for students and a fillable free or reduced-price meals application that may be completed and submitted on site. All web-based and paper-based applications shall be processed within six working days after the date of receipt of the completed applications.

C. Participation in Payment

The adult student or parents/legal guardians of minor students who qualify for reduced-price meals and whose school meal accounts have uncollected balances will be notified of the requirement to timely pay such costs. Uncollected balances that are not paid after notification will be referred for collection procedures.

D. Protection of Anonymity of Students

The School Board directs the administration to protect the anonymity of the student receiving free and/or reduced price-meals.

E. Depriving Student of Lunch

The Superintendent shall ensure that no student is denied a meal because of inability to pay all or part of the price of the meal.

Legal Reference

Code of Virginia § 22.1-207.2:2, as amended. School Breakfast Program and National School Lunch Program; web-based application.

Virginia Board of Education Regulations Governing School Lunch Sale of Food Items, 8 VAC 20-290-10, as amended.

U.S. Department of Agriculture Rules and Regulations, National School Lunch Program and School Breakfast Program: Nutrition Standards for All Foods Sold in School as Required by the Healthy, Hunger-Free Kids Act of 2010, 7 C.F.R. Parts 210 and 220.

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. § 1751, as amended.

Adopted by School Board: October 21, 1969
Amended by School Board: August 21, 1990
Amended by School Board: July 16, 1991
Amended by School Board: February 16, 1993
Amended by School Board: August 19, 2014
Amended by School Board: July 12, 2022
Amended by School Board: _____, 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lencioni

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Department Office of Internal Audit and the Audit Committee

The School Board has established the ~~Department Office~~ of Internal Audit in accordance with the Internal Audit Charter and authorizes the School Board Audit Committee to oversee the work of the ~~Department Office~~ of Internal Audit and assist the full School Board in considering internal and external audit matters.

A. ~~Department Office~~ of Internal Audit

The ~~Department Office~~ of Internal Audit shall report directly to the Audit Committee and through the Audit Committee to the full School Board as set forth in this Policy and the Internal Audit Charter. The School Board shall appoint the ~~School Board Internal Auditor-Director of to lead~~ the ~~Department Office~~ of Internal Audit. The ~~Internal Director shall Auditor shall~~ oversee all work of the ~~Office Department~~ and report to the Chair of the Audit Committee. The ~~Internal Auditor Director~~ is authorized to hire staff members and interns with the approval of Audit Committee. The ~~Department Office~~ of Internal Audit responsibilities include audits of all School Board programs, school activity accounting and fiscal matters as directed by the Audit Committee.

B. Audit Committee/Internal Audit Charter

The School Board Audit Committee will be appointed and perform the duties as set forth in the Bylaws and the Internal Audit Charter. The Audit Committee shall timely report to the full School Board material actions or inactions of school employees that become known to the Audit Committee and that could lead to charges of malfeasance in office by School Board Members including, but not limited to: failure to care for; manage and control school property; failure to keep school expenditures within appropriated amounts; and failure to comply with state or federal statutes, Virginia Board of Education regulations, School Board policy or regulation. The Internal Audit Charter as adopted, and ~~amended as revised from time to time~~ by the School Board, is incorporated by reference into this Policy.

Editor's Note

See the Internal Audit Charter

See School Board Bylaw 1-28 Committees, Organizations and Boards—School Board Member assignments

Related Links

School Board [Internal Audit Charter](#)
School Board [Bylaw 1-28](#)

Adopted by School Board: December 4, 2017
[Amended by School Board:](#)

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lenzetti

COMMUNITY RELATIONS

Soliciting Funds or Sales

A. Soliciting and Sales to/from School Division Employees

No person may solicit funds or donations or purchase goods or services from school personnel without the consent of the principal or supervisor of the work site.

B. Soliciting and Sales by School Division Employees

School employee organizations shall engage in fund-raising projects or solicitation in the community under regulations approved by the Superintendent. School Division employees may not solicit funds from or undertake sales to School Division employees or students without the prior approval of their supervisors. Solicitation of funds will include requests for donations of money, gifts or other items.

C. Soliciting and Sales to/from Students

In general, the schools shall not be used as fundraising agencies for outside organizations. Principals may permit the solicitation of voluntary contributions and/or memberships from students providing such actions are deemed to be of educational value and meet the criteria set forth in this Policy. Any individual or group desiring to solicit funds or make sales to students other than regular School Division sales, must first receive approval from the building principal or supervisor or their designees. Principals or supervisors will evaluate such requests according to the following criteria: 1) relevancy and benefit to the overall school program; 2) potential for interference with instructional or school related activity time; and 3) duplicate appeals will not be made at students' homes. Solicitation of funds will include requests for donations of money, gifts or other items.

D. Emergencies and Disasters

The Superintendent or designee is authorized to approve the solicitation of voluntary contributions to local fund drives that are of an emergency nature or that are in response to disasters having a strong emotional effect on the community. Contributions should be directed to established financial institutions or approved organizations and should not be commingled with School Division funds.

Amended by School Board: July 16, 1991
Amended by School Board: October 20, 1992
Amended by School Board: August 19, 2014
Reviewed by School Board: 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lennetti

COMMUNITY RELATIONS

Relations with Non-Governmental Organizations: Parochial and Private Schools

The School Board will seek to cooperate with parochial and private schools in matters of mutual benefit when not expressly prohibited by law.

The Superintendent is encouraged to explore areas of mutual benefit with the administrative officers of such schools and to recommend desirable courses of action.

Adopted by School Board: October 20, 1992

Scrivener's Amendments: May 23, 2014

Reviewed by School Boards: 2023

APPROVED AS TO
LEGAL SUFFICIENCY





Subject: Religious Exemptions

Item Number: 14B

Section: Consent Agenda

Date: June 12, 2023

Senior Staff: Matthew D. Delaney, Chief Schools Officer

Prepared by: Richard Sidone, Student Conduct/Services Acting Coordinator

Presenter(s): Michael B. McGee, Director, Office of Student Leadership

Recommendation:

That the School Board approve Religious Exemption Case No. RE-22-23 and RE-22-24.

Background Summary:

Administration finds documentation meets the threshold requirements stipulated in Virginia Code.

Virginia Code §22.1-254.B.1 states the following:

“B. A school board shall excuse from attendance at school:

1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, “bona fide religious training or belief” does not include essentially political, sociological or philosophical views or a merely personal moral code”

Virginia Code § 22.1-254.D.1 states the following:

“D. A school board may excuse from attendance at school:

1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school”

Source:

Virginia Code §22.1-254.B.1 and §22.1-254.D.1
School Board Policy 5-12, Legal Withdrawal

Budget Impact:

None



Subject: Internal Audit Charter Amendments 2023 **Item Number:** 14C

Section: Consent **Date:** June 12, 2023

Senior Staff: Karen Woodson, Internal Auditor

Prepared by: Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

Recommendation:

That the School Board adopt amendments to the Internal Audit Charter.

Background Summary:

The School Board adopted an Internal Audit Charter in 1996 that governs how the School Board's Internal Auditor and the School Board Audit Committee will conduct the Internal Audit Program for the School Board and the School Division. Amendments are needed to address the FY23 change from the Office of Internal Audit to the Department of Internal Audit, the change in the name to the School Board Internal Auditor, as well as some grammatical changes and updates to other department names. The School Board Audit Committee approved these amendments at its April 2023 meeting and the Policy Review Committee reviewed and has proposed amendments to the corresponding policies at its April 5, 2023 Meeting.

Source:

Budget Impact:



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

INTERNAL AUDIT CHARTER

Approved by the School Board August 20, 1996
Amended by the School Board September 5, 2000
Amended by the School Board July 15, 2008
Amended by the School Board August 2, 2011

Amended by the School Board December 5, 2017
Amended by the School Board 2023



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

Internal Audit Charter

Foreword

The School Board of the City of Virginia Beach (School Board) has formed an Audit Committee and has established an Office/Department of Internal Audit, whose reporting responsibility is to the School Board through the Audit Committee. The Audit Committee assists the full School Board in considering internal and external audit matters. This document is intended to define the duties and responsibilities of the Audit Committee and of the Office/Department of Internal Audit and to provide guidance in their execution of duties.

Audit Committee

The Audit Committee is an oversight committee of the School Board, and as such will not take final action on behalf of the full School Board, but will render reports and recommendations for consideration by the full School Board.

The Audit Committee will consist of three to four members appointed by the School Board. Two or three members will be School Board Members. The School Board will appoint one or more citizens of the City of Virginia Beach to serve as the third and/or fourth members. The School Board Chairperson will be an ex-officio member of the Audit Committee and will serve as a voting member in the event of tie votes. When an appointed Audit Committee Member is not able to attend an Audit Committee meeting, the School Board Chairperson or School Board designee may substitute for that person and exercise voting privileges. While substituting for an appointed Member, the Chairperson or designee may not vote to settle tie votes. Membership continuity is important and consideration should be given to reappointment of current or past Audit Committee members. However, rotation of members who wish service on other committees is also to be considered.

For purposes of Audit Committee meetings, a “quorum” will be defined as a majority of appointed members (See Virginia Code §22.1-73, and §2.2-3701, as amended; School Board By-law 1-41). An Audit Committee meeting cannot be held unless a quorum has been established. In the event that a meeting is held and one of the Audit Committee Members present abstains from voting on a particular issue or disqualifies him/herself because of a conflict prior to termination of the meeting, a majority of the remaining members can vote on any issues still before the Audit Committee, provided a majority continues to exist. The meetings of the Audit Committee are subject to the Virginia Freedom of Information Act, as amended.



Internal Audit Charter

The objectives of the Audit Committee include the accumulation of pertinent information about the functioning of the Virginia Beach City Public Schools, audits and related matters, and to make recommendations to the full School Board for improvements and other needed action. The Audit Committee shall monitor the internal and external audit functions in periodic meetings and receive and review such reports as required. The Audit Committee shall endeavor to become familiar with the accounting practices of the Virginia Beach City Public Schools and upon request shall review the general auditing procedures used by the external auditors, but otherwise it may in good faith rely upon the professional accounting expertise of such auditors.

The primary responsibility for financial and other reporting, internal control, and compliance with laws, regulations, and ethics rests with the School Administration.

The following duties and responsibilities are considered necessary in the achievement of the objectives set forth above by the Audit Committee:

1. Exercise reasonable supervision of the internal and external auditors;
2. Inquire into the effectiveness of the internal auditing methods and procedures;
3. Upon presentation by the ~~Office~~Department of Internal Audit, review annually the scope of the internal audit work plan;
4. Receive and review reports of the ~~Office~~Department of Internal Audit and the School Administration's response to suggestions made by the ~~Office~~Department of Internal Audit;
5. Receive and review reports of the external auditors;
6. Review any management letter recommendations issued by external auditors and report thereon to the School Board;
7. Provide an organized communications link between the internal and external auditors and the School Board;
8. Meet as needed and render reports to the School Board on the Audit Committee activities, on the findings and recommendations of the ~~Office~~Department of Internal Audit, and on such other matters that should be brought to the immediate attention of the Audit Committee, such as cases of suspected defalcation and fraud; and
9. Timely report to the full School Board material actions or inactions of employees which become known to the Audit Committee which could lead to charges of malfeasance in office by School Board Members for: failure to care for, manage, and control school property; keep school expenditures within appropriated amounts; failure to comply with state and federal law and regulations, Virginia Board of Education Regulations, or School Board policies and regulations.



Internal Audit Charter

In order to be effective in exercising its functions, the Audit Committee must recognize that direct operational decision-making is the responsibility of School Administration. By avoiding direct involvement in operational details, members of the Audit Committee retain their objectivity and limit the scope of the Audit Committee's function to matters of material significance, thereby providing an effective liaison between the School Board, School Administration, and internal and external auditors.

OFFICE DEPARTMENT OF INTERNAL AUDIT

Introduction

Internal Auditing, as defined by the Institute of Internal Auditors (the IIA), is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

This Internal Audit Charter (Charter) serves as a guide in the performance of the Office Department of Internal Audit's duties. The School Board has incorporated this Charter into School Board Policy 3-96 by reference. This Charter does not include, nor is it intended to include, all of the Office Department of Internal Audit's duties or responsibilities, as they may exist from time to time.

This Charter:

1. Provides a written record of formally approved policies of the Office Department of Internal Audit;
2. Provides a basis for the evaluation of the performance of the Office Department of Internal Audit by the Audit Committee and the School Board; and
3. Serves as a basic document in the organization and administration of the Office Department of Internal Audit.

Objectives/Responsibilities

The overall objective of the Office Department of Internal Audit is to assist all members of the Virginia Beach City Public Schools' Administration and of the School Board in the effective discharge of their responsibilities by providing them with objective analyses, appraisals, recommendations, and pertinent comments concerning activities reviewed.



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

Internal Audit Charter

The attainment of this overall objective of service to administration should involve such activities as:

1. Reviewing and appraising the soundness, adequacy, and applications of accounting, financial, and other operating controls, and promoting an effective system of internal controls at a reasonable cost;
2. Ascertaining the extent of compliance by the Virginia Beach City Public Schools and its employees with state and federal law and regulations, Virginia Board of Education regulations, School Board policies and regulations, and established procedures;
3. Detecting fraud within the scope of each audit;
4. Ascertaining the reliability of financial data developed within the organization;
5. Recommending operating improvements;
6. Determining whether an office or function is achieving its mission, goals, and objectives in an effective manner;
7. Completing financial audits, performance audits, and non-audit services as approved by the Audit Committee;
8. Presenting annually to the Audit Committee a report on the results of operations by the OfficeDepartment, including a summary of work performed;
9. Establishing an annual program of audits reflecting appropriate priority;
10. Presenting accurate, comprehensive reports to the Audit Committee covering the scope and objectives of assigned audits;
11. Providing timely follow-up on audit reports sufficient to determine the degree of the School Administration's compliance with major audit recommendations;
12. Establishing and maintaining constructive working relations with the School Administration process;
13. Establishing adequate quality controls to ensure that audit standards are followed;
14. Having an independent review of the OfficeDepartment performed a minimum of once every three years in accordance with *Government Auditing Standards*. This review should address the quality of work performed and the OfficeDepartment's compliance with its objectives and audit standards; and
15. Providing a comprehensive continuing professional education program for audit personnel with the training necessary to satisfactorily perform assigned audits.

Generally Accepted Auditing Standards

The American Institute of Certified Public Accountants has promulgated Generally Accepted Auditing Standards (GAAS) through Statements of Auditing Standards, Industry Audit Guides, and other professional releases. The OfficeDepartment of Internal Audit endorses and adopts the use of GAAS.

United States General Accounting Office (GAO) Government Auditing Standards



Internal Audit Charter

The GAO has issued standards for audits of government organizations, programs, activities, and functions. The standards pertain to the auditor's professional qualifications, the quality of audit effort, and the characteristics of professional and meaningful audit reports. The standards are generally applicable to and recommended for use by state and local government auditors. The OfficeDepartment of Internal Audit endorses and adopts the use of the GAO *Government Auditing Standards*.

Reporting Responsibilities

The OfficeDepartment of Internal Audit shall report directly to the Audit Committee. For the purpose of administration, the OfficeDepartment of Internal Audit shall report to the Chairperson of the Audit Committee. The School Board Internal Auditor (Internal Auditor)Director of the Office of Internal Audit (the Director) shall have direct access to the Audit Committee and to the Superintendent in any instance where the DirectorInternal Auditor believes that such access is needed to fulfill the stated objectives of the OfficeDepartment of Internal Audit.

The DirectorInternal Auditor shall meet with the Audit Committee and the Superintendent (or designee) on a regularly scheduled basis to discuss:

1. Audit reports issued;
2. The detailed audit work plan for the forthcoming year;
3. Upcoming audits;
4. Relationships between the OfficeDepartment of Internal Audit and external auditors; and
5. The propriety of any limitations on the scope of internal audits that may be imposed by School Administration and employees.

As used herein, the term "external" shall refer to representatives of independent Certified Public Accountants and auditors from organizations-governmental or commercial- outside of the Virginia Beach City Public Schools.

Authority

The OfficeDepartment of Internal Audit shall have unrestricted access to all activities, properties, personnel and records which are relevant to the area under review. Any limitations or restrictions by the School Administration will be brought to the attention of the Superintendent by the Audit Committee Chairperson.

It is understood that certain items are confidential in nature and special arrangements will be made by the OfficeDepartment of Internal Audit when examining such items.

The OfficeDepartment of Internal Audit shall be entitled to consult, to consult as needed: the School Board Attorney or outside legal counsel retained to represent the School Board or the School DivisionLegal Counsel as needed.

Independence



Internal Audit Charter

The OfficeDepartment of Internal Audit will maintain a professional and cooperative relationship with the School Administration, in particular, the Superintendent and senior staff members. However, the OfficeDepartment shall be independent of the Superintendent and School Administration in the performance of its functions as spelled out in this document.

The OfficeDepartment of Internal Audit can be independent only when it can work freely and objectively. Independence, in fact and in appearance, permits an internal auditor to render the impartial and unbiased judgments essential to the proper conduct of any internal audit. To ensure independence, the OfficeDepartment of Internal Audit reports to the Audit Committee, thereby providing unrestricted access to the School Board.

Members of the OfficeDepartment of Internal Audit will not be used in the preparation or reconstruction of accounting systems, data, or records as the objectivity needed to review and report on this information would then be lost.

Involvement in System Planning and Development

The OfficeDepartment of Internal Audit may participate, in an advisory capacity, in the planning, development, implementation, and modification of major computer-based and manual systems to ensure that:

1. Adequate controls are incorporated in systems;
2. Sufficient testing of the system is performed at appropriate stages;
3. System documentation is complete and accurate; and
4. The intended purpose and objective of the system implementation or modification has been met.

An internal auditor participating in such a review should ensure that the extent of participation does not affect independence.

Responsibilities for the Detection of Errors or Irregularities

The OfficeDepartment of Internal Audit has a professional responsibility to conduct engagements with an attitude of professional skepticism, recognizing that the application of internal auditing procedures may produce evidential matter indicating the possibility of errors or irregularities.

An “error” is an unintentional mistake, including mathematical or clerical mistakes. Errors may occur in the financial statements, in the underlying records, and in accounting data from which the financial statements are prepared. Errors may result from mistakes in the application of accounting principles and oversight or misinterpretation of facts that existed at the time the work was prepared.

An “irregularity” is an intentional distortion of financial statements or the misappropriation of assets owned by the School Board.



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The attitude of professional skepticism must be based on the ~~I~~nternal ~~A~~uditor's consideration of the degree of internal control in the area under review, the results of audit procedures, and by circumstances that raise questions concerning the integrity of administration in the area under review.

If the ~~Director~~Internal Auditor believes that an error or irregularity may exist in an area under review or in any other area, the ~~Director~~Internal Auditor should consider the implications of such an error or irregularity and determine the extent of any further review. The ~~Director~~Internal Auditor will discuss any major potential error or irregularity and its disposition with the Audit Committee.

The ~~Office~~Department of Internal Audit is not solely responsible for the detection and prevention of all errors and irregularities which may occur. This is a responsibility shared by the Superintendent and the School Administration. The School Administration is responsible for the control environment of Virginia Beach City Public Schools, and the internal controls adopted and enforced by the School Administration should provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded, and employees comply with laws and regulations. The ~~Office~~Department of Internal Audit is responsible to detect errors and irregularities that are significant within the context of the audit objectives.

Cooperation with External Auditors

The coordination of audit efforts should be planned and defined as a part of the scope for proposed audits, so the work of all auditing groups is complementary and will provide a comprehensive, cost-effective audit. The ~~Office~~Department of Internal Audit should comment on the adequacy and quality of the external auditors to the Audit Committee.

Audit Work Plan

The ~~Director~~Internal Auditor shall submit annually to the Audit Committee and to the full School Board a work plan for the coming year. The work plan serves as a guide. The ~~Director~~Internal Auditor can expand or revise the plan, or substitute unplanned activities for planned activities. All proposed changes in the work plan should be submitted for approval by the Audit Committee.

Unless otherwise directed by the Audit Committee, the ~~Director~~Internal Auditor is free to select the particular audit techniques to be employed, the procedures to be utilized, and the extent of their application.

Audit Reports

At the conclusion of each audit, a report will be presented to the Audit Committee. The report will be structured in accordance with *Government Auditing Standards*. Management's responses to audit recommendations will be included in the audit report.



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After presentation to the Audit Committee, all audit reports issued by the ~~Office~~Department of Internal Audit will be made available to all School Board Members. The Audit Committee Chair~~person~~ shall timely notify School Board Members of the availability of each audit report.

Follow-Up of Audit Recommendations

The ~~Office~~Department of Internal Audit will track all major audit recommendations and monitor management's action on each (i.e. implemented or not implemented). The ~~Office~~Department of Internal ~~Audit~~Office will continue to follow-up with each major recommendation until the School Administration has implemented the recommendation or until the Audit Committee advises the ~~Director~~Internal Auditor to cease follow-up of a recommendation.

Investigations

Upon notification of a case of material assets have or are thought to have been lost through defalcation or other security breaches in the financial and operating systems, the ~~Director~~Internal Auditor will contact the Audit Committee Chairperson with a proposed plan of action from the ~~Office~~Department of Internal Audit.

Any investigation of specific events with the objective of recovery and/or prosecution, or the questioning of any individuals outside the Virginia Beach City Public Schools, is the responsibility of the appropriate law enforcement authorities. Any report or correspondence issued by the ~~Department~~Office of Internal Audit may be presented to the full School Board at the discretion of the Audit Committee.

Personnel

The authority to employ or dismiss the professional staff of the ~~Office~~Department of Internal Audit will rest with the School Board, at the recommendation of the Audit Committee.

The ultimate quality of the ~~Office~~Department of Internal Audit's performance is directly related to the quality of the people employed. The internal audit function should be staffed with qualified and competent individuals.

Minimum qualifications for each position within the audit function should be established; however, additional experience, training, specialized skills as well as intelligence, adaptability, an inquiring mind, analytical ability, good business judgment, and an ability to communicate with individuals should be considered in the employment process. Minimum requirements for the ~~Director~~School Board Internal Auditor ~~of Internal Audit~~ shall include certified internal auditor (CIA) or certified public accountant (CPA) certification, a master's and a bachelor's degree in a business-related field with a major in accounting/auditing or a business-related field, and a master's degree in a business-related field. Minimum requirement for each staff auditor will be a bachelor's degree and a demonstrated willingness to successfully complete the CIA or CPA certification within



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three years. Failure to obtain CIA or CPA certification within three years may result in termination.

Continuing Professional Education

The need for members of the ~~Office~~Department of Internal Audit to stay current on accounting issues and audit techniques is recognized. The ~~Office~~Department of Internal Audit will require each staff member to obtain at least the minimum number ~~of~~ of continuing professional education (CPE) credits according to the requirements of the Commonwealth of Virginia, the IIA, and *Government Auditing Standards*.

Evaluation

The ~~Director~~Internal Auditor will submit a self-evaluation to the Audit Committee annually for review. The Audit Committee will make revisions, if any, then present the final evaluation to the ~~Director~~Internal Auditor. The Audit Committee Chair~~person~~ will inform the School Board of the results of the evaluation. At its discretion the School Board may review and discuss the evaluation. The ~~Director~~Internal Auditor will be responsible for the annual evaluation of all internal professional and clerical staff.

Quality Assurance Review

The ~~Office~~Department of Internal Audit recognizes the benefits to be derived from a quality assurance review of the internal audit function. The ~~Director~~Internal Auditor will contract for an external peer review of the ~~Office~~Department of Internal Audit in accordance with *Government Auditing Standards*. This peer review should result in a written report to the Audit Committee. The Audit Committee will subsequently monitor the progress of any corrective actions necessitated by the report.

Approved by School Board: August 20, 1996
Amended by School Board: September 5, 2000
Amended by School Board: July 15, 2008
Amended by School Board: August 2, 2011
Amended by School Board: December 5, 2017
Amended by School Board: insert new date



Subject: Textbook Adoption: Math and Science Academy (MSA) Chemistry **Item Number:** 14D

Section: Consent **Date:** June 12, 2023

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Angela L. Seiders, Executive Director of Secondary Teaching and Learning

J. Michael King, Math and Science Academy Coordinator

Presenter(s): Angela L. Seiders, Executive Director of Secondary Teaching and Learning

Recommendation:

That the School Board approve the following high school textbook as recommended by the MSA Chemistry Textbook Adoption Committee for implementation in the fall of 2023.

Course Title	Textbook	Publisher	Copyright
MSA Chemistry	<i>General Chemistry: Ebbing and Gammon</i>	Cengage	2017

Background Summary:

The committee reviewed 2 textbooks for the new adoption of the Math and Science Academy (MSA) Chemistry book. The committee decided to review texts that were more hands-on, and inquiry-based, yet rigorous enough for the academy chemistry class. The textbook was available electronically through our website and was also placed in the Princess Anne and Kempsville Area Libraries for public review. Additionally, the book has been reviewed by teachers, parents, students and community members. After reviewing the textbook, the Textbook Adoption Committee recommends the above textbook for implementation in the fall of 2023.

The proposed textbook will replace the current textbook as follows:

Course Title	Textbook	Copyright	Years in use (including this year)
MSA Chemistry	Introductory Chemistry: Foundation 8 th	2015	6

Source:

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252
School Board of the City of Virginia Beach Policy 6-60

Budget Impact:

Total initial implementation costs:

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Additional Costs-5 Year*	Total Implementation
MSA Chemistry	First Choice: <i>General Chemistry: Ebbing and Gammon</i>	140	\$27,406.78/yr.	\$0.00	\$27,406.78 (6 yr access)

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Additional Costs-5 Year*	Total Implementation
MSA Chemistry	Second Choice: <i>Chemistry: The Molecular Nature of Matter and Chang</i>	140	\$27372.74/yr.	\$77,278.66	\$104,651.40 (6 yr access)

June 12, 2023

*Department of Teaching and Learning
Office of K-12 and Gifted Programs*

MSA CHEMISTRY TEXTBOOK ADOPTION TIMELINE

August 2022	<p>MSA Coordinator began the process with Teaching and Learning and planning the timeline for implementation.</p> <p>Quotes and sample materials requested from vendors.</p> <p>MSA Chemistry teachers were invited to serve on the Textbook Adoption Committee.</p>
September 2022	<p>Teachers were given textbooks and associated materials including online access to review and evaluate.</p>
October 2022	<p>The Textbook Adoption Committee met to discuss the textbooks. Prior to the meeting, each committee member completed an evaluation form for each textbook. The team discussed their individual evaluations, built consensus and determined which textbooks were their first and second recommendation.</p>
November 2022	<p>The recommended textbooks and evaluation forms were made available electronically through the Call-to-Action Page on the Virginia Beach City Public Schools website to allow for public comments. No public comments were received.</p> <p>The first- and second-choice textbooks were reviewed by teachers, parents, community members, and students. Selected textbooks were placed in the Princess Anne Area Library and in the Kempsville Area Library for public review.</p> <p>The Math and Science Academy Coordinator used the recommendations from the committee to prepare the report for the School Board.</p>
February 2023	<p>Selected textbooks were removed from the Princess Anne Area Library and the Kempsville Area Library for public review. No public comments were received.</p>
March 2023	<p>Search conducted for any OER textbooks that may be a viable option.</p>
May 2023	<p>Textbook adoption is presented to the VBCPS School Board for approval.</p>

MSA CHEMISTRY TEXTBOOK ADOPTION COMMITTEE

Teacher Representatives

Kathy Turner, Chemistry Teacher Ocean Lakes High School
Jordan Turner, Chemistry Teachers Ocean Lakes High School

Student Representative from the following schools

Ocean Lakes High School

Parent/Community Representatives

Babette Shoemaker (Community/Professional Representative)
Jennifer Leary (Parent Representative)

MSA CHEMISTRY TEXTBOOK ADOPTION

The MSA Chemistry Textbook Adoption Committee recommends the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

General Chemistry, Cengage Publishing,

- Makes chemistry interesting, accessible, and understandable to the beginning chemistry student.
- Provides support for active learning with collaborative work in every unit.
- Supports collaborative learning.
- Connects chemistry to real-world experience.
- Includes interactive examples and reaction chemistry.
- Book is student-friendly, yet rigorous.
- Offers a multitude of problems to solve and gives many opportunities for practice in every unit.
- Provides rigor for the upper-level MSA students. It is the preliminary book for AP chemistry book that VBCPS is already using.
- Provides online resources for students with eBooks and OWL (online web learning) and no additional cost.

FIRST-CHOICE RECOMMENDATION IMPLEMENTATION COSTS FOR

Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (3%/yr.)	Total Implementation
<i>General Chemistry: Ebbing and Gammon</i> Student Edition, 6-year Digital Access, and Instructor Website	One per student	\$27406.78	140	\$27,406.78	\$0	\$27,406.78 (6yr access)
Total Implementation Cost				\$27,406.78		\$27,406.78

**MSA CHEMISTRY TEXTBOOK ADOPTION
SECOND RECOMMENDATION**

MSA Chemistry

SECOND-CHOICE RECOMMENDATION

The Chemistry Textbook Adoption Committee recommends the following textbook as its second choice for adoption by Virginia Beach City Public Schools:

Chemistry: The Molecular Nature of Matter and Change

The recommended textbook displays the following strengths:

- Organization and format
- Very intense and rigorous

The recommended textbook displays the following limitations:

- Text is difficult to follow
- Fewer activities and inquired based questions
- Different fonts and sizes become confusing to students
- Not written for high school students, written at a college chemistry level

**SECOND-CHOICE RECOMMENDATION
IMPLEMENTATION COSTS FOR**

Level I Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (3%/yr.)	Total Implementation
<i>Chemistry: The Molecular Nature of Matter and Change</i>	One per student	\$86.25	140	\$27,372.74	\$14,259/yr. for 5yrs	\$104,651.40
Total Implementation Cost				\$27,372.74		\$104,651.40



Subject: Personnel Report **Item Number:** 15A

Section: Action **Date:** June 12, 2023

Senior Staff: Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

Prepared by: Cheryl R. Woodhouse

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the February 8, 2022, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

Personnel Report
Virginia Beach City Public Schools
June 12, 2023
2022-2023

Scale	Class	Location	Effective Date	Employee Name	Position/Reason	College	Previous Employer
Assigned to Unified Salary Scale	Appointments - Elementary School	Kempville	6/1/23	Stacy Combs	School Nurse	Texas Tech University, TX	Walter Reed Military Medical, MD
Assigned to Unified Salary Scale	Appointments - Elementary School	Kempville	6/14/23	Courtney M Burleigh	Technology Support Technician	Virginia State University, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Pembroke	5/25/23	William Blakeley	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Shelton Park	5/18/23	Sheryl L Walls	Special Education Assistant	St Leo College, FL	VBPCS
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Human Resources	6/1/23	Marcelle N Thomas	Administrative Office Associate II	Alabama Other, AL	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Technology	6/7/23	Martha S Perry	Systems Analyst	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Custodial and Distribution Services	6/1/23	Delvin Davis Jr	Warehousing and Distribution Technician	Not Applicable	VBPCS, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	5/18/23	Maniel Castellow	HVAC Craftsman II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	5/24/23	Johnnie D George	Boiler Specialist	Not Applicable	VBPCS, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	5/24/23	Bryan P Guldenschuh	Refrigeration Craftsman II	Not Applicable	VBPCS, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	6/1/23	Mark Palnyak	Electricity Craftsman I	Not Applicable	Overhead Door of Norfolk, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	6/7/23	Richard A Pearsall	Electrical Craftsman III	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/1/23	Brian H Hanbury	Warehouse Manager	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Arrowhead	6/30/23	Diana Duyn	Physical Education Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bettie F. Williams	5/9/23	Karen A Johnson	Cafeteria Assistant, 6.5 Hours (job abandonment)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Christopher Farms	6/30/23	ReNita M Immon	Special Education Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Cooke	6/30/23	DeShawn Gumbs	Physical Education Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Corporate Landing	6/30/23	Renee A Peters	School Office Associate II (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Diamond Springs	6/30/23	Catherine J Zavadi	Kindergarten Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Green Run	6/30/23	Jasmine Dixon	Physical Education Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	King's Grant	6/1/23	Kimberly K DeHaven-Brown	Cafeteria Assistant, 5.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kingston	6/30/23	Colonna Howard	Physical Education Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Newtown	6/30/23	Tara L Bullock	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Parkway	6/30/23	Sarah E Ellison	Kindergarten Assistant (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Pembroke	6/30/23	Yadri G Johnson Sanchez	Kindergarten Assistant (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Princess Anne	6/30/23	Kristin L Vanak	Physical Education Assistant (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Red Mill	5/5/23	Elizabeth Richards	Cafeteria Assistant, 4.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Rosemont	5/24/23	Zachary T Franklin	Security Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Rosemont	6/30/23	Catherine F Fitzpatrick	Kindergarten Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Strawbridge	5/3/23	Stephanie A Becker	Cafeteria Assistant, 5.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Strawbridge	6/30/23	Kristen L Rosser	School Office Associate II (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Tallwood	5/19/23	Jennifer J White	General Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Tallwood	6/30/23	Amanda M Farish	Special Education Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Thalia	6/2/23	Andrea Thompson	School Nurse (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Thalia	6/30/23	Briana D Jackson	Physical Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Bayside Sixth Grade Campus	5/26/23	Karen A Carter	Custodian I (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Bayside Sixth Grade Campus	6/30/23	Catherine Sterling	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Brandon	6/16/23	Debra M Parker	Cafeteria Assistant, 4.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Brandon	6/30/23	Alice E Bing	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Kempville	6/16/23	Gloria P Arno	Cafeteria Assistant, 5.5 Hours (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Princess Anne	5/26/23	Gary T Meador	School Security Officer (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Princess Anne	6/23/23	Dollina Russell	Baker/Cook, 7.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Virginia Beach	5/30/23	Benjamin K Hall	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Virginia Beach	6/16/23	Centry K Brown	Cafeteria Assistant, 6.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Virginia Beach	6/30/23	Ellen Manley Evans	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Cox	5/10/23	Lee S Jenkins	Cafeteria Assistant, 5.0 Hours (job abandonment)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Green Run	6/23/23	Connor S Mathias	Custodian I (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Kempville	5/22/23	Dimitrinka Hristova	Cafeteria Assistant, 5.0 Hours (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Office of Programs for Exceptional Children	6/30/23	Mileah R Chappell	Special Education Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Renaissance Academy	6/12/23	Domonique N Moore	School Office Associate II (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Salem	6/30/23	Ellen B Gill	Clinic Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Salem	6/30/23	Marisol D Godoy	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Tallwood	5/17/23	Tihesha L Young	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Department of Technology	6/14/23	Damien L Dall	Technology Support Technician (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Programs for Exceptional Children	6/30/23	Emily B Fitzmaurice	Occupational Therapy Asst (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Student Support Services	6/30/23	Vianey Block	Administrative Office Associate I (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/19/23	Rachel M David	Bus Driver, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/24/23	Rachael M Dodson	Bus Driver (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/25/23	Robert L Ware	Bus Driver - Special Ed, 7.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/25/23	Maurice E Wilson	Bus Assistant, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/29/23	Angela M Shapard	Bus Driver - Special Ed, 6.5 Hours (death)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/31/23	Christina M Redmond	Bus Assistant, 6.5 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	6/2/23	Tom Tobias	Bus Driver, 6.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	6/20/23	Michael A King	Transportation Area Supervisor (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	College Park	6/30/23	Joyce Carter	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Fairfield	6/30/23	Edward D Barclay	Physical Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Kempville Meadows	6/30/23	Dimitris S Cartos	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Landstown	6/30/23	Cai Diep	Cafeteria Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Landstown	6/30/23	Anna S Lu	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Linkhorn Park	6/30/23	Danna E Laurie	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Luxford	6/30/23	Caroline C Nelson	Physical Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	White Oaks	8/31/23	Bobbi Skinner-White	General Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Windsor Oaks	6/30/23	Lakishua P Simmons	Cafeteria Manager I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Kempville	6/30/23	Babette M Hurlbert	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Salem	8/1/23	Sherry R Spence	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Custodial and Distribution Services	5/31/23	Romeo A Bacus	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Maintenance Services	6/30/23	Quinton Goss	Distribution Driver	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Student Support Services	6/30/23	Michael J Barnhart	General Maintenance Craftsman III	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/23	Denise Y Forehand	Positive Behavioral Interventions and Supports Coach	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Other Employment Actions - Middle School	Old Donation School	5/31/23	Joseph N Lane	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Bayside	5/18/23	Hanna Almarsharawi	Cafeteria Assistant	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Bayside	5/24/23	Katrina L Guevarra	Special Education Teacher	St. Dominic Savio College, PI	Tanauan South Central School, PI
Assigned to Instructional Salary Scale	Appointments - Elementary School	Bettie F. Williams	5/24/23	Nazarene B Delos Santos	Special Education Teacher	Sac Eastern University, PI	Optimus Center for Development inc, PI
Assigned to Instructional Salary Scale	Appointments - Elementary School	Birdneck	6/5/23	Rosalinda A Reciproco	Special Education Teacher	St. Dominic Savio College, PI	School Division Quenton City, PI
Assigned to Instructional Salary Scale	Appointments - Elementary School	Hermitage	5/24/23	Louise Jose A Verdadero	Special Education Teacher	Ateneo De Naga University, PI	Saint Joseph School, PI
Assigned to Instructional Salary Scale	Appointments - Elementary School	Windsor Oaks	5/24/23	Joycelyn T Damaso	Special Education Teacher	Don Mariano Marcos Memorial State University, PI	Don Mariano Marcos Memorial State University, PI
Assigned to Instructional Salary Scale	Appointments - Middle School	Corporate Landing	6/5/23	Carmina A Perez	Sixth Grade Teacher	Don Honorio Ventura University, PH	Sindalan High School, PH
Assigned to Instructional Salary Scale	Appointments - Middle School	Virginia Beach	5/24/23	Ma Melissa Lynn A Ladsla	Seventh Grade Teacher	Samar State University, PH	Dasmarias High School, PH

Personnel Report
Virginia Beach City Public Schools
June 12, 2023
2022-2023

Scale	Class	Location	Effective Date	Employee Name	Position/Reason	College	Previous Employer
Assigned to Instructional Salary Scale	Resignations - Elementary School	Bettie F. Williams	6/30/23	Kristin B Stock	School Counselor, 500 (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	College Park	6/30/23	Claire W Daugherty	First Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Glenwood	6/30/23	Katie C Cade	First Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Hermitage	6/30/23	Hillary K Anderson	Fifth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Holland	6/30/23	Kayla R Martocello	Third Grade Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Indian Lakes	6/30/23	Sunny G Quasebarth	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Indian Lakes	6/30/23	Caitlin M Smith	First Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Indian Lakes	6/30/23	Stacy M Ziehl	Third Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Newtown	6/30/23	Shandler G Olsen	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Pembroke Meadows	6/30/23	Dianne B Saal	Fifth Grade Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Red Mill	6/30/23	Madison McPheeters	Third Grade Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Seatack	6/30/23	Jessica D Cunningham	Fifth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Thalia	6/30/23	Morgan M Reister	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Thoroughgood	6/30/23	Kathleen E McKinley	Special Education Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Bayside	5/17/23	Cyitra Evans	Literacy Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Brandon	6/30/23	Brian Bundy	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Corporate Landing	5/23/23	Denise R Roth	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Corporate Landing	6/30/23	Shayna F Mustee	Special Education Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Independence	6/30/23	Dana Frits	Eighth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Independence	6/30/23	Megan L Oliverio	Teen Living Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Landstown	5/14/23	Barbara J McLaughlin	Sixth Grade Teacher (death)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Landtown	5/30/23	Jennifer H Beach	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Landtown	6/30/23	Kamil B Donawa	School Counselor (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Landtown	6/30/23	Jennifer F Love	Art Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Lynnhaven	6/30/23	Crystal L Tyler	Sixth Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Princess Anne	6/30/23	Shannon R George	Sixth Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Salem	6/30/23	Chandler A Parker	Sixth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Bayside	6/30/23	Kathy A Thompson	Art Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Cox	6/30/23	Kristen J Marcel	French Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	First Colonial	6/30/23	Samuel Balas	Mathematics Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Kempsville	6/30/23	Anna N Schwartz	Special Education Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Kempsville	6/30/23	Nicole Williams	Mathematics Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Landstown	6/30/23	Ryan W Kurpiel	Science Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Ocean Lakes	6/30/23	Anthony L Goins Jr	Social Studies Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Office of Programs for Exceptional Children	6/30/23	Gabriella A Martinez	Speech/Language Pathologist (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Princess Anne	6/30/23	Lori S Nye	Library Media Specialist (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Salem	6/30/23	David A Bergren	English Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Salem	6/30/23	Janet Lighthart	Mathematics Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Salem	6/30/23	Victoria L Macoul	English Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Salem	6/30/23	Michael D Powers Jr	Science Teacher (moved to public school system)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Salem	6/30/23	Ashley D Whittinger	Dance Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Tallwood	6/30/23	Aramis L Lopez	Latin Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Bettie F. Williams	6/30/23	Gina Harvey	Title I Resource Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Birdneck	6/30/23	Cheryl A Valeriano	Second Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Brookwood	6/30/23	Anita D Carlucci	Title I Resource Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	John B. Dey	6/30/23	Elizabeth G Thomson	First Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Point O'View	6/30/23	John R Harris	Third Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Seatack	6/30/23	Wanda Y Stephens	First Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Tallwood	6/30/23	Helene F Lee	Fifth Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - High School	Office of Programs for Exceptional Children	6/30/23	Angela J Levorse	Special Education Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - High School	Tallwood	6/30/23	Xin Wang	Chinese Teacher, 600	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Miscellaneous	Office of Programs for Exceptional Children	6/30/23	Myra J Flint	Speech/Language Pathologist	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Other Employment Actions - Elementary School	Pembroke Meadows	5/15/23	Carissa Cannata	First Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Other Employment Actions - Elementary School	White Oaks	5/24/23	Kade L Senter	Fourth Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Other Employment Actions - High School	First Colonial	6/30/23	Catherine T Cummings	Special Education Teacher	Not Applicable	Not Applicable
Administrative	Appointments - Elementary School	Birdneck	7/1/23	Jodi C Benson	Assistant Principal	Old Dominion University, VA	VB CPS
Administrative	Appointments - Elementary School	Pembroke	7/1/23	Amie M Wetmore	Assistant Principal	Old Dominion University, VA	VB CPS
Administrative	Appointments - Elementary School	Point O'View	7/1/23	Nicole E Stanley	Assistant Principal	Old Dominion University, VA	VB CPS
Administrative	Appointments - Middle School	Princess Anne	7/1/23	Andrew R Filipowicz	Principal	Old Dominion University, VA	VB CPS
Administrative	Appointments - High School	Salem	7/1/23	Carey C Manugo	Principal	George Washington University, DC	VB CPS



Subject: Policy Review Committee Recommendations **Item Number:** 15B1-3

Section: Action **Date:** June 12, 2023

Senior Staff: Donald E Robertson, Ph.D., Chief of Staff

Prepared by: Victoria Manning, PRC Chair, Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations regarding amendments of certain bylaws and policies as reviewed by the PRC at its May 11, 2023 meeting.

Background Summary

1. **Bylaw 1-7 – Student Representatives to the School Board** - the PRC recommends adopting a new Bylaw outlining the process for appointing Student Representatives to the School Board.
2. **Policy 6-65 – Library Media/Professional Libraries** – the PRC recommends adding language to clarify the definition of certain terms and to outline the process for selecting and removing books from School Division libraries.
3. **Policy 7-45 – Recognition of Students by Staff by the School Board** - the PRC recommends adding language to require three or more School Board Members request the acknowledgment of athletic achievements outside of the School Division.

Source:

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of May 11, 2023

Budget Impact: None

BYLAWS

Student Representatives to the School Board

A. Purpose

The School Board believes that the opinions and concerns of its students are important and should be incorporated into the School Board's consideration of matters affecting the School Division. Accordingly, the School Board will have student representatives who will serve on a rotating basis as the student representative at School Board Meetings.

B. Eligibility, term of appointment, removal from appointment

1. Number of student representatives. Each high school will have a junior and a senior appointed as the student representatives. The Renaissance Academy, Green Run Collegiate Charter School, and the Achievable Dreams Academy- high school program will have one representative. A student who has served as the junior student representative may apply for the senior representative and, unless good and just cause exists not to appoint that student, should be appointed to the senior student representative position.
2. Term of appointment. The term of appointment will be July 1st- June 30th of each year. Student representatives will begin their terms of appointment on July 1st and may begin orientation and training for their roles as student representative before that time. The term of appointment may be adjusted the initial year after adoption of this Bylaw.
3. Eligibility to serve as student representative. To be eligible to apply and serve as a student representative, a student must:
 - a. Be and remain enrolled in Virginia Beach City Public Schools.
 - b. Have and maintain a minimum grade point average of 2.5.
 - c. Have no immediate family relationship with a current School Board Member or the Superintendent.
 - d. Not have felony charges or child protective services findings.
 - e. A student representative who has pending long term disciplinary or expulsion matters will be suspended from service as a student representative until conclusion of the student disciplinary matter. A student representative who receives long term suspension or expulsion will not be eligible to serve as a student representative until conclusion of the discipline imposed. While assigned to The Renaissance Academy, students who are serving long-term disciplinary assignments may not serve as a student representative.

C. Selection process

1. The Superintendent or designee is authorized to develop an application and time period for selection of student representatives and replacement of student representatives when necessary.
2. To obtain diversity of student opinions and concerns, the School Board strongly encourages the selection of students who may not otherwise be serving in student leadership positions at the school.
3. Therefore, applicants who are determined eligible to serve as student representatives for either a junior representative position or to replace a senior representative, or as the sole representative at The Renaissance Academy, Green Run Collegiate Charter School, or the Achievable Dreams Academy- high school program will be chosen by a lottery system for each school or program during a School Board workshop for appointment by the School Board.

D. Duties and responsibilities

1. Student representatives will provide input to the School Board regarding student opinions on agenda matters.
2. Student representatives will only have those duties and responsibilities specifically assigned by the School Board.
3. Student representatives to the School Board do not have voting rights on any matter before the School Board or the School Division.
4. At each regularly scheduled School Board Meeting and School Board retreats, one student representative will attend and provide input to the School Board.
5. At its discretion, the School Board may invite more than one student representative to attend meetings or School Board events.
6. Attending a School Board meeting, retreat or special event as the student representative or finding an alternate student representative if the student representative is unable to attend an assigned meeting.
7. Read and review all agenda materials for that meeting and be prepared to participate in discussions regarding agenda materials.
8. Seek advice or guidance from School Board Members or the Superintendent's designee regarding agenda materials or presentation of student opinions and concerns to the School Board.

9. Attend student representative council meetings and convey concerns and opinions regarding the student's school to the other members of the student representative council.

10. When student representative duties take place during school hours or required extracurricular activities, with the approval of the school principal, a student representative may be released from school or required extracurricular activities.

E. School Board Member mentoring

The School Board Vice Chair or designee will serve as the mentor and contact person for student representatives. The Superintendent or designee will provide training and supervision of student representatives and develop an annual schedule for student representatives to serve as the student representative at each School Board Meetings.

Legal References:

Code of Virginia § 22.1-86.1, as amended. Appointment of student representatives to local school boards

Related links:

Adopted by School Board: 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lennetti

INSTRUCTION

Library Media Centers/Professional Libraries

A. Generally

Each school shall maintain an organized library media center as the resource center of the school and provide a unified program of media services and activities for students and teachers. This facility shall contain ~~as~~ print and digital resources, which are sufficient to meet research, inquiry and reading requirements of the instructional program and general student interest.

Subject to approval by the School Board, selected media centers or libraries may be opened and staffed during a limited number of early morning, afternoon and/or evening hours.

B. Definitions

— "Sexually explicit content" has the same meaning as set forth in Code of Virginia Section 2.2-2827, as amended, which is: a) any description of or b) any picture, photograph, drawing, motion picture film, digital image or similar visual representation depicting sexual bestiality, a lewd exhibition of nudity (lewd is defined as predominantly crude and offensive in a sexual way), as nudity is defined in Section 18.2-390, as amended, sexual excitement, sexual conduct or sadomasochistic abuse, as also defined in Section 18.2-390, as amended, coprophilia, urophilia, or fetishism.

1. "Parent" or "parents" has the same meaning as set forth in Code of Virginia Section 22.1-1, as amended, which is "parent" or "parents" as "any parent, guardian, legal custodian, or other person having control or charge of a child." Additionally, such parent must have a student currently enrolled in the School Division.
2. "Library materials" means all resources available through a School Division library/media center or other School Division provided resources for students to access that is not designated as instructional materials. Standardized national or state assessments, such as ACT, SAT, NAEP, and AP, SOL, and/or IB exams are not library materials.

C. Selection of library materials

1. Selection of new library materials

A clear procedure for selecting new library materials must adhere to the following standards:

a. Elementary Schools

Library materials selected for elementary schools, whether free materials or purchased materials, will not contain sexually explicit content. Library Media Specialists shall

conduct a thorough review based on the School Division's prescribed process of reviewing new materials to determine content.

b. Middle and High Schools

Library materials selected for middle and high schools, whether free materials or purchased materials, that contain sexually explicit content must be added to a list called Sexually Explicit Materials and the list must be posted on the school website under the library section. Parents will be notified annually about the existence and location of the list and will be notified about the ability to opt their child out of any sexually explicit library materials utilizing an opt-out form that will also be included in the notification and made available on the school website.

2. Existing Library Materials standard

a. Elementary Schools.

Any existing library materials that contain sexually explicit content discovered through the School Division's prescribed process for reviewing existing materials as referenced in Regulation 6-65.1, as amended, in elementary schools must be removed, by the beginning of the 2023-2024 school year.

b. Middle and High Schools

Any existing library materials that contain sexually explicit content in middle or high schools will be reviewed upon a challenge brought forth by a parent or adult student. If the library material is deemed to contain sexually explicit content through the challenge process, it shall be put on the list called Sexually Explicit Library Materials.

D. Identification of Library Materials with Sexually Explicit Content

1. The Superintendent or designee will develop a regulation and/or processes ~~shall establish a process for~~ identifying library materials with sexually explicit content referenced in section A, B and C of this Policy. The School Board Attorney will approve such regulation and/or process for legal sufficiency.
2. The Superintendent or designee, in consultation with the School Board Attorney, ~~will~~ develop a process for parents or adult students to challenge library materials.
3. Nothing in this Policy is intended to be used to bring criminal charges against School Division employees.

B. E. Materials and Equipment

Each school shall provide a variety of materials and equipment to support the instructional program.

F. Professional Libraries

Professional materials for use by school employees shall be maintained in each media center or in the central administration office.

Legal Reference

Code of Virginia § 22.1-16.8, as amended. Instructional material; sexually explicit content, parental notification.

Code of Virginia § 2.2-2827, as amended. Restrictions on state employee access to information infrastructure.

Code of Virginia § 18.2-390, as amended. Definitions.

Virginia Board of Education Regulations 8 VAC 20-131-10 *et seq.*, as amended. Establishing Standards for Accrediting Public Schools in Virginia

Code of Virginia § 18.2-383, as amended. Exceptions to application of article.

Virginia Board of Education Regulations, 8VAC20-720-160, as amended. Instructional material.

Virginia Department of Educational Model Policies Concerning Instructional Materials with Sexually Explicit Content (8/4/2022), as amended.

Protection of Pupil Rights Amendments, 20 U.S.C. § 1232 (H), 34 C.F.R. Part 98, as amended.

VBCPS Library Media Handbook, revised 2023, as amended.

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: February 15, 1994

Amended by School Board: October 20, 1998

Amended by School Board: March 21, 2017

Amended by School Board: May 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lencioni

COMMUNITY RELATIONS

Recognition of Students and Staff by the School Board

It is the policy of the School Board to recognize publicly at School Board meetings the outstanding accomplishments of those students and staff members whose designated achievements may be considered exemplary. These recognitions may include a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious recognitions.

Honors for consideration should be School Division or educational-based, or directly related to their role as a student or staff member within the School Division.

A. Recognition criteria include:

1. Achievement of first or second place in national competitions/events.
2. Achievement of national recognition for outstanding achievements, i.e., National Merit Finalists.
3. Achievement of first place in multi-state (i.e. east coast region, etc.) competitions/events.
4. Achievement of first place in state competitions/events.
5. Achievements beyond the scope of regular academics/activities and/or job performance.

~~5-6.~~ Upon the request of three or more School Board Members, the School Board may recognize extraordinary, VBCPS student achievements in athletics not sponsored by the School Division.

B. Submission of names for recognition

Citizens, School Board Members and School Division employees are encouraged to contact the Department of Communications and Community Engagement for instructions on how to submit the names of students and employees whose accomplishments warrant such recognition.

Amended by School Board: August 19, 2014
Amended by School Board: April 6, 2022

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lantieri



Subject: Resolution Affirmation of Commitment to Nondiscrimination and **Item Number:** 15C
Anti-harassment of LGBTQ+ Youth and Adults in the VBCPS
Educational Environment

Section: Action

Date: June 12, 2023

Senior Staff: _____

Prepared by: Jessica Owens, School Board Member

Presenter(s): Jessica Owens, School Board Member

Recommendation:

That the School Board adopt the Resolution Affirmation of Commitment to Nondiscrimination and Antiharassment of LGBTQ+ Youth and Adults in the VBCPS Educational Environment as a declaration of the School Board's commitment to eliminating all forms of unlawful discrimination in the educational environment.

Background Summary:

The School Board has received many public comments and communications concerning its intent to protect the rights of students and families in light of proposed model policy changes by the Virginia Department of Education. During the 2022-23 school year, the School Board has not had a policy presented for consideration regarding changing its policies or regulations related to transgender students. Therefore members of the public are uncertain as to the School Board's position regarding protecting the rights of students and families. The proposed Resolution is submitted for consideration by the School Board and to create the opportunity for the School Board to have a public dialogue regarding its commitment to protecting the rights of students and families.

Source:

Budget Impact:

RESOLUTION
AFFIRMATION OF COMMITMENT TO NONDISCRIMINATION AND
ANTI-HARASSMENT OF LGBTQ+ YOUTH AND ADULTS IN THE VBCPS EDUCATIONAL
ENVIRONMENT

WHEREAS, the School Board and Virginia Beach City Public Schools (hereinafter “VBCPS”) believe that every student is entitled to an education that is responsive to the student's unique needs to work toward reaching their full potential and that all individuals have the right to a safe physical, emotional, and social environment where responsibility and respect are demonstrated daily and where students are engaged in learning and are active participants in the educational environment because they feel accepted and valued; and

WHEREAS, LGBTQ+ youth and adults are valued members of the VBCPS community; and

WHEREAS, VBCPS acknowledges that LGBTQ+ youth and adults encounter many challenges both in and out of the educational environment; and

WHEREAS, VBCPS further acknowledges that federal and state law, regulation and guidance regarding nondiscrimination and anti-harassment based on sex, sexual orientation and gender identity are rapidly changing and at times inconsistent; and

WHEREAS, in 2016 the School Board amended School Board Policies 4-4 and 5-7 to prohibit discrimination based on sexual orientation and gender identity; and

WHEREAS, the Virginia Human Rights Act §2.2-3900, amended, prohibits discrimination based on sex, sexual orientation and gender identity; and

WHEREAS, the School Board amended its policies and regulations regarding sexual harassment and discrimination in violation of Title IX of the Education Acts of and adopted enhanced Title IX procedures as required by federal law and regulation; and

WHEREAS, existing state and federal statutory and case law affirms the rights of both parents/guardians and students on issues of privacy and the right to freedom from discrimination under Title IX, Title VII and the Equal Protection Clause of the Fourteenth Amendment;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board affirms, supports, and values each of our students and staff and will continue to further our efforts to create a welcoming, safe, and inclusive learning environment providing protections for all students and staff regardless of sex, sexual orientation, gender, gender identity, or on any other characteristic protected by state or federal law; and be it

FURTHER RESOLVED: VBCPS is committed to eliminating all forms of unlawful discrimination and harassment in the educational environment. Accordingly, no student shall be subjected to unlawful discrimination under any VBCPS education program or non-athletic activity based on sex, sexual orientation, gender, gender identity, or on any other characteristic protected by state or federal law regarding non-discrimination and anti-harassment; and be it

FURTHER RESOLVED: That School Board will not adopt, amend, suspend or repeal its bylaws or policies to violate the Virginia Human Rights Act § 2.2-3900, as amended, Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964 with regard to discrimination and harassment based on sex, sexual orientation or gender identity; and be it

FURTHER RESOLVED: The School Administration will not adopt, amend, suspend or repeal its regulations to violate the Virginia Human Rights Act § 2.2-3900, as amended, Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964 with regard to discrimination and harassment based on sex, sexual orientation or gender identity; and be it

FURTHER RESOLVED: That a copy of this Resolution be spread across the official minutes of this Board.



Subject: Closed Session **Item Number:** 2 & 17

Section: Closed Session/Return to Administrative, Informal, Workshop or Closed Session Matters **Date:** June 12, 2023

Senior Staff: N/A

Prepared by: Kamala H. Lannetti, School Board Attorney

Presenter(s): Kamala H. Lannetti, School Board Attorney

Recommendation:

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 2, 7, and 8, as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Superintendent search and discussion regarding decision on Acting Superintendent
- B. Status of pending litigation or administrative cases
- C. Consultation with legal counsel regarding probable litigation and pending litigation matters

Background Summary:

N/A

Source:

Code of Virginia §2.2-3711, as amended

Budget Impact:

N/A

Decorum and Order-School Board Meetings 1-48

School Board of the City of Virginia Beach
Bylaw 1-48

SCHOOL BOARD BYLAWS

Decorum and Order-School Board Meetings

A. Purpose of decorum and order during meetings

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

B. Limitations on addressing the School Board

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

C. Other expressive activities during meetings

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The

School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting
- Other conduct that violates decorum and order as determined by the Chair or designee

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

D. Other methods of communicating with the School Board

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including SchoolBoard@VBCPSBoard.com or email individual School Board Members in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out

items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

- E.** The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.
- F.** The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.
- G.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.
- H.** At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.