

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

ROLL CALL

Marcia S. Bruns _____
Ryan C. Crandall _____
Erika M. Damman _____
Ty A. Otto _____
Michael J. Wesche _____

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

1. State Recognition – students participating at the state level.

Track: Hayes Bingham, Brett Bostelman, Jacob Bruns, Hayden Gerken, Zachary Moll, Eli Snoply, Masen Switzer and Landin Wiechers

Head Coach: Kenny Bostelman

Assistant Coaches: Ericha Freels, Ashley Miller, Kevin Milius, Jeff Ressler, Eric Schwab, Haley Wulff

2. Attendance Officer Year End Report as presented.

3. District Nurse Year End Report – Julie Eberle

CONSENT AGENDA

bold indicates new to position

It is recommended that the Napoleon Area City Schools Board of Education:

1. approve the minutes of the regular Napoleon Area City Schools Board of Education meeting of May 24, 2023 and the June 15, 2023 special meeting as presented.
2. approve the employment of Mrs. Lori Shaver, Head Custodian at Napoleon Elementary School effective June 23, 2023 after successfully completing her probationary period.
3. approve the transfer of Mrs. Amy Cobb to a six-hour Assistant Cook position at Napoleon Jr/Sr High School effective approximately August 23, 2023. Mrs. Cobb will serve a 45-day probationary period. Mrs. Cobb replaces Mrs. Eberle who transferred to the custodial department.
4. accept the resignation of Ms. Andrea Kotula, Intervention Specialist at Napoleon Jr/Sr High School effective June 1, 2023. Ms. Kotula served the district for one year.
5. approve the following Athletic coaches for the 2023-2024 school year:

Varsity Sports

Varsity Head Coach:

Boys Golf - **Kevin Good**

Volleyball - Danielle Cramer

Varsity Assistants:

Volleyball - Louise Hill

Freshman Head Coach:

Volleyball - Jena Riseborough

Junior High Head Coach:

Volleyball - Allison Damron (8th)

Cheerleading Advisors:

High School - Kim Bingham (1/2), Kelli Good (1/2)

Junior High - Christa Bickel (1/2), Beth Speiser (1/2)

6. approve the following supplemental contracts for the 2023-2024 contract year:

Concession Stand Manager – Michael Retcher 2/3, Halle Good 1/3

Junior Class Advisors: Michael Retcher 1/3, Halle Good 2/3

7. approve extended time for the following individuals for the 2023-2024 school year:

- 5 days - Alison Thomas (Career Based Intervention)
- 7 days - Megan Frankhart, Megan Gerken, Natalie Harvey, Heidi Mekus and Christie Metzner
- 13 days - Jason Zera (DECA)
- 15 days - Cori Niese
- 15 days (by time slip) - Diana Vocke
- 30 days - Andy Lesick

- 8. employ the following as full-time building aides at Napoleon Elementary School and Napoleon Jr/Sr High School for the 2023-2024 school year: Wendy Beals, Kimberlee Damman, Terri Haase, Shonda Hatfield, Lisa Keller, Jodi Maxcy and Roberta Rowland.
- 9. approve the following teachers as members of the District Leadership Team (DLT) for the 2023-2024 school year:

Heather Bachman	Adam Blake	Christina Fedderke
Kylie Speiser	Alison Thomas	Susan Wagner

- 10. approve the following Napoleon Area City Schools substitute teachers for the 2023-2024 school year:

Angela Bernicke	Rebecca Bischoff	Denise Brown
Lori Drewes	Amy Fifer	Jon Gottron
Nancy McCann	Kevin Milius	Peggy Mossing
Julie Tietje	Kerri Wilde	Julie Yunker
Brenda Zuch		

- 11. approve the following Napoleon Area City Schools substitutes for the 2023-2024 school year:

Randy Barnes - Bus driver	Julie Callaway - Secretary
Bev Cordes - Cafeteria, Secretary	Rita Cordes - Bus driver
Jennifer Fitzenreiter - Bus driver	Kevin Garringer - Bus driver
Clark Hogan - Custodial	Mary Jo Keller - Secretary
Ashley Kryder - Cafeteria	Crystal Mendoza - Cafeteria, Custodial
Terry Miller - Bus Driver	Paula Panning - Cafeteria
Sandra Ray - Cafeteria	Cindy Rippee - Aide
Robbi Robison - Bus driver	Debra Roehl - Cafeteria
Diana Steele - Aide, Cafe, Secretary	Charles Wilcox - Cafeteria
William Witte - Bus driver	Marlene Vogelsong - Bus Driver

- 12. approve the following student workers on an as needed basis for the 2023-2024 school year, as lighting and sound technicians for Napoleon Area City School District at the state minimum wage rate per hour:

Chloe Bascom Emma Hoover Sydney Bechtol Cole Stover Trace Schultheis

13. approve the request for a new student organization called “The Napoleon Writing Society” to be recognized as a club/activity at Napoleon High School as presented.
14. approve Mr. Adam Blake as a volunteer advisor for The Napoleon Writing Society.
15. approve the Napoleon Elementary School student program Girls on the Run (GOTR) for the 2023-2024 school year with expenses to be paid using mental health funds.
16. approve the following individuals to conduct Girls on The Run practices, payable at the tutor rate, by time slip for the 2023-2024 school year:

Natalie Harvey	Kelly Haseman	Ali Kowal	Christie Metzner
Yolanda Monnin	Susan Wagner		
17. approve participation in the Free and Reduced Price Lunch & Breakfast Program for the 2023-2024 school year according to federal guidelines.
18. approve the Napoleon Junior & Senior High School lab fees/workbook costs for the 2023-2024 school year as presented (no increases, a reduction in the computer assessment fee of \$10.00 from 2022-2023).
19. authorize the use of the school name for gymnastics and bowling in order to compete in OHSAA tournaments.
20. authorize the use of the school name for the Indoor track & field, Napoleon Equestrian Team, and Napoleon United esports as a club sport and allow the club to use the Napoleon High School logo and name for competition at no cost to the District.
21. approve the Napoleon Area Schools Coaches Handbook for the 2023-2024 school year as presented. Changes are listed in red.
22. approve Great Lakes Biomedical to provide student drug/alcohol testing for the 2023-2024 school year as presented. The estimated cost is \$17,000.00 (no change from 2022-2023). The cost per test increased from \$18.00 to \$22.00.
23. approve the purchase of 160 Chromebooks in the amount of \$53,620.80 from Dell Technologies for incoming freshman students. The device will stay with each student for their high school career.
24. approve the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center Educational Agreement for the 2023-2024 school year at a daily rate of \$77.00 (no change from the 22-23 school year) as presented.
25. approve the FY24 NWOCA Northwest Ohio Computer Association (NWOCA) Membership fees for fiscal year 2024 as presented.

26. approve the Memorandum of Understanding between Napoleon Area City Schools and Defiance College for the hosting of teacher education candidates as presented.
27. approve the Memorandum of Understanding between Napoleon Area Schools and the Educational Service Center of Central Ohio (ESCCO) for the district participation in a Mathematical Modeling and Reasoning Algebra 2 Equivalent Course (MMR) as presented.
28. approve the participation in the Northwest Ohio Education Service Center consortium agreements for the IDEA-B, ECSE (Early Childhood Special Education), and Title III grants as presented.
29. ratify the contracts entered into by the Superintendent and Treasurer as follows:
 - NBEC Northwest Ohio Virtual Academy (NOVA) Agreement for the 2023-2024 school year as presented.
 - Northwest Ohio Computer Association (NWOCA) Technical Services Agreement for the 2023-2024 school year as presented.

30. **RESOLUTION:**

Recommend that the Napoleon Area City School Board of Education adopt the following resolution approving the temporary appropriations by fund for the 2023-2024 school year (Fiscal Year 2024) as presented.

- General fund approximately .30% increase; Permanent Improvement 15.9% decrease.

BE IT RESOLVED by the Board of Education, Napoleon Area City School District, Henry County, Ohio that to provide for the current expenses and other expenditures of said Board hereby set aside and appropriate for the several purposes for which expenditures are to be made and during said fiscal year presented.

31. accept the financial reports as presented in Exhibits A-D.
32. approve the revenue and budget transactions, and new accounts as presented in Exhibit E.

Motion _____ Second _____

Roll Call: M. Bruns, R. Crandall, E. Damman, T. Otto, M. Wesche

RESOLUTIONS

1. **RESOLUTION OF INTENT NOT TO PROVIDE CAREER-TECHNICAL EDUCATION IN GRADES 7 AND 8**

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Napoleon Area City Schools Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in grades seven and eight during the 2023-2024 school year; and

BE IT FURTHER RESOLVED that the Napoleon Area City Schools Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and This resolution was duly adopted during a public meeting of the Board of Education held on June 28, 2023.

Motion _____ Second _____

Roll Call: R. Crandall, E. Damman, T. Otto, M. Wesche, M. Bruns

2. **RESOLUTION OF NECESSITY TO LEVY AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION**

Additional Current Expense Levy
(Ohio Revised Code Sections 5705.03 and 5705.21)

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the School District; and

WHEREAS, a resolution declaring the necessity of levying an additional tax levy outside the ten-mill limitation must be passed and certified to the County Auditor of Henry County, Ohio (the "County Auditor") in order to permit the Board to consider the levy of such an additional tax, and must request that the County Auditor certify to the Board the current total taxable value of the School District, the estimated property tax revenue (rounded to the nearest \$1,000) that will be produced by such additional tax based on such total taxable value, and the amount of the additional tax expressed in dollars, rounded to the nearest dollar, for each \$100,000 of the "county auditor's appraised value" (as defined in Ohio Revised Code Section 5705.01(P));

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Napoleon Area City School District, Henry County, Ohio, two-thirds of all of the members thereof concurring, that:

Section 1. It is necessary for the School District levy an additional tax (the "Operating Levy") in excess of the ten-mill limitation for the purpose of current expenses. The Operating Levy shall be at a rate not exceeding 3.90 mills for each \$1 of taxable value upon the entire territory of the School District for a period of five years. The Operating Levy shall include a levy on the tax list and duplicate for the 2023 tax year (commencing in 2023, first due in calendar year 2024), if approved by a majority of the electors voting thereon.

Section 2. As authorized by Ohio Revised Code Section 5705.21, the question of the Operating Levy shall be submitted to all of the electors in the entire territory of the School District at the election to be held on November 7, 2023. All of the territory of the School District is located in Henry County, Ohio.

Section 3. The Treasurer of the Board is directed to promptly certify a copy of this Resolution to the County Auditor with instructions for the County Auditor to certify to the Board the current total taxable value of the School District, the estimated property tax revenue (rounded to the nearest \$1,000) that will be produced by the Operating Levy based on such total taxable value, and the amount of the Operating Levy expressed in dollars (rounded to the nearest dollar) for each \$100,000 of the county auditor's appraised value.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Motion _____ Second _____

Roll Call: E. Damman, T. Otto, M. Wesche, M. Bruns, R. Crandall

3. RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX IN EXCESS OF THE TEN MILL LIMITATION

Additional Library Operating Levy
(R.C. Sections 5705.03, 5705.23)

WHEREAS, the Board of Library Trustees of the Napoleon Public Library, Henry County, Ohio (the “Library”), a public library subject to the jurisdiction of the School District, has passed a resolution requesting the School District to seek voter approval of an additional tax levy for current expenses of the Library;

WHEREAS, the Henry County Auditor has certified that such tax will generate \$206,000 during the first of collection, based on the current assessed valuation of the School District of \$411,535,010;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Napoleon Area City School District, Henry County, Ohio, that:

Section 1. It is necessary to levy an additional tax in excess of the ten mill limitation for current expenses of the Library.

Section 2. The question of such additional tax levy shall be submitted to all the electors of the School District at the election to be held therein on November 7, 2023. All of the School District is located in Henry County, Ohio. The Library shall reimburse the School District for costs of the election as certified by the Board of Elections of Henry County.

Section 3. Such additional tax levy shall be at a rate not exceeding one-half (0.50) mill for each \$1 of taxable value, which amounts to \$18.00 for each \$100,000 of the County Auditor’s appraised value, for a continuing period of time.

Section 4. The form of the ballot to be used at said election shall be substantially as follows:

“An additional tax for the benefit of the Napoleon Public Library, Henry County, Ohio for the purpose of current expenses of the Library, that the County Auditor estimates will collect \$206,000 annually, at a rate not exceeding one-half mill for each \$1 of taxable value, which amounts to \$18.00 for each \$100,000 of the County Auditor’s appraised value, for a continuing period of time, commencing in 2023, first due in calendar year 2024.”

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

Section 5. This Board finds, determines and declares that the levy of the additional tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the School District and for the residents of the School District.

Section 6. Such additional tax levy shall be placed upon the tax list and duplicate for the 2023 tax year, if a majority of the electors voting thereon vote in favor thereof.

Section 7. The Treasurer of the School District shall be and is hereby directed to certify a copy of this resolution to the Board of Elections of Henry County, Ohio, not later than August 9, 2023.

Section 8. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Motion _____ Second _____

Roll Call: T. Otto, M. Wesche, M. Bruns, R. Crandall, E. Damman

OTHER BUSINESS

1. MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into by and between the **NAPOLEON AREA CITY BOARD OF EDUCATION** (the “Board”) and the **NAPOLEON FACULTY ASSOCIATION** (the “Association”).

WHEREAS, The Board and the Association are parties to a collective bargaining agreement that is effective for the period of July 1, 2023 through June 30, 2024; and

WHEREAS, bargaining unit members currently serving in the position of guidance counselors are allotted seven extended days at their per diem rate of pay; and

WHEREAS, the Board is in receipt of Student Wellness funds from the State of Ohio; and

WHEREAS, said funds are limited in their application and must be used for, among other specific purposes, mental health services; and

WHEREAS, the Board and the Association are interested in providing such mental health services to students in need; and

WHEREAS, The Board and Association desire to provide additional extended days to guidance counselors for the provision of such services; and

WHEREAS, the Student Wellness funds can be used for compensation for such services but must be tracked to ensure that the funds are not used to pay for non-qualifying duties that may be performed by the guidance counselor.

NOW THEREFORE, be it agreed by the Parties as follows:

Section 1. There shall be three additional extended days granted to guidance counselors, for any work performed during the three days of extended time covered under this MOU, for a total of ten extended days. Guidance Counselors shall receive their regular rate of pay as compensation for duties performed on such days.

Section 2. Guidance Counselors must accurately track their time in performing mental health services in order that the Board can fulfill its reporting requirements to the State as to the use of the Student Wellness funds that will be applied to fund the mental health services. Timesheets for work performed during the three days of extended time covered under this MOU shall be provided by the administration and shall be submitted by the Guidance Counselors to the building principal, using the timelines and procedures that the District has established for all other time slips.

Section 3. The Board retains its discretion as to the use and allocation of any Student Wellness funds it receives. The Parties acknowledge and agree that in the event that the Board determines another use for the funds is necessary or otherwise allocates the funds in a way that removes the necessity for the extended days, such extended days will no longer be provided and this MOU shall extinguish, but the Board shall pay any guidance counselor for any days that were previously awarded by the Board and actually worked by the Guidance Counselor prior to the Board's determination.

Section 4. Nothing contained in this MOU shall constitute the establishment of a past practice, or continuing right, or obligation of the Association or the Board beyond the terms expressly contained herein.

Section 5. This MOU shall expire on June 30, 2024 if not previously ended as set forth in Section 3 above.

Motion _____ Second _____

Roll Call: M. Wesche, M. Bruns, R. Crandall, E. Damman, T. Otto

BUSINESS AFFAIRS AND FINANCE

FOR BOARD AGENDA
INTEREST EARNED
MONTH:

June-23

May

TYPE	AMOUNT	FUND	INT. RATE	INVESTED	SOLD/DUE	INTEREST
PAYROLL	0.00	GENERAL	N/A			0.00
SUPER NOW	6,281,165.39	VARIOUS	0.65%			3,856.38
SUPER NOW	22,933.98	ST. AUG	0.65%			14.08
SUPER NOW	26,149.96	ST. JOHN	0.65%			16.05
SUPER NOW	74,419.10	ST. PAUL	0.65%			45.69
PREMIER BANK ICS	11,864,180.84	VARIOUS	5.28%			51,689.27
STAR OHIO	4,762,890.01	VARIOUS	5.25%			20,932.93
STAROhio-Local Funds	1,460,244.08	Construction	5.25%			<u>6,417.78</u>
					TOTAL	<u>82,972.18</u>

ADMINISTRATORS' REPORTS**OTHER BUSINESS AND CONCERNS**

1. The regular July meeting of the Board is scheduled for Wednesday, July 19, 2023 at 7:00 p.m., in the multimedia room of Napoleon Jr /Sr High School.

RECOGNITION OF VISITORS

[The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda. Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address. Each speaker is asked to address the board so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to three minutes. We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee to be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion. Board members may ask questions of the speaker for

information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action. Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board. Thank you for your cooperation.]

LEGISLATIVE REPORT

FOUR COUNTY CAREER CENTER REPORT

BOARD MEMBER COMMENTS

EXECUTIVE SESSION

An executive session is requested for one or more of the following matters to:

_____ a. consider the appointment, employment, dismissal, discipline, promotion, demotion, of compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual"; unless the person being investigated of charges or complaints requests a public hearing;

_____ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

_____ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

_____ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

_____ e. consider matters required by federal laws or rules or state statutes to be kept confidential;

_____ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

Motion _____ Second _____

Roll Call: M. Bruns, R. Crandall, E. Damman, T. Otto, M. Wesche

Adjourned to executive session at _____ p.m.; returned from executive session at _____ p.m.

ADJOURNMENT

Motion _____ Second _____

Attest: _____
Treasurer, Board of Education

Signed: _____
President, Board of Education

RECORDS COMMISSION MEETING: June 28, 2023

Records Commission Members Roll Call:

Mr. Ryan Crandall, President, Board of Education
Dr. Erik Belcher, Superintendent
Mr. Michael Bostelman, Treasurer

A motion was made by _____ Second: _____

To submit the list of records to be disposed of as submitted by Mr. M. Bostelman to the Ohio Historical Society for approval.

Adjournment

Time: _____

Motion: _____ Second: _____