

NON-CUSTODIAL PARENT OR NON-PARENT ENROLLING A STUDENT IN GALLATIN COUNTY SCHOOLS

This form is required to be completed if you are enrolling a student who is not your natural or legally adoptive child, or if the student is your child, but is the subject of a custody order granting custody to another individual. Please present your driver's license or picture ID for copying and any legal documentation regarding the child.

I, _____, residing at _____
(Printed Name of Enrolling Adult) (Full Address)

I Swear or affirm under penalty of perjury that I have been given the custody or charge of

_____, _____, by _____,
(Student's Name) (Date of Birth) (Name and relationship to student, of person giving you custody or charge of the student)

I verify and affirm that the student lives with me at the above address. I assume full responsibility to make educational decision related to this student, while the student is enrolled in the Gallatin County Schools.

I understand that this Statement shall remain valid until one of the following occurs:

1. I provide the Gallatin County Schools with a notarized renunciation of this Statement;
2. A parent/legal guardian, or social service, or law enforcement official presents the school with a written notice that the child is not under my custody or charge;
3. The student, age eighteen or older or who presents his/her valid marriage license provides written notice that he/she is no longer under my custody or charge; or
4. The student is the subject of a custody or court order provided to the school or
5. This document was completed more than one (1) calendar year ago.

(Date Signed) (Signature of Enrolling Adult) (Date this Document Expires)

Commonwealth of Kentucky, County of Gallatin, Subscribed and sworn to before me by _____
(Printed Name of Enrolling Adult)

On this _____ day of _____, 20____. _____
(Notary Public)

My Commission Expires: _____

FOR OFFICE USE ONLY

SCHOOL _____ PHOTO ID COPIED BY: _____

EVIDENCE:

- Power of attorney signed by a parent of the child, giving you authority to care for and get services for the child.
- Medical records from doctors or hospitals, showing that you are the person responsible for paying the bills of the child.
- Your apartment lease, showing the child as a member of your household.
- Benefit notices from the Division of Family & Children, showing that the child is receiving TANF, food stamps, or other benefits as a member of the household.
- Evidence that the child's parents are incarcerated and unable to care for the child.
- Evidence that the child's parents are in the military and in active service outside this area.
- Any other documents that show that you have been caring for the child, in the role of the child's parents.