

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION

WORK SESSION BOARD MEETING – JULY 17, 2007

MINUTES

1. CALL TO ORDER

Board President Mr. Noble opened the July 17, 2007 Work Session Board meeting of the Red Bank Borough Board of Education at 7:35 pm.

2. SUNSHINE STATEMENT

Mr. Noble advised the Board that Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 24, 2007. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Ms. Goldman, Ms. Jones, Ms. Kopka, Miss Lowe, Ms. Lewis, Mr. Noble Absent: Mr. Forest (arrived 7:40 pm), Ms. Mess (arrived 7:38 pm), Ms. Roseman Also present: Peter Sokol, Esq.

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

5. SUPERINTENDENT'S REPORT – NONE

6. CORRESPONDENCE – NONE

7. PRESIDENT'S REPORT

On behalf of the Board, Mr. Noble expressed condolences to Lucille Quinn who lost her husband, Stafford Cutler whose sister passed, and Mrs. Morana's niece who is critically ill.

A. Committee Reports

Curriculum and Instruction Committee Report

B. Board-Superintendent Institute

Ms. Lewis gave an overview of the program sponsored by NJSBA.

C. Board Retreat

Mr. Noble directed the Board to the handout provided by Carol Weber that summarized the retreat activities.

D. Summer Enrichment

Ms. Lewis reported that the program is underway and attendance reflects support by students and the community. Board members were encouraged to visit the program. A comment was made that one Board member's child is enrolled and she likes it better than camp. It was stated that some of our best teachers are teaching in the program.

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8. HEARING OF PUBLIC – NONE

9. ACTION AGENDA

A request was made to pull 3163

Ms. Goldman motioned, seconded by Ms. Jones, to accept the following:

BUSINESS - 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3157. TRAVEL

Name	Date/Time	Location	Registration Fee/Mileage/Tolls	Theme	Account #
Melissa Osmun	07/18/2007	Somerset, NJ	\$160.00 fee and \$33.95 mileage	Digging Deeper into the 4-8 DRA2's	20-270-200-500-004
Courtney Matthaei	07/19/2007	Dayton, NJ		Technical Assistance for Grant Opportunities	
Laura Morana	07/20/2007	East Brunswick, NJ		Matrix and Licensing Training	
Melissa Osmun	07/20/2007	Somerset, NJ	\$160.00 fee and \$33.95 mileage	Guided Reading 4-8	20-270-200-500-004
Melissa Osmun	07/27/2007	Cherry Hill, NJ	\$160.00 fee and \$77.60 mileage	Writing Across the Curriculum	20-270-200-500-004
Kathleen Hovey	July 23, 2007 – August 3, 2007	Stevens Institute of Technology, Hoboken, NJ	Lodging \$215.00 Meals \$216.00 Mileage \$91.00 Train Fare \$117.50	Build-It through the Center for Innovation in Engineering & Science Education at Stevens Institute of Technology	20-231-200-500-004
Laura Morana	August 16, 2007	Long Branch, NJ	-0-	NJ SMART EDanalyzer Training	
Jayne Frankenfield	August 16, 2007	Long Branch, NJ	-0-	NJ SMART EDanalyzer Training	

3158. HALLOWEEN PARADE

That the Board approves the participation of the Primary School and Middle School in the annual Red Bank Community Halloween Parade on October 21, 2007 (rain date October 28) in conjunction with RBBEA Pride.

3159. 2007-2008 TRANSPORTATION

To authorize renewal of the contracts with Murphy Transportation, Inc. for the 2007-2008 school year at a 3.99% state-approved increase above the existing contracts.

3160. OBSOLETE EQUIPMENT

That the Board approves the attached list of obsolete computer equipment to be disposed of through Apple Computer's recycling program.

3161. BUDGET TRANSFERS

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To ratify any budget transfers effective May per the transfer report previously distributed in writing to the board.

3162. **BILLS PAYMENT**

To approve payment of post-meeting bills for April and for May 2007 per the bills list presented.

3163. **APPROVE MINUTES ***

To approve minutes of the Board meeting of June 12 and June 26 as previously distributed in writing to the Board.

* Pulled from agenda

Ayes: Forest, Goldman, Jones, Kopka, Lowe, Mess, Lewis, Noble Nays: none Absent: Roseman

Mr. Noble introduced Miriam Finkelstein, Yamilette Henke, and Michelle Leonardo to the Board and welcomed them to the district.

Ms. Jones motioned, seconded by Ms. Lewis, to accept the following:

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4314. That the Board rescinds the appointment of Catherine Smith as a Primary School Pre-Kindergarten Teacher for the 2007-2008 school year.

4315. That the Board approves the amended salary of Mike Isley from \$49,478 to \$53,724 for the 2007-2008 school year.

There was a question about whether this increase reflected Mr. Isley's Facility Supervisor Certification that he received during the 2006-2007 school year. He was congratulated for his efforts. The School Business Administrator explained that Mr. Isley's salary, approved at the June 26, 2007 meeting, was calculated incorrectly.

4316. That the Board approves the amended start date for Courtney Matthaai Coordinator of Special Education/School Psychologist, from September 1, 2007 to July 1, 2007 through June 30, 2008.

4317. That the Board approves the reappointment of Amanda Robles, Red Bank Regional High School student, as clerical assistant to the Superintendent's Office, up to 12 hours per week, at a rate of \$10.00 per hour, effective July 1, 2007 through June 30, 2008.

4318. That the Board approves an additional 10 hours for Amanda Robles for June 2007 at the hourly rate of \$10.00.

4319. That the Board approves the appointment of Jack Lehmann, Middle School Teacher, as substitute custodian, at an hourly rate of \$10.00, effective July 18, 2007 through September 4, 2007.

4320. That the Board approves the unpaid leave of absence without benefits for Mary Kate Evans, Middle School Teacher, effective September 1, 2007 through June 30, 2008.

4321. That the Board approves the Job Description for the Assistant to the Business Administrator as submitted.

4322. That the Board approves the Job Description for the Confidential Secretary to the Board Office/Superintendent's Office as submitted.

4323. That the Board approves the appointment of Miriam Finkelstein as a Primary School Bilingual Teacher, at an MA Step 9 annual salary of \$52,395.00, effective September 1, 2007 through June 30, 2008.

4324. That the Board approves the appointment of Yamilette Henke as a Middle School Spanish Teacher, at an MA Step 8 annual salary of \$50,175.00, effective September 1, 2007 through June 30, 2008.

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4325. That the Board approves the appointment of Michelle Leonardo as a Primary School Pre-K Bilingual Teacher, at a BA Step 1 annual salary of \$42,295.00, effective September 1, 2007 through June 30, 2008.

Ayes: Forest, Goldman, Jones, Kopka, Lowe, Mess, Lewis, Noble Nays: none Absent: Roseman

Ms. Mess motioned, seconded by Ms. Lewis, to accept the following:

EXTRA WORK/EXTRA PAY

4326. That the Board approves the compensation for Stacy Frazee for her participation on the Language Arts Literacy Task Force, Grades K through 4, during the 2007-2008 school year, up to 50 hours each, at the stipulated negotiated contractual rate of \$27.50 per hour.
4327. That the Board approves Madeleine Alexander as a substitute teacher in the Summer Enrichment Program 2007 at the Primary School from July 9, 2007 through August 9, 2007, not to exceed 4 hours per day, at the stipulated negotiated contractual rate of \$27.50 per hour.
4328. That the Board approves the following staff members as substitute Instructional Assistants for Summer Enrichment Program 2007, from July 9, 2007 through August 9, 2007, not to exceed 4 hours per day, at the stipulated negotiated contractual rate of \$16.00 per hour.

Ian Connor

Migdalia Reyes

4329. That the Board approves the following personnel and their compensation for their participation in the Summer Enrichment Program 2007 at the Primary School from July 9, 2007 through August 9, 2007, not to exceed 4 hours per day, at the stipulated negotiated contractual of \$27.50 per hour.

Andrea Fontenez

Damian Medina

4330. That the Board approves the compensation for Danielle Kupoglu for participation in planning the Primary School Summer Enrichment Program 2006-2007, not to exceed 10 hours, at the hourly rate \$25.00, as stipulated by the contractual negotiated agreement, funded by NCLB Title I.

4331. That the Board approves an additional 10 hours for the following staff members to revise and design curriculum in their specific subject areas, and their hourly rate as stipulated by the contractual negotiated agreement, funded by NCLB Title I.

Phyllis Berger

Jack Lehmann

4332. That the Board approves Michael Isley, Maintenance Supervisor, to work as a substitute custodian (after his regular shift) at the rate of \$10.00 hour from July 17, 2007 through September 7, 2007.

Comment: A remark was made that although not thrilled with the need, agrees with this action.

PROFESSIONAL DEVELOPMENT

- | | | | |
|--------|-----------------|---|------------|
| 4332A. | Andrea Fontenez | Seton Hall University
Dissertation Seminar VI (3 credits)
3 Credits @ \$478.50
Spring 2007 | \$1,435.50 |
| 4333. | Damian Medina | Seton Hall University
Dissertation Seminar VI (3 credits)
3 Credits @ \$478.50
Spring 2007 | \$1,435.50 |

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4334.	Maria Zuffanti	Kean University Instruction & Curriculum Teaching ESL 3 Credits @ \$369.00 Spring 2007	\$1,107.00
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Ayes: Forest, Goldman, Jones, Kopka, Lowe, Mess, Lewis, Noble Nays: none Absent: Roseman

Mr. Forest motioned, seconded by Ms. Jones, to accept the following:

PUPIL PERSONNEL SERVICES – 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL SERVICES resolution(s) be approved as indicated:

- 5031. That the approves the appointment of Elizabeth Manzi, Speech Language Specialist, for the Extended School Year Program, July 9, 2007 through August 23, 2007, at an hourly rate of \$85.00, not to exceed 15 hours per week.
- 5032. The Board approves the increase in fees for the following consultants for the 2007-2008 school year.

Bilingual Speech Therapist – Leslie McEwan

From \$450.00 per evaluation to \$495.00 per evaluation, not to exceed 20 evaluations

Psychiatrist-Dr. Worth

From \$350.00 per evaluation to \$400.00 per evaluation, not to exceed 20 evaluations

- 5033. That the Board approves additional compensation for Bethanie Raichle, Behavioral Specialist, for services during the 2006-2007 school year, in the amount of \$320.00, funded by NCLB.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

- 6060. That the Board authorizes the Superintendent to accept the funds from the Foreign Language Assistance Program (FLAP) in the amount of \$80,100.00.

Ayes: Forest, Goldman, Jones, Kopka, Lowe, Mess, Lewis, Noble Nays: none Absent: Roseman

It was requested that 9013 and 9014 be separated.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

Ms. Jones motioned, seconded by Ms. Kopka, to accept:

- 9014. That the Board approves the revision to the 2007-2008 school calendar to reflect the change in parent/teacher conference dates from April 16-18, 2007 to February 13-15, 2008.

Ayes: Forest, Goldman, Jones, Kopka, Lowe, Mess, Lewis, Noble Nays: none Absent: Roseman

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Ms. Mess motioned, seconded by Ms. Jones, to amend the language of Policy 6153—Field Trips—to replace the reference to a specific tour company with “approval of the Superintendent...”

Ayes: Forest, Goldman, Jones, Kopka, Lowe, Mess, Lewis, Noble Nays: none Absent: Roseman

Ms. Jones motioned, seconded by Ms. Kopka:

9013. That the Board approves the following policies for second reading and adoption, including the amended language in Policy 6153 – Field Trips.

Curriculum Design, Circulation, Implementation & Evaluation	6143
Field Trips	6153

Ayes: Forest, Goldman, Jones, Kopka, Lowe, Mess, Lewis, Noble Nays: none Absent: Roseman

10. OLD BUSINESS - NONE

11. NEW BUSINESS

- o Finance Committee will not be meeting this month. Next meeting scheduled for August 21.
- o There was a request for copies of meeting summaries from the Curriculum & Instruction Committee.

12. ADJOURNMENT

Ms. Mess motioned, seconded by Ms. Jones, to adjourn the meeting.

Ayes: Forest, Goldman, Jones, Kopka, Lowe, Mess, Lewis, Noble Nays: none Absent: Roseman

The meeting adjourned at 8:15 pm.

Respectfully submitted,

Anne E. Darrow
School Business Administrator