

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING – JANUARY 15, 2008
MINUTES

1. CALL TO ORDER

Board President Peter Noble called the January 15, 2008 Board Meeting of the Red Bank Board of Education to order at 7:31 pm.

2. SUNSHINE STATEMENT

Mr. Noble advised the Board that Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 24, 2007. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Mr. Forest, Ms. Goldman (arrived 7:35 pm), Ms. Jones, Ms. Kopka, Miss Lowe, Ms. Roseman, Ms. Lewis, Mr. Noble

Absent: Ms. Mess

Also present: Mrs. Morana, Armen McOmber, Esq.

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION

At 7:32 pm Ms. Lewis motioned, seconded by Ms. Jones, to adjourn to Executive Session for the purpose of discussing personnel and a confidential student matter.

AYES: Forest, Goldman, Jones, Kopka, Lowe, Roseman, Lewis, Noble NAYS: None

It was decided that the Board would go into Executive Session at a later time.

6. SUPERINTENDENT'S REPORT

A. AVID Program Presentation

Ms. Lewis gave a brief overview of the AVID Program and then turned the presentation to Ms. Osmun, Language Arts Literacy Coach at the Middle School. Ms. Osmun introduced the students who were in attendance at the presentation—Juan Clemente, Tyheem Crawford, Dahmere Farrow, Trey Fenner, Charly Garzon, Adiel Rodriguez, Eric Sibrian.

Students reviewed the different components of the AVID Program including a sample of the binder that students are using, and the organization of that binder. The student presentations also discussed mentors, field trips, guest speakers, tutorial program, and how they support the students.

Mrs. Morana thanked Ms. Osmun and the students and expressed her appreciation for the support of the site team and the commitment of staff and students for the program. She advised the Board that students are making nice progress and have adjusted well to the program.

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7. EXECUTIVE SESSION

At 8:05 pm the Board moved to Executive Session.

The Board returned to Public Session at 8:45 pm.

Roll Call:

Present: Mr. Forest, Ms. Goldman, Ms. Jones, Ms. Kopka (returned at 8:45 pm), Miss Lowe, Ms. Roseman,
Ms. Lewis, Mr. Noble Absent: Ms. Mess

Also present: Mrs. Morana, Armen McOmber, Esq.

SUPERINTENDENT’S REPORT continued

B. Negotiations Committee Organization—Meeting Schedule

Mrs. Morana asked Ms. Jones to give an update on the Negotiations Committee organization. Ms. Jones stated that a meeting will take place the first week in February and they are in the process of gathering the needed data.

8. CORRESPONDENCE - NONE

9. PRESIDENT’S REPORT

A. Committee Reports—Curriculum and Facilities

Although the Facilities Committee had not met in December, Ms. Kopka advised the Board that the Master Gardeners assessment of tasks that needed to be completed at the Primary School is almost complete. She also advised the Board that the Foundation Meeting would be held at the Riverview Medical Center Conference Room on Wednesday February 20.

Mr. Noble discussed a draft of the revised calendar for the CSA Evaluation.

10. HEARING OF PUBLIC - NONE

11. ACTION AGENDA

A request to separate 4463 and 4464 was made.

Ms. Jones motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS - 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3228. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Mark Costa	01/16/08 8:00 a.m. – 4:00 p.m.	Monmouth University, W. Long Branch, NJ	\$175.00	Stars Challenge Science Workshop	11-000-240-800-002
David Fortin	01/16/08 8:00 a.m. – 4:00 p.m.	Monmouth University, W. Long Branch, NJ	\$175.00	Stars Challenge Science Workshop	11-000-240-800-002
Amy Campbell	01/16/08 8:00 a.m. – 3:00 p.m.	Rutgers, Piscataway, NJ	\$195.00	NJ ASK	20-270-200-500-004

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Julius Clark	01/16/08 8:00 a.m. – 3:00 p.m.	Rutgers, Piscataway, NJ	\$195.00	NJ ASK	20-270-200-500-004
Kathy Hovey	01/16/08 8:00 a.m. – 3:00 p.m.	Rutgers, Piscataway, NJ	\$195.00	NJ ASK	20-270-200-500-004
Annie Darrow	01/18/08 1:00 p.m. – 2:30 p.m.	Red Bank, NJ	\$0.00	Monmouth-Ocean Counties Shared Services Insurance Fund (MOCSSIF) Meeting	NA
Wendy Turnock	01/23/08 12:00 p.m. – 3:00 p.m.	Red Bank Regional HS, Red Bank, NJ	\$0.00	Community Task Force	NA
Laura Morana	01/22/08 3:00 p.m. – 4:30 p.m.	Rumson, NJ	\$0.00	Chinese Program Meeting	NA
Terence Wilkins	01/23/08 12:00 p.m. – 3:00 p.m.	Red Bank Regional HS, Red Bank, NJ	\$0.00	Community Task Force	NA
Crista Klemser	01/22/08	Rutgers, Piscataway, NJ	\$195.00	NJ GEPA Workshop	11-000-240-800-002
Terence Wilkins	01/23/08 12:00 p.m. – 3:00 p.m.	Red Bank Regional HS, Red Bank, NJ	\$0.00	Community Task Force	NA
Samantha Maurer	01/31/08 8:00 a.m. – 4:30 p.m.	East Windsor, NJ	\$190.00	Best Schools Workshop	11-000-240-800-002
Maria Iozzi	02/04/08 12:30 p.m. – 2:30 p.m.	Little Silver, NJ	\$60.00	NJ ASK Workshop	20-270-200-320-004
Melissa Osmun	02/04/08 12:30 p.m. – 2:30 p.m.	Little Silver, NJ	\$60.00	NJ ASK Workshop	20-270-200-320-004
Jannett Pacheco	02/04/08 12:30 p.m. – 2:30 p.m.	Little Silver, NJ	\$60.00	NJ ASK Workshop	20-270-200-320-004
Laura Morana	02/05/08 12:00 p.m. – 1:30 p.m.	Little Silver, NJ	\$0.00	Peninsula Superintendents Monthly Meeting	NA
Martine Porcello	02/13/08 8:30 a.m. – 12:00 p.m.	Robbinsville, NJ	Part of Subscription Fee	Administrative Secretaries Program	
Laura Morana	02/15/08 12:00 p.m. – 4:00 p.m.	South Orange, NJ	Part of Subscription	Superintendents' Study Council	
Laura Morana	02/22/08 8:30 a.m. – 12:30 p.m.	Freehold, NJ	\$0.00	County Superintendents Monthly Round Table Meeting	NA

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Laura Morana	02/27/08 9:00 a.m. – 1:00 p.m.	Matawan, NJ	\$0.00	Bayshore Jointure Commission Meeting	NA
Maura Lehmann	02/28/08 8:00 a.m. – 4:00 p.m.	Atlantic City, NJ	\$159.00	Sensory Processing Disorder in Children & Adolescents	11-000-219-890-003
Maura Lehmann	02/28/08 8:00 a.m. – 4:00 p.m.	Atlantic City, NJ	\$159.00	Sensory Processing Disorder in Children & Adolescents	11-000-219-890-003
Samantha Maurer	02/28/08 8:00 a.m. – 4:00 p.m.	Atlantic City, NJ	\$159.00	Sensory Processing Disorder in Children & Adolescents	11-000-219-890-003
Laura Morana	02/29/08 8:30 a.m. – 12:30 p.m.	Freehold, NJ	\$0.00	County Special Education Directors' Monthly Meeting	NA
Laura Morana	03/05/08 – 03/08/08 8:00 a.m. – 6:00 p.m.	San Diego, CA	\$345.00 Air Fare \$822 Hotel -0- Registration	Superintendents' Collaborative Meeting and AVID College Boards National Conference: Leading the Charge College Readiness for All	20-271-200-500-004
Mary-Ellen Mess	03/06/08 – 03/08/08 8:00 a.m. – 6:00 p.m.	San Diego, CA	\$345.00 Air Fare \$548.00 Hotel \$460.00 Registration \$160.00 Miscellaneous	AVID College Boards National Conference: Leading the Charge – College Readiness for All	20-271-200-500-004
Ann Roseman	03/06/08 – 03/08/08 8:00 a.m. – 6:00 p.m.	San Diego, CA	\$345.00 Air Fare \$548.00 Hotel \$460.00 Registration \$160.00 Miscellaneous	AVID College Boards National Conference: Leading the Charge – College Readiness for All	20-271-200-500-004
Wendy Turnock	04/10/08 8:30 a.m. – 12:30 p.m.	Princeton, NJ	\$0.00	One Size Does Not Fit All (MS Grades 5-8)	NA
Denise Borns	03/15/08-03/17/08 8:00 a.m. – 5:00 p.m.	New Orleans, LA	\$480.00 Air Fare \$600.00 Hotel \$150.00 Registration \$147.50 Miscellaneous	ASCD Annual Conference Presentation	20-271-200-500-004

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Laura Morana	03/15/08-03/17/08 8:00 a.m. – 5:00 p.m.	New Orleans, LA	\$480.00 Air Fare \$600.00 Registration \$150.00	ASCD Annual Conference Presentation	20-271-200-500-004
*Ben Forest	1/31/08	Atlantic City, NJ	\$295	Techspo	11-000-230-585-000

3229. BUDGET TRANSFERS
To ratify any budget transfers effective December per the transfer report previously distributed in writing to the Board.

3230. BILLS PAYMENT
To approve payment of post-meeting bills for December 2007 and for January 2008 per the bills list presented.

3231. APPROVE MINUTES
To approve minutes of the Board meeting of December 11, 2007 and December 18, 2007 as previously distributed in writing to the Board.

3232. APPROVAL OF SECRETARY/TRANSFERS REPORT

Pursuant to 18A:6-59

Approve the November 2007 Report of the Treasurer and the November 2007 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

Approve the cancellation of the attached list of outdated, outstanding checks from:

General Fund	\$12,462.82
Payroll	\$ 1,560.13
Petty Cash	\$ 473.00

3233. INTERLOCAL AGREEMENT
To approve the renewal of the shared services/inter-local agreement with the Borough of Red Bank for the period of February 1, 2008 through January 31, 2009 for a fee of \$11,576.25.

3234. IMPORTANT 2008 SCHOOL BOARD CANDIDACY/ELECTION DATES:

February 25, 2008

- 4 PM deadline for candidates to file nominating petitions
- Date of first campaign contribution or expenditure
- Ten days after first contribution or expenditure must file a Certificate of Organization and Designation of Campaign Treasurer and Depository form.

February 29, 2008

- Last day to amend a defective petition. (March 2, 2008, the statutory deadline, falls on a Sunday. Therefore, all submissions should be filed by February 29, 2008 to ensure compliance).

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March 17, 2008

- Last day to file the first campaign contribution reporting form for an individual expecting to spend more than \$3,500, or who receives more than \$300 in contributions from any one source or any cash contributions. (These deadlines and reporting requirements also apply to candidates conducting joint campaigns. The reporting thresholds for candidates conducting a joint campaign are \$6,700 for two candidates and \$9,700 for three or more candidates).

April 2, 2008

- Any contribution in excess of \$1,000 from any one source received between April 2 and the Annual School Election (April 15) must be reported within 48 hours of receipt. A similar reporting obligation is applicable for certain expenditures of more than \$1,000 made within this timeframe. Contact the Law Enforcement Commission at (609) 292-8700 for regulations applying to the reporting obligations.

April 4, 2008

- Last day to file the second campaign contribution reporting form for an individual candidate expecting to spend more than \$3,500, or who receives more than \$300 in contributions from any one source or any cash contributions.

April 15, 2008

- Annual School Election

April 21-May 2, 2008

- Newly elected board members are sworn in at the annual board organizational meetings.

May 7, 2008

- Last day to file the final campaign contribution reporting form for an individual candidate expecting to spend more than \$3,500, or who receives more than \$300 in contributions from any one source or any cash contributions. (These deadlines and reporting requirements also apply to candidates conducting joint campaigns. The reporting thresholds for candidates conducting a joint campaign are \$6,700 for two candidates and \$9,700 for three or more candidates).

May 16, 2008

- Newly appointed board members in Type I districts (those with appointed boards) other than cities of the first class sworn in at board organization meeting. (In type I districts in cities of the first class, board member terms begin July 1).

3235. ELECTION HOURS

To establish the opening of polls on Tuesday, April 15, 2008, at 2:00 p.m. and the closing of polls on April 15, 2008 at 9:00 p.m.

3236. DRAWING OF NAMES

To establish Monday, March 3, 2008 at 4:00 p.m. in the Red Bank Borough Board of Education conference room, 76 Branch Avenue, Red Bank, NJ, as the date, time and place for the drawing of names for position on the April 15, 2008, annual school election ballot.

Per code (19:60-8) the drawing of names for ballot positions shall be performed by the secretary of the board of education and take place seven working days following the last day for filing petitions for the annual school election (last filing day is Monday, February 25, 2008 at 4:00 p.m. in the board office). The secretary of the board of education shall make public announcement at the drawing of each name, the order in which the name is drawn and the term of office for which the drawing is made.

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3237. ELECTION-RELATED ACTIVITIES

To authorize the secretary of the Board of Education to prepare all necessary legal advertisements and complete all election-related activities consistent with code.

3238. ELECTION PAY RATES

To establish the hour rate of pay for the election workers as \$14.29 per hour for the hours the polls are open plus a half an hour before and after closing time plus \$25 per voting district for pickup and return of the registration books.

3239. That the Board approves the Business Administrator to contract with a temporary employment agency for payroll coverage from January 2008 – June 30, 2008, on an as needed basis, not to exceed 25 hours per week.

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4462. That the Board approves Isaac Nathanson as Baseball Coach, effective March 1, 2008 through June 15, 2008, at the negotiated stipend of \$1,769.00, as stipulated by the contractual negotiated agreement.

4463. That the Board approves the appointment of Earle Agee as Middle School Instructional Assistant, at a Step 1 annual prorated salary of \$23,050.00, effective January 22, 2008 through June 30, 2008.

COMMENT: Mrs. Morana introduced Mr. Agee to the Board and welcomed him to the district.

4464. That the Board approves the appointment of Lauren Chapman as Middle School Mathematics Teacher, at a Step 1 annual prorated salary of \$42,295.00, effective January 16, 2008 through June 30, 2008.

COMMENT: Mrs. Morana introduced Ms.Chapman to the Board and welcomed her to the district.

4465.	Maria Zuffanti	Kean University	\$1,173.00
		Introduction to ESL Assessment	
		3 Credits @ \$391.00	
		Fall 2007	

4466. That the Board approves the amendment of Resolution 4447 from December 18, 2007 to authorize salary payment from an NCLB salary account.

EXTRA WORK/EXTRA PAY

4467. That the Board approves the appointment of the following staff members and their compensation per the stipulated negotiated contractual agreement to facilitate during the After School Academic Support Program, effective January 16, 2008 through May 30, 2008, funded through NCLB.

Carol Boehm	Not to exceed one hour per week	\$27.50 per hour
Peggy Nerney	Not to exceed three hours per week	\$16.00 per hour

4468. That the Board approves the appointment and compensation for the following staff members to plan and design Parent-Student and Faculty Handbook, not to exceed 20 hours each, at the stipulated negotiated contractual rate of \$27.50 per hour, funded through NCLB.

Mary Castaldo	Miranda Van Utrecht
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- 4469. That the Board approves the amendment of Resolution 4459 from January 8, 2008 (appointment of Mariela Osorio as Spanish Teacher for Spanish Conversation Classes) increasing instructional time from 2 hours per week to 3.5 per week for up to 20 weeks.
- 4470. That the Board approves the amendment of Resolution 4460 from January 8, 2008 (appointment of Luz Nieves as ESL Teacher for Adult Evening Classes for the Foreign Born) increasing instructional time from 2 hours per week to 3.5 per week for up to 20 weeks.
- 4471. That the Board approves Mayra Velasquez and her compensation for Benchmark Assessment Design, not to exceed 20 hour, at the stipulated negotiated contractual rate of \$27.50 per hour, funded through NCLB.
- 4472. That the Board approves the following staff members as Homebound Instructors on an as-needed basis, for the 2007-2008 school year, at the stipulated negotiated contractual rate of \$27.50 per hour.

Theresa Davidson Sandra Davis Toni Merritt-Graham

PUPILSERVICES-5000

5001 BE IT RESOLVED that the Red Bank Borough Board of Education hereby approves the following student for special placement – home/academic instruction.

Placement	Effective Date	Classification	Cost
Home/Academic Instruction			
Red Bank Primary School	1-16-08	Non-classified	\$27.50/hr

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

- 6077. That the Board recognizes the week of February 4 through February 8, 2008 as National School Counseling Week. The theme for the 2008 National School Counseling Week is, “School Counselors: Creating Pathways to Success.”
- 6078 That the Board approves the amended submission of the NCLB application for the 2007-2008 school year in the total amount of \$593,648, reflecting an increase in Title I School Improvement allocation of \$12,477, as notified by the New Jersey State Department of Education.

AYES: Forest, Goldman, Jones, Kopka, Lowe, Roseman, Lewis, Noble NAYS: None
 ABSTENTIONS: Ms. Roseman abstained on her travel motion

***Kopka motioned, seconded by Ms. Jones, to amend Travel 3228 to include Mr. Ben Forest’s travel to Techspo on January 31, 2008.**

- 12. HEARING OF PUBLIC - NONE
- 13. OLD BUSINESS - NONE

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14. NEW BUSINESS

- ❖ The School Business Administrator (SBA) advised the Negotiations Committee that in front of them is a flier for an NJSBA workshop on salary guides that will take place February 23.
- ❖ The SBA advised the Board that in front of them is a revised Committee meeting schedule.
- ❖ The SBA advised the Board that in front of them is an article from the Star Ledger regarding the revised aid formula.
- ❖ There was a request from Mr. Forest to attend Techspo on either January 31 or February 1.
- ❖ Ms. Kopka stated that she had an invitation to the Liberty Science Center Exhibition “Race: Are We So Different?” The SBA will photocopy and share with the Board.
- ❖ Ms. Lewis advised the Board that she and Mr. Noble, Ms. Darrow, and Mrs. Morana attended a presentation on school funding. Mrs. Morana indicated that the Monmouth County Superintendent and School Business Administrator will be meeting on Thursday, January 17, regarding school funding and budgeting.

15. ADJOURNMENT

At 9:15 pm Ms. Roseman motioned, seconded by Ms. Goldman, to adjourn the meeting

AYES: All present

NAYS: None

Respectfully submitted,

Anne E. Darrow
Board Secretary/School Business Administrator