

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 19, 2008

AGENDA

CALL TO ORDER – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 24, 2007. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

RESOLUTION FOR EXECUTIVE SESSION

I. SUPERINTENDENT'S REPORT

- A. Intro to Follett – Searching the Media Center Database – Grade 3
- B. Presentation of Proposed 2008-2009 Budget
- C. CAPA Review Team Presentation of Findings and Recommendations

II. CORRESPONDENCE

None

III. PRESIDENT'S REPORT

- A. Committee Reports

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

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V. ACTION AGENDA

BUSINESS - 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3254. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Annie Darrow	03/27/08 9:30 a.m. – 11:30 a.m.	Eatontown, NJ	\$0	Systems 3000 Quarterly Training	NA
Diane Dublirer	03/27/08 9:30 a.m. – 11:30 a.m.	Eatontown, NJ	\$0	Systems 3000 Quarterly Training	NA
Laura Morana	03/29/08 9:00 a.m. – 12:00 p.m.	Rutgers Univ. Piscataway, NJ	\$5.00	NCLB Successes, Failures, Changes	20-271-200- 500-004
Wendy Turnock	04/02/08 8:00 a.m. – 4:00 p.m.	Monroe, NJ	\$0	NJ Test Coordinator Training	NA
David Fortin	04/03/08 8:00 a.m. – 4:00 p.m.	Robbinsville, NJ	\$0	BUILD-IT Training	NA
Laura Morana	04/03/08 7:00 p.m. – 9:00 p.m.	Marlboro, NJ	\$0	MCSBA County Student Recognition 2008	NA
Wendy Turnock	04/03/08 7:00 p.m. – 9:00 p.m.	Marlboro, NJ	\$0	MCSBA County Student Recognition 2008	NA
Terence Wilkins	04/03/08 7:00 p.m. – 9:00 p.m.	Marlboro, NJ	\$0	MCSBA County Student Recognition 2008	NA
Annie Darrow	04/04/08 8:00 a.m. – 3:15 p.m.	West Windsor, NJ	\$0	NCLB Conference	NA

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Kathy Feeny	04/04/08 8:00 a.m. – 3:15 p.m.	West Windsor, NJ	\$0	NCLB Conference	NA
Jannett Pacheco	04/04/08 8:00 a.m. – 3:15 p.m.	West Windsor, NJ	\$0	NCLB Conference	NA
Annie Darrow	04/08/08 8:30 a.m. – 10:30 a.m.	Neptune, NJ	\$0	SEMI (Medicaid Reimbursement Regional Meeting)	NA
Joann Hamm	04/08/08 8:30 a.m. – 10:30 a.m.	Neptune, NJ	\$0	SEMI (Medicaid Reimbursement Regional Meeting)	NA
John Bombardier	04/10/08 8:00 a.m. – 4:00 p.m.	Union, NJ	\$160.00	Focus on Literacy – Instructional Strategies	20-271-200-500-004
Richard Cohen	04/10/08 8:00 a.m. – 12:30 p.m.	Howell, NJ	\$0	IPM Training: Making the Plan Work	NA
Diane Dublirer	04/10/08 04/24/08 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0	Systems 3000 Payroll Training – Part I and Part II	N/A
Michael Isley	04/10/08 8:00 a.m. – 12:30 p.m.	Howell, NJ	\$0	IPM Training: Making the Plan Work	NA
Terence Wilkins	04/10/08 8:00 a.m. – 12:30 p.m.	Howell, NJ	\$0	IPM Training: Making the Plan Work	NA
Marina Brzostoski	04/14/08 8:00 a.m. – 4:00 p.m.	Moorestown, NJ	\$0	Tools of the Mind Training	NA
Laura Morana	04/17/08 8:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0	Monmouth County ASBO Monthly Meeting	NA
Annie Darrow	04/18/08 8:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0	Monmouth County Superintendents' Roundtable	NA

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Laura Morana	04/18/08 8:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0	Monmouth County Superintendents' Roundtable	NA
Maura Lehmann	04/25/08 8:00 a.m. – 4:00 p.m.	Rutgers Univ., Piscataway, NJ	\$110.00	Creating Outstanding Learning Environments	11-000-219-890-003
Laura Morana	04/25/08 8:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0	Monmouth County Special Education Directors' Meeting	NA
Annie Darrow	04/30/08 8:00 a.m. – 12:00 p.m.	Freehold, NJ	\$0	Workshop for Affirmative Action Officers	NA
Laura Morana	04/30/08 9:00 a.m. – 12:00 p.m.	Matawan, NJ	\$0	Bayshore Jointure Commission Meeting	NA
Annie Darrow	05/01/08 9:15 a.m. – 12:15 p.m.	Freehold, NJ	\$0	Grant Compliance Requirements Workshop	NA
Kathleen Feeny	05/01/08 1:00 p.m. – 4:00 p.m.	Freehold, NJ	\$0	Grant Compliance Requirements Workshop	NA
Phyllis Berger	05/02/08 8:00 a.m. – 4:30 p.m.	Waretown, NJ	\$100.00	Strategies for Teaching About Sexuality	11-000-240-800-002
Jayne Frankenfield	05/02/08 8:00 a.m. – 4:00 p.m.	Princeton, NJ	\$0	Students & Electronic Media	NA
Annie Darrow	05/07/08 8:00 a.m. – 4:30 p.m.	Atlantic City, NJ	\$220.00 Meals: \$135; Lodging: \$130 per night = \$260; Transportation \$83.83	NJASBO Annual Conference	11-000-251-592-000

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Maura Lehmann	05/07/08 8:00 a.m. – 4:00 p.m.	Rutgers Univ., Piscataway, NJ	\$110.00	Social Skills in Relationship Development	11-000-219- 890-003
Stacy Curcio	05/09/08 11:30 a.m. – 2:00 p.m.	Long Branch, NJ	\$0	Governor's Teacher Recognition Program	NA
Laura Morana	05/09/08 11:30 a.m. – 2:00 p.m.	Long Branch, NJ	\$0	Governor's Teacher Recognition Program	NA
Patricia Moss	05/09/08 11:30 a.m. – 2:00 p.m.	Long Branch, NJ	\$0	Governor's Teacher Recognition Program	NA
Nancy Godlesky	05/12/08 10:00 a.m. – 2:00 p.m.	Tinton Falls, NJ	\$0	Systems 3000 Training	NA
Joseph Christiano	05/16/08 8:00 a.m. – 4:00 p.m.	Monmouth Beach, NJ	\$0	Technology Roundtable	NA
Jayne Frankenfield	05/16/08 8:00 a.m. – 4:00 p.m.	Monmouth Beach, NJ	\$0	Technology Roundtable	NA
Michele Klotzkin	05/21/08 8:30 a.m. – 4:00 p.m.	Somerset, NJ	\$130.00	NJ TESOL Workshop	20-270-200- 500-004
Damian Medina	05/21/08 8:30 a.m. – 4:00 p.m.	Somerset, NJ	\$130.00	NJ TESOL Workshop	11-000-240- 800-002

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3255. ADOPTION OF THE TENTATIVE BUDGET 2008-2009

To approve the adoption of the 2008-2009 budget including travel and expense reimbursement per code as presented.

BE IT RESOLVED that the following tentative budget be approved for the 2008-2009 School Year. The school district has proposed programs and services in addition to the Core Content Curriculum Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the district.

		<i>Budget</i>		Local Tax Levy
General Fund		14,929,580		
Capital Outlay		198,000		
Total General Fund	\$	15,127,580	\$	11,604,290
Total Special Revenue Fund	\$	1,659,573		n/a
Total Debt Service Fund	\$	604,984	\$	604,984
Totals	\$	17,392,137	\$	12,209,274

BE IT FURTHER RESOLVED to acknowledge that the 2008-2009 budget as described above results in a general fund tax levy of \$11,604,290, a debt service fund tax levy of \$604,984 and a total tax levy of: \$12,209,274.

TRAVEL AND EXPENSE REIMBURSEMENT – 2008-2009

WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$900 per staff member where prior Board approval shall not be required unless this annual threshold for any staff member is exceeded in a given school year (July 1 through June 30); and

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WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum total expenditure of \$100,000 for all staff and board members.

3256. **BILLS PAYMENT**

To approve payment of final bills for February 2008 and for bills as of March 2008, per attached bills list.

3257. **APPROVE MINUTES**

To approve minutes of the Board meeting of February 19, 2008 and February 26, 2008, as previously distributed in writing to the Board.

3258. **BUDGET TRANSFERS**

To ratify any budget transfers effective March per the transfer report previously distributed in writing to the Board.

3259. **HAZARDOUS ROUTES OF TRAVEL**

That the Board approves all district routes of travel as hazardous for student pedestrian purposes as per agreement between the Red Bank Borough Police Department and the Red Bank School System.

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4496. That the Board accepts, with regret, the resignation of Mary Kate Evans, Middle School Teacher, effective June 30, 2008.

4497. That the Board accepts, with regret, the resignation of Carlos Suarez, Middle School Teacher, effective June 30, 2008.

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4498. That the Board approves the unpaid Family Leave of Absence with benefits for Nicole Ippolito, Middle School Teacher, from April 22, 2008 through June 18, 2008.

4499. Carol Boehm Rutgers University \$1,547.55
Studies in Music Analysis (3 credits)
3 Credits @ \$515.85
Fall 2007

4500. Andrea Fontenez Seton Hall University \$1,547.55
Dissertation Seminar V (3 credits)
3 Credits @ \$515.85
Fall 2007

4501. Damian Medina Seton Hall University \$1,547.55
Dissertation Seminar V (3 credits)
3 Credits @ \$515.85
Fall 2007

4502. Melissa Osmun Georgian Court University \$3,095.10
School Law (3 credits)
Administration/Supervision (3 credits)
6 Credits @ \$515.85
Fall 2007

4503. For the record only, the Board approves the Movement on Guide for Marina Brzostoski, Primary School ESL Teacher, from a BA Step 1 annual salary of \$42,295.00 to a BA+15 Step 1 prorated annual salary of \$43,245.00, effective January 1, 2008 through June 30, 2008.

4504. For the record only, the Board approves the Movement on Guide for Michele Klotzkin, Primary School Kindergarten Teacher, from a MA Step 6 prorated annual salary of \$47,245.00 to an MA+15 Step 6 prorated annual salary of \$48,095.00, for the 2007-2008 school year.

EXTRA WORK/EXTRA PAY

4505. That the Board approves the following Middle School teachers' participation and their compensation as chaperones for the Class of 2008 trip to Boston, MA, from May 21, 2008 to May 23, 2008, two nights each at the stipulated negotiated contractual rate of \$103.00 per night.

Crista Klemser
Jonelle Melton

Melissa Osmun
James Pierson

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Luz Nieves

Mayra Velasquez

4506. That the Board approves Aisha Person, Middle School Instructional Assistant, to act as chaperone and her compensation for the Class of 2008 trip to Boston, MA, from May 21, 2008 to May 23, 2008, for two nights at the stipulated negotiated contractual rate of \$75.00 per night.
4507. That the Board approves Kathleen Hovey, Middle School Teacher, to facilitate a Build It class, not to exceed 45 minutes per class, not to exceed 22 weeks, funded through NCLB.

PUPIL PERSONNEL SERVICES – 5000

BE IT RESOLVED by the RED BANK BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL SERVICES resolution(s) be approved as indicated:

5043. That the Board approves Nilda Collazo to perform Bilingual Speech-Language Assessments on an as-needed basis, effective March 20, 2008 through June 30, 2008, at a rate of \$450.00 per evaluation.
5044. That the Board approves the School Health Nursing Services Plan for the 2007-2008 school year.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

6082. That the Board accepts the approval by the NJ Department of Education's Monmouth County Office of the 2008-2009 Early Childhood Program Aid (ECPA) Non-Abbott School District One-Year Operational Plan.
6083. That the Board accepts the final report by the CAPA Review Team as a result of the site visit conducted in October 2007 as submitted.
6084. That the Board approves the services provided by Prevention First for the 2007-2008 school year. Prevention First is a non-profit agency dedicated to strengthening the foundations of children by empowering them to successfully handle difficult, everyday life situations and extraordinary challenges such as violence and substance abuse.

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BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution (s) are approved as indicated:

9018. That the Board approves the School Calendar for the 2008-2009 school year.

9019. That the Board approves the following policies for first reading:

Policy 3515	Smoking Prohibition
Policy 6142.2	English as a Second Language/Bilingual Programs
Policy 6164.4	Child Study Team
Policy 6171.1	Basic Skills
Policy 9121	Election and Duties of Officers
Policy 9270	Conflict of Interest
Policy 9325.4	Voting Method
Policy 9400	Board Self-Evaluation

VI. HEARING OF THE PUBLIC

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. ADJOURNMENT

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Board of Education Meetings– 2007 – 2008

Workshop Meetings- 7:00 p.m. – Middle School Cafeteria

May 8, 2007	June 12, 2007
July - no meeting	August -no meeting
September 11, 2007	October 9, 2007
November 13, 2007	December 11, 2007
January 8, 2008	February 12, 2008
March 11, 2008	April 8, 2008

Regular Public Meeting - 7:30 p.m. - Primary School Cafeteria

May 15, 2007	June 26, 2007
July 17, 2007	August 21, 2007
September 18, 2007	October 16, 2007
November 20, 2007	December 18, 2007
January 15, 2008	February 26, 2008
March 19, 2008	April 22, 2008

Committee Meetings– 2007 – 2008

	Community Relations	Curriculum & Instruction	Facilities	Finance	Policy
Chairperson	Ms. Lewis	Ms. Roseman	Mrs. Kopka	Mr. Forest	Ms. Mess
Time	7:00 PM	7:00 PM	8:15 AM	6:00 PM	8:15 AM
Location	Board Office	Board Office	Board Office	MS Media Center	Board Office
Date of Meetings	8/20/07	8/13/07 8/29/07 **	8/20/07	8/21/07*	08/16/07
	9/17/07	9/10/07	9/14/07	9/11/07	9/14/07
	10/22/07	10/8/07	10/12/07	10/9/07	10/12/07
	11/19/07	11/12/07	11/16/07	11/13/07	11/16/07
	12/17/07	12/10/07	12/14/07	12/11/07	12/14/07
	1/29/08	1/14/08	1/4/08	1/8/08	1/25/08
	2/25/08	2/11/08	2/1/08	2/12/08	2/29/08
		3/10/08		3/11/08	3/28/08
		4/14/08	4/4/08	4/8/08	

*6:30 p.m. meeting time

** Additional Meeting