

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 REORGANIZATION MEETING
 PRIMARY SCHOOL
 APRIL 22, 2008
 MINUTES

1. CALL TO ORDER

Board Secretary Anne Darrow called the April 22, 2008 Reorganization Meeting of the Red Bank Board of Education to order at 7:32 pm.

2. SUNSHINE STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or agreed upon. In accordance with the provisions of this Act, the Red Bank Borough Board of Education, at its Annual Organization Meeting, adopted a schedule of the year's regular meetings and said schedule was posted publicly, per code, and sent to the Borough Clerk within seven days following the April 2007 Organization Meeting. Legal notice of this meeting was transmitted to the Municipal Clerk and posted in the *Asbury Park Press*, *The Hub*, and the *Two River Times* per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. FLAG SALUTE

Ms. Darrow led the Pledge to the Flag.

4. OATH OF OFFICE

Board Secretary administered Oath of Office to newly-elected Board members Janet Jones, Rosemarie Kopka, and Peter Noble.

5. Report of the Secretary on the results of the Annual School District Election

The Annual School Election of the Red Bank Borough Board of Education was held on Tuesday, April 15, 2008, in accordance with school law. There were nine polling places: 1 - Hook & Ladder Fire Co., 2 - Independent Fire Co., 3 - First Aid Squad Building, 4 - United Methodist Church, 5 - Trinity Episcopal Church, 6 - Calvary Baptist Church, 7 - First Aid Squad, 8 - Senior Center and 9 - Red Bank Housing Authority. Polls were open from 2:00 p.m. to 9:00 p.m.

The tally of votes, including absentee ballots, is as follows:

For membership in the Board of Education (three three-year terms):

1.	Name	Votes
	Janet Jones	244
	Rosemarie Kopka	240
	Peter Noble	253
2.	Name	Write-in votes
3.	Name	

General Fund Tax Levy of \$11,604,290: For: 173 Against: 170

6. Roll Call of membership: Mr. Forest, Ms. Goldman (arrived 7:45 pm), Mrs. Jones, Mrs. Kopka, Ms. Lewis (arrived 7:40 pm), Miss Lowe, Ms. Mess, Mr. Noble, and Mrs. Roseman.

ELECTION OF PRESIDENT

7. Nominations for President received by Board Secretary (seconds not necessary):
 Mr. Forest motioned to nominate Mr. Peter Noble .

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

Board Secretary asked for consent of nominee: "Do you consent to having your name placed in nomination for the office of Board President?" Mr. Noble responded "yes".

Board Secretary requests motion to close nominations.

Ms. Roseman motioned, seconded by Ms. Kopka.

Roll call vote:

Ayes: Forest, Goldman, Jones, Kopka, Lewis, Lowe, Mess, Noble, Roseman

Nays: None

Board President assumed chair of meeting.

Mr. Noble thanked the Board for their confidence. A comment was made that the Board had a good year and thanked Mr. Noble for his time.

ELECTION OF VICE PRESIDENT

8. Nominations for Vice President received by newly-elected President, Mr. Noble; nominations closed; roll call, vote.

Ms. Kopka motioned to nominate Ms. Juanita Lewis.

Miss Lowe motioned to nominate Ms. Janet Jones (declined)

Miss Lowe motioned to nominate Ms. Rosemarie Kopka (declined)

Board Secretary asked for consent of nominees: "Do you consent to having your name placed in nomination for the office of Board Vice President?" Ms. Lewis responded "yes". Ms. Jones and Ms. Kopka responded "no".

Board Secretary requested motion to close nominations.

Ms. Mess motioned, seconded by Ms. Kopka.

COMMENT: A Board member requested a reason for the additional nominations. It was stated that since Ms. Lewis was running for town council there was a concern for continuity and leadership.

Roll call vote:

Ayes: Forest, Goldman, Jones, Kopka, Lewis, Mess, Noble, Roseman.

Nays: Lowe

BE IT RESOLVED by the Red Bank Borough Board of Education to approve the following:

Mr. Noble motioned, seconded by Ms. Jones, to approve:

OPEN PUBLIC MEETINGS ACT

9. WHEREAS the Open Public Meetings Act requires public bodies to announce at least once each year a schedule of regular meetings to be held by it during the succeeding year, NOW, THEREFORE, BE IT RESOLVED by the Red Bank Borough Board of Education that the following meeting schedule be adopted:

OPEN AGENDA PREPARATION WORK SESSIONS

Second Tuesday of each month in the Middle School Media Center, 101 Harding Road, Red Bank, New Jersey. Executive Session begins at 7:00 p.m. and the Public Session begins at 8:00 p.m. Formal action may be taken at these meetings.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

May 13, 2008
June 10, 2008
August 12, 2008
September 9, 2008
October 14, 2008
November 11, 2008
December 9, 2008
January 13, 2009
February 10, 2009
March 10, 2009
April 7, 2009*

SPECIAL MEETING

A Board Retreat will be held on Tuesday, July 8, 2008, at 7:00 p.m. in the Riverview Medical Center Conference Room, 1 Riverview Plaza, Red Bank, NJ. The agenda to the extent known consists of a discussion of Board of Education roles and responsibilities led by a field representative from New Jersey School Boards Association. Action is not planned but may be taken if deemed necessary at that time.

REGULAR MEETINGS

Third Tuesday of each month at 7:30 p.m. in the Primary School Cafeteria, 222 River Street, Red Bank, New Jersey, except as noted by an asterisk (*). Formal action will be taken at these meetings.

May 20, 2008
June 24, 2008*
July 15, 2008
August 19, 2008
September 16, 2008
October 21, 2008
November 18, 2008
December 16, 2008
January 20, 2009

February 24, 2009 (Preliminary Budget approval – date may be adjusted based upon NJDOE budget calendar)*

March 17, 2009 (Budget Hearing/Regular Meeting -date may be adjusted based upon NJDOE budget calendar)*

April 21, 2009 (Reorganization Meeting)*

AYES: Forest, Goldman, Jones, Kopka, Lewis, Lowe, Mess, Noble, Roseman

Ms. Jones motioned, seconded by Ms. Kopka, to approve:

ADOPTION OF THE NEW JERSEY SCHOOL BOARD MEMBER CODE OF ETHICS

10. It is recommended that each year boards of education review and endorse the New Jersey School Boards Association's Code of Ethics, thereby affording individual members the opportunity to declare themselves willing to abide by these principles. The following action will renew this commitment.

BE IT RESOLVED that the Red Bank Borough Board of Education adopts the following New Jersey School Board Member Code of Ethics.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

- A. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools, which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- C. I will confine my board action to policymaking, planning and appraisal, and will help frame policies and plans only after the board has consulted those who will be affected by them.
- D. I will carry out my responsibility, not to administer the schools, but, with my fellow board members, see that they are well run.
- E. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.
- F. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- G. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But, in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- H. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. I will support and protect school personnel in the proper performance of their duties.
- J. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.
- K. I will behave toward my fellow board members with the respect due their office –demonstrating courtesy, decorum and fair play at all public meetings and in all public statements.
- L. I will refrain from inappropriate conduct in public meetings and in making public statements, refraining from any disparagement of my fellow Board members or others on a personal, social, racial, or religious basis.

COMMENT: Red Bank Borough Board of Education members read the Code of Ethics aloud.

Roll Call: Forest, Goldman, Jones, Kopka, Lewis, Lowe, Mess, Noble, Roseman

Ms. Kopka motioned, seconded by Ms. Roseman, to approve:

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION to approve the following:

APPOINTMENT OF CUSTODIAN OF RECORDS

11. BE IT RESOLVED that Anne E. Darrow be named to serve as Custodian of Records for the Red Bank Borough Board of Education from July 1, 2008 to June 30, 2009.

12. BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION to approve the following appointments for the 2008/2009 school year:

TREASURER OF SCHOOL MONIES

B. To appoint Frank Mason as Treasurer of School Monies at an annual salary of \$3,840 effective July 1, 2008.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

QUALIFIED PURCHASING AGENT/SCHOOL FUNDS INVESTOR

- C. To authorize Anne E. Darrow as School Funds Investor pursuant to 17:12B-241.

AFFIRMATIVE ACTION OFFICER/PUBLIC AGENCY COMPLIANCE OFFICER

- D. To appoint Anne Darrow as Affirmative Action Officer/Public Agency Compliance Officer effective July 1, 2008, and authorize her to oversee district compliance with NJAC 6A:7 and Title IX of the Education Amendments of 1972, the development of the district's Comprehensive Equity Plan and implementation over a three year period, conduct or coordinate annual required in service equity training for all staff, submit an annual progress report in the Quality Assurance Annual Report and any related responsibilities.

13. BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION to approve the following professional services appointments for the 2008-2009 school year. By statute these do not require bids but do require Political Contribution Disclosures.

SCHOOL AUDITOR

- A. To appoint the accounting firm of Hutchins, Farrell, Meyer & Allison as School Auditors at an annual fee of \$23,175 effective July 1, 2008.
- B. To appoint Cindy Barr-Rague to complete the 2007-2008 Comprehensive Annual Financial Report (CAFR) portion of the audit at a fee of \$3,500.

SCHOOL ATTORNEY

- C. To appoint the firm of McOmber & McOmber as School Attorney at an annual retainer of \$12,000 per a separate retainer agreement, with a \$140 hourly billing rate for extra services effective July 1, 2008.

MEDICAL INSPECTOR/SCHOOL PHYSICIAN

- D. To appoint Dr. Robert Morgan as Medical Inspector/School Physician at an annual salary of \$5,500 effective July 1, 2008.

PROFESSIONAL CONSULTANTS

- E. To approve the appointment of Boynton and Boynton Insurance Group, New Jersey School Boards Insurance Group, New Jersey State Health Benefits Plan and LDP Benefits Consulting, to provide insurance services which may be awarded by resolution without public advertising for bids per NJSA 18A:18A-5, effective July 1, 2008. By statute these do not require bids but do require Political Contribution Disclosures.

14. BE IT RESOLVED by the Red Bank Borough Board of Education to approve the following for 2008/2009:

DESIGNATION OF DEPOSITORY/SIGNATORIES

- A. That PNC Bank, NA, is approved as the official depository for the Board of Education funds for the period July 1, 2008 through June 30, 2009, with the following additional depositories authorized: Bank of America, Bank of New York, Commerce Bank, JP Morgan Chase, State of New Jersey Cash Management Fund. Authorization is granted for the execution of all necessary signature cards for bank accounts maintained by the Red Bank

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 REORGANIZATION MEETING
 PRIMARY SCHOOL
 APRIL 22, 2008
 MINUTES

General Fund checking	President or Vice President, Board
Secretary and Treasurer (3)	
Petty Cash checking	Superintendent or Board President and
Board Secretary (2)	
Payroll	Treasurer and Board Secretary (2)
Payroll Agency	Treasurer and Board Secretary (2)
School Accounts	Respective Principal and Board Secretary (2)

DESIGNATION OF OFFICIAL NEWSPAPERS/WEB SITE

B. That the Hub, the Asbury Park Press, and the Two River Times are designated as official newspapers of the district for the ensuing school year July 1, 2008, through June 30, 2009, and that the Red Bank Borough Board of Education's public school website is designated the official website for the district.

OPERATION OF DISTRICT

C. That authorization is granted for continuation of the operation of the Red Bank Borough School District for the 2008/2009 school year under the administrative rules and regulations, by-laws, board policies, curricula (NJCCCS) and guides, school health nursing services plan, textbooks, library books, courses of study and multi-year contracts previously adopted. Further, the Superintendent and Business Administrator are authorized to implement the 2008/2009 budget pursuant with local and state policies and regulations.

PETTY CASH

- D. That petty cash funds for 2008/2009 are authorized not to exceed \$2,000 in total per Board Policy 614 effective July 1, 2008.
- E. To authorize Anne Darrow, School Business Administrator, and Diane Dublirer to effect wire transfers between financial institutions as necessary in the course of Board of Education business effective July 1, 2008.

REQUISITION OF TAXES

15. F. That the Borough of Red Bank is requested to provide local tax levy funds for the 2008/2009 school year per the following schedule:

General Fund:	July 2008-May 2009	\$ 967,024.17 per month;
	June 2009	\$ 967,024.13 per month'
	Total:	\$11,604,290.00

General Fund payments are due no later than the 15th of each month.

Debt Service:	July 1, 2008	\$302,492.00
	December 1, 2008	\$302,492.00
	Total:	\$604,984.00

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

16. BE IT RESOLVED by the Red Bank Borough Board of Education to approve the following:

COMMITTEE APPOINTMENTS

The Board President will make committee appointments as appropriate. Committees for 2008/2009 are::

- Community Relations
- Finance
- Facilities
- Personnel – committee as a whole
- Policy
- Curriculum
- Negotiations

TRAVEL AND EXPENSE REIMBURSEMENT – 2008-2009

17. WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1000.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum total expenditure of \$100,000 for all staff and board members.

AYES: Forest, Goldman, Jones, Kopka, Lewis, Lowe, Mess, Noble, Roseman

RESOLUTION FOR EXECUTIVE SESSION - NONE

- A. Personnel

I. SUPERINTENDENT'S REPORT

- A. Searching the Media Center Database – Middle School Student Presentation

Mrs. Frankenfield and Ms. Willoughby introduced a student-led presentation of the media center data base program "Destiny". The student presentation provided examples of literacy searches for books, searching in Spanish, and power searched. The students also reviewed picture searches, log-on access, and the ability to save personal resources lists. Students are also using teacher blogs.

- C. 2008-2009 Election Results

Mrs. Morana thanked the Board members and the community for their support of the district budget. Discussions ensued regarding increasing voter turnout.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

D. Summer Programs 2008

A brochure is being prepared regarding summer programs.

E. Middle School Arbor Day Program

This event was very nicely done. Students used technical and graphic illustrations to reflect contributions to save the planet. Mayor Menna invited them to present at a Town Council meeting on Monday, April 28 at 7:30 pm. Mrs. Morana also highlighted the Earth Day program at the Primary School. There were many examples of collaboration with community groups in order to present the fine program.

F. Volunteer Recognition

This event will be held on Monday, June 10, 6:30 to 7:30 pm at the Middle School. Planning has begun for the program.

G. Centennial Celebration

There will be a planning meeting with staff tomorrow morning. The chorus and orchestra will perform at the celebration.

H. Recycling

Mrs. Morana and the School Business Administrator attended a meeting at the Borough regarding reducing use of plastic bags. The AVID and Gifted and Talented students will work with this program as we bring it into the schools.

I. 21st Century Community Grant

We will submit an application to the State Department of Education for the 21st Century Community Grant to provide an after school program. It would integrate a partnership with the Stevens Institute and the Summer Instruction of Gifted. The amount being requested is approximately \$500,000. The grant will be finalized this week.

II. CORRESPONDENCE - NONE

III. PRESIDENT'S REPORT

A. Committee Structure

Mr. Noble indicated that he would like to keep the committees as they were last year. He will give an opportunity for Board members to express their preference.

B. Election

Mr. Noble expressed his disappointment in the small percentage of voters during the school election. He indicates he is aware that everyone worked hard to get the budget information to the community.

A Board member commented that although we passed the budget by three votes, he is just happy that we did pass the budget. There was an acknowledgement that tax payers are having a hard time in New Jersey due to the taxes and it is difficult to have a rational discussion regarding tax increases. We need to put more energy into New Jersey policies regarding funding.

The district focused on presenting a budget with integrity and reflects the needs of the district. We need to continue to create awareness within the community. There will be core groups who vote against a school budget regardless. We also deal with a significant number of parents who cannot vote.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Ms. Amy Goldsmith, 16 Locust Avenue, Red Bank, NJ, announced Mrs. McLaughlin’s class raised \$105.05 at a bake sale for the rain forest.
- Ms. Goldsmith expressed concern that the playground courtyard at the Primary School would be artificial turf. The School Business Administrator reassured Ms. Goldsmith that this is not an option the district is considering.

V. ACTION AGENDA

Ms. Roseman motioned, seconded by Ms. Jones, to approve:

COMMUNITY RELATIONS – 1000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

1001. That the Board approves the 2007-2008 Memorandum of Agreement between the Red Bank Borough Board of Education and the Red Bank Borough Police Department as an expression of our mutual concern and commitment to students and to the level of cooperation and understanding described in the Agreement.

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3261. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Joanne Fiore	05/01/08 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0	Education Initiative – Behavioral Health, Child Protective Services	NA
Maura Lehmann	05/01/08 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0	Education Initiative – Behavioral Health, Child Protective Services	NA
Jannett Pacheco	05/01/08 1:00 p.m. – 4:00 p.m.	<u>Freehold, NJ</u>	\$0	Grant Compliance Requirements Workshop	NA
Diane Dublirer	05/07/08 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0	Systems 3000 Training	NA
Laura Morana	05/09/08 8:30 a.m. – 4:00 p.m.	New Brunswick, NJ	\$125.00	Leadership, Teaching, and Learning for Sustainable Results	11-000-240-800-000
Laura Morana	05/14/08 10:00 p.m. – 6:00 p.m.	NJASA Spring Conference Atlantic City, NJ	\$0	NJ QSAC Process Panel Participation	NA

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

Ivelis Gomez	05/15/08 9:00 a.m. – 2:00 p.m.	Freehold, NJ	\$0	National School Lunch Program	NA
Laura Morana	05/16/08 8:30 a.m. – 12:30 p.m.	Freehold, NJ	\$0	Monmouth County Special Education Directors' Meeting	NA
Marina Brzostoski	05/20/08 8:00 a.m. – 5:00 p.m.	Somerset, NJ	\$165.00	NJ TESOL Conference	11-240-100-890-000/20-270-200-580-004
Elsida Mazariegos	05/20/08 8:00 a.m. – 5:00 p.m.	Somerset, NJ	\$165.00	NJ TESOL Conference	11-240-100-890-000
Jackie Rivera	05/20/08 8:00 a.m. – 5:00 p.m.	Somerset, NJ	\$165.00	NJ TESOL Conference	20-270-200-500-004
Maria Zuffanti	05/20/08 8:00 a.m. – 5:00 p.m.	Somerset, NJ	\$130.00	NJ TESOL Conference	11-240-100-890-000
Richard Cohen	05/21/08 8:00 a.m. – 4:00 p.m.	Hazlet, NJ	\$80.00	School Law Training	11-000-240-800-002
Lucille Quinn	05/21/08 8:00 a.m. – 5:00 p.m.	Somerset, NJ	\$130.00	NJ TESOL Conference	11-240-100-890-000
Andrea Fontenez	05/21/08 8:00 a.m. – 5:00 p.m.	Somerset, NJ	\$130.00	NJ TESOL Conference	11-240-100-890-000
Terence Wilkins	05/21/08 8:00 a.m. – 4:00 p.m.	Hazlet, NJ	\$80.00	School Law Training	11-000-240-800-002
Gail Mendelsohn	05/22/08 8:00 a.m. – 4:00 p.m.	Somerset, NJ	\$160.00	Technology Enhanced Schools	20-275-200-300-004
Alyssa Miller	05/22/08 8:00 a.m. – 4:00 p.m.	Somerset, NJ	\$160.00	Technology Enhanced Schools	20-275-200-300-004
Diane Dublirer	06/02/08 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0	Systems 3000	NA
Diane Dublirer	06/09/08 10:00 a.m. – 3:30 p.m.	Freehold, NJ	\$0	Pension Processing	NA
Diane Dublirer	06/30/08 10:00 a.m. – 3:30 p.m.	Freehold, NJ	\$0	Completing Quarterly Reports	NA
Ivelis Gomez	07/29/08 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0	Systems 3000	NA
Diane Dublirer	08/12/08 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0	Systems 3000	NA

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 REORGANIZATION MEETING
 PRIMARY SCHOOL
 APRIL 22, 2008
 MINUTES

Annie Darrow	08/12/08 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0	Systems 3000	NA
--------------	------------------------------------	---------------	-----	--------------	----

3262. **BILLS PAYMENT**

To approve payment of final bills for March 2008 and for bills as of April 2008 per attached bills list.

3263. **APPROVE MINUTES**

To approve minutes of the Board meeting of March 11 and 19, 2008 as previously distributed to the Board.

3264. **BUDGET TRANSFERS**

To ratify the April 2008 budget transfers approved by the Superintendent as previously distributed to the Board.

3265. **USE OF FACILITIES**

To approve the recurring building use request by the Community YMCA for the use of two classrooms at the Middle School to run a preschool program July 1, 2008 – August 15, 2008, at a fee of \$300.00 per classroom, per month.

3266. **APPROVAL OF SECRETARY/TRANSFERS REPORT**

Pursuant to 18A:6-59

Approve the February 2008 Report of the Treasurer and the February 2008 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4509. That the Board approves the following resolution to appoint the Superintendent of Schools.

- A. The Board of Education of the Borough of Red Bank, in the County of Monmouth (“Board of Education”) entered into an Employment Agreement (“Earlier Agreement”) with Laura C. Morana on June 6, 2006, appointing Ms. Morana as the Superintendent of the Schools (“Superintendent”) as of the first day of July 2006 and continuing through the 30th day of June 2009.
- B. The Board of Education and the Superintendent wish to enter into a new employment agreement (“New Agreement”) which will commence at midnight July 1, 2008 and continue through midnight July 1, 2013.

NOW, THEREFORE, be resolved by the Board of Education as follows:

- 1. The Recitals set forth above are incorporated into herein by reference.
- 2. The Board of Education and the Superintendent shall enter into the New Agreement, effective midnight on July 1, 2008, which shall continue through midnight July 1, 2013.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

3. The Earlier Agreement *i.e.* the Agreement that would otherwise terminate on the 30th day of June, 2009, shall, with the consent of the Superintendent, be rescinded effective midnight July 1, 2008.
4. Notwithstanding the fact that the New Agreement shall become effective at midnight, July 1, 2008, nevertheless the Earlier Agreement shall be effective and continue in full force and effect through midnight July 1, 2008.
5. The base salary of the Superintendent for the 2008-2009 school year is One Hundred and Fifty Five Thousand (\$155,000.00) Dollars. The Superintendent shall be entitled to an automatic 4% increase of the previous year's base salary for each school year (*i.e.* July 1st through June 30th of the following year) during the term of the New Agreement.
6. The members of the Board of Education and the Superintendent have had an opportunity to review the New Agreement and are satisfied that it reflects the wishes of the Board of Education and the Superintendent and is consistent with the prior negotiations between the parties.
7. The President and Secretary of the Board of Education respectively are hereby authorized and directed to enter into the New Agreement with the Superintendent of Schools for a period commencing midnight July 1, 2008 and continuing through midnight July 1, 2013, in the form reviewed by the Board of Education and take any and all further action necessary and appropriate in accordance with this Resolution and the New Agreement.
8. The New Agreement has been approved by the Monmouth County Executive County Superintendent of Schools in accordance with the provisions of *N.J.S.A. 18A:7-8(j)*.

COMMENTS:

- Mrs. Morana has done an exemplary job as Superintendent. We are on our way to becoming a model district under her leadership and thank her for her dedication.
- Mrs. Morana stated it is an honor to be part of the Red Bank Borough School district and appreciates the support of the Board of Education, the entire community, faculty and administration. She is delighted to be here.
- We have the best schools in Red Bank. As a parent, pleased with the education of students and there are no complaints.

4510. That the Board approves the transfer of Stafford Cutler to the position of Maintenance Technician, effective April 28, 2008 through June 30, 2008, at a prorated annual salary of \$35,500.00.

4511. That the Board accepts the resignation of the following non-tenured teachers effective June 30, 2008.

Madeleine Alexander	David Fortin
Camille Foreman	Jack Lehmann

4512. That the Board approves the retroactive change in the 2007-2008 base salary for the following employees to reflect a correction due to incorrect calculations used to determine the base salary.

	From	To
Eladio Cepeda	\$24,300.00	\$25,000.00
Elvis Ventura	\$24,000.00	\$24,700.00

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

4513. Courtney Matthaei Rutgers University \$1,547.55
Curriculum of Middle/Junior High School (3 credits)
• 3 Credits @ \$515.85
Fall 2007

4514. That the Board approves the following as Guest Teachers for the remainder of the 2007-2008 school year.

Raneka Gratz	Non-Degreed
Cheryl Sikora	Degreed

4515. That the Board approves the paid leave of absence for Carlos Suarez, Middle School Teacher, effective April 21, 2008 through June 30, 2008.

EXTRA WORK/EXTRA PAY

4516. That the Board approves Mary Wyman, Middle School Dean of Students, and her compensation as an AVID Team Member, not to exceed 10 hours, effective December 19, 2007 through June 30, 2008, at the stipulated negotiated contractual rate of \$27.50 per hour.

4517. That the Board approves the following employees for extended Benchmark Assessment Design at the stipulated negotiated contractual rate of \$27.50 per hour, not to exceed an additional fifteen (15) hours each, for the 2007-2008 school year, account number 20-234-200-100-014:

John Bombardier	Damian Medina
Denise Borns	Melissa Osmun
Karen Gerber	Mayra Velasquez
Brandy Kluck	Christina Vlahos

4518. That the Board approves Kim Stiles, Middle School Music Teacher, and her compensation as Orchestra Advisor for the 2007-2008 school year, not to exceed one hour per day, one day per week, at the stipulated negotiated contractual rate of \$27.50 per hour.

4519. That the Board approves Amy Campbell, Middle School Teacher, as Girls' Basketball Coach for the 2007-2008 school year, at a stipend of \$2,454.00.

4520. That the Board approves the amendment of resolution #4378 of the August 21, 2007 agenda to reflect the change appointing Julius Clark from Boys' Assistant Basketball Coach to Boys' Basketball Coach for the 2007-2008 school year, at a stipend of \$2,454.00.

4521. That the Board approves Chris Ippolito, Middle School Teacher, and his participation and compensation as chaperone for the Eighth Grade Class Trip, Boston, MA, from May 20, 2008 through May 22, 2008, two nights at the stipulated negotiated contractual rate of \$103.00 per night (replacing Luz Nieves).

PUPIL PERSONNEL SERVICES – 5000

BE IT RESOLVED by the RED BANK BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL SERVICES resolution(s) be approved as indicated:

5045. That the Board approves Tender Touch Occupational Therapy to provide OT services to Student ID #ODP-0208, one hour per day, one day per week, at the rate of \$90.00 per hour, effective March 3, 2008 through June 30, 2008.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

6086. That the Board authorizes the Superintendent to approve the submission of the application(s) for the ING Unsung Heroes Awards Program.
6087. That the Board approves the revision to the 2007-2008 school calendar reflecting the following allowing for two unused snow days:
- | | |
|-----------------------|--|
| Friday, May 23, 2008 | Schools Closed Students/Staff |
| Monday, June 16, 2008 | Staff In-Service Day/Schools Closed for Students |
6088. That the Board authorizes the Superintendent to apply for the 21st Century Community Learning Center Grant in the amount of up to \$500,000.00.
6089. That the Board recognizes May 11 -17, 2008 as Special Education Week 2008. The theme for Special Education Week 2008 is building the Future, One Student at a Time.
6090. That the Board authorizes the Superintendent to accept the No Child Left Behind (NCLB) Grant funding for the 2007-2008 school year in the revised total amount of \$593,265.00 as previously approved on April 8, 2008.

School	Title I	Title I SIA	Title II-A	Title II-D	Title III	Title IV	Title V
Red Bank Borough	\$450,970.00	\$12,477.00	\$25,220.00	\$759.00	\$35,167.00	\$3,105.00	\$1,329.00
Red Bank Catholic			31,862.00	1,579.00		6,461.00	2,156.00
Little House		0	0	0		0	0
St. James Grammar School			15,303.00	758.00		3,100.00	1,036.00
Tower Hill			421.00	18.00		76.00	28.00
West Side Christian Academy			1,086.00	56.00		224.00	74.00
Totals	\$450,970.00	\$12,477.00	\$73,892.00	\$3,170.00	\$35,167.00	\$12,966.00	\$4,623.00

6091. That the Board approves the amendment of Resolution #6076 from the December 16, 2007 agenda to change the dates of the Eighth Grade Class Trip to Boston, MA as follows:

FROM:
Wednesday, May 21, 2008 through
Friday, May 23, 2008.

TO:
Tuesday, May 20, 2008 through
Thursday, May 22, 2008

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

Mr. Forest motioned, seconded by Ms. Jones, to amend 9020 and take 9121 separately.

Ayes: Forest, Goldman, Jones, Kopka, Lewis, Lowe, Mess, Noble, Roseman

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES

Ms. Mess motioned, seconded by Ms. Jones, to accept 9020:

9020. That the Board approves the following policies for second reading and adoption:

Policy 3515	Smoking Prohibition
Policy 6142.2	English as a Second Language/Bilingual Programs
Policy 6164.4	Child Study Team
Policy 6171.1	Basic Skills
Policy 9270	Conflict of Interest
Policy 9325.4	Voting Method
Policy 9400	Board Self-Evaluation

COMMENT: There was a comment that the policies were well thought out.

AYES: Forest, Goldman, Jones, Kopka, Lewis, Lowe, Mess, Noble, Roseman

Ms. Roseman motioned, seconded by Ms. Mess, to approve 9121:

Policy 9121 Election and Duties of Officers

COMMENTS:

- Discussion on pros and cons of including term limits.
- Opinions were expressed that evidence is lacking on benefits.
- Concern with power of the positions and leadership.

AYES: Mess, Roseman, Goldman

NAYS: Forest, Lowe, Noble, Jones, Kopka, Lewis

Motion fails.

Mr. Forest motioned, seconded by Ms. Kopka, to approve 9121 without term limit language.

AYES: Roseman, Forest, Lowe, Noble, Jones, Kopka, Lewis

NAYS: Mess, Goldman

9. CORRESPONDENCE - NONE

10. HEARING OF PUBLIC - NONE

11. OLD BUSINESS

- Board member read Charter School minutes regarding a situation with a student. There was a question of residency.
- There was discussion on how registered students at the Charter School provided proof of residency. Mrs. Morana reviewed the registration process.
- Ms. Jones will share an article on governance that focuses on Board committee structure.
- Comment regarding Senator Beck's school funding forum. She feels that Red Bank is a superior district.

12. NEW BUSINESS

- School Business Administrator provided Board members with a handout on the Family Leave Bill that was just passed by the Senate.

13. ADJOURNMENT

Ms. Mess motioned to adjourn the meeting.

Meeting adjourned at 9:10 pm.

Respectfully Submitted,

Anne E. Darrow
Board Secretary/School Business Administrator

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
REORGANIZATION MEETING
PRIMARY SCHOOL
APRIL 22, 2008
MINUTES