

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JUNE 10, 2008

Executive Session	7:00 p.m.
Public Meeting	8:00 p.m.

AGENDA

CALL TO ORDER – 7:00 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 22, 2008. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

RESOLUTION FOR EXECUTIVE SESSION

- A. Personnel: Business Administrator's Contract
Administrators' Contract
Teachers' Contract Negotiations 2008-2009

CALL TO ORDER – 8:00 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 22, 2008. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

- I. SUPERINTENDENT'S REPORT
 - A. Recruitment/Hiring of Middle School Principal
 - B. New Regulations Update
 - C. Volunteer Recognition Celebration
 - D. NCLB Allocation 2008/2009

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JUNE 10, 2008

AGENDA

- E. Summer Program
 - F. Primary School Fill Project
- II. CORRESPONDENCE
Letter From Red Bank Borough Education Association
- III. PRESIDENT'S REPORT
- A. American Athletic Institute Meeting, Red Bank Regional High School
 - B. Committee Report

Chapter 53 requires boards of education to permit the public to comment on any changes or amendments to certain administrative contracts as they are annually renewed. Tonight we are permitting comment on the contract of our School Business Administrator, Annie Darrow.

Ms. Darrow is our chief school financial officer and is responsible for the development, preparation, and management of our district's \$15 million budget. Ms. Darrow oversees districtwide payroll and accounting operations and ensures that the district is compliant with all state and federal reporting requirements. The Departments of Transportation, Food Services, and Facilities are also under Ms. Darrow direction.

Ms. Darrow is the caretaker for all district records and is principally responsible for preparing board agendas and keeping accurate records of board actions. Ms. Darrow manages the districts risk insurance program including property, liability, and auto coverages. Pursuant to statute, Ms. Darrow is the district's Purchasing agent and is responsible for the procurement of all goods and services and he ensures that all purchasing is consistent with law, code, and regulation.

To be sure that Ms. Darrow is maintaining accurate and complete records pursuant to generally accepted accounting principals, the district is required annually to hire and independent accounting firm to review and prepare a Comprehensive Annual Financial Report. This report is reviewed annually by the board and is filed with the Department of Education.

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require [boards of education/charter school trustees] to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JUNE 10, 2008

AGENDA

WHEREAS, Said public notice was provided to the public via posting in the Red Bank Borough Board of Education office located at 76 Branch Avenue, Red Bank, NJ and on the district's public website on May 16, 2008, to the district's official newspapers, the Asbury Park Press, the Two River Times and the Hub for publication, and filing on May 16, 2008, with the clerk of Red Bank Borough for public posting on May 16, 2008; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require [boards of education/charter school trustees] to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said public notice of a public hearing was provided to the public via posting in the Red Bank Borough Board of Education office located at 76 Branch Avenue, Red Bank, NJ and on the district's public website on May 16, 2008, to the district's official newspapers, the Asbury Park Press, the Two River Times and the Hub for publication, and filing on May 16, 2008, with the clerk of Red Bank Borough for public posting on May 16, 2008; now therefore be it

RESOLVED, That the Red Bank Borough Board of Education/trustees hereby designates this evening, 8:00 PM at the Red Bank Middle School as the public hearing required by the Act.

Members of the public are invited to submit public comments regarding the renegotiation of the Business Administrator's employment agreement. The board, pursuant to *N.J.S.A. 10:4-12(b)*, the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public; however, the board will give all comments appropriate consideration.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public.

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 JUNE 10, 2008

AGENDA

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

V. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3276. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Laura Morana	06/23/08 – 07/01/08	Beijing, China	\$900.00 Registration	2008 Chinese Bridge Delegation	11-000-230- 890-000
Rick Cohen	06/30/08 – 07/08/08	Boston, MA	\$1,995.00 Tuition \$1,035.00 Housing \$259.40 Travel \$386.00 Per Diem	Harvard’s Graduate School of Education Summer Institute	11-000-240- 500-001

3277. RESOLUTION ADOPTING HORIZON HEALTH CARE INSURANCE AGENCY TO ENABLE CASH-IN-LIEU OF BENEFITS

Whereas, Section 125 of the Internal Revenue Code allows the employee option of Cash-In-Lieu of Benefits; and

Whereas, the Red Bank Board of Education wishes to adopt such a Premium Only Plan within the context of Section 125 of the Internal Revenue Code for the benefit of employees; and

Now, Therefore, Be It Resolved by the Red Bank Borough Board of Education of Monmouth County and the State of New Jersey as follows:

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JUNE 10, 2008

AGENDA

The Board hereby adopts Horizon Health Care Insurance Company consisting of the Premium Only Plan, the Adoption Agreement, and component benefit plans and policies, effective as of the date specified in the Adoption Agreement.

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4543. That the Board approves Francisco Vargas as Substitute Custodian, effective May 30, 2008 through June 30, 2008, at the rate of \$10.00 per hour.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

6095. That the Board authorizes the Superintendent to amend the No Child Left Behind (NCLB) Title I grant allocation, to transfer the remaining SES funds to instructional programs and professional development as follows.

Account Description	Account Number	Original Amount	Adjustment	Amended Amount
Purchased Technical Services – SES	20-231-100-300-004	\$90,194	\$40,413	\$49,781

VI. HEARING OF THE PUBLIC

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. ADJOURNMENT