

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
WORK SESSION  
AUGUST 12, 2008

MINUTES

1. CALL TO ORDER

Board President Peter Noble called the August 12, 2008 Board Meeting of the Red Bank Board of Education to order at 7:01 pm.

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 22, 2008. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Ben. Forest, Janet Jones, Marjorie Lowe, Mary-Ellen Mess, Ann Roseman, Peter Noble

Absent: Ann Goldman, Juanita Lewis, Rosemarie Kopka

Also present: Laura Morana, Superintendent, Peter Sokol, Esq.

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION

At 7:03 pm Ms. Jones motioned, seconded by Ms. Mess, to move to Executive Session.

A. Personnel—Middle School Principal

B. Negotiations 2008-2009

C. Superintendent's Contract revisions per County Office

D. School Business Administrator's Contract revisions per County Office

6. SUPERINTENDENT'S REPORT

A. Delegation to China Overview

Mrs. Morana gave an overview and a presentation of her experience of the culture, language, and history of China. She thanked the Board members for the opportunity to attend. (Copy of presentation in Board Book.)

B. Harvard Principals' Summer Institute Report

Mr. Cohen thanked the board for allowing him to attend the Harvard Principals' Summer Institute. He received a partial scholarship for the tuition and thanked Mrs. Morana for encouraging him to apply. His experience exceeded his expectation. There were many things that were taught that Mrs. Morana has already introduced to the district. The focus of the institute was to improve as leaders which ultimately improve the school. (Copy of presentation in Board Book.)

C. Summer Program 2008 Highlights

The Summer Program ends on Thursday. After the program is completed, an analysis of data will be done on the program. Students have been enthusiastic about the experience.

D. Preschool Program Expansion Update

Mrs. Morana is in the process of collecting applications for the program. We have approximately 60 interested families. Two orientation sessions were held last week and students will be chosen through a lottery system.

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As part of the Preschool Expansion Grant, funds are dedicated for teachers' certification of ESL. We are looking at a partnership with Rutgers University to provide this opportunity. Also, we are working to develop a committee for the playground which is also funded by the Preschool Expansion Grant.

E. Enrollment/Staffing Update

We have approximately a ten percent increase in enrollment. We are finalizing staffing.

7. CORRESPONDENCE – NONE

8. PRESIDENT'S REPORT

A. Consolidation Letter from Executive County Superintendent

Mr. Noble advised the Board that the Executive County Superintendent is forming committees to look at the implication of consolidation. Mrs. Morana encouraged the Board to review the goals set during our retreat that included involvement in the consolidation process. If they are interested in serving on a committee, Board members were asked to please complete the forms and return to Annie Darrow this evening.

9. HEARING OF PUBLIC – NONE

10. ACTION AGENDA

Ms. Jones motioned, seconded by Ms. Roseman, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3286. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Elizabeth Willoughby  Permission granted by the County Superintendent (Replacing H. Villegas)	07/21/08 – 08/01/08 8:00 a.m. – 4:00 p.m.	Stevens Institute of Technology, Hoboken, NJ	Lodging \$225.00 Meals \$180.20 Mileage \$91.00 Train Fare not to exceed \$117.50	Build-It Year II Training Stevens Institute of Technology	20-019-200-500- ISI
Laura Morana	08/15/08 8:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0.00	Memorandum of Agreement	NA
John Bombardier	08/18/08 – 08/19/08 8:30 a.m. - 3:00 p.m.	Neptune, NJ	\$0.00	Work Sampling Training	NA
Richard Cohen	08/18/08 – 08/19/08 8:30 a.m. - 3:00 p.m.	Neptune, NJ	\$0.00	Work Sampling Training	NA

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Maria Iozzi	08/18/08 – 08/19/08 8:30 a.m. - 3:00 p.m.	Neptune, NJ	\$0.00	Work Sampling Training	NA
Danielle Kupoglu	08/18/08 – 08/19/08 8:30 a.m. - 3:00 p.m.	Neptune, NJ	\$0.00	Work Sampling Training	NA
Jannett Pacheco	08/18/08 – 08/19/08 8:30 a.m. - 3:00 p.m.	Neptune, NJ	\$0.00	Work Sampling Training	NA
Martha Carvajal	08/26/08 8:00 a.m. – 4:00 p.m.	Hamilton, NJ	\$0.00	Tools of the Mind Year 2 Pre-K	NA
Name	Date/Time	Location	Fee	Theme	Account #
Mary Castaldo	08/26/08 8:00 a.m. – 4:00 p.m.	Hamilton, NJ	\$0.00	Tools of the Mind Year 2 Pre-K	NA
Susan Frieri	08/26/08 8:00 a.m. – 4:00 p.m.	Hamilton, NJ	\$0.00	Tools of the Mind Year 2 Pre-K	NA
Michele Leonardo	08/26/08 8:00 a.m. – 4:00 p.m.	Hamilton, NJ	\$0.00	Tools of the Mind Year 2 Pre-K	NA
Laura Lin	08/26/08 8:00 a.m. – 4:00 p.m.	Hamilton, NJ	\$0.00	Tools of the Mind Year 2 Pre-K	NA
Jean Sharp	08/26/08 8:00 a.m. – 4:00 p.m.	Hamilton, NJ	\$0.00	Tools of the Mind Year 2 Pre-K	NA
Laura Morana	08/27/08 8:30 a.m. – 1:00 p.m.	Matawan, NJ	\$0.00	Bayshore Jointure Commission	NA
Maria Iozzi	08/29/08 8:00 a.m. – 4:00 p.m.	Newark, NJ	\$0.00	NJ Standards Clarification Search Engine Workshop	NA
Laura Morana	08/29/08 8:00 a.m. – 4:00 p.m.	Newark, NJ	\$0.00	NJ Standards Clarification Search Engine Workshop	NA
Jannett Pacheco	08/29/08 8:00 a.m. – 4:00 p.m.	Newark, NJ	\$0.00	NJ Standards Clarification Search Engine Workshop	NA

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3287. To accept initial Chapters PL 192/193 Auxiliary Handicapped Services for the 2008-2009 school year as follows for a total of \$221,157.00 The Red Bank Borough Schools acts as a flow-through of funds as required to support non-public education:

Compensatory Education	\$78,631.00
ESL	\$1,015.00
Transportation	\$7,000.00
Examination & Classification	\$66,541.00
Corrective Speech	\$39,060.00
Supplemental Instruction	\$28,910.00

3288. CONTINUANCE OF AGREEMENT

To approve the continuance of agreement with the Monmouth-Ocean Educational Services Commission through 2017. Payment will be made to the Commission in the form of the full amount of state aid received in support of Non-Public Technology Services. The board may withdraw from participation with the Commission by providing written notice to the Commission by December 31 or any year for withdrawal effective June 30 of the ensuing year.

3289. NONPUBLIC ENTITLEMENT NOTICES

To accept 2008-2009 Nonpublic Entitlement Notices for the 2008-2009 school year as follows for a total of \$103,413. The Red Bank Borough Schools acts as a flow-through of funds as required to support non-public education:

To accept the 2008-2009 Nonpublic Entitlement Notices as follows:

Nonpublic Textbook	\$33,914.00
Nonpublic Technology	23,720.00
Nonpublic Nursing	<u>\$45,779.00</u>
Total	\$103,413.00

3290. ACCEPTANCE OF DONATION

That the Board accepts with gratitude the donation of \$80,200.00, from a donor who wishes to remain anonymous, for the expansion of the district's music, science technology integration, parent education program on learning expectations, and writing across the curriculum for the 2008-2009 school year.

3291. OUT-OF-DISTRICT PLACEMENTS

That the Board approves the following students, their continued out-of-district placement and tuition expense for the 2008-2009 school year.

Student ID#	Placement	Tuition Expense	Transportation
ODP0604	Summerfield School	\$37,092.00	TBD
ODP1504	School For Children	\$45,628.20	TBD
ODP0504	School For Children	\$45,628.20	TBD
ID#18066	Search Day	\$48,532.12	TBD
ODP0404	Children's Center	\$44,442.00	TBD
ODP0207	Children's Center	\$44,442.00	TBD
ODP0107	CPC/Highpoint	\$61,686.00	TBD

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ODP1204 (Personal Aide for above for 08-09 school year \$24,300.00)	Search Day	\$48,532.12	TBD
21119	Schroth School	\$45,093.75	TBD
12220 (CS)	Woodcliff Academy	\$45,259.36	TBD
8819	Coastal Learning Center	\$40,494.65	TBD

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4562. That the Board approves the Red Bank Mentoring Plan for 2008-2011.
- 4563. That the Board approves the unpaid leave of absence for Nicole Ippolito, Middle School Teacher, effective September 1, 2008 through June 30, 2009.
- 4564. That the Board approves the appointment of William Pelly, Middle School Special Education (Math) Teacher, at an MA+30 Step 5 annual salary of \$49,690, effective September 1, 2008 through June 30, 2009.

**COMMENT:** Mrs. Morana introduced Mr. Pelly and welcomed him to the district.

- 4565. That the Board approves the Pre-School Master Teacher Job Description.
- 4566. That the Board approves the transfer of Danielle Kupoglu, Primary School Pre-Kindergarten Teacher to Primary School Bilingual PreK Master Teacher (no change in salary), effective September 1, 2008 through June 30, 2009 (account #20-211-100-101-P09).
- 4567. That the Board approves the appointment of Kathleen Ward as Primary School Math Coach, at a BA Step 7 annual salary of \$46,130.00, effective September 1, 2008 through June 30, 2009 (account #11-120-100-101-001).

**COMMENT:** Mrs. Morana introduced Ms. Ward and welcomed her to the district.

- 4568. That the Board approves the appointment of James Brown (Primary School Instructional Assistant) to Primary School Special Education Teacher, at a BA Step 1 annual salary of \$43,690.00, effective September 1, 2008 through June 30, 2009.
- COMMENT:** Mrs. Morana introduced Mr. Brown as a Primary School Special Education Teacher and informed the Board that Mr. Brown just completed his certification and was a Primary School Instructional Assistant.

- 4569. That the Board approves the appointment of Matthew Domanich as Middle School Night Custodian, effective August 18, 2008 through June 30, 2009, pending the completion of a satisfactory 90-day probation period, at an annual salary of \$25,000.00 plus a \$1,600.00 night differential, and a \$250 Black Seal stipend for a prorated annual salary of \$26,850.00.
- 4570. That the Board approves the adjustment in step and salary for Nancy Pape, Middle School Science Teacher, from a BA Step 14 annual salary of \$65,080.00 to a BA Step 13 annual salary of \$61,875.00, for the 2008-2009 school year.
- 4571. That the Board approves the following staff members' participation and compensation to attend a Tienet Training Session for the development of IEPs, on August 13, 2008, from 9:00 a.m. to 12:00 p.m., at the stipulated negotiated contractual rate of \$30.00 per hour (account #20-231-100-101-004).

Alina Bershad    James Brown    Justine Coppola    William Pelly

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4572. That the Board approves the compensation for the following staff members who participated in the Canoe Building Project, from 9:00 a.m. to 12:00 p.m., July 28, 2008, at the negotiated stipulated contractual rate (account #20-231-100-101-004 ).

Amy Campbell	\$30.00 per hour
Jenifer Silverstein	\$17.00 per hour

4573. That the Board approves Christopher Ippolito, Middle School Teacher, as new AVID 7<sup>th</sup> Grade Lead Teacher to review, organize all AVID program Instructional materials, and to plan for first-year implementation, on August 13, 2008, not to exceed 7 hours, at the negotiated stipulated contractual rate of \$30.00 per hour (account #20-019-200-101-AVD ).

4574. That the Board approves 10 additional hours for Kara Malandrakis, Occupational Therapist, to complete OT evaluations, at the rate of \$55.00 per hour (account #13-422-200-100-000).

4575. That the Board approves Brandi Kluck to replace Stacey Frazee for work on Report Card Design, Grades 1 through 3, during Summer 2008, not to exceed 25 hours, at the stipulated negotiated contractual rate of \$30.00 per hour (account # 11-000-221-110-004).

4576. That the Board approves Melissa Osmun to participate on the Benchmark Assessment Committee during Summer 2008, not to exceed 15 hours, at the stipulated negotiated contractual rate of \$30.00 per hour (account #20-238-200-100-014).

4577. That the Board approves Andrea Fontenez for District Translator for Summer Work, August 2008, not to exceed 15 hours at the stipulated negotiated contractual rate of \$20.00 per hour (account #20-238-200-110-004).

4578. That the Board approves Damian Medina for District Translator for Summer Work, August 2008, not to exceed 15 hours at the stipulated negotiated contractual rate of \$20.00 per hour (account #20-238-200-110-004).

4579. That the Board approves the extension of Denise Borns to complete Math Curriculum work, not to exceed 25 hours, at the stipulated negotiated contractual rate of \$30.00 per hour (account #20-238-200-100-014).

4580. That the Board approves the extension of JoAnne Pierson and Judy Schindler to complete Benchmark Assessment editing and formatting in STI, not to exceed 21 hours each, at the stipulated negotiated contractual rate of \$17.00 (account 20-238-200-110-004).

4581. That the Board approves the following staff members' participation and compensation in Year II Tools of the Mind Training, August 28, 2008, not to exceed six (6) hours each at the stipulated negotiated contractual rate of \$30.00 per hour (account #11-000-221-110-004):

John Bombardier	Kathy Maurer	Kathleen Ward
Jana Diamond	Hope Nechamkin	
Danielle Kupoglu	Jackie Rivera	

4582. That the Board approves the following staff members' participation and compensation in Year II Tools of the Mind Training, August 28, 2008, not to exceed six (6) hours each at the stipulated negotiated contractual rate of \$17.00 per hour (account # 11-000-221-110-004):

Marina Brzostoski	Carol Patterson	Reyna Torres
Barbara Gallagher	Maylene Rosheuvel	

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4583. That the Board approves Danielle Kupoglu and John Bombardier to attend a Work Sampling training on August 18 and 19, 2008, not to exceed twelve hours each, at the stipulated negotiated contractual rate of \$30.00 per hour (account #20-211-100-101-P09).

4584. That the Board approves the extension of Maria Iozzi as Middle School Interim Principal from August 1, 2008 until the appointment of the Middle School Principal, at a monthly stipend of \$2,000.00.

4585. That the Board approves the following staff members for their participation and compensation for organizing and distributing language arts and mathematics materials during August 2008 not to exceed 7 hours each, at the stipulated negotiated contractual rate of \$30.00 per hour (account #20-211-100-101-P09).

John Bombardier	Michelle Leonardo
Denise Borns	Patricia Moss
Sandra Davis	Noreen Strohmenger
Michelle Klotzkin	Miranda Van Utrecht
Danielle Kupoglu	Kathleen Ward

4586. That the Board approves the following staff members for their participation and compensation for organizing and distributing language arts and mathematics materials during August 2008 not to exceed 7 hours each, at the stipulated negotiated contractual rate of \$17.00 per hour (account #20-211-100-101-P09).

Martha Carvajal	Jean Sharp
Sue Frieri	Donna Sickles
Jacque Piatkowski	Krishna Tyler

4587. That the Board approves the following staff members for their participation and compensation during the Teacher Induction Program, August 25, 26, & 27, 2008, not to exceed 5 hours each, at the stipulated negotiated contractual rate of \$30.00 per hour (account #20-238-200-100-014).

John Bombardier	Patricia Moss
Denise Borns	Melissa Osmun

4588. That the Board approves the following staff members for their participation and compensation in the Pre-School Year 2 Tools of the Mind Training to be held on August 26, 2008, not to exceed 5 hours each, at the stipulated negotiated contractual rate of \$30.00 per hour (account #20-211-100-101-P09).

Mary Castaldo	Michele Leonardo
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4589. That the Board approves the following staff members for their participation and compensation in the Pre-School Year 2 Tools of the Mind Training to be held on August 26, 2008, not to exceed 5 hours each, at the stipulated negotiated contractual rate of \$17.00 per hour (account #20-211-100-101-P09).

Martha Carvajal	Susan Frieri
Laura Lin	Jean Sharpe

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4590. That the Board approves the following people for participation in the Language Arts Curriculum Orientation session during August 2008, not to exceed 6 hours each, at the stipulated negotiated contractual rate of \$30.00 per hour (account #20-238-200-100-014).

John Bombardier	Meredith Faistl
Kristine Clayton	Jamie Herman
Melissa Osmun	

4591. That the Board approves the following staff members' participation and compensation in the Primary School Pre-Kindergarten Orientation Program to be held on Thursday, August 28, 2008, up to 1.5 hours each, at the stipulated negotiated contractual rate of \$30.00 per hour (account #20-211-100-101-P09).

Sandra Davis	Michelle Leonardo	Noreen Strohmenger
Danielle Kupoglu	Patricia Moss	Miranda Van Utrecht

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

6099. That the Board authorizes the Superintendent to accept the Foreign Language Assistance Program (FLAP) Year Two funds in the amount of \$82,530.00 for the 2008-2009 school year.

AYES: Mr. Forest, Ms. Jones, Ms. Mess, Ms. Roseman, Mr. Noble

NAYS: None

Ms. Lowe was not present during this vote.

11. HEARING OF PUBLIC – NONE

12. OLD BUSINESS – NONE

13. NEW BUSINESS

- ❖ The Board was reminded to bring their policy manuals to the Board of Education Office. The monthly agenda for Policy meetings had an incorrect meeting time. It has been changed to 6:30 pm before the business meetings.
- ❖ The Board was asked to review the policies on the handout; and suggestions for any changes are welcome.
- ❖ Comment was made that it was nice the Middle School music presentation would be receiving funds through the Rokit for Kids program. However, it was felt that the Count Basie Theater should have advised us before the posters were distributed. Mrs. Morana indicated we had been working with the Count Basie Theater to enhance our music programs, and this came as a result of Red Bank Regional High School offering the profits to the Middle School. It was also asked if the funds would come directly to the Middle School or the Count Basie Theater to support our music program. Mrs. Morana stated the funds come directly to the school.
- ❖ Mrs. Morana advised the Board that the Summer Institute for the Gifted is interested in using the Middle School as a site for the Saturday program.
- ❖ Ms. Darrow advised the Board that due to the need to approve a transportation bid after August 26 that the August 19 Board meeting would be rescheduled to either Wednesday, August 27 or Thursday, August 28. She asked Board members to let her know if they had a preference.



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14. ADJOURNMENT

Mr. Forest motioned, seconded by Ms. Roseman, to adjourn.

AYES: Mr. Forest, Ms. Jones, Ms. Lowe, Ms. Mess, Ms. Roseman, Mr. Noble  
Meeting adjourned at 9:40 pm.

Respectfully submitted,

Anne E. Darrow  
Board Secretary/School Business Administrator