

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
WORK SESSION MEETING  
OCTOBER 14, 2008

MINUTES

1. CALL TO ORDER

Board President Peter Noble called the October 14, 2008 Board Meeting of the Red Bank Board of Education to order at 7:06 p.m.

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 22, 2008. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Ben Forest (arrived during Executive Session), Janet Jones, Rosemarie Kopka, Marjorie Lowe, Mary-Ellen Mess, Ann Roseman, Juanita Lewis, Peter Noble.

Absent: Ann Goldman

Also Present: Laura Morana, Superintendent; Armen McOmber, Esq.

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION

A. Negotiations 2008-2009

Ms. Lewis motioned, seconded by Ms. Jones, to convene to Executive Session.

AYES: Jones, Kopka, Lowe, Mess, Roseman, Lewis, Noble

NAYS: None

6. PUBLIC SESSION

At 8:00 p.m. the Board returned from Executive Session.

Roll Call:

Present: Ben Forest, Janet Jones, Rosemarie Kopka, Marjorie Lowe, Mary-Ellen Mess, Ann Roseman, Juanita Lewis, Peter Noble.

Absent: Ann Goldman

Also Present: Laura Morana, Superintendent; Armen McOmber, Esq.

7. SUPERINTENDENT'S REPORT

A. In-service Day Report

Laura Morana stated that the in-service day provided professional development to support the goals of the district and was related to curriculum initiatives. Dr. Strickland, a member of the State Department of Education, and Dr. Fogerty, a national expert on minority achievement gap, along with Debbie Leon from Tools of the Mind, provided sessions for staff members that were rich and engaging. Coaches also lead sessions for staff members. Mrs. Morana asked for comments from Board members who were present for the in-service, and it was stated that Dr. Strickland was brilliant and everyone in the session was involved. It was felt that the in-service was a positive day for staff.

B. Pre-school Expansion Grant Update

Mrs. Morana indicated that she is in the process of trying to locate space to expand the pre-school program. This involves researching partnerships with private daycare providers, as well as leasing space for district-run classes. The district is hosting two parent information sessions on October 25 and November 4.

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C. 21<sup>st</sup> Century Grant Update

The program began on Monday with 128 students registered. Originally the grant period was to begin on Wednesday, October 15; however, the grant allowed us to begin on Monday, October 13. We are excited about the many different programs that will be provided for students and families. More information will be shared.

D. Two River Theater Project Update

As part of the 21<sup>st</sup> Century Grant activities, auditions were held and students were chosen to participate in the theater project.

E. Count Basie Theater

During Mrs. Morana's monthly Meeting with the Press, the Count Basie Theater presented a check in the amount of \$2,400 to support the purchase of instruments. This donation is a result of the Rock-It Concert that took place in August. Historically the profit from this concert went to the Red Bank Regional High School music program; but Red Bank Regional High School provided the Middle School with this year's profits.

8. CORRESPONDENCE - NONE

9. PRESIDENT'S REPORT - NONE

10. HEARING OF PUBLIC – NONE

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

11. ACTION AGENDA

Ms. Kopka motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3311. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Kelly Brinton	10/15/08 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind	NA
Erika Goldstein	10/15/08 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind	NA
Donna Sickels	10/15/08 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind	NA
Shari Ehrlich	10/16/08 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind	NA
Danielle Kupoglu	10/16/08, 01/06/09, 04/02/09 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind	NA

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Name	Date/Time	Location	Fee	Theme	Account #
Blanca Ramirez	10/16/08, 01/06/09, 04/02/09 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind	NA
Susan Frieri	10/16/08, 01/06/09, 04/02/09 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind	NA
Jannett Pacheco	10/16/08 1:00 p.m. – 3:00 p.m.	Neptune, NJ	\$0.00	NCLB Tech. Assist.	NA
Kathleen Feeny	10/16/08 1:00 p.m. – 3:00 p.m.	Neptune, NJ	\$0.00	NCLB Technical Assist.	NA
Courtney Matthaei	10/17/08 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	NJ Div. Early Childhood Suprv. Meeting	NA
Danielle Kupoglu	10/17/08 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	NJ Div. Early Childhood Suprv. Meeting	NA
Wendy Turnock	10/19/08 – 10/20/08 8:00 a.m. – 4:00 p.m.	Long Branch, NJ	\$110.00	NJ School Counselor Assoc. Fall 2008 Prof. Dev. Conf.	11-000-240- 800-002
Maura Lehman	10/20/08 8:00 a.m. – 4:00 p.m.	East Windsor, NJ	\$125.00	NJ Assoc. of School Social Workers Fall Conf.	11-000-219- 890-003
Ivelis Gomez	10/22/08 8:00 a.m. – 4:00 p.m.	Mt. Laurel, NJ	\$0.00	NJASBO Central Office Admin. Secretary Training	NA
Martine Porcello	10/22/08 8:00 a.m. – 4:00 p.m.	Mt. Laurel, NJ	\$0.00	NJASBO Central Office Admin. Secretary Training	NA
Courtney Matthaei	10/23/08 9:00 a.m. – 11:30 a.m.	Dayton, NJ	\$0.00	Parent Survey Technical Assistance Session	NA
Joseph Christiano	10/24/08 8:00 a.m. – 4:00 p.m.	Brick, NJ	\$0.00	Technology Round Table	NA
Annie Darrow	10/24/08 11:30 a.m. – 4:30 p.m.	Pt. Pleasant, NJ	\$0.00	MOCSSIF Board Meeting	NA
Diane Dublirer	10/24/08 11:30 a.m. – 4:30 p.m.	Pt. Pleasant, NJ	\$0.00	MOCSSIF Board Meeting	NA
Jayne Frankfield	10/24/08 8:00 a.m. – 4:00 p.m.	Brick, NJ	\$0.00	Technology Round Table	NA
Denise Borns	10/23/08-10/24/08 8:00 a.m. – 4:00 p.m.	Somerset, NJ	\$200.00	Association of Math Teacher of NJ Annual Conference	11-000-240- 800-002
Kathleen Ward	10/23/08-10/24/08 8:00 a.m. – 4:00 p.m.	Somerset, NJ	\$200.00	Association of Math Teacher of NJ Annual Conference	11-000-240- 500-001
Maria Iozzi	10/28/08 8:30 a.m. – 5:00 p.m.	Eatontown, NJ	\$50.00	Blueprints for Safe Streets & Schools	11-000-240- 800-002

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Name	Date/Time	Location	Fee	Theme	Account #
James T. Pierson	10/28/08 9:00 a.m. – 3:00 p.m.	Union, NJ	\$0.00	Kean University Diversity Council General Meeting	NA
Jayne Frankenfield	10/28/08 1:00 p.m. – 5:00 p.m.	Ocean Gate, NJ	\$0.00	Edsol Consol Tea	NA
Karl Parker	10/29/08 9:00 a.m. – 3:00 p.m.	Eatontown, NJ	\$50.00	NJACYSCA Blueprints for Safe Streets & Schools	11-000-240- 500-001
Wendy Turnock	10/29/08 9:00 a.m. – 3:00 p.m.	Eatontown, NJ	\$50.00	NJACYSCA Blueprints for Safe Streets & Schools	11-000-240- 500-001
Christopher Ippolito	10/29/08 9:00 a.m. – 3:00 p.m.	New York, NY	\$10.00 Registratio n \$40.00 Transport.	AVID Site Coordinators/ AVID Teachers’ Training	11-000-240- 800-002
Melissa Osmun	10/29/08 9:00 a.m. – 3:00 p.m.	New York, NY	\$10.00 Registratio n \$40.00 Transport.	AVID Site Coordinators/ AVID Teachers’ Training	11-000-240- 800-002
Mary Wyman	10/29/08 9:00 a.m. – 3:00 p.m.	New York, NY	\$10.00 Registratio n \$40.00 Transport.	AVID Site Coordinators/ AVID Teachers’ Training	11-000-240- 800-002
Maura Lehmann	10/31/08 8:00 a.m. – 3:00 p.m.	Holmdel, NJ	\$0.00	Ethics for Angels – Service Providers	NA
Kara Malandrakis	10/31/08 8:00 a.m. – 3:00 p.m.	Holmdel, NJ	\$0.00	Ethics for Angels – Service Providers	NA
Maria Iozzi	11/06/08 8:30 a.m. – 3:00 p.m.	Bordentown, NJ	\$0.00	NJ IPM Training	NA
Laura Morana	11/03/08 10:00 a.m. – 2:00 p.m.	New York, NJ	\$0.00	Leadership Symposia Guardians of Equity	NA
Elizabeth Willoughby	11/13/08 – 11/15/08 8:00 a.m. – 4:00 p.m.	East Brunswick, NJ	\$85.00	NJASL Annual Conference	11-000-240- 800-002
Elizabeth Willoughby	11/20/08 8:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Build-It	NA
Denise Borns	11/20/08 – 11-21/08 8:00 a.m. – 4:00 p.m.	Wayne, NJ	\$230.00	Lesson Study Work Sessions	20-231-200- 500-004
Kathleen Ward	11/20/08 – 11-21/08 8:00 a.m. – 4:00 p.m.	Wayne, NJ	\$230.00	Lesson Study Work Sessions	20-231-200- 500-004
Annie Darrow	11/25/08 8:00 a.m. – 4:00 p.m.	Runnemede, NJ	\$0.00	NJASBO Accountability Regulations	NA

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3312. **TRANSPORTATION STUDY SERVICES**  
To approve Ross Haber Associates, Inc., 5 Seagull Lane, Port Washington, NY to conduct student transportation study for the District for \$3,000.
3313. **LABOR RELATIONS CONSULTANT**  
To approve Mr. William Hybbeneth of Taylor, Whalen and Hybbeneth as the District's labor relations consultant for the 2008-2009 school year, at a fee not to exceed \$24,000.
3314. **WIRE TRANSFERS**  
To authorize Ivelis Gomez, Assistant to the School Business Administrator, to effect wire transfers between financial institutions as necessary in the course of Board of Education business effective July 1, 2008.  
**COMMENT:** An explanation was requested for this motion. Ms. Darrow explained that Ms. Gomez should have been included in the Reorganization agenda for wire transfers. These transfers are necessary within the scope of Ms. Gomez' position as Assistant to the Business Administrator.
3315. **DISPOSAL OF EQUIPMENT**  
To approve the disposal of aged, obsolete equipment, no longer usable by district (Attachment A).  
**COMMENT:** There was a question about where these items were from. It was explained that most of these items were things that had been stored in the trailers behind the Primary School and are well over 20 to 30 years old. There was a comment that they were glad that the trailer will finally be removed from the property.
3316. **RESOLUTION IN SUPPORT OF PROVISION OF FREE LUNCHESES TO STUDENTS ATTENDING THE RUGBY SCHOOL**  
That the Board of Education supports non-participation of The Rugby School in the Free and Reduced Lunch Program.  
**COMMENT:** There was a request for an explanation. Ms. Darrow explained that the private school has always included the cost of lunch in the tuition. The child nutrition program has indicated that the Rugby School must participate in the free and reduced lunch program unless 51 percent or more sending districts support their non participation in the program. The Rugby School has determined that it is more costly to administer the free and reduced lunch program than to participate and has asked for our support.
3317. **BE IT RESOLVED** by the Red Bank Board of Education that upon the recommendation of the Superintendent, the following resolution be approved:  
  
That the Board approves the agreement between the Red Bank Borough Schools and New York University on behalf of the Metropolitan Center for Urban Education (Metro Center), to provide professional expertise that will focus on building capacity of the district's School Improvement Teams to conduct analysis and interpretation of learning outcome data, and to assist in the building of formal and informal assessment tools for continuous monitoring of teaching process and learning outcomes. Project will be implemented in October 2008 through June 2009, not to exceed 10 days at \$1,500, for a total of \$15,000, to be charged to NCLB Title I. (account #20-231-200-890-004)
3318. **DONATION**  
That the Board accepts with gratitude the donation from the Red Bank Education Association of breakfast for faculty/staff on the district's Professional development Day on Friday, held on October 10, 2008.  
**COMMENT:** Mr. Noble, Board President, thanked the Red Bank Education Association for their support of the district.

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3319. DONATION

That the Board accepts with gratitude the donation from Chartwells Food Services of breakfast for faculty/staff on the first day of the 2008-2009 school year, held on September 3, 2008.

**COMMENT:** Mr. Noble, Board President, thanked Chartwells Food Services for their support of the district.

3320. DONATION

That the Board accepts with gratitude the donation from the Woman's Club of Lacey of miscellaneous school supplies for students valued at \$100.00.

**COMMENT:** Mr. Noble, Board President, thanked the Women's Club of Lacey for their support of the district.

3321. DONATION

That the Board accepts with gratitude a donation in the amount of \$2,400.00 to support the District Music Program from the Count Basie Theatre on October 13, 2008.

**COMMENT:** Mr. Noble, Board President, thanked the Count Basie Theatre for their support of the district.

3322. GRANT AWARD

BE IT RESOLVED that the Board of Education authorizes the superintendent to accept the award of the set of 20 laminated posters printed on both sides with artwork as well as a teachers' resource book, through the American Library Association (ALA) and the National Endowment for the Humanities (NEH).

AYES: Forest, Jones, Kopka, Lowe, Mess, Roseman, Lewis, Noble

NAYS: None

Ms. Jones motioned, seconded by Ms. Roseman, to approve the following:

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4644. That the Board approves the change in effective date for a leave of absence for Dr. Courtney Matthaei, from June 30, 2009 to October 1, 2008.

4645. That the Board approves Dr. Courtney Matthaei, School Psychologist, as School Psychologist on special assignment, 3 days per week, at the PHD Step 5, prorated annual salary of \$30,414.00 effective October 1, 2008 through January 31, 2009.

4646. That the Board approves the following staff members to facilitate the Before/After School Enrichment Program (21<sup>st</sup> Century Community Learning Center), effective October 13, 2008 through June 30, 2009, and their compensation at the stipulated negotiated contract rate of \$30.00 per hour, funded by the 21<sup>st</sup> CCLC grant. (Attachment B)

**COMMENT:** A question was asked about hiring of staff members for the after school programs if sufficient enrollment is not received. Mrs. Morana indicated if that were to be the case we would not run that program. However, several of the programs already have a wait list.

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4647. That the Board approves the appointment of the following people as Saturday Academy Program Coordinator and Saturday Academy teachers under the District's Supplemental Educational Services plan and requirement within Title I, at the stipulated negotiated contractual rate of \$30.00 per hour, effective October 11, 2008 through June 30, 2009, to be charged to NCLB – SES designated account. The Red Bank Borough School System is a NJDOE approved provider.

SES Program Coordinator

Luz Nieves

4 hours per diem @ \$30.00 per hour, not to exceed 30 days = \$3,600.00

Program Teachers

John Adranovitz, Grades 3 & 4

4 hours per diem @ \$30.00 per hour, not to exceed 30 days = \$3,600.00

Christine Borkes, Grades 3 & 4

4 hours per diem @ \$30.00 per hour, not to exceed 30 days = \$3,600.00

Donna Emeric, Language Arts Literacy

4 hours per diem @ \$30.00 per hour, not to exceed 30 days = \$3,600.00

Kristine Covello, Language Arts Literacy

4 hours per diem @ \$30.00 per hour, not to exceed 30 days = \$3,600.00

Julius Clark, Mathematics

4 hours per diem @ \$30.00 per hour, not to exceed 30 days = \$3,600.00

Edward R. Baidy, Mathematics

4 hours per diem @ \$30.00 per hour, not to exceed 30 days = \$3,600.00

Laura Zakanych, ESL

4 hours per diem @ \$30.00 per hour, not to exceed 30 days = \$3,600.00

4648. That the Board approves the appointment of Andrea Fontenez, Primary School Teacher, as Primary School Before/After School Activities Coordinator, with a yearly stipend of \$6,279.00, for the 2008-2009 school year (Account #20-231-100-101-BA4).

4649. That the Board approves the following staff members to facilitate Before/After School Academic Support Programs at the Primary School, effective October 20, 2008 through May 15, 2009, and their compensation at the stipulated negotiated contractual rate of \$30.00 per hour (Account #20-231-100-101-BA4).

AM Staff

Miriam Finkelstein – Bilingual/Grade 3 (not to exceed 3 hours per week)

Toni Graham – Academic Support/Grade 2 (not to exceed 3 hours per week)

Brandy Kluck – Academic Support/Grade 3 (not to exceed 3 hours per week)

Michele Klotzkin – ESL/Grade 2 (not to exceed 3 hours per week)

Joan McLaughlin – Academic Support/Grade 1 (not to exceed 3 hours per week)

Maria Zuffanti – Bilingual/Grade 2 (not to exceed 3 hours per week)

Viviane Greenberg – ESL/Grade 1 (not to exceed 3 hours per week)

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PM Staff

- Erica Goldstein – Enrichment/Grades 1 – 3 (not to exceed 1 hour per week)
- Karim Vitolo – Enrichment/Grades 1 – 3 (not to exceed 1 hour per week)
- Maria Zuffanti – Bilingual/Grade 1 (not to exceed 2 hours per week)
- Lucille Quinn – ESL/Grade 3 (not to exceed 2 hours per week)

4650. That the Board approves the appointment of the following Primary School staff member as “Odyssey of the Mind” Coach, at the stipulated negotiated contractual rate of \$30.00 per hour, effective October 20, 2008 through May 15, 2009 (Account #20-231-100-101-BA4).

Christina Vlahos Not to exceed 60 hours (Grades 1 and 2)

4651. That the Board approves the following staff members, positions, stipends, and/or hourly rates for the 2008-2009 school year (Account # 20-231-100-101-BA4).

Carol Boehm	Chorus Advisor	\$1,067.00
Stacy Curcio	Student Council Advisor	\$884.00
Richard McGovern	PS Intramurals	\$30.00 per hour
	(Account #11-402-100-100-001)	
Jonelle Melton	Yearbook Advisor	\$884.00
Mary Wyman	National Junior Honor Society	\$2,161.00
Mary Wyman	After School Detention Monitor	\$30.00 per hour
	(one hour per day on an as needed basis only)	

CURRICULUM AND PROGRAM - 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6110. That the Board approved the following field trip:

Location	Date
Casola Farms, Holmdel, NJ	October 16, 2008

**COMMENT:** Mrs. Morana indicated that as part of the new accountability regulations, school districts are required to approve field trips. The trip that is on the agenda for the evening is a special education class.

6111. That the Board authorizes the Superintendent to accept the New Jersey State Department of Education’s 21<sup>st</sup> Century Community Learning Centers Program (21<sup>st</sup> CCLC) Year One funding in the amount of \$495,000.00, for the 2008-2009 school year.

6112. That the Board approves the following textbook adoptions:

- Viva el espanol – Hola! Wright Group McGraw-Hill, Chicago, IL Copyright 2005
- Viva el espanol – Que tal? Wright Group McGraw-Hill, Chicago, IL Copyright 2005
- Viva el espanol – Adelante! Wright Group McGraw-Hill, Chicago, IL Copyright 2005

AYES: Forest, Jones, Kopka, Lowe, Mess, Roseman, Lewis, Noble  
 NAYS: None



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12. HEARING OF THE PUBLIC - NONE

13. OLD BUSINESS

- A Board member advised the Board that she visited two of the pre-school programs run by the YMCA at the Middle School. She indicated that unless you knew, you would not be aware that this program was run by the YMCA and not the district. Students were engaged, and she was impressed that the four-year old class was keeping track of the weather via a bar graph.

14. NEW BUSINESS

- The Westside Community Center is holding its 12<sup>th</sup> Annual Debate at River Street Commons on Wednesday, October 15 at 7:00 p.m.
- Red Bank Middle School Junior National Honor Society is participating in The Crop Walk on Sunday, October 18 by collecting food; and a team of students will be decorating pinwheels to raise money for the Crop Walk at Red Bank Regional High School.

15. ADJOURNMENT

Ms. Mess motioned, seconded by Ms. Roseman, to adjourn the meeting.

AYES: Forest, Jones, Kopka, Lowe, Mess, Roseman, Lewis, Noble

NAYS: None

Meeting adjourned at 8:55 pm.

Respectfully submitted,

Anne E. Darrow  
Board Secretary/School Business Administrator