

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
OCTOBER 21, 2008

MINUTES

1. CALL TO ORDER

Board President Peter Noble called the October 21, 2008 Board Meeting of the Red Bank Board of Education to order at 7:30 p.m.

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 22, 2008. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Ben Forest, Janet Jones, Rosemarie Kopka, Marjorie Lowe, Ann Roseman, Juanita Lewis (arrived 7:34 p.m.), Peter Noble.

Absent: Ann Goldman, Mary-Ellen Mess

Also Present: Laura Morana, Superintendent; Armen McOmber, Esq.

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION

A. Attorney-Client Privilege—Red Bank Charter School Issue

Ms. Jones motioned, seconded by Ms. Lewis, to convene to Executive Session.

AYES: Forest, Jones, Kopka, Lowe, Roseman, Lewis, Noble

NAYS: None      ABSTENTIONS: None

6. PUBLIC SESSION

At 8:00 p.m. the Board returned from Executive Session.

Roll Call:

Present: Ben Forest, Janet Jones, Rosemarie Kopka, Marjorie Lowe, Ann Roseman, Juanita Lewis, Peter Noble.

Absent: Ann Goldman, Mary-Ellen Mess

Also Present: Laura Morana, Superintendent

7. SUPERINTENDENT'S REPORT

A. School Improvement Teams' Action Plan Presentation

Both the Primary and Middle Schools provided an overview of their School Improvement Teams' (SIT) Action Plan. Their focus has been on home-school relations, safe and orderly environment, language arts literacy, math, and instructional leadership. Representing the Primary School were: Ms. Andrea Fontenez, Ms. Lara Wengiel, Mr. John Bombardier, Mr. Rick McGovern, Ms. Danielle Kupoglu, Ms. Kimberly Repko, Ms. Christina Vlahos, and Mr. Rick Cohen. Representing the Middle School were: Ms. Mary Wyman, Ms. Wendy Turnock, Ms. Samantha Maurer, Ms. Jonelle Melton, Ms. Melissa Osmun, Mr. Damian Medina, Mr. Julius Clark, Ms. Meredith Faistl, Ms. Mayra Velasquez, Ms. Kristine Clayton, Ms. Denise Borns, and Mrs. Maria Iozzi.

**COMMENT:** One of the Board members commented that the group presenting this evening were an intelligent and likable staff. Another comment was how wonderful it was that the Teams included parents.

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B. Pre-school Expansion Grant Update

Mrs. Morana advised the Board that she continues to visit with daycare providers to view their facilities and discuss Tools of the Mind Curriculum. Daycare providers must provide a letter of interest to the district, and she will keep the Board apprised.

C. Accountability Regulations Update

Ms. Darrow reviewed with the Board the requirements for a payroll verification between October 2008 and May 2009. This will require each staff member to provide a photo ID and signature to receive their paycheck. Ms. Darrow would like to schedule the verification for the January 30, 2009 paycheck so staff members will also initial for their W2 form.

Ms. Darrow also advised the Board that accountability regulations required transportation efficiency for student bussing. The district is already in the process of a transportation efficiency study. The information gathered from this study will be key in budgeting for 2009-2010.

8. CORRESPONDENCE - NONE

9. PRESIDENT'S REPORT

A. Committee Reports - Community Relations, Curriculum, Facilities, Finance

10. HEARING OF PUBLIC - NONE

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

11. ACTION AGENDA

A request was made to take Motion 3332 separately.

Ms. Jones motioned, seconded by Ms. Roseman, to approved the following

BUSINESS - 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

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3323. Travel

Name	Date/Time	Location	Fee	Theme	Account #
Maria Iozzi	10/23/08 8:30 a.m. – 4:00 p.m.	Mercerville, NJ	\$0.00	21 <sup>st</sup> CCLC-1 <sup>st</sup> Quarter Project Director Mtg.	NA
Courtney Matthaei	10/23/08 9:00 a.m. – 3:00 p.m.	Dayton, NJ	\$0.00	Parent Survey Tech Assistance	NA
Jannett Pacheco	10/28/08 9:00 a.m. – 11:00 a.m.	Hamilton, NJ	\$0.00	Bilingual Education Administrative Code	NA
Annie Darrow	11/12/08 9:00 a.m. – 11:30 a.m.	Neptune, NJ	\$0.00	SEMI Regional Mtg	NA
Joann Hamm	11/12/08 9:00 a.m. – 11:30 a.m.	Neptune, NJ	\$0.00	SEMI Regional Mtg	NA
Laura Morana	11/13/08 8:30 a.m. – 10:30 a.m.	Lawrenceville, NJ	\$0.00	NJMSA Administrators’ Breakfast Mtg.	NA
Brunilda Solano	11/17 & 11/18/08 8:00 a.m. – 4:00 p.m.	Pemberton, NJ	\$375.00	AVID Educational Training	20-231-200- 500-004
James T. Pierson	11/17 & 11/18/08 8:00 a.m. – 4:00 p.m.	Pemberton, NJ	\$375.00	AVID Educational Training	20-231-200- 500-004
Luz Nieves	11/17 & 11/18/08 8:00 a.m. – 4:00 p.m.	Pemberton, NJ	\$375.00	AVID Educational Training	20-231-200- 500-004
Nancy Pape	11/17 & 11/18/08 8:00 a.m. – 4:00 p.m.	Pemberton, NJ	\$375.00	AVID Educational Training	20-231-200- 500-004
Maria Iozzi	11/19/08 1:00 p.m. – 3:00 p.m.	Piscataway, NJ	\$0.00	Current DSACS School Coordinators’ Monthly Mtg.	NA
Kara Malandrakis	12/12/08 9:00 a.m. – 3:00 p.m.	Howell, NJ	\$15.00	Tournament of Champions Workshop	11-000-219- 890-003
John Bombardier	12/09/08 8:00 a.m. – 4:00 p.m.	Trenton, NJ	\$0.00	Literacy Mini Conference	NA
Samantha Maurer	12/12/08 9:00 a.m. – 3:00 p.m.	Howell, NJ	\$15.00	Tournament of Champions Workshop	11-000-219- 890-003
John Bombardier	01/15/09 8:00 a.m. – 4:00 p.m.	Trenton, NJ	\$0.00	Writing Workshop	NA
John Bombardier	02/10/09 8:00 a.m. – 4:00 p.m.	Trenton, NJ	\$0.00	Comprehension Workshop II	
Joseph Christiano	03/20/09 8:00 a.m. – 4:00 p.m.	Tinton Falls, NJ	\$0.00	Technology Round Table	NA
Jayne Frankenfield	03/20/09 8:00 a.m. – 4:00 p.m.	Tinton Falls, NJ	\$0.00	Technology Round Table	NA
John Bombardier	03/24/09 8:00 a.m. – 4:00 p.m.	Trenton, NJ	\$0.00	Writing Workshop	NA
Wendy Turnock	03/25/09 8:00 a.m. – 4:00 p.m.	Hoboken, NJ	\$0.00	BUILD IT Workshop	NA

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Elizabeth Willoughby	04/02/09 8:00 a.m. – 4:00 p.m.	Trenton, NJ	\$0.00	BUILD-IT Workshop	NA
John Bombardier	04/28/09 8:00 a.m. – 4:00 p.m.	Trenton, NJ	\$0.00	Comprehension Workshop III	NA
John Bombardier	06/12/09 8:00 a.m. – 4:00 p.m.	Trenton, NJ	\$0.00	Comprehension Workshop	NA
<b>COMMENT:</b> Mr. Bombardier's workshop title on 6/12/09 was clarified.					

3324. BUDGET TRANSFERS  
To ratify any budget transfers effective September per the transfer report previously distributed in writing to the Board.
3325. BILLS PAYMENT  
To approve payment of final bills for August 2008 and for bills as of September, 2008, per attached bills list.
3326. APPROVE MINUTES  
To approve minutes of the Board meeting of September 9 and September 16, 2008 as previously distributed in writing to the Board.
3327. APPROVAL OF SECRETARY/TRANSFERS REPORT  
*Pursuant to 18A:6-59*  
Approve the June 2008 Report of the Treasurer and the June 2008 Report of the Secretary as being in balance for the month.  
AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.
3328. BUDGET TRANSFERS  
To ratify any budget transfers effective September and October 2008 per the transfer report previously distributed in writing to the board.
3329. BILLS PAYMENT  
To approve payment of post-meeting bills for August and September and for October 2008 per the bills list presented.
3330. BE IT RESOLVED that the Board of Education authorizes the Superintendent to enter into a contract with the American Tutoring, Inc., a state-authorized Supplemental Educational Services provider, for the period of November 1, 2008 through June 30, 2009 at an amount not to exceed \$1,349.00 per student for twenty students (projected count), to be funded by NCLB Title I (Account # 20-231-100-300-004).

BE IT RESOLVED that the Board of Education authorizes the Superintendent to enter into a contract with the Sylvan Learning Center, a state-authorized Supplemental Educational Services provider, for the period of November 1, 2008 through June 30, 2009 at an amount not to exceed \$1,349.00 per student for twelve students (projected count), to be funded by NCLB Title I (Account # 20-231-100-300-004).

**COMMENT:** There was a question from a Board member about whether these amounts were based on projection or estimate; Mrs. Morana said they were based on parent interest.

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3331. DONATION

That the Board accepts with gratitude the donation of books for the Middle School from Lina Godsen valued at \$800.00.

**COMMENT:** A question was asked about whether the donation of books were library or textbooks. Mrs. Morana indicated they were library books.

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4652. That the Board approves the stipend of \$3,309.38 for Mary Lohan, Learning Disabilities Teacher-Consultant (LDTC), for the 2008-2009 school year, as stipulated by the negotiated contractual agreement. (Account number 11-000-219-104-003).

4653. That the Board approves the stipend of \$8,000.00 for Wendy Turnock, Substance Awareness Counselor (SAC), for the 2008-2009 school year, as stipulated by the negotiated contractual agreement (Account number 11-000-218-104-002).

4654. That the Board accepts, with regret, the resignation of Katie Moskov, Middle School ESL Teacher, November 24, 2008.

4655. That the Board approves the appointment of the following as Guest Teachers at a rate of \$80.00 per day, for the 2008-2009 school year.

Lindsay Cohen  
 Vanessa Garaio

Terrence McCall  
 Jade Simons

4656.	Justine Coppola	College of New Jersey Wellness and School (3 credits) 3 credits @ \$365.00 Summer 2008 Semester	\$1,095.00
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4657.	Wendy Turnock	Georgian Court University Community Organization & Public Policy (2 credits) 2 credits @ \$560.00 Summer 2008 Semester	\$1,120.00
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4658. That the Board approves the movement on guide for Justine Coppola, Middle School Teacher, from BA+15 Step 8 annual salary of \$48,750.00 to BA+30 Step 8 annual salary of \$49,750.00, for the 2008-2009 school year.

4659. That the Board approves the Movement on Guide for Stacy Curcio, Middle School Teacher, from MA Step 8 annual salary of \$50,750.00 to MA+15 Step 8 annual salary of \$51,750.00, for the 2008-2009 school year.

4660. That the Board approves the following staff members as District Translators, at the stipulated negotiated contractual rate of \$30.00 per hour, not to exceed 20 hours, for the 2008 – 2009 school year (account# 20-450-200-101-004).

Yamilette Henke

Karim Vitolo

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4661. That the Board approves the extended day for Kay Carroll, Middle School Hall Monitor, from 2:30 p.m. to 3:15 p.m., to enable monitoring school halls/bus dismissal.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as previously submitted and presented to the Board:

6113. That the Board of Education authorizes the Superintendent to approve the submission of the Red Bank Middle School application for the eInstruction/Interwrite Makeover Video contest.
6114. That the Board of Education authorizes the Superintendent to approve the submission of the application for the Interwrite Makeover Video contest
6115. That the Board of Education authorizes the Superintendent to approve the submission of the application for the Sony Technology in Motion Video Contest.
6116. That the Board approves the submission of No Child Left Behind (NCLB) application for the 2008-2009 school year in the total amount of \$900,865 as follows:

	Title I	Title II-A	Title II-D	Title III	Title III SIA	Title IV
Red Bank Borough Schools	\$735,524	\$25,896	\$1,510	\$57,750	\$13,884	\$3,202
Red Bank Catholic High School		31,555	2,909			6,183
St. James Grammar School		15,163	1,398		1,041	2,971
Tower Hill School		741	66			139
West Side Christian Academy		718	67			148
Totals	\$735,524	\$74,073	\$5,950	\$57,750	\$14,925	\$12,643

6117. That the Board approves a revision to the 2008-2009 School Calendar to reflect a change in Middle School's Parent/Teacher Night Conference from Tuesday, November 4, 2008 (will become a regular school day with bussing) to Wednesday, November 12, 2008 (will become a minimum school day with bussing).

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6118. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial .Pursuant to regulation 6A:23A-5.8(c)(1), The Board hereby approves the resolution.

Date	Trip
Friday 10/17/2008	Antonio Casola Farms (Holmdel)
Friday 10/24/2008	Red Bank Fire Station
Friday 11/14/2008	Red Bank Police Station
Friday 11/21/2008	Red Bank Foodtown
Friday 12/5/2008	Red Bank Library
Friday 1/23/2009	Memory Lanes- Tourn.of Champions
Friday 2/6/2009	Memory Lanes
Friday 2/20/2009	Memory Lanes
Friday 3/6/2009	Memory Lanes
Friday 3/20/2009	Memory Lanes
Friday 4/24/2009	Planetarium – Ocean County College
Thursday 5/21/2009	Turtle Back ZooWest Orange,NJ
TBA (6/2009)	Field Day at Primary School

**COMMENT:** There was a question about whether information on the group who will be attending the field trips could be added to future motions. Mrs. Morana indicated that they would be included on future motions and the one being approved for this evening were Primary School.

AYES: Forest, Jones, Kopka, Lowe, Roseman, Lewis, Peter Noble  
 NAYS: None ABSTENTIONS: None

Ms. Lewis motioned, seconded by Ms. Kopka, to approve Motion 3332.

BE IT RESOLVED, that the Board of Education of the Borough of Red Bank, in the County of Monmouth (“Board of Education”) opposes the application by the Red Bank Charter School (“Charter School”) to the Commissioner of Education (“Commissioner”) for an amendment to its charter which would increase enrollment of the Charter School and authorizes the Superintendent of Schools and counsel to the Board of Education to prepare and submit comments to the Commissioner pursuant to the provisions of *N.J.A.C. 6A:11-2.6(c)*; and

BE IT FURTHER RESOLVED, that the Board of Education additionally authorizes the Superintendent of Schools and its counsel to take all action necessary and appropriate to compel the Charter School to comply with all provisions of the Consent Order entered into by the Board of Education and the Charter School dated March 20, 2007.

**COMMENT:** A Board member expressed appreciation for the job the superintendent is doing to advocate for the district.

AYES: Forest, Jones, Kopka, Lowe, Roseman, Lewis, Peter Noble  
 NAYS: None ABSTENTIONS: None

11. OLD BUSINESS

- Ms. Darrow advised the Board that the district has received the Department of Environmental Protection approval on permits submitted for the Primary School fill project. The next step is attorney review and for the permits to be filed with the County.

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12. NEW BUSINESS

- Ms. Darrow advised the Board members who will be attending the School Boards Convention to review the packets distributed this evening. They included required badges, schedule of workshops, labels for proof of attendance, and a list of events.
- It was announced that there are two information sessions for preschool being held on October 23 at the Red Bank Library and October 25 at the Primary School. In addition, two open houses will be held on November 4.

13. ADJOURNMENT

Ms. Roseman motioned, seconded by Ms. Kopka, to adjourn the meeting.

AYES: Forest, Jones, Kopka, Lowe, Roseman, Lewis, Peter Noble

NAYS: None                      ABSTENTIONS: None

Meeting adjourned at 9:35 p.m.

Respectfully submitted,

Anne E. Darrow  
Board Secretary/School Business Administrator