

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
DECEMBER 16, 2008

MINUTES

1. CALL TO ORDER

Board President Peter Noble called the December 16, 2008 Board Meeting of the Red Bank Board of Education to order at 6:01 pm.

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 22, 2008. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Ben Forest, Janet Jones, Rosemarie Kopka, Marjorie Lowe, Mary-Ellen Mess, Ann Roseman, Peter Noble

Absent: Ann Goldman, Juanita Lewis

Also Present: Laura C. Morana, Superintendent

4. FLAG SALUTE

Mr. Noble led the Pledge to the Flag.

Mr. Noble thanked everyone for the get-well wishes and visits during his recent illness.

5. RESOLUTION FOR EXECUTIVE SESSION

A. Client/Attorney Privilege

B. Contract Negotiations Planning 2008-2009

At 6:05 pm Mr. Forest motioned, seconded by Ms. Jones, to move to Executive Session.

AYES: Forest, Jones, Kopka, Lowe, Mess, Roseman, Noble

NAYS: None ABSTENTIONS: None

6. RETURN TO PUBLIC SESSION

At 7:45 pm the Board returned to Public Session.

Present: Ben Forest, Janet Jones, Rosemarie Kopka, Juanita Lewis (arrived during Executive Session), Marjorie Lowe, Mary-Ellen Mess, Ann Roseman, Peter Noble

Absent: Ann Goldman

Also Present: Laura C. Morana, Superintendent; Armen McOmer, Esq. (arrived during Executive Session)

At this time Mr. Noble announced a change in the order of the agenda for this evening's meeting. On behalf of the Board of Education, Mr. Noble thanked Ms. Lewis, Board Vice President, for her contributions to the Board. He wished her all the best in her role as a councilwoman. Other members of the Board thanked Ms. Lewis and stated they are pleased to have her as an advocate for the students of the Borough. Mrs. Morana also thanked Ms. Lewis for her time and contributions to the district and told her that she will be missed by the district.

Ms. Lewis thanked everyone for their support and well wishes. She told the Board that she has learned a great deal about education and team building by working with them. She looks forward to serving the community and will be an advocate for the district's children.

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7. SUPERINTENDENT'S REPORT

A. Transportation Study Presentation

Mr. Ross Haber of Ross Haber Associates, Inc., provided the Board with a presentation reflecting the transportation analysis created for the district. A copy of the presentation is in the Board book. Mrs. Morana told the Board that this evening's presentation was for informational purposes only. The options will be further reviewed with the Finance Committee and a recommendation will be presented to the Board.

B. Budget Planning 2009-2010

Mrs. Morana indicated that due to the uncertainty with New Jersey's budget, we will be presenting a Plan A and Plan B scenario budget. She reminded the Board that enrollment and special education IEPs will drive a great part of our budget.

C. Summer Enrichment/Recreation Programs 2009

Mrs. Morana met with Red Bank Recreation representatives to discuss the summer programs for 2009. Based on the results from this past summer, they have identified areas where changes and enhancements will take place.

COMMENT: It is wonderful what the district is doing with summer programs, especially during the difficult economic times.

D. Young Voices 732 Project Update

The project that the Two River Theater operates provides an introduction to theater and music production skills. This will continue in Spring 2009 with a ten-week program.

8. CORRESPONDENCE

A. Commissioner Lucille Davy's Letter Regarding Charter School Expansion

COMMENTS:

- It was felt that it was kind of Commissioner Davy to acknowledge that the district is doing well.
- It is ironic that Commissioner Davy's letter referred to parents having a choice in Red Bank to attend the Borough school or the Charter school. If that is so, why isn't Commissioner Davy advocating for a charter school in every community?

9. PRESIDENT'S REPORT

A. Monmouth County Districts' Consolidation Committee Reports

▪ Shared Personnel

Ms. Kopka and Ms. Darrow reported that this committee discussed shared leadership positions and a study that was done for Monmouth Beach and West Long Branch. This study found that the total savings would be \$15,000 and the districts did not feel this amount was worth not having a fulltime superintendent in the district. They indicated that districts share ways in which they were maximizing their resources and sharing personnel.

▪ Curriculum & Instruction

Mrs. Morana reported that the committee discussed benefits and challenges of having a district-wide program. Some of these included decisions about programs currently used in districts—for instance, currently there is more than one reading program in the county. Districts would have to decide which program to use.

B. Mr. Noble indicated that the Middle School music program this past week was a fine show and they have progressed very well. He reminded everyone that the Primary School concert would be Thursday, December 18.

He also sent kudos to the PTO for the Breakfast with Santa which was a huge success.

10. HEARING OF PUBLIC - NONE

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11. ACTION AGENDA

Ms. Kopka requested that 3348 be reviewed separately.

Ms. Lewis motioned, seconded by Ms. Roseman, to accept the following:

COMMUNITY RELATIONS – 1000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

1001. That the Board approves the Uniform State Memorandum of Agreement Between the Red Bank Borough Schools and Law Enforcement Officials 2008-2009.

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3344. Travel

| Name | Date/Time | Location | Fee | Theme | Account # |
|---------------|--------------------------------------------------------------------------------------------|----------------------------|----------|-------------------------------------------------------------------------|--------------------|
| Laura Morana | 12/11/08, 01/16/09, 01/29/09, 02/13/09 8:30 a.m. – 4:00 p.m. | Trenton, NJ | \$0.00 | NJ DOE Committee on Assessment Policies | NA |
| Annie Darrow | 12/23/08 8:00 a.m. – 4:00 p.m. | Mt Laurel, NJ | \$0.00 | NJSBO Budget Presentation | NA |
| Mary Castaldo | 01/07/09 8:00 a.m. – 4:00 p.m. | Monroe, NJ | \$0.00 | Tools of the Mind | NA |
| Laura Lin | 01/07/09 8:00 a.m. – 4:00 p.m. | Monroe, NJ | \$0.00 | Tools of the Mind | NA |
| Joanne Fiore | 01/13/09 8:00 a.m. – 4:00 p.m. | Rutgers, Piscataway, NJ | \$175.00 | Functional Assessment & Developing Treatment for Special Needs Learners | 11-000-219-890-003 |
| Maria Iozzi | 01/14/09 8:00 a.m. – 4:00 p.m. | Mercerville, NJ | \$0.00 | 21 Century Project Directors' Meeting | |
| Michael Isley | 01/14/09, 02/11/09, 03/11/09, 04/08/09, 05/13/09, 06/10/09 11:00 a.m. – 4:00 p.m. | Howell, NJ | \$0.00 | NJ School Building & Grounds Assoc. | NA |
| Annie Darrow | 01/22/09 8:00 a.m. – 4:00 p.m. | Somerset, NJ | \$0.00 | NCLB Training | NA |
| Laura Morana | 02/04/09 8:00 a.m. – 4:30 p.m. | New Brunswick, NJ | \$209.00 | 2009 School Law Conference | 11-000-230-590-000 |
| James Pierson | 02/06/09 8:00 a.m. – 4:00 p.m. | Kean University, Union, NJ | \$0.00 | Diversity Council | NA |
| | | | | | |

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| Name | Date/Time | Location | Fee | Theme | Account # |
|---------------|-----------------------------------|-------------------------------|--------|--------------------------------------------------|-----------|
| Wendy Turnock | 02/06/09 8:00 a.m. – 4:00 p.m. | Kean University, Union, NJ | \$0.00 | Diversity Council | NA |
| Maura Lehmann | 03/19/09 8:00 a.m. – 4:00 p.m. | UMDNJ, Piscataway, NJ | \$0.00 | Chronological Assessment of Suicide Events | NA |

3345. That the Board graciously accepts an anonymous donation of \$2,627.50 for the purchase of a Samsung 46' LCD Monitor, Samsung Wall Mount Kit, and Clamp on Surge Protector along with a plaque for dedication to the memory of Kathleen A. Byram. LCD Monitor will be installed at the Middle School.

3346. BUDGET TRANSFERS

To ratify any budget transfers effective November 2008 per the transfer report previously distributed in writing to the Board.

3347. BILLS PAYMENT

To approve payment of post-meeting bills for November 2008 and for December 2008 per the bills list presented.

COMMENT: Ms. Jones abstained on portion of bills list approving her reimbursement.

3348. APPROVE MINUTES

To approve minutes of the Board meeting of November 11, November 13, and November 18, 2008, as previously distributed to the board.

COMMENT: This motion is being reviewed separately.

3349. APPROVAL OF SECRETARY/TREASURERS REPORT

Pursuant to 18A:6-59

Approve the August 2008 Report of the Treasurer and the August 2008 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

Pursuant to 18A:6-59

Approve the September 2008 Report of the Treasurer and the September 2008 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3350. 403(b) PLAN

To approve the required District's Employee Paid 403(b) Plan Document.

3351. WILDLIFE HABITAT INCENTIVES PROGRAM

To approve that the Business Administrator and the Board President are hereby authorized and directed to execute any and all correspondence required to receive cost-share reimbursement payments from the United States Department of Agriculture, Natural Resources Conservation Services under the Wildlife Habitat Incentives Program.

COMMENT: Ms. Darrow explained to the Board that this motion is in addition to the draft agenda received on Friday. She explained that the grantor did not have this required motion when the grant was received in 2002. An audit of their records revealed the grantor was required to have this before the end of 2008.

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4680. That the Board approves the appointment of Vanessa Garaio as Middle School ESL Long-Term Substitute Teacher, at a prorated Step 2 BA+15 annual salary of \$44,690.00, effective November 24, 2008 through June 30, 2009 (Account #20-241-100-101-002).
4681. That the Board approves the transfer of Jannett Pacheco, from Supervisor of Curriculum & Instruction to Supervisor of ESL/Bilingual/World Languages Program, salary remains unchanged pending negotiations, effective January 1, 2009 through June 30, 2009.
4682. That the Board approves the following revised job descriptions as submitted.
Supervisor of Curriculum & Instruction
Supervisor of ESL/Bilingual/World Languages Programs
4683. That the Board accepts with regret the resignation of Samuel Cerritos, Middle School Mathematics Teacher, as of February 4, 2009.
4684. That the Board approves the amended prorated annual salary for Viviane Greenberg, Primary School ESL Teacher, from MA Step 10 salary of \$55,860.00 to MA+30 Step 10 salary of \$57,860, effective September 24, 2008 through June 30, 2009.

EXTRA WORK/EXTRA PAY

4685. That the Board approves the following staff members and their compensation as Club Advisors in the After School Programs (21st Century Community Learning Center), for the 2008-2009 school year, funded by the 21st Century Grant.

| Teacher's Name | Name of Club | Days of Week | | | | | Hours per Week |
|------------------|---------------------------------------|--------------|---|---|----|---|----------------|
| | | M | T | W | TH | F | |
| Denise Borns | Anticipating Algebra (3:10 – 4:10) | X | X | | X | X | 4 X \$30.00 |
| Carla Chicas | PM Study Skills (3:10 – 4:10) | X | | X | | X | 3 X \$17.00 |
| Carla Chicas | Rec. Activities (4:10 – 5:10) | X | | X | | X | 3 X \$17.00 |
| Kristine Clayton | Study Skills Advisor (3:10 – 4:10) | | X | | X | | 2 X \$30.00 |
| Joe DeFilippis | Fitness (3:10 – 4:10) | | | X | | X | 2 X \$30.00 |
| Joe DeFilippis | Rec. Activities (4:10 – 5:10) | | X | X | | X | 3 X \$30.00 |
| Kathy Doherty | Photo Design (3:10 – 5:10) | | X | | | | 2 X \$30.00 |
| Chris Ippolito | Video Editing (3:10 – 5:10) | | X | | | | 2 X \$30.00 |
| | Guitar Lessons (3:10 – 4:10) | | | | X | | 1 X \$30.00 |

4686. That the Board approves the Carla Chicas, Middle School Instructional Assistant, as AM Study Skills Monitor, for the 2008-2009 school year, not to exceed 45 minutes per day, 5 days per week, at the stipulated negotiated contractual rate of \$17.00 per hour (Account #20-231-100-101-BA4).

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4687. That the Board approves the appointment of the following staff members for the SES Saturday Academy Program, 4 hours per day each, 18 days, at the stipulated negotiated contractual rate of \$30.00 per hour, not to exceed \$2,160.00 ea, December 13, 2008 through May 30, 2009 (Account # 20-231-100-101-014).

Blanca Ramirez Jackie Rivera

4688. That the Board approves the following staff members to facilitate Before/After School Academic Support Programs on a substitute basis at the Primary School, effective December 9, 2008 through May 15, 2009, and their compensation at the stipulated negotiated contractual rate of \$30.00 per hour (Account #20-231-100-101-BA4).

Martha Carvajal Erika Goldstein Jackie Rivera
Miriam Finkelstein Alyssa Miller

4689. That the Board approves the prorated stipend of \$3,309.38 for Alina Bershad, Speech Language Specialist, effective January 1, 2009 through June 30, 2009, at the stipulated negotiated contractual agreement. (Account number 11-000-219-104-003).

4690. That the Board approves the appointment of the following staff for pre- and post-testing scoring of SES Saturday Academy Program students for the 2008-2009 school year, not to exceed four (4) hours, at the stipulated negotiated contractual rate of \$30.00 (Account #20-231-100-101-014):

John Adranovitz Kristine Covello Blanca Ramirez
Edward Baidy Donna Emeric Jackie Rivera
Julius Clark Luz Nieves Laura Zakanych

4691. That the Board approves the appointment of Christine Borkes for pre- and pos-testing scoring of third grade Saturday Academy students for the 2008-2009 school year, not to exceed four (4) hours, at the stipulated negotiated contractual rate of \$30.00 (Account #11-120-100-101-001).

4692. That the Board approves the following as Guest Teachers effective January 1, 2009 through June 30, 2009.

Victoria Pepe-Lage Degreed
Peter Weber Degreed

4693. That the Board approves the following staff members to facilitate the evening sessions of the Great Start Program, 1 hour per month, not to exceed 7 hours each, effective December 2008 through June 2009, at the stipulated negotiated contractual rate (Account #20-231-100-101-GS4).

John Bombardier Cruz Roolaart Danielle Yamello

COMMENT: Mrs. Morana explained to the Board that this motion was in addition to the agenda received in the packet on Friday.

4694. That the Board approves Mark Costa, Middle School Science Teacher, to complete the STAR Project units of study for Grades 5 – 8, not to exceed 18.25 hours, at the stipulated negotiated contractual rate of \$30.00. per hour (Account #20-019-100-101-ISI).

CURRICULUM AND PROGRAM - 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

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6126. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.8(c)(1), The Board hereby approves the resolution.

| Location | Date |
|---------------------------------------------------------------------------|------------|
| YMCA, Red Bank, NJ (Honor Roll Incentive) | 12/09/2008 |
| Count Basie Theatre, Red Bank, NJ (Honor Roll Incentive for Grades 4 & 5) | 12/11/2008 |
| Two River Theatre, Red Bank, NJ (Grade 2) | 12/11/2008 |
| Count Basie Theatre, Red Bank, NJ (Grade 3) | 12/11/2008 |
| Two River Theater, Red Bank, NJ (Grades K-1) | 12/19/2008 |
| Paper Moon Theatre, Atlantic Highlands, NJ (PreK) | 01/15/09 |

6127. That the Board authorizes the Superintendent to submit the application for The Enthusiastic Reader Awards.

6128. That the Board approves the Parent Education Program (Parent University Through ENVISION: Breakthroughs in Learning), January – April 2009, at a cost of \$4,800.00, funded through NCLB Account #20-231-200-890-XXX.

6129. That the Board approves a presentation: Children and Electronic Media, given by Anne Lund, Educational Consultant with Noggin, March 2009, at a cost of \$250.00, funded through NCLB Account #20-231-200-320-004.

6130. That the Board approves the following curriculum be adopted as indicated:

Tools of the Mind Pre-Kindergarten Curriculum, 6th Edition

6131. That the Board approves the amended NCLB personnel being charged to NCLB – Title I Account as follows:

| Title I | Job Title | Account numbers | Grant funded salary | Grant funded TPAF/SS |
|----------------------|---------------------|--------------------|---------------------|----------------------|
| John Bombardier | LAL Coach | 20-231-100-101-001 | \$37,752 | \$9,438 |
| Kathleen Ward | Math Coach | 20-231-100-101-001 | \$46,130 | \$11,533 |
| Kristine Clayton | LAL teacher | 20-231-100-101-002 | \$48,750 | \$12,188 |
| Christopher Ippolito | Comm. teachers | 20-231-100-101-002 | \$43,690 | \$10,923 |
| Margaret Nerney | Instructional Aide | 20-231-100-106-001 | \$26,443 | \$2,115 |
| Joan Todaro | Instructional Aide | 20-231-100-106-001 | \$26,892 | \$2,151 |
| Joann Pierson | Instructional Aide | 20-231-100-106-001 | \$25,185 | \$2,015 |
| Fanny McKenty | Instructional Aide | 20-231-100-106-002 | \$20,984 | \$1,679 |
| Jannett Pacheco | Supervisor Bil/ESL | 20-231-200-100-001 | \$37,500 | \$4,688 |
| Jannett Pacheco | Supervisor Bil/ESL | 20-231-200-100-002 | \$37,500 | \$4,688 |
| Vacant | Supervisor C&I | 20-231-200-100-001 | \$31,675 | \$2,560 |
| Vacant | Supervisor C&I | 20-231-200-100-002 | \$31,675 | \$2,560 |
| Kathy Feeny | Secretary | 20-231-200-105-001 | \$7,315 | \$500 |
| Kathy Feeny | Secretary | 20-231-200-105-002 | \$7,315 | \$500 |
| Diane Dublirer | Payroll Coordinator | 20-231-100-105-001 | \$11,050 | \$846 |
| Diane Dublirer | Payroll Coordinator | 20-231-100-105-002 | \$11,050 | \$846 |
| TOTAL: | | | \$450,906 | \$69,230 |

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BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9021. That the Board approves the following policy for first reading:

Policy 9113 Filling Board Vacancies

AYES: Forest, Jones, Kopka, Lewis, Lowe, Mess, Roseman, Noble

NAYS: None ABSTENTIONS: None

Ms. Kopka motioned, seconded by Ms. Mess, to approve the following:

3348. APPROVE MINUTES

To approve minutes of the Board meetings of November 11, November 13, and November 18, 2008, as previously distributed to the board.

COMMENTS:

- Ms. Kopka indicated that her name should be removed from the November 13, 2008 minutes as she was absent.
- It was also discovered that the agenda did not have the November 11, 2008 minutes for approval and they were added at this time.

AYES: Forest, Jones, Kopka, Lewis, Lowe, Mess, Roseman, Noble

NAYS: None ABSTENTIONS: None

12. OLD BUSINESS

- Pride in our Primary School staff for how the domestic abuse incident was handled. The Board agreed that the actions of Mr. Rick Cohen, Mr. Karl Parker, and Ms. Teresa Ullmann were heroic.

13. NEW BUSINESS

- Ms. Darrow reminded everyone about the salary guide workshop sponsored by the NJSBA on February 21, 2009.
- There was a question regarding the discipline policy and how it relates to exclusion from activities if a failing grade is received. Mrs. Morana indicated that the SIT Committee has been addressing consequences and providing additional support to students. Mrs. Morana asked Ms. Wendy Turnock, who was in the audience, to elaborate. Ms. Turnock indicated the SIT Committee focuses in identifying which activities were considered a privilege. Mrs. Morana stated she would share a copy of the end product with the Board.
- It was a pleasure to see 8th Grade students participate in the Red Bank Regional High School concert. They are also participating in a tri-district concert in February.
- Ms. Lewis read her letter of resignation and thanked the community for allowing her to serve on the Board.

14. ADJOURNMENT

At 8:50 pm Ms. Roseman motioned, seconded by Mr. Forest, to adjourn the meeting.

AYES: Forest, Jones, Kopka, Lewis, Lowe, Mess, Roseman, Noble

NAYS: None ABSTENTIONS: None

Respectfully submitted,

Anne E. Darrow
Board Secretary/School Business Administrator