

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JANUARY 19, 2010

MINUTES

1. CALL TO ORDER – meeting called to order at 7:45 pm.

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2009. Notice of this meeting was published in the *Asbury Park Press*, *The Hub*, and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Peter Noble

Absent: Grace Costa, Rosemarie Kopka

Also Present: Dr. Laura C. Morana, Superintendent

4. FLAG SALUTE

Mr. Noble led the Flag Salute.

5. SUPERINTENDENT'S REPORT

A. Recognition of Spelling Bee Winners – Middle School

Dr. Morana Introduced the winners and congratulated them and their families on this achievement. She thanked the students for representing the district in such an exemplary way.

B. Recognition of Dr. Martin Luther King, Jr. Essay Contest Winners – Primary School

The contest winners read their essays to the public. They were presented with a certificate as well as thanks and praise by the Board of Education members.

C. Primary School Students' Everyday Math Presentation – Kathleen Ward

Ms. Ward and students demonstrated components of the new math program, including partnering with Board members to complete activities. The program uses non-traditional methods to teach traditional math. Ms. Ward shared how the students enjoyed the program.

D. Budget Development Process 2010-2011 – Update

Dr. Morana advised the Board that meetings have begun with administrators reviewing budget requests. We are looking at the instruction piece as well as facilities use. Minor revisions have been submitted regarding Preschool expansion. Both Dr. Morana and Ms. Darrow explained to the Board that this is a comprehensive and ongoing process that involves all stakeholders.

E. ASSA Audit Report

As an outcome of the ASSA audit, procedures were identified that resulted in errors. Since the audit occurred prior to the October 2009 submission, we had the corrections in place prior to receiving the formal written audit results. The recommendations involved reporting low income, number of LEP students, and special education transportation.

6. CORRESPONDENCE - NONE

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7. PRESIDENT'S REPORT

A. Board Candidate Interview

The Board interviewed Ms. Layli Whyte as the Board candidate. The interview focused on reasons Ms. Whyte would like to serve on the Board, needs of the students versus tax payers, and her thoughts on what improvements the Board might make.

B. Committee Reports—Curriculum and Instruction, Finance, Policy, Facilities

8. RESOLUTION FOR EXECUTIVE SESSION

A. Deliberation of Board Candidate

Ms. Roseman motioned, seconded by Ms. Jones, to move to Executive Session at 8:35 pm.

9. RETURN TO PUBLIC SESSION

At 8:40 pm the Board reconvened in Public Session.

Present: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Peter Noble

Absent: Grace Costa, Rosemarie Kopka

Also Present: Dr. Laura C. Morana, Superintendent

10. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

11. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

12. ACTION AGENDA

Mr. Forest motioned, seconded by Ms. Jones to approve the following:

That the Board approves the appointment of Ms. Layli Whyte as a member of the Red Bank Borough Board of Education, filling a vacancy created by the resignation of Rickey Tharrington, until April 2010, pending legislative changes.

ROLL CALL VOTE:

AYES: Forest, Jones, Lowe, Ludwikowski, Roseman, Noble NAYS: None ABSTENTIONS: None

OATH OF OFFICE

Board Secretary administers Oath of Office to newly-elected Board member, Layli Whyte. Newly elected Board member takes her seat at the table.

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Ms. Jones motioned, seconded by Ms. Roseman, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3125. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Laura Morana	01/20/10 10:00 a.m. – 12:00 p.m.	Trenton, NJ	\$0.00	ACNJ Kids Count 2010	NA
Name	Date/Time	Location	Fee	Theme	Account #
Samantha Maurer	01/26/10 9:00 a.m. – 3:00 p.m.	Lakewood, NJ	\$0.00	21 st CCLC Planning Retreat	NA
Maria Iozzi	01/26/10 – 01/27/10 9:00 a.m. – 3:00 p.m.	Lakewood, NJ	\$0.00	21 st CCLC Planning Retreat	NA
Melissa Osmun	01/26/10 11:30 a.m. – 2:15 p.m.	Red Bank, NJ	\$0.00	RBRHS AVID Tutor Training	NA
Mari McMahon	01/27/10 9:00 a.m. – 3:00 p.m.	Lakewood, NJ	\$0.00	21 st CCLC Planning Retreat	NA
Laura Morana Jeanne Roesinger Wendy Turnock Beth Willoughby Mary Wyman	01/27/10 7:30 a.m. – 11:30 a.m.	Lincroft, NJ	\$0.00	21 st Century Learning Community Service and After-School Programs to meet author of “Three Cups of Tea”	NA
Laura Morana	02/05/10 10:00 a.m. – 12:00 p.m.	Trenton, NJ	\$0.00	NJ Council for Young Children	NA
Samantha Maurer	02/24/10 9:00 a.m. – 4:00 p.m.	Mercerville, NJ	\$0.00	21 st CCLC Project Directors’ Meeting	NA
Maura Lehmann	03/26/10 9:00 a.m. – 3:00 p.m.	Rutgers, Piscataway, NJ	\$120.00	Behavior Problems in Students with Autism/Autism Spectrum	11-000-219-890-003
Patricia Moss	04/12/10 8:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind Training	NA
James Pierson	05/21/10 11:30 a.m. – 2:00 p.m.	Red Bank, NJ	\$0.00	RBRHS Articulation Meeting	NA

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3126. BUDGET TRANSFERS
To ratify any budget transfers effective December per the transfer report.
3127. BILLS PAYMENT
To approve payment of final bills for December 2009 and for bills as of January 2010.
3128. APPROVE MINUTES
To approve minutes of the Board meeting of December 8 and 15, 2009.
3129. APPROVAL OF SECRETARY/TREASURER'S REPORT
Pursuant to 18A:6-59
Approve the December 2009 Report of the Treasurer and the December 2009 Report of the Secretary as being in balance for the month.
- AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.
3130. APPLICATION FOR STATE SCHOOL AID (ASSA) AUDIT
To accept the Department of Education, Office of Fiscal Accountability and Compliance audit findings and recommendations for the Application for State School Aid for the period as of October 15, 2008 resulting in zero dollar return of funds.
3131. CORRECTIVE ACTION PLAN
To approve the Corrective Action Plan for the Department of Education, Office of Fiscal Accountability and Compliance audit findings and recommendations for the Application for State School Aid for the period as of October 15, 2008.
3132. ELECTION HOURS
To establish the opening of polls on Tuesday, April 20, 2010, at 2:00 p.m. and the closing of polls on April 20, 2010 at 9:00 p.m. * pending any legislative changes.
3133. ELECTION-RELATED ACTIVITIES
To authorize the secretary of the Board of Education to prepare all necessary legal advertisements and complete all election-related activities consistent with code.
3134. ELECTION PAY RATES
To establish the hour rate of pay for the election workers as \$14.29 per hour for the hours the polls are open plus a half an hour before and after closing time plus \$25 per voting district for pickup and return of the registration books. * pending any legislative changes.
3135. DONATION
To accept with gratitude the generous donation from the McMahon family in the amount of \$100.00 in loving memory of Ms. Jonelle Melton for the Middle School's refreshments for "A Night to Remember" on February 5, 2010.
3136. ENVIRONMENTAL SERVICES
To approve Brilliant Lewis Environmental Services, LLC for soil investigation in the amount of \$3,478. If additional samples are required, they will be billed based on samples analyzed, at the estimated cost. The district will be responsible for any NJ DEP oversight fees. Account #11-000-230-339-000
COMMENT: Ms. Darrow provided an update to the Board of Education on the additional samples needed for the property at Count Basie Park.

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4829. That the Board approves Jennifer Rossano as Guest Teacher, effective January 20, 2010 through June 30, 2010.
- 4830. That the Board approves Chris Ippolito as videographer/producer to create a documentary video focusing on the partnership with the Two River Theater, as part of the 21st Century Community, at the stipulated negotiated contractual rate of \$30.00 per hour (pending completion of RBBEA contract negotiations), not to exceed 60 hours. Account #20-460-200-101-V14
- 4831. That the Board approves the following staff members participation and compensation as part of the AVID Team (Elementary), at the stipulated negotiated contractual rate of \$30.00 (pending completion of RBBEA contract negotiations), not to exceed 2 hours per month effective January through June 2010. Account #20-019-200-101-AVD

John Adranovitz

Lauren Chapman

Stacy Curcio

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

- 5017. That the Board approves the Child Study Team from the Katzenbach School for the Deaf to conduct a specialized evaluation for Student ID#ODP-06-04 at the cost of \$1,350.00. Account #11-000-219-320-003

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6071. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Location	Date
Brookdale Community College, Lincroft, NJ (Community Service and After-School Programs)	01/27/10
Monmouth Day Care Center and Tower Hill PreK Programs, Red Bank, NJ (National Junior Honor Society for Read Across America Day)	03/02/10
Garden State Discovery Museum, Cherry Hill, NJ (Kindergarten)	05/20/10
Statue of Liberty, New York, NY (Grade 2)	05/21/10
State Museum, Trenton, NJ (Grade 5)	06/09/10

ROLL CALL VOTE:

AYES: Forest, Jones, Lowe, Ludwikowski, Roseman, Noble, Whyte NAYS: None ABSTENTIONS: None

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13. HEARING OF THE PUBLIC - NONE

14. OLD BUSINESS

- High School National Honor Society

15. NEW BUSINESS

- Board members welcomed new Board member Layli Whyte and expressed their appreciation to her for serving on the Board of Education.
- Ms. Whyte thanked the Board and stated it will be an honor to serve the community.
- NJSBA cancellation of the Fall 2010 conference.
- February 9th NJSBA Field Service Representative, Kathy Winecoff, will attend.
- Suggestion to the Board that they visit the Middle School to view the artwork that is on display in the hallway.
- Tuesday at 6:30 pm the orchestra concert will be held at the Middle School.
- Dr. Morana attended the HISPA dinner where the Red Bank School District was highlighted.

16. ADJOURNMENT

Mr. Forest motioned, seconded by Ms. Roseman, to adjourn the meeting.
Meeting adjourned at 9:15

Respectfully submitted,

Anne E. Darrow
Board Secretary/School Business Administrator