

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
OCTOBER 12, 2010

MINUTES

1. CALL TO ORDER – 7:01 PM – Primary School Cafeteria

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 3, 2010. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

PRESENT: Grace Costa, Rosemarie Kopka, Marjorie Lowe, Peter Noble, Layli Whyte, Ben Forest, Ann Roseman

ABSENT: Janet Jones, Carrie Ludwikowski

ALSO PRESENT: Dr. Laura C. Morana, Superintendent; Armen McOmber, Esq.

4. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION

At 7:03 pm Ms. Whyte motioned, seconded by Mr. Forest, to convene to Executive Session.

- A. Administrators' Contract Negotiations
- B. Attorney/Client Privilege

6. RETURN TO PUBLIC SESSION

7. CALL TO ORDER – 8:00 p.m.

8. SUNSHINE STATEMENT

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9. ROLL CALL

PRESENT: Grace Costa, Janet Jones, Rosemarie Kopka, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Layli Whyte, Ben Forest, Ann Roseman

ALSO PRESENT: Dr. Laura C. Morana, Superintendent; Armen McOmber, Esq.

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10. SUPERINTENDENT'S REPORT

A. Opening of School Year Report

Dr. Morana indicated that the opening of the school year went smoothly. St. Anthony's preschool program location was like opening a new school; and along with these challenges are the issues with setting up technology. Dr. Morana praised the incredible team of staff members at the St. Anthony's location for their ability to deal with challenges in a positive and cooperative manner. She then encouraged the Board of Education members to set up an appointment to visit the St. Anthony's preschool.

Dr. Morana said that we had a successful in-service day. The RBBEA provided bagels and Dr. Morana brought in coffee for the staff. Barbara Horl, a former Red Bank Borough Board of Education member and a current NJSBA Government Relations Lobbyist, was the keynote speaker. Ms. Horl did a nice job as she discussed the realities of the economic climate. She praised those who are in the teaching profession and acknowledged the challenges.

B. Superintendent's Preliminary Action Plan 2010-2011 (handout in Board Book)

Dr. Morana reviewed the goals and where we were four years ago compared to where we are presently.

- QSAC and NCLB requirements—Dr. Morana stated that a comprehensive report on student achievement will be shared with the Board in the weekly packet. She reviewed her role in supporting the principals and master teacher instructional coaches.

In response to the budget crisis for 2010-2011, the Board eliminated three Supervisor positions and hired Master Teacher/Instructional Coaches. These new positions require additional support and guidance from Dr. Morana in order to ensure the success of the new structure. Dr. Morana encouraged the Board's feedback and/or questions on the plan after they have had the time to review it in detail.

COMMENT: Board member concurred that the transition at St. Anthony's as a preschool location has been working very well.

C. Monmouth Ocean Counties' Shared Service Insurance Fund (MOCSSIF) 2009-2010 Safety Award

Ms. Darrow explained that due to the implementation of custodian and maintenance training, the efforts of Tom Berger and Michael Isley in managing Facilities, follow-up in investigation of workers' compensation claims, and the support of the NJSBAIG for professional development, has resulted in the district's third consecutive year of receiving the Safety Grant.

COMMENT: Board member and Facilities Committee member indicated that morale has also improved, and research supports that this also improves safety.

D. New Jersey Quality Single Accountability Continuum (QSAC) Process

Dr. Morana explained that the Monmouth County Superintendent's Office will inform districts of their next steps to complete the QSAC process. The belief is that the complete monitoring process may not be required if the district is considered a "high performing district". Dr. Morana stated that she would like to be ahead of the curve so we have begun the process of QSAC. The QSAC Committee will consist of administrators, teaching staff, Board of Education member, and a RBBEA member.

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E. School Bus Emergency Evacuation Drill Report

Ms. Darrow explained that it is a requirement to have the minutes reflect the bus evacuation drills. This is the first of two drills that will be performed throughout the school year.

Date of drill	Time drill conducted	School name	Location of drill	Route number(s) included in drill	Name of school Principal or person(s) assigned to supervise the drill
9/16/10	8:00 a.m.	Middle	School parking lot	MS1 – MS6 and MOESC(7)	Maria Iozzi, Principal
9/17/10	8:30 a.m.	Primary	School bus loop/ parking lot	PS1-PS7	Richard Cohen, Principal

11. CORRESPONDENCE - None

12. REVIEW OF REGULAR MEETING AGENDA

Board member asked what is the NJASBO?

Ms. Darrow explained that it is the New Jersey Association of School Business Officials.

13. PRESIDENT’S REPORT

Ms. Roseman reminded those Board members attending the NJSBA Workshop on October 19 and 20 that they must have their verbal and written report for the November 9 Board meeting.

A. Board Team Charter

Ms. Roseman distributed a copy of the Charter, asked each member to sign the master Charter, and to keep a copy for themselves.

B. NJSBA Robert’s Rules of Order Training - Board Member Feedback

Ms. Roseman reviewed the Board members’ comments that resulted from the training session.

C. NJSBA “Labor Relations and the Toolkit” – Feedback from Ms. Jones

D. Board Vacancy

Ms. Roseman indicated that on November 9 the board will entertain questions from the public regarding becoming a Board member. On November 11 applications are due to the Business Office; on November 16 interviews will be conducted by the Board with the expectation of an appointment.

14. HEARING OF PUBLIC - NONE

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

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15. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

16. ACTION AGENDA

Ms. Jones motioned, seconded by Ms. Ludwikowski, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:.

3077. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account Number
Christina Vlahos	10/13/10 8:00 a.m. – 4:00 p.m.	Edison, NJ	\$0.00	Cultural Awareness & Cross-Cultural Communication	NA
Annie Darrow	10/14/10 8:30 a.m. – 12:00 p.m.	Mt. Laurel, NJ	\$0.00	NJASBO Workshop	NA
Samantha Maurer	10/18/10 9:00 a.m. – 3:00 p.m.	Hamilton, NJ	\$0.00	21 st CCLC Project Directors' Meeting	NA
Laura Morana	10/19/10 9:00 a.m. – 2:00 p.m.	East Orange, NJ	\$0.00	Schools in Need of Improvement Workshop	NA
John Bombardier	10/22/10 10:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$10.00	AVID Northeast Districts Directors' Meeting	20-231-200-500-004

ROLL CALL VOTE:

AYES: Costa, Jones, Kopka, Lowe, Ludwikowski, Noble, Whyte, Forest, Roseman

NAYS: None

ABSTENTIONS: None

17. HEARING OF THE PUBLIC - None

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18. OLD BUSINESS

- Question asked about when the uniform dress code policy goes into effect. Dr. Morana indicated it begins on October 21; however, we are seeing a great number of students who are already voluntarily complying with the code.

19. NEW BUSINESS

- The Facilities Committee chairperson requested a committee name change to the “Facilities and Safety Committee”. He indicated that in the past this was the name of the committee. Ms. Darrow stated that safety is an ongoing agenda item. Request was made to review the district policy about whether the committee names can be changed; but expecting no issues, there was a consensus to change the committee name as requested.
- Ms. Darrow reminded Board members who will be attending the NJSBA workshop to bring their nametags, which were distributed this evening.

20. ADJOURNMENT

At 8:48 pm Ms. Costa motioned, seconded by Ms. Jones, to adjourn.
Meeting adjourned.

Respectfully submitted,

Anne E. Darrow
Board Secretary/Business Administrator