

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
NOVEMBER 16, 2010

AGENDA

Call to Order – 7:30 p.m. Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 3, 2010. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

- I. SUPERINTENDENT'S REPORT
 - A. Audit 2009-2010 Presentation – Robert Allison, Auditor
 - B. Preschool Expansion Application – Update
 - C. Legislative Update
- II. CORRESPONDENCE
 - A. Letter of Resignation from Rosemarie Kopka, Board Member
- III. PRESIDENT'S REPORT
 - A. Board Candidates Interviews
 - B. Committee Reports
- IV. RESOLUTION FOR EXECUTIVE SESSION
 - A. Deliberation of Board Candidates
 - B. Administrators' Contract Negotiations - Update
- V. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

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STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

COMMUNITY RELATIONS – 1000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

1001. MEMORANDUM OF AGREEMENT

To approve the Uniform State Memorandum of Agreement Between the Red Bank Borough Schools and Law Enforcement Officials.

1002. RESIGNATION OF BOARD MEMBER

That the Board accepts with regret the resignation of Rosemarie Kopka as a member of the Board of Education, effective December 15, 2010.

1003. APPOINTMENT OF BOARD MEMBER

That the Board approves the appointment of _____ as a member of the Red Bank Borough Board of Education, filling a vacancy created by the resignation of Layli Whyte, effective November 16, 2010 through April 2011.

1004. OATH OF OFFICE

Board Secretary administers Oath of Office to newly-elected Board member _____.

1005. APPOINTMENT OF BOARD MEMBER

That the Board approves the appointment of _____ as a member of the Red Bank Borough Board of Education, filling a vacancy created by the

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resignation of Rosemarie Kopka, effective December 15, 2010 through April 2011.

1006. OATH OF OFFICE

Board Secretary administers Oath of Office to newly-elected Board member _____, term to begin December 15, 2010.

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3096. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
John Bombardier	11/29/10 8:30 a.m. – 12:00 p.m.	Long Branch, NJ	\$0.00	Writing you 2010-2011 Profession Development Plans	NA
Mayra Velasquez	11/29/10 & 11/30/10 8:30 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Using Data to Improve & Inspire Student Achievement	NA
Christina Vlahos	11/30/10 & 12/20/10 9:30 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Functional Behavior Assessments & Design of BIPs	NA
Annie Darrow	12/01/10 9:00 a.m. – 1:00 p.m.	Robbinsville, NJ	\$0.00	NJASBO Does Sharing a Business Administrator Work	NA
Annie Darrow	12/3/10 9:30 a.m. – 11:00 a.m.	Neptune, NJ	\$0.00	Homeless State Law & Code	NA
Wendy Turnock	12/08/10 8:00 a.m. – 4:00 p.m.	New Brunswick, NJ	\$0.00	Learn to Earn	NA
Richard Cohen	01/03/11 8:30 a.m. – 3:30 p.m.	Trenton, NJ	\$0.00	Intervention & Referral Services	NA
Annie Darrow	01/07/11 9:30 a.m. – 2:00 p.m.	Neptune, NJ	\$0.00	Homeless DOE Compliance & Requirements	NA
Maria Iozzi	01/10/11 8:15 a.m. – 12:15 p.m.	Bordentown, NJ	\$0.00	NJ School Integrated Pest Management Training	NA
Lisa Miskanich	01/10/11 & 01/11/11 8:00 a.m. – 4:00 p.m.	New Brunswick, NJ	\$395.00	Pyramid PECS Basic Training	20-465-200-500-003

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Name	Date/Time	Location	Fee	Theme	Account #
Christina Vlahos	01/10/11 & 01/11/11 8:00 a.m. – 4:00 p.m.	New Brunswick, NJ	\$395.00	Pyramid PECS Basic Training	20-465-200-500-003
Samantha Maurer	01/26/11 & 04/12/11 8:30 a.m. – 3:00 p.m.	Mercerville, NJ	\$0.00	21 st CCLC Project Directors' Meetings	NA

3097. BUDGET TRANSFERS

To ratify any budget transfers effective September and October 2010 per the transfer report previously distributed in writing to the Board.

3098. BILLS PAYMENT

To approve payment of final bills for October 2010 and for bills as of November 2010 previously distributed in writing to the Board.

3099. APPROVE MINUTES

To approve minutes of the Board meeting of October 12 and 19, 2010, as previously distributed in writing to the Board.

3100. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the September 2010 Report of the Treasurer and the September 2010 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3101. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the October 2010 Report of the Treasurer and the October 2010 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3102. ACCEPTANCE OF AUDIT REPORT

To accept the district's annual audit report for the year ended June 30, 2010, as presented by, and discussed with, Mr. Robert Allison, CPA.

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3103. ACCEPTANCE OF CORRECTIVE ACTION PLAN 2010 AUDIT REPORT
To accept the district's Corrective Action Plan for the annual audit report for the year ending June 30, 2010, as previously shared with the Board.

3104. PRIVATE PROVIDER

To approve the contract with Sylvan Learning Center, Eatontown, NJ, a state-authorized Supplemental Educational Services provider, for the period of November 17, 2010 through June 30, 2011, at an amount not to exceed \$1,166 per student. Account #20-231-100-300-014

3105. PRIVATE PROVIDER

To approve the contract with Essex Regional Educational Services Commission, Fairfield, NJ, a state-authorized Supplemental Educational Services provider, for the period of November 17, 2010 through June 30, 2011, at an amount not to exceed \$1,166 per student. Account #20-231-100-300-014

3106. PRIVATE PROVIDER

To approve the contract with Preferred Tutoring Services, North Bergen, NJ, a state-authorized Supplemental Educational Services provider, for the period of November 17, 2010 through June 30, 2011, at an amount not to exceed \$1,166 per student. Account #20-231-100-300-014

3107. DONATION

To accept with gratitude the generous donation of \$15,000 from an anonymous donor towards the implementation of the 3rd Grade Saturday Academy Program, Rhythm and Movement Program at St. Anthony's, and the cost of Intradistrict Strings Festival transportation and refreshments for the students.

3108. CANCELLED CHECKS

To approve the cancellation of the following list of outdated, outstanding checks:

Payroll Account	\$92.11	
Check # 25065	\$46.06	12/23/2009
Check #25278	\$46.05	01/15/2010

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

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4110. That the Board approves the adjustment to the appointment of Alyssa O'Keefe May as a Long-Term Substitute, at an MA Step 1-2 prorated annual salary of \$46,760.00, effective December 1, 2010 through March 23, 2011 (covering maternity leave for Michelle Klotzkin).
4111. That the Board approves a paid medical leave with benefits for Kristine Guzman, effective November 29, 2010 through December 23, 2010. (Kristine is currently on an unpaid family leave with benefits through November 26, 2010).
4112. That the Board approves the extension of the appointment for Robyn Mantila as Long-Term Substitute Teacher (covering for Kristine Guzman), at a BA Step 1-2 prorated salary of \$43,760, effective December 1, 2010 through December 23, 2010.
4113. That the Board approves Michael Isley as a substitute custodian, on an as-needed basis, for the 2010-2011 school year at the rate of \$12 per hour.
4114. That the Board approves Susan Huhn as Primary School Night Custodian (replacing Matthew Domanich who resigned), at a prorated annual salary of \$29,103.00 which includes base salary of \$27,253.00, night differential of \$1,600.00 and a \$250.00 stipend for holding a Black Seal license, effective November 22, 2010 (pending approval of the Emergent Hiring Application from the County Office) through June 30, 2011. Account #s 11-000-262-100-005 and 20-218-200-110-P11. This position will have the required 1.5% deduction for health benefits.
4115. That the Board approves the movement on the guide for Kelly Brinton from a BA Step 3-4 annual salary of \$44,260.00 to a BA+15 Step 3-4 annual salary of \$45,260.00, effective September 1, 2010 through June 30, 2011.
4116. That the Board approves the movement on the guide for Miranda Van Utrecht from a BA Step 12 annual salary of \$55,835.00 to a BA+15 Step 12 annual salary of \$56,835.00, effective September 1, 2010 through June 30, 2011.
4117. That the Board approves the movement on the guide for Danielle Yamello from an BA+15 Step 7 annual salary of \$46,265.00 to an BA+30 Step 7 annual salary of \$47,265.00, effective September 1, 2010 through June 30, 2011.
4118. That the Board approves the following as Guest Teachers, effective November 18, 2010 through June 30, 2011.

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Ethel Fairley
Karen Feldkamp
Lauren Minue

Maureen O'Malley
Ameera Wilders

- 4119. That the Board approves Stephanie Soldo as Guest Teacher, effective November 1, 2010 through June 30, 2011.**
- 4120. That the Board approves the appointment of Michael Cozzi as Long-Term Substitute Mathematics Teacher, at a BA Step 1-2 prorated annual salary of \$43,760.00, effective December 1, 2010 through December 23, 2010. Account #11-130-100-101-002**

EXTRA WORK/EXTRA PAY

4121. That the Board approves the appointment of Melissa Osmun as Middle School AVID Online Mentoring Advisor for the 21st CCLC Program, not to exceed 2 hours per week, effective October 25, 2010 through June 30, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour. Account #20-461-100-100-E04
4122. That the Board approves an additional 30 minutes per day for Thomas Schroll to perform food service related duties, effective November 8, 2010 through June 30, 2011, at the stipulated negotiated contractual rate of \$18.00 per hour. Account #60-000-200-100-P11

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5013. That the Board approves the adjustment to the original contract with Above and Beyond Learning Group, LLC, to provided training and consultation for students on an as-needed basis not to exceed 6 hours every 2 weeks, at the hourly rate of \$110.00, effective October 1, 2010 through June 17, 2011 at a total cost not to exceed \$10,560.00 . Account #20-465-100-300-003

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

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6047. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Private Donor – transportation only	Monmouth Mall, Eatontown, NJ Primary School Strings Performance	12/01/10
Two River Theatre – transportation and tickets	Two River Theatre, Red Bank NJ, Grade 1	12/08/10
Count Basie Theatre tickets only; PS Student Activity Fund transportation	Count Basie Theatre, Red Bank, NJ Grade 2	12/09/10
Count Basie Theatre tickets only; PS Student Activity Fund transportation	Count Basie Theatre, Red Bank, NJ, Grade 3	12/10/10
Private donor – transportation only	Monmouth University, W. Long Branch, NJ AVID Grades 7 & 8	01/07/11
Two River Theatre – transportation and tickets	Two River Theatre, Red Bank, NJ AVID Grades 7 & 8	02/08/11
Private donor – transportation and snack	Red Bank Regional High School, Red Bank, NJ 3 rd Annual Intradistrict Strings Festival	02/11/11

6048. That the Board approves the following curricula as indicated. A review was conducted by the Curriculum Committee on November 8, 2010.

Language Arts Literacy (Writing) – Grades 1 – 5
 Spanish Curriculum – Grades PreK – 8

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9006. That the Board approves the following policies for first reading:

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Care of Students with Diabetes
Money in School Buildings
Board Committees
School Activity Funds
Social Networking Sites

- VII. HEARING OF THE PUBLIC
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

Board of Education Meetings– 2010-2011

Workshop Meetings- 7:00 p.m. – Middle School Media Center

June 8, 2010	July – No Meeting
August 10, 2010	September 14, 2010 - Cancelled
October 12, 2010	November 9, 2010
December 14, 2010	January 11, 2011
February 15, 2011	March 22, 2011
April 5, 2011	*May 10, 2011
	*Reorganization Meeting

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

May 11, 2010	June 15, 2010
July 20, 2010	*August 17, 2010
September 21, 2010	October 19, 2010
November 16, 2010	December 21, 2010
January 18, 2011	February 22, 2011
March 29, 2011	April 12, 2011

**Meeting will be held at 5:30 p.m. in the Middle School Media Center

***Meeting will be held in the Middle School Media Center

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Committee Meetings 2010-2011 – REVISED JULY 20, 2010

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Ms. Kopka	Ms. Ludwikowski	Mr. Noble	Mr. Forest	Ms. Jones
Time:	7:00 PM	7:00 PM	9:00 AM	6:00 PM	6:30 PM
	3 rd Monday	2 nd Monday	1 st Friday	Meets prior to Workshop Meeting	
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	06/21/10	06/14/10	06/07/10	06/08/10	06/15/10
			No meeting in July	No meeting in July	Board Retreat
	07/19/10	07/12/10			07/20/10
	08/16/10	08/09/10	08/09/10/3:00 p.m.	08/10/10	08/17/10
	09/27/10	09/13/10	No meeting in September	09/14/10	09/21/10
	10/18/10	10/11/10* Staff Development Day	10/01/10	10/12/10	10/19/10
	11/15/10	11/08/10	11/12/10 Primary School	11/09/10	11/16/10
	12/20/10	12/13/10	12/03/10	12/14/10	12/21/10
	01/24/11	01/10/11	01/07/11	01/11/11	01/18/11
	02/28/11	02/14/11	02/04/11 3:00 p.m.	02/15/11	02/22/11
	03/21/11	03/14/11	03/04/11	03/22/11	03/29/11
	05/02/11	04/11/11	04/01/11	04/05/11	04/12/11

Community Relations: Rosemarie Kopka, Chair; Marjorie Lowe, Carrie Ludwikowski
 Curriculum: Carrie Ludwikowski, Chair; Grace Costa, Ben Forest, Marjorie Lowe
 Facilities & Safety Committee: Peter Noble, Chair; Janet Jones, Rosemarie Kopka
 Finance: Ben Forest, Chair; Grace Costa
 Policy: Janet Jones, Chair; Ann Roseman
 Negotiations (as needed):
 Personnel Committee of the Whole