

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
DECEMBER 14, 2010

MINUTES

1. CALL TO ORDER – 8:00 pm – Middle School Media Center

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 3, 2010. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Grace Costa, Janet Jones, Rosemarie Kopka, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ben Forest, Ann Roseman

Absent: Ernest Anemone

Also Present: Laura C. Morana, Superintendent

4. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

5. SUPERINTENDENT'S REPORT

A. Recognition of Teachers Receiving Tenure

Dr. Morana introduced Joanne Fiore, School Psychologist, and Meredith Faistl, 5<sup>th</sup> Grade Language Arts Teacher, as receiving tenure. Ms. Roseman presented certificates of tenure to the teachers and stated that teachers who receive tenure have gone through a comprehensive evaluation process and have proven to be the best.

B. CYMCA President Introduction

Lisa Christian, Chief Executive Officer of the Red Bank YMCA, was introduced by Dr. Morana and welcomed to Red Bank. Dr. Morana highlighted the areas where the district has partnered with the YMCA, and stated that those opportunities will be expanded. Ms. Christian indicated that all Kindergarten through Grade 8 students from Red Bank will receive a membership to the YMCA for free. The YMCA will also host special family activity nights, will begin swimming lessons in April for 3<sup>rd</sup> Grade students, they are researching funding for a literacy program that would target under-performing 3<sup>rd</sup> Grade students, and a summer program focused on literacy. Dr. Morana added that some of the activities will be in conjunction with the 21<sup>st</sup> CCLS Program Grant. Also, Ms. Andrea Plaza from the YMCA will be meeting with the PTO in January.

COMMENTS:

Several Board members expressed that this will be an outstanding program for the students.

C. Legislative Update—No new updates.

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
DECEMBER 14, 2010

MINUTES

D. Pre-School Expansion Application 2011-2012

Dr. Morana advised the Board that the application is on the agenda for this evening. This will be submitted tomorrow and will not include expansion of our current program. She explained that the program will not be expanded because we were unable to locate additional classroom space to house the students.

E. NJQSAC

Dr. Morana reviewed highlighted areas of the NJQSAC submission in Personnel, Operations Management, Governance, Instruction & Program, and Fiscal Management. A review of the process that leads to the submission was completed by Dr. Morana. She further explained that the Monmouth County Superintendent's office will decide whether a site visit is necessary.

Dr. Morana provided the self assessment scores and an explanation of the areas where the district did not receive 100 percent. She specifically reviewed the AYP scores and how they impact our NJQSAC assessment. She explained to the Board that the district would most likely be required to complete a corrective action plan. However, she reminded the Board that this action plan is already in place to address the AYP concerns.

COMMENTS/QUESTIONS:

- Question was asked about what the abbreviation "DPR" stands for. Dr. Morana responded that it is "District Performance Review".
- Question was asked about how the scores are calculated. Dr. Morana responded that the DPRs are set with a formula that automatically calculate the scores.
- Board member asked for a review of one of the scores as it did not seem correct. (This was re-calculated and corrected at the meeting.)
- NJQSAC is a strong influence on how the district functions. It is amazing the amount of detail that is included in the DPRs. The committee reviewed the DPRs and the district must support the scores through requested evidence and documentation; and this may be verified through a site visit.
- Board member sat in on an NJQSAC meeting and felt that it was an affirming process as the staff clearly understood the assessment areas. It was assuring that the district operates so well, and the Board should be proud of the district.
- Question was asked about whether the results were public. Dr. Morana indicated that the results are not as public as intended.

6. CORRESPONDENCE

A. Ms. Roseman read thank-you emails from Westwood and Orange school districts for providing them the opportunity to observe our PreK program. They commented that Dr. Morana and the staff were very generous with their time and that they were impressed with the program. Dr. Morana also stated that Asbury Park and a benefactor for a private school also visited the district and were pleased with the information that they were able to gain during their visit.

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
DECEMBER 14, 2010

MINUTES

- B. Ms. Roseman advised the Board that NJSBA has awarded the district with Board Recertification, as the Board of Education has earned sufficient Board Member Academy credits. An awards ceremony is scheduled on January 22 and NJSBA headquarters.

6. PRESIDENT'S REPORT

- A. Committee Reports—Finance and Facilities & Safety
- B. NJSBA Board Certification  
Ms. Roseman stated that this was already discussed under Correspondence.
- C. Board Member Recognition  
Ms. Roseman presented Rosemary Kopka with a token of the Board's appreciation for her many years of dedicated service to the school district.
- D. Proposed Criminal History Requirement for Board of Education Members  
Discussion on the unfair nature of this legislature that would require Board members to not only be fingerprinted, but also to bear the cost themselves. A statement was made that some legislatures are not imposing this requirement on themselves although they in fact are paid for their service, where board members are not. Ms. Roseman stated that there is a resolution in the Board agenda to support the bill with the exception that school districts will be allowed to pay for the background checks, extending the background checks to charter school trustees and also to all elected officials.
- E. Board Candidate Interviews  
Candidates Mr. Allen Palma, 58 Chapin Avenue; and Ms. Suzanne Viscomi, 23 Arthur Place, were each interviewed by the Board.

At 9:22 pm Ms. Jones motioned, seconded by Ms. Ludwikowski, to move to Executive Session.

8. RESOLUTION FOR EXECUTIVE SESSION

- A. Deliberation of Board Candidates

9. RETURN TO PUBLIC SESSION – 9:51 pm

Present: Grace Costa, Janet Jones, Rosemarie Kopka, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ben Forest, Ann Roseman

Absent: Ernest Anemone

Also Present: Laura C. Morana, Superintendent

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
DECEMBER 14, 2010

MINUTES

10. ACTION AGENDA

COMMUNITY RELATIONS – 1000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Red Bank Board of Education the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

COMMENTS:

Board President Ann Roseman made a statement to the candidates indicating that this was a very difficult decision, as both candidates were excellent.

Ms. Roseman explained that the Board is required to pick just one candidate, although both applicants appear to be great options. She encouraged both candidates to run for a Board seat in April and to participate in our Board committees.

Ms. Kopka motioned, seconded by Ms. Jones, to accept the following:

1005. APPOINTMENT OF BOARD MEMBER

That the Board approves the appointment of Suzanne Viscomi as a member of the Red Bank Borough Board of Education, filling a vacancy created by the resignation of Rosemarie Kopka, effective January 11, 2011 through April 2011. Oath of Office will be administered at the January 11, 2011 meeting.

ROLL CALL VOTE:

AYES: Costa, Jones, Kopka, Lowe, Ludwikowski, Noble, Roseman

NAYS: Forest ABSTENTIONS: None

HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Stacy Sherwood thanked both candidates for the interest in serving as Board of Education members. She also thanked Rosemarie Kopka for her many years of service.

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
DECEMBER 14, 2010

MINUTES

appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

Ms. Ludwikowski motioned, seconded by Ms. Jones, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3109. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account Number
Brooks Morris	12/15/10 10:00 a.m. – 12:00 p.m.	Rutgers University Piscataway, NJ	\$0.00	Improving School Climate for Academic & Life Success	NA
Damian Medina	12/16/10 8:30 a.m. – 3:30 p.m.	Hamilton, NJ	\$0.00	Access for ELLS Technical Assistance Training	NA
Mayra Velasquez	01/10/11 & 01/11/11 8:30 a.m. – 3:00 p.m. (rescheduled from November 2010)	Edison, NJ	\$0.00	Using Data to Improve & Inspire Student Achievement	NA
Debra Nilson	01/10/11 & 04/11/11 9:00 a.m. – 3:00 p.m.	Neptune, NJ	\$0.00	Tools of the Mind Year 2 Training	NA
Christina Vlahos	01/21/11, 02/11/11, 03/18/11, 04/08/11, 05/13/11 & 06/10/11	Neptune, NJ	\$0.00	Monmouth County Special Education Directors' Meetings	NA
Laura Morana	02/02/11 8:30 a.m. – 3:30 p.m.	New Brunswick, NJ	\$185.00	2011 School Law Conference	20-231- 200-500- 004
Nancy Godlesky	04/04/11 10:00 a.m. – 2:00 p.m.	Eatontown, NJ	\$0.00	Systems 3000 Human Resource Review Training	NA

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
DECEMBER 14, 2010

MINUTES

3110. APPROVAL OF STIPENDS

To approve Joseph Christiano for the monthly stipend of \$50.00 for an email enabled Smartphone device effective December 1, 2010 through June 30, 2011.

3111. INTERLOCAL AGREEMENT

To approve the continuation of the shared services/inter-local agreement with the Borough of Red Bank through January 31, 2013 at the following annual fees. Account #11-000-262-490-005

\$11,500 Due December 2010

\$11,787 Due December 2011

\$12,082 Due December 2012

\$12,384 Due December 2013

3112. BUDGET TRANSFERS

To ratify any budget transfers effective October and November 2010 per the transfer report previously distributed in writing to the board.

3113. APPROVE MINUTES

To approve minutes of the Board meeting of November 9 and 16, 2010, as previously distributed in writing to the Board.

3114. APPROVAL OF SECRETARY/TREASURER'S REPORT

*Pursuant to 18A:6-59*

Approve the November 2010 Report of the Treasurer and the November 2010 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3115. EDUCATION JOB FUNDS

To approve submission and acceptance of Education Jobs Fund. Allocation in the amount of \$83,457 to be expended before September 30, 2012.

3116. DONATION

To accept with gratitude the generous donation of \$99.00 by On-Tech Consulting, Inc., to sponsor the Middle School's participation in the 2011 Scripps National Spelling Bee.

3117. APPROVE USE OF FACILITIES

To approve the one-time and recurring building use requests for the 2010-2011 school year as approved by the Superintendent. Please see Attachment A.

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
DECEMBER 14, 2010

MINUTES

3118. CRIMINAL HISTORY BACKGROUND CHECK

RESOLVED, that the Red Bank Board of Education supports the intent of Senate Bill 295/Assembly Bill 444, to require criminal background checks for local board of education members with the amendment proposed by New Jersey School Boards Association (NJSBA).

This amendment includes allowing school district payment for criminal background checks, extending criminal background checks requirements to charter school trustees, and extending the criminal background check to all elected officials.

The Red Bank Board of Education urges the Senate Education Committee to incorporate the above amendments, as proposed by NJSBA, into the legislation prior to its release.

ROLL CALL VOTE:

AYES: Costa, Jones, Kopka, Ludwikowski, Noble, Forest, Roseman

NAYS: None ABSTENTIONS: Ms. Jones on November 9, 2010 minutes.

ABSENT: Ms. Lowe was absent during this vote

Mr. Noble motioned, seconded by Ms. Ludwikowski, to accept the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4126. That the Board approves a three-day unpaid leave of absence for Erika Goldstein, Primary School, effective January 5, 2011 through January 7, 2011.

4127. That the Board approves the appointment of Michael Cozzi, as Middle School Math Teacher, at a BA Step 1-2 prorated salary of \$43,760.00, effective December 24, 2010 through June 30, 2011. Account #11-130-100-101-002

EXTRA WORK/EXTRA PAY

4128. That the Board approves extra work/extra pay for the following staff members, not to exceed 5 hours each per week, at the stipulated negotiated contractual rate of \$31.00 per hour, to complete ESI-R test analysis and Student Action Plan (PIRT) development. Account # 20-218-100-101-S11

Patricia Moss

Miranda Van Utrecht

4129. That the Board approves Theresa Davidson to provide home instruction for Student ID #S1653, not to exceed 5 hours per week, at the stipulated negotiated contractual rate of \$31.00 per hour, effective November 23, 2010. Account #11-150-100-101-000





RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 DECEMBER 14, 2010

MINUTES

4136. That the Board approves Michelle Case as Substitute Registry Clerk, effective November 18, 2010, at the negotiated prorated stipend of \$5,892.00. Account #11-000-223-105-009  
 QUESTION: What does this position handle? Dr. Morana explained this was the daily substitute calling process that is needed on a daily basis.

ROLL CALL VOTE:

AYES: Costa, Jones, Kopka, Lowe, Ludwikowski, Noble, Forest, Roseman  
 NAYS: None                    ABSTENTIONS: None

Ms. Jones motioned, seconded by Ms. Ludwikowski, to approve the following:

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5014. That the Board approves Student ID #S1653 to receive home instruction for 5 hours per week, effective November 23, 2010 through December 10, 2010.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6049. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PreK Expansion Grant	All Pre-K's inclusive of St. Anthony's, CYMCA, Monmouth Day Care Center, and Acelero/Headstart will attend a field trip to Red Bank Primary School for the annual winter concert.	12/21/10
21 <sup>st</sup> CCLC Program	Two River Theatre, Red Bank, NJ Grades 4-8	12/29/10
PreK Expansion Grant	All PreK's inclusive of Primary School, St. Anthony's, CYMCA, Monmouth Day Care Center, and Acelero/Headstart, to visit Foodtown, Ocean, NJ	01/10/11, 01/11/11, 01/12/11, 01/13/11, 01/14/11, 01/18/11, 01/19/11 & 01/20/11
Private donor – Transportation only	Stevens Institute, Hoboken, NJ AVID Grades 7 & 8	03/18/11

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
DECEMBER 14, 2010

MINUTES

6050. That the Board approves teachers to submit a video entry to participate in the National Pest Management Association's annual video contest.
6051. That the Board approves the Great Start Program to be facilitated at the Primary School, one hour per month, effective December 16, 2010 through June 30, 2011.
6052. That the Board authorizes the Superintendent to submit the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) as completed by the District Review Committee and as certified by the Chief School Administrator in accordance with N.J.A.C. 6A:30, to be submitted to the New Jersey State Department of Education by December 15, 2010.
6053. That the Board authorizes the Superintendent to submit an application for the Preschool Program Expansion Initiative for fiscal year 2011-2012 in the amount of \$2,584,015.00.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9007. That the Board approves the following policies for second reading and adoption:  
Care of Students with Diabetes  
Money in School Buildings  
Board Committees  
School Activity Funds

QUESTION:

Question about the care of students with diabetes. Dr. Morana explained that this is a new policy regarding administering medication.

ROLL CALL VOTE:

AYES: Costa, Jones, Kopka, Lowe, Ludwikowski, Noble, Forest, Roseman

NAYS: None                    ABSTENTIONS: None

11. HEARING OF THE PUBLIC - None

12. OLD BUSINESS

- Dr. Morana corrected the calculation on the NJQSAC for Instruction & Program, which changed our score—55 percent to 62 percent.

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
DECEMBER 14, 2010

MINUTES

13. NEW BUSINESS

- Comment that it is appalling that the district must transfer an additional \$63,000 to the Charter School as a result of the ASSA report. Dr. Morana stated that she has approached the NJDOE who indicates that the district should not refer to the Charter School transfer as being deducted only from state aid but it is also a portion of the local tax levy share.
- The Primary School concert will be held on Thursday at 6:30 pm at the Middle School.
- The Winter Concert at the Middle School was so impressive, and it was observed that the strings program has improved greatly. Dr. Morana added that the strings program has grown at both schools, and we are proud of their progress.
- Dr. Morana and Ms. Lowe were thanked for attending Breakfast with Santa at the Primary School.
- Ms. Roseman stated that the dinner to honor Ms. Kopka will be held at her home. She hopes everyone can make it. Dr. Morana and Ms. Darrow are cooking for the event.
- Announcement was made by Ms. Ludwikowski that the Board will be adding a “board baby” to its rolls, as she and her husband are expecting.

14. ADJOURNMENT

Ms. Ludwikowski motioned, seconded by Ms. Kopka, to adjourn.  
Meeting adjourned at 10:10 pm

Respectfully submitted,

Anne E. Darrow  
Board Secretary/Business Administrator