

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JANUARY 18, 2011

AGENDA

**CALL TO ORDER – 7:30 p.m. – Primary School Cafeteria**

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 3, 2010. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

OATH OF OFFICE

Board Secretary administers Oath of Office to newly-elected Board member Suzanne Viscomi, term to begin January 18, 2011 who will then be seated at the table.

ROLL CALL

I. SUPERINTENDENT'S REPORT

- A. Resolution Honoring Board Members
- B. Recognition of DARE Essay Contest Winners
- C. Recognition of Dr. Martin Luther King, Jr. Essay Contest Winners
- D. Legislative Update
- E. Budget Process Update
- F. Superintendent's Action Plan - Update

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2011 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Red Bank Borough Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

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WHEREAS, The Red Bank Borough Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12<sup>th</sup> grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, The efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

RESOLVED, That the Red Bank Borough Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2011 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Red Bank Borough Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

RESOLVED, that I, the Superintendent of Schools, Laura C. Morana, on behalf of Red Bank Borough students, staff, and community do hereby acknowledge the efforts of school board members throughout New Jersey, and be it further

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RESOLVED, that we acknowledge the service of and express gratitude to, Ann Roseman, Ben Forest, Ernest Anemone, Grace Costa, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Suzanne Viscomi, and our recently retired members Rosemarie Kopka and Layli Whyte.

RESOLUTION FOR EXECUTIVE SESSION

A. Attorney Client Privilege

ROLL CALL

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II. CORRESPONDENCE

None

III. PRESIDENT'S REPORT

- A. Recognition of District Employees Assistance During Holiday Blizzard
- B. Recognition of Borough Employees Assistance During Holiday Blizzard
- C. New Jersey School Boards' Association Board Recertification Ceremony – January 22, 2011
- D. New Jersey School Boards' Association Training on Learning to Work Within the 2% Cap – January 29, 2011
- E. Committee Reports
- F. Superintendent's Evaluation Process – NJSBA Field Service Representative, Kathy Winecoff

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes."

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V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3110. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account Number
John Bombardier	01/14/2011 8:00 a.m. – 3:00 p.m.	Red Bank, NJ	\$0.00 (Part of membership)	Monmouth County Superintendents' Strategic Planning Professional Development 2011	NA
Laura Morana	01/14/2011 8:00 a.m. – 3:00 p.m.	Red Bank, NJ	\$0.00 (Part of membership)	Monmouth County Superintendents' Strategic Planning Professional Development 2011	NA
Richard Cohen	01/19/2011 8:30 a.m. – 3:00 p.m.	Long Branch, NJ	\$0.00	NJDOE Leadership Conference – Leading the Charge Against Bullying	NA

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Name	Date/Time	Location	Fee	Theme	Account Number
Maria Iozzi	01/19/2011 8:30 a.m. – 3:00 p.m.	Long Branch, NJ	\$0.00	NJDOE Leadership Conference – Leading the Charge Against Bullying	NA
Laura Morana	01/19/2011 8:30 a.m. – 12:00 p.m.	So. Orange, NJ	\$0.00	NJ Superintendents' Study Council 360 Degree Coaching Model Workshop	NA
Laura Morana	01/19/2011 4:00 p.m. – 6:00 p.m.	W. Long Branch, NJ	\$0.00	Monmouth University School of Education 2011 Council Meeting	NA
Annie Darrow	01/21/2011 12:00 p.m. – 2:00 p.m.	So. Orange, NJ	\$0.00	NJ Superintendents' Study Council "Current Issues in Teacher Negotiations"	NA
John Bombardier	01/21/2011 1:00 p.m. – 3:30 p.m.	Trenton, NJ	\$0.00	2011 School Improvement Allocation Part A	NA
Wendy Turnock	01/21/2011 9:00 a.m. – 12:00 p.m.	Newark, NJ	\$0.00	Recruiting Corporate Professionals as Mentors	NA
Annie Darrow	01/22/2011 (Saturday) 11:00 a.m. – 1:00 p.m.	Trenton, NJ	\$0.00	NJSBA Recertification Awards Ceremony	NA
Laura Morana	01/22/2011 (Saturday) 11:00 a.m. – 1:00 p.m.	Trenton, NJ	\$0.00	NJSBA Recertification Awards Ceremony	NA
Ann Roseman	01/22/2011 (Saturday) 11:00 a.m. – 1:00 p.m.	Trenton, NJ	\$0.00	NJSBA Recertification Awards Ceremony	NA
Annie Darrow	01/26/2011 8:30 a.m. – 2:00 p.m.	Mt. Laurel, NJ	\$0.00 (Part of membership)	NJASBO State Aid & Budget Preparation	NA
Laura Morana	01/28/2011 10:00 a.m. – 2:00 p.m.	Trenton, NJ	\$0.00	NJ Council for Young Children Steering Committee Meeting	NA
Christina Vlahos	01/28/2011 9:30 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	NJDOE Inclusion Series	NA
Ben Forest	01/29/2011 (Saturday) 9:15 a.m. – 3:15 p.m.	Trenton, NJ	\$0.00 (Part of subscription)	NJSBA Learning to Work Within the 2% Cap	NA
Laura Morana	01/29/2011 (Saturday) 9:15 a.m. – 3:15 p.m.	Trenton, NJ	\$0.00 (Part of subscription)	NJSBA Learning to Work Within the 2% Cap	NA

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Ann Roseman	01/29/2011 (Saturday) 9:15 a.m. – 3:15 p.m.	Trenton, NJ	\$0.00 (Part of subscription)	NJSBA Learning to Work Within the 2% Cap	NA
Samantha Maurer	02/02/2011 8:00 a.m. – 4:00 p.m.	Trenton, NJ	\$0.00	Engaging the Business Community in Your After-School Program	NA
Mary Lohan	02/03/2011 10:00 a.m. – 11:00 a.m.	Red Bank, NJ	\$0.00	Special Education Articulation Meeting	NA
Laura Morana	02/03/2011 10:00 a.m. – 11:00 a.m.	Red Bank, NJ	\$0.00	Special Education Articulation Meeting	NA
Christina Vlahos	02/03/2011 10:00 a.m. – 11:00 a.m.	Red Bank, NJ	\$0.00	Special Education Articulation Meeting	NA
Nancy Pape	02/10/2011, 02/22/2011 & 03/01/2011 8:30 a.m. – 3:00 p.m.	Port Monmouth, NJ	\$0.00	Kean University Math Science Partnership Grant	NA
Lisa Lockwood	03/25/2011 10:00 a.m. – 2:00 p.m.	Trenton, NJ	\$0.00	NJ Council for Young Children Meeting	NA
Laura Morana	03/25/2011 10:00 a.m. – 2:00 p.m.	Trenton, NJ	\$0.00	NJ Council for Young Children Meeting	NA
John Bombardier	04/04/2011 9:00 a.m. – 3:30 p.m.	New Brunswick, NJ	\$0.00	Effective Literacy & English Language Instruction	NA
Richard Cohen	04/04/2011 9:00 a.m. – 3:30 p.m.	New Brunswick, NJ	\$0.00	Effective Literacy & English Language Instruction	NA
Richard Cohen	05/23/2011 9:00 a.m. – 3:30 p.m.	W. Windsor, NJ	\$0.00	2012 NCLB Unified Plan Regional Workshop	NA

**3112. BUDGET TRANSFERS**

To ratify any budget transfers effective December 2010 as per the transfer report previously distributed in writing to the board.

**3113. BILLS PAYMENT**

To approve payment of final bills for December 2010 and January 2011 as previously distributed in writing to the Board.

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3114. APPROVE MINUTES

To approve minutes of the Board meeting of December 15, 2010, as previously distributed in writing to the Board.

3115. APPROVAL OF SECRETARY/TREASURER'S REPORT

*Pursuant to 18A:6-59*

Approve the December 2010 Report of the Treasurer and the December 2010 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3116. DONATION

To accept with gratitude the generous donation of 50 7<sup>th</sup> Grade novels of various titles and genres from DonorsChoose.org worth an approximate value of \$333.00.

3117. DONATION

To accept with gratitude the generous donation of hot cocoa and coffee for the students and staff at St. Anthony's Parish Center from Starbucks, Shrewsbury, NJ, worth an approximate value of \$75.00.

3118. DONATION

To accept with gratitude the generous donation of Thesauruses to the 3<sup>rd</sup> and 5<sup>th</sup> grade students from the Red Bank Rotary Club worth an approximate value of \$275.00 per grade level.

3119. DONATION

To accept with gratitude the generous donation of \$40.00 to the Middle School Athletics Foundation from Katherine Murphy.

3120. TUITION STUDENT

To approve the change in program for Student ID #S2788 and the pro-rated tuition of \$15,048.00, effective December 6, 2010 through June 30, 2011.

3121. E-RATE TECHNICAL SERVICES

To approve Mr. Dan Riordan, On-Tech Consulting, Inc., 53 Elm Place, Red Bank, NJ, as the district's e-rate consultant for the 2011-2012 e-rate filing period at an amount equal to 10% of the savings generated through the e-rate program, with a \$30,000 cap. Mr. Riordan will prepare all e-rate applications and filings for the

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district. The district has been informed that the filing window for 2011-2012 has begun.

3122. ELECTION HOURS

To establish the opening of polls on Wednesday, April 27, 2011, at 2:00 p.m. and the closing of polls on April 27, 2011 at 9:00 p.m.

3123. ELECTION-RELATED ACTIVITIES

To authorize the secretary of the Board of Education to prepare all necessary legal advertisements and complete all election-related activities consistent with code.

3124. ELECTION PAY RATES

To establish the hourly rate of pay for the election workers as \$14.29 per hour for the hours the polls are open plus a half an hour before and after closing time plus \$25.00 per voting district for pickup and return of the registration books.

3125. DISTRICT PARTICIPATION IN THE BANKING SERVICES CONSORTIUM BID

WHEREAS, the State of New Jersey has requested that local municipalities and school districts explore shared services to improve governmental efficiency and reduce property taxes; and

WHEREAS, New Jersey Boards of Education have historically pioneered innovative shared services and are recognized statewide for their spirit of inter-district collaboration and cooperative ventures; and

WHEREAS, pursuant to N.J.A.C. 18A:17-34 and 18A:20-37, school districts are permitted to designate a bank for deposit of public funds and/or are permitted to temporarily invest money not required for immediate expenditures as provided for therein; and

WHEREAS, over sixty (60) New Jersey school districts are currently members of the BERGEN COUNTY SCHOOL DISTRICT BANKING CONSORTIUM "BCBANC", and have successfully achieved the goals of maximizing interest earnings on their investments, increasing efficiency of fiscal management, and creating a fair and open competitive process for selection of banking services since 2006; and

WHEREAS, BCBANC intends to request proposals for and award on behalf of its members a contract beginning July 1, 2011; and



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WHEREAS, each school district will maintain its own separate bank accounts with separate bank agreements between each school district and the selected banking institutions; and

WHEREAS, any school district that is a member of BCBANC may at any time withdraw from the consortium, with no bank or consortium imposed penalty and with no liability,

NOW THEREFORE BE IT RESOLVED, that the RED BANK BOROUGH Board of Education approves their district's membership in BCBANC and authorizes their School Business Administrator to remit an initial entry fee of \$100 to BCBANC Emerson Board of Education.

3126. OUT-OF-DISTRICT PLACEMENT

That the Board approves the change in the out-of-district placement by the Division of Developmental Disabilities for Student# ODP1204 to Sawtelle School, Montclair, NJ, effective January 7, 2011, at the per diem rate of \$288.71.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4128. That the Board approves an unpaid leave of absence without benefits for Carla Chicas (to complete her student teaching), effective January 24, 2011 through May 4, 2011.

4129. That the Board approves the appointment of Diana Archila as Middle School Bilingual Instructional Assistant (replacing Carla Chicas on unpaid leave of absence), at a per diem rate of \$119.00, effective January 20, 2011 through May 4, 2011. Account #11-120-100-101-000

4130. That the Board approves the change in assignment for Amanda Robles from 20 hours per week to an as-needed basis not to exceed 40 hours per week for the 2010-2011 school year.

4131. That the Board approves Thomas Schroll as a Substitute Custodian at the hourly rate of \$12.00, effective January 3, 2011 through June 30, 2011. Account #11-000-261-101-000

4132. That the Board approves the following as Guest Teachers effective January 19, 2011 through June 30, 2011.

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Catherine Berger (for certification purposes only)  
 Stephanie Quinn-Cholak  
 Deborah Schlipf  
 Jennifer Sims

EXTRA WORK/EXTRA PAY

4133. That the Board approves Alyssa O’Keefe-May for tasks related to the implementation of the Work Sampling System (WSS), for the 2010-2011 school year, at the stipulated negotiated contractual rate of \$31.00 per hour, not to exceed 3 hours. Title I SIA/ARRA Account # 20-457-200-101-001

4134. That the Board approves the following staff members to lead the Family Education Program titled “*Supporting Your Child’s Writing at Home,*” on January 27, 2011, at the stipulated negotiated contractual rate of \$31.00, not to exceed 2 hours each. Title I SIA/ARRA Account #: 20-457-200-101-001

Lara Wengiel

Diane Washer

4135. That the Board approves Mary Wyman as Community Service Club Advisor for the 21<sup>st</sup> Century Grant Program at the stipulated negotiated contractual rate of \$31.00 per hour, not to exceed 22.5 hours, effective January 19, 2011 through June 15, 2011. Account # 20-461-100-100-E04.

4136. That the Board approves Roberta Jean Sharp and Tiffaney Harris as substitute Instructional Assistants for the 21<sup>st</sup> Century Grant Program, on an as-needed basis, at the stipulated negotiated contractual rate of \$18.00 per hour, effective January 19, 2011 through June 15, 2011. Account # 20-461-100-100-E04.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6054. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
HISPA	AT&T Technology Day, Holmdel, NJ, Grades 7 and 8	02/24/2011

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NA	Student Leadership Day – Grade 8 To various locations in Red Bank, Middletown and Shrewsbury. Transportation provided by parents.	03/25/2011
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- 6055. That the Board approves the contract with Dance Innovations Performance Foundation to implement a creative movement program for PreK students at St. Anthony’s, from January 3, 2011 through June 15, 2011, at the cost of \$4,200.00. Donor’s Account #20-022-100-320-004
- 6056. That the Board approves the submission of the “Read, Play, and Learn” Project to Donors Choose for the donation of theme related books for a Primary School PreK class (Jessica Sevillano).
- 6057. That the Board approves the submission of the “What Is Learning Without Imagination” project to Donors Choose for the donation of dramatic play items and art materials for a Primary School PreK class (Jessica Sevillano).
- 6058. That the Board approves the submission of the “Molding Mathematical Minds” project to Donors Choose for the donation of math books and manipulatives for a Primary School Kindergarten class (Kelly Brinton).
- 6059. That the Board approves the submission of the “Literacy Across the Curriculum” project to Donors Choose for the donation of theme-related non-fiction books for a Primary School Kindergarten class (Kelly Brinton).
- 6060. That the Board approves the submission of a video entry for the AVID Center Video Contest.
- 6061. That the Board approves ongoing entry submissions to the Discovery Education and CDW-G’s contest, “Win a Wireless Lab Sweepstakes.”

VII. HEARING OF THE PUBLIC

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT

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Board of Education Meetings– 2010-2011

Workshop Meetings- 7:00 p.m. – Middle School Media Center

June 8, 2010	July – No Meeting
August 10, 2010	September 14, 2010
October 12, 2010	November 9, 2010
December 14, 2010	*January 11, 2011 *Cancelled due to inclement weather
February 15, 2011	March 22, 2011
April 5, 2011	*May 10, 2011
	*Reorganization Meeting

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

May 11, 2010	June 15, 2010
**July 20, 2010	***August 17, 2010
September 21, 2010	October 19, 2010
November 16, 2010	*December 21, 2010 *Cancelled
January 18, 2011	February 22, 2011
March 29, 2011	April 12, 2011

\*\*Meeting will be held at 5:30 p.m. in the Middle School Media Center

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Committee Meetings 2010-2011 – REVISED JULY 20, 2010

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Ms. Lowe	Ms. Ludwikowski	Mr. Noble	Mr. Forest	Ms. Jones
Time:	7:00 PM 3 <sup>rd</sup> Monday	7:00 PM 2 <sup>nd</sup> Monday	9:00 AM 1 <sup>st</sup> Friday	6:00 PM Meets prior to Workshop Meeting	6:30 PM
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	06/21/10	06/14/10	06/07/10	06/08/10	06/15/10
	07/19/10	07/12/10	No meeting in July	No meeting in July	Board Retreat 07/20/10
	08/16/10	08/09/10	08/09/10/3:00 p.m.	08/10/10	08/17/10
	09/27/10	09/13/10	No meeting in September	09/14/10	09/21/10
	10/18/10	10/11/10* Staff Development Day	10/01/10	10/12/10	10/19/10
	11/15/10	11/08/10	11/12/10* Primary School	11/09/10	11/16/10
	12/20/10	12/13/10	12/10/10 3:00 p.m.	12/14/10	12/21/10
	01/24/11	01/10/11	01/13/11 3:00 p.m. Cancelled	01/11/11	01/18/11
	02/28/11	02/14/11	02/04/11 3:00 p.m.	02/15/11	02/22/11
	03/21/11	03/14/11	03/04/11	03/22/11	03/29/11
	05/02/11	04/11/11	04/01/11	04/05/11	04/12/11

Community Relations: Marjorie Lowe, Chair, Carrie Ludwikowski  
 Curriculum: Carrie Ludwikowski, Chair; Grace Costa, Ben Forest, Marjorie Lowe  
 Facilities & Safety Committee: Peter Noble, Chair; Janet Jones  
 Finance: Ben Forest, Chair; Grace Costa  
 Policy: Janet Jones, Chair; Ann Roseman  
 Negotiations (as needed):  
 Personnel Committee of the Whole