

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 17, 2011

MINUTES

1. CALL TO ORDER – 7:31 pm – Primary School Cafeteria

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

Present: Grace Costa, Marjorie Lowe, Peter Noble, Allen Palma, Suzanne Viscomi, Ben Forest,
Absent: Janet Jones, Carrie Ludwikowski, Ann Roseman

4. FLAG SALUTE

Mr. Forest led the Salute to the Flag.

5. SUPERINTENDENT’S REPORT

A. Primary School Count Basie Dance Demonstration

Richard Cohen thanked the Count Basie Theater for providing enrichment activities in keyboarding, acting, and ballroom dance. Students demonstrated several dances. Mr. Cohen thanked the parents, as well as Tom Stanton and Yvonne Scuddieri from the Count Basie Theater who made this possible.

B. Recognition of Teachers of the Year and Nominees

Mr. Forest presented Nominees and Teachers of the Year certificates to staff members. Nominees were: Holcombe Hurd, Elizabeth Willoughby, Karim Vitolo, Kelly Brinton, Jana Diamond, Kim Repko.
Teachers of the Year are: Maria Zuffanti and Christopher Ippolito.

C. Student Information System

Kathleen Ward, Tech/Media/Attendance Master Teacher/Coach, presented the process leading to the selection of a new student information system.

6. CORRESPONDENCE - NONE

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7. PRESIDENT'S REPORT

A. Committee Assignments

Mr. Forest confirmed that Ms. Roseman had assigned chairpersons and co-chairs to each of the committees. He stated that committee assignments were in the Board members' packets distributed that evening. Ms. Darrow asked that committee chairs contact her with meeting schedules for 2011-2012.

B. Red Bank Borough Education Foundation Update – no update

C. Red Bank Middle School Athletics Foundation Update

Mr. Forest indicated that the last meeting was cancelled.

8. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

OATH OF OFFICE – This item was tabled due to Ms. Jones’ absence.

Board Secretary administers Oath of Office to newly-elected Board member, Janet Jones for 3-Year Term

9. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

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Mr. Forest motioned, seconded by Miss Lowe, to accept the following:
3002. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account Number
Kelly Brinton	05/23/11 8:30 a.m. – 3:30 p.m.	Neptune, NJ	\$0.00	Tools of the Mind Training	NA
Brooks Morris	05/23/11 10:00 a.m. – 12:00 p.m.	To Be Determined	\$0.00	ISCALS Monthly Coordinators' Meeting	NA
Karim Vitolo	05/23/11 8:30 a.m. – 3:30 p.m.	Neptune, NJ	\$0.00	Tools of the Mind Training	NA
Allen Palma	06/04/11 9:00 a.m. – 4:00 p.m.	Robbinsville, NJ	\$0.00	NJSBA New Board Member Orientation	NA
Suzanne Viscomi	06/04/11 9:00 a.m. – 4:00 p.m.	Robbinsville, NJ	\$0.00	NJSBA New Board Member Orientation	NA
Nancy Godlesky	06/09/11 9:30 a.m. – 12:00 p.m.	Neptune, NJ	\$0.00	County Criminal History Review Meeting	NA
Carol Boehm	06/09/11 & 06/10/11 8:00 a.m. – 4:00 p.m.	New Haven, CT	\$0.00	Yale Symposium on Music 2011	NA
Laura Morana	06/17/11 9:30 a.m. – 12:00 p.m.	Trenton, NJ	\$0.00	Early Childhood – PreK Directors' Meeting	NA
Maria Iozzi	06/28/11 9:00 a.m. – 12:30 p.m.	Sewell, NJ	\$0.00	NJASA/NJSBA Anti-Bullying Training	NA
Laura Morana	06/30/11 9:00 a.m. – 12:30 p.m.	West Orange, NJ	\$0.00	NJASA/NJSBA Anti-Bullying Training	NA
Richard Cohen	07/27/11 9:00 a.m. – 12:30 p.m.	Jackson, NJ	\$0.00	NJASA/NJSBA Anti-Bullying Training	NA

COMMENTS:

- Board member expressed that she felt there were too many travel items. Ms. Darrow explained that all but one of the travel items are mandated.
- Board member expressed that she was unhappy that travel items were added since the draft of the meeting agenda was shared on Friday. Ms. Darrow indicated that the travel requests were received late.
- Board member questioned whether staff members returning from travel needed to show proof that they had learned something from their travel. Ms. Darrow responded that as per accountability regulations, and prior to that, superintendent's requirement remains that a professional development feedback form is completed for each travel occurrence.
- Board member then commented that she had never seen this (feedback form) and could copies be given to Board members.
- A Board member was unaware of the New Board Member mandated training and was not sure she could attend on June 4. Ms. Darrow suggested adding her name to the June 4th travel and she would send the Board member the other dates so she could check her availability.

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3003. OUT-OF-DISTRICT PLACEMENTS – ESY SUMMER 2011

That the Board approves the following students and tuition expense to attend the Extended School Year Program in their out-of-district placements for summer 2011, as stipulated in students’ Individualized Educational Program (IEPs).

STUDENT	SCHOOL	LOCATION	PROGRAM	TUITION	PERSONAL AIDE/COST	Approx. Trans Cost	Date/Time
ODP-1204	Sawtelle	Montclair	Autistic	\$6,107.17	\$2,972.55	TBD	7/5-7/29
2741	Search Day	Wanamassa	Autistic	\$11,619.27	NA	TBD	7/5-8/26
ODP-0207	Children’s Center	Neptune	MD Class	\$10,109.58	NA	TBD	7/5-8/26
ODP-0504	School for Children	Eatontown	MD Class	\$8,514.00	NA	TBD	7/5-8/15
ODP-1504	School for Children	Eatontown	MD Class	\$8,514.00	NA	TBD	7/5-8/15
S2751	Schroth School	Wanamassa	PSD Class	\$9,902.88	NA	TBD	7/5-8/26
S2754	School for Children	Eatontown	MD Class	\$8,514.00	NA	TBD	7/5-8/15

3004. BUDGET TRANSFERS

To ratify any budget transfers effective March and April per the transfer report previously distributed in writing to the board.

3005. BILLS PAYMENT

To approve payment of final bills for April 2011 and for bills as of May 2011, previously distributed in writing to the Board.

3006. APPROVE MINUTES

To approve minutes of the Board meeting of March 22 and 29, 2011, as previously distributed in writing to the Board.

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3007. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the March 2011 AND April 2011 Report of the Treasurer and the March 2011 AND April 2011 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4007. That the Board approves the following professional development tuition reimbursements as per contract.

James Brown	Fairleigh Dickinson University Field Based Internship 1 Course #EDUC 6720 3 credits @ \$600.00 Fall 2010	\$1,800.00
James T. Pierson	Fairleigh Dickinson University School Finance/Facilities/Scheduling Course #EDUC 6716 Field Based Internship 1 Course #EDUC 6720 6 credits @ \$600.00 Fall 2010	\$3,600.00
Jacqueline Rivera	Rutgers University Bilingual-Bicultural Education Course #15:253:522 3 credits @ \$600.00 Fall 2010	\$1,800.00
Elizabeth Willoughby	Rutgers University In Search of Cupid & Psyche: Myth & Legend in Children's Literature Course #15:253:522 3 credits @ \$600.00 Fall 2010	\$1,800.00

4008. That the Board approves an unpaid leave of absence for Rosario Ippolito, effective June 1, 2011 through June 3, 2011.

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4009. That the Board approves Judith Pascucci as a Guest Teacher, effective May 18, 2011 through June 30, 2011.

EXTRA WORK/EXTRA PAY

4010. That the Board approves the following staff members for Pre-Summer Academic Enrichment Program planning, not to exceed 4 hours each through June 20, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour. Account #20-461-200-100-P04

Andrea Fontenez	Damian Medina	Stephanie Soldo
Toni Graham	Stacy Sherwood	Susan Stampfli

4011. That the Board approves the following staff members' participation and their compensation for the Pre-Summer Academic Enrichment Program 2011, effective June 20, 2011 through June 30, 2011 at the stipulated negotiated contractual rate of \$31.00 per hour.

Name	# of Days/ Hours per Day	Funded By
Samantha Maurer	M-Th; 5.0 hrs	20-461-200-100-SUM
Toni Graham	M-Th; 4.0 hrs	20-461-100-100-SUM
Stacy Sherwood	M-Th; 4.0 hrs (June 20 – 23)	20-461-100-100-SUM
Damian Medina	M-Th; 4.0 hrs (June 27 – 30)	20-461-100-100-SUM
Andrea Fontenez	M-Th; 4.0 hrs	20-461-100-100-SUM
Stephanie Soldo	M-Th; 4.0 hrs	20-461-100-100-SUM
Susan Stampfli	M-Th; 4.0 hrs	20-461-100-100-SUM

4012. That the Board approves the following staff members for Summer Program planning, not to exceed 7 hours each through June 30, 2011, at the stipulated negotiated contractual rate of \$31.00 per hour.

Name	Funding Source
Jessica Sevillano	11-000-221-110-004
Jacqueline Rivera	11-000-221-110-004
Beth Moran	11-000-221-110-004
Shari Ehrlich	11-000-221-110-004
Lara Wengiel	11-000-221-110-004
Joan McLaughlin	11-000-221-110-004
Debbie Harwood	11-000-221-110-004
Katherine Manfredi	11-000-221-110-004
Alyssa O'Keefe	11-000-221-110-004
Stacy Sherwood	20-461-100-100-SUM
Diane Washer	20-461-100-100-SUM
Meredith Faistl	20-461-100-100-SUM
Lauren Chapman	20-461-100-100-SUM
Michael Cozzi	20-461-100-100-SUM

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Stacy Curcio	20-461-100-100-SUM
Amy Campbell	20-461-100-100-SUM
Kathleen Doherty	20-461-100-100-SUM
Gail Mendelsohn	20-461-100-100-SUM
J.T. Pierson	20-461-100-100-SUM

4013. That the Board approves the following staff members' participation and their compensation for the Summer Academic Enrichment Program 2011, effective July 5, 2011 through August 5, 2011 at the stipulated negotiated contractual rate of \$19.00 per hour for Instructional Assistants and \$32.00 per hour for certified staff.

Name	Assignment	# of Days/ Hours per Day	Funded By
Samantha Maurer	Summer Program Coordinat	M-F; 4.5 hrs	20-461-200-100 SUM
Damian Medina	Summer Program Coordinat	M-F; 4.5 hrs	20-461-200-100 SUM
Jessica Sevillano	Entering K Teacher	M-F; 4.0 hrs	11-120-100-101-00S
Jacqueline Rivera	Entering K Teacher	M-F; 4.0 hrs.	11-120-100-101-00S
Beth Moran	Entering 1 Teacher	M-F; 4.0 hrs.	11-120-100-101-00S
Shari Ehrlich	Entering 1 Teacher	M-F; 4.0 hrs.	11-120-100-101-00S
Lara Wengiel	Entering 2 Teacher	M-F; 4.0 hrs.	11-120-100-101-00S
Joan McLaughlin	Entering 2 Teacher	M-F; 4.0 hrs.	11-120-100-101-00S
Debbie Harwood	Entering 3 Teacher	M-F; 4.0 hrs.	11-120-100-101-00S
Katherine Manfredi	Entering 3 Teacher	M-F; 4.0 hrs.	11-120-100-101-00S
Alyssa O'Keefe	Entering 3 Teacher	M-F; 4.0 hrs.	11-120-100-101-00S
Stacy Sherwood	Entering 4 teacher	M-F; 4.0 hrs	20-461-100-100-SUM
Diane Washer	Entering 4 Teacher	M-F; 4.0 hrs.	20-461-100-100-SUM
Meredith Faistl	Entering 5 Teacher	M-F; 4.0 hrs.	20-461-100-100-SUM
Lauren Chapman	Entering 5 Teacher	M-F; 4.0 hrs.	20-461-100-100-SUM
Michael Cozzi	Entering 6/7/8 Math Teacher	M-F; 4.0 hrs	20-461-100-100-SUM
Stacy Curcio	Entering 6/7/8 LAL Teacher	M-F; 4.0 hrs.	20-461-100-100-SUM
Amy Campbell	Entering 4 – 8 Science Teacher	M-F; 4.0 hrs.	20-461-100-100-SUM
Kathleen Doherty	Art Teacher	M-F; 4.0 hrs.	20-461-100-100-SUM
Gail Mendelsohn	Technology Teacher	M-F; 4.0 hrs.	20-461-100-100-SUM
J.T. Pierson	Robotics Teacher	M-F; 4.0 hrs	20-461-100-100-SUM
Anne Szczurek	Sports	M-F; 4.0 hrs	20-461-100-100-SUM
Joe DeFilippis	Sports	M-F; 4.0 hrs	20-461-100-100-SUM
Mary Wyman	Dean of Students	M-F; 4.0 hrs.	20-461-100-100-SUM
John Adranovitz	Substitute Teacher	As needed	20-461-100-100-SUM
Janet Sharkey	Substitute Teacher	As needed	20-461-100-100-SUM
Lauren Russo	Substitute Teacher	As needed	20-461-100-100-SUM
Art Kamin	Substitute Teacher	As needed	20-461-100-100-SUM

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4014. That the Board approves the following staff members' participation and their compensation for the Extended School Year Special Education Summer Program, effective July 5, 2011 through August 5, 2011 at the stipulated negotiated contractual rate of \$19.00 per hour for instructional assistants and \$32.00 for certificated staff.

Name	Assignment	# of Days/ Hours per Day	Funded By
Vaenessaa Vazquez	PS MD Teacher	M-F; 5 hrs.	20-465-100-101-ESY
Toni Graham	MS MD Teacher	M-F; 5 hrs.	20-465-100-101-ESY
Wendy Strumph	PS LLD Teacher	M-F; 5 hrs.	20-465-100-101-ESY
Crystal Olivero	PSD Teacher	M-F; 5 hrs.	20-465-100-101-ESY
Tom Schroll	PS MD IA	M-F; 5 hrs.	13-422-100-106-003
Tricia Campbell	PSD IA	M-F; 5 hrs.	13-422-100-106-003
Donna Sickels	PSD IA	M-F; 5 hrs.	13-422-100-106-003
Jennifer Silverstein	PS LLD IA	M-F; 5 hrs.	13-422-100-106-003
Jean Sharp	MS MD IA	M-F; 5 hrs.	13-422-100-106-003
Debra Nilson	PS MD 1:1 IA	M-F; 5 hrs.	13-422-100-106-003
Sue Frieri	PS LLD 1:1 IA	M-F; 5 hrs.	13-422-100-106-003
Jennifer Farley	PSD 1:1 IA	M-F; 5 hrs.	13-422-100-106-003
Cathy Berger	PSD 1:1 IA	M-F; 5 hrs.	13-422-100-106-003
Raul Rivera	MS MD 1:1 IA	M-F; 5 hrs.	13-422-100-106-003
Vanessa Banks	PSD 1:1 IA	M-F; 5 hrs.	13-422-100-106-003
Janet Sharkey	Substitute Teacher	As-needed	
Barbara Reed	Substitute Teacher	As-needed	
Megan Proper	Substitute Teacher	As-needed	
David Blumberger	Substitute Teacher	As-needed	
Krishna Tyler	Substitute Teacher	As-needed	
Gretchen Keane	Substitute Teacher	As-needed	
Janet Sharkey	Substitute IA	As-needed	
Barbara Reed	Substitute IA	As-needed	
Gretchen Keane	Substitute IA	As-needed	
David Blumberger	Substitute IA	As-needed	

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5003. That the Board approves Bayada Nurses to provide nursing services for Student ID# S2754, as stipulated in student's Individualized Educational Program (IEP), for the 2011 ESY program at the rate of \$44.50 per hour for LPN services and \$54.50 for RN services, 7.5 hours per day, effective July 5, 2011 through August 5, 2011. Account #13-422-100-300-003

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CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6006. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Source of Funding	Location	Date
NA	Red Bank Regional High School, Red Bank, NJ (Middle School Chorus to sing with Red Bank Regional's chorus)	05/20/11
Local Funds	Richard Stockton College, Pomona, NJ (2010-2011 Stock Market Game Awards, Ceremony, Grade 8)	06/08/11
AVID	HISPA Youth Conference, Princeton University, Princeton, NJ (8 th grade AVID)	06/10/11

6007. That the Board approves the submission of the application to the Monmouth County Office of the NJ Department of Education, for a Summer Academic Enrichment Program, for students entering Kindergarten through Grade 8, from July 5, 2011 through August 5, 2011.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9001. That the Board approves the following policies for first reading:

Substitute Teachers	4121
School Calendar	6111
Co-Curricular Activities	6135.1
Class Size	6151

ROLL CALL VOTE:

AYES: Costa, Lowe, Noble, Palma, Viscomi, Forest

NAYS: None

ABSTENTIONS: Costa—on 3002 Travel and 3006 Minutes from March 29, 2011

Palma—on 3002 his own travel and 3006 Minutes

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10. HEARING OF THE PUBLIC - NONE

11. OLD BUSINESS

- FEMA update—the final application was submitted for approximately \$2,500. Ms. Darrow stated that asphalt repair was not eligible and, therefore, reduced the amount of our application.

12. NEW BUSINESS

- Board member stated that the Incentive Dinner invitation is being received this evening--past the May 13 RSVP date--and this should not have happened. Ms. Darrow indicated that Dr. Morana received the invitations on Monday, an email was sent to all Board members letting them know that the invitation would be distributed at tonight's meeting, and that Board members are not held to the RSVP date. Ms. Stacy Sherwood, Middle School teacher in the audience, also stated that the RSVP date was not an issue and that there would be plenty of food available. Board member stated he would not be attending on an afterthought.
- Reminder for the district Retirement Dinner being held on June 8. Board members received an invitation in their packet. If they wish to attend please contact Martine Porcello.
- Board member said she would like to see Board members' meeting attendance tracked on the district's website as Board members represent the public and this should be transparent. Ms. Darrow indicated that the district posts agendas and approved minutes on the website. Minutes contain attendance at Board meetings. Board member stated that parents may not have time to attend meetings, or to look at the minutes, so a type of "scorecard" to show Board member attendance would be helpful.

Board member responded that he believed this was discussed in the past and referred this to the Board President for discussion. Ms. Darrow also suggested bringing this to the Community Relations Committee.

- Board member expressed a concern that a Board seat has been open for so long and believes there is a process that the board can engage to remove the person from the board.
- Another Board member commented that long-term absences have been a concern in the past and referred the concern to the Board President.
- On May 24 the 2nd and 3rd grades will be at the Senior Center at 11:00 am. Board member is not certain of others' work schedules but would like to see more members at this event.

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13. RESOLUTION FOR EXECUTIVE SESSION - Tabled
A. School Business Administrator/Board Secretary Contract

14. ADJOURNMENT

Miss Lowe motioned, seconded by Ms. Costa, to adjourn.
Meeting adjourned at 8:15 pm.

Respectfully submitted,

Anne E. Darrow
Business Administrator/Board Secretary