MINUTES

1. <u>CALL TO ORDER</u> – 5:32 pm – Primary School Cafeteria

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL - Media Center

PRESENT: Ben Forest, Grace Costa, Janet Jones, Marjorie Lowe, Carrie Ludwikowski (arrived 5:45 pm), Allen Palma (arrived 5:55 pm), Suzanne Viscomi, Ben Forest, Ann Roseman

ABSENT: Peter Noble

ALSO PRESENT: Laura C. Morana, Superintendent; Kathy Winecoff, NJSBA Field Representative

4. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

5. PRESIDENT'S REPORT

A. Board Retreat – Kathy Winecoff, NJSBA Field Representative

Ms. Kathy Winecoff outlined the objectives for the Board Retreat. A discussion of the district's mission, student achievement data, and stakeholder input to applying standards and a data based model to develop district and Board annual goals took place. The Board reviewed the 2010-2011 Board goals, and a consensus was reached that the goals were met.

At 7:25 pm the Board ended the retreat and moved to the Primary School Cafeteria for the remainder of the meeting.

Call to Order -7:30 p.m.

ROLL CALL

PRESENT: Grace Costa, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Allen Palma, Suzanne

Viscomi, Ben Forest (arrived 7:40 pm), Ann Roseman

ABSENT: Peter Noble

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOmber, Esq.

MINUTES

6. EXECUTIVE SESSION

Ms. Jones motioned, seconded by Ms. Viscomi, to defer Executive Session to the end of the meeting.

A. Administrators' Contract Negotiations - Update

7. SUPERINTENDENT'S REPORT

A. Hiring Process – Status

Dr. Morana updated the Board on the hiring process. Openings are being filled as interviews are completed.

B. Summer Program – Update

Dr. Morana provided information on the enrollment of the summer program, including a partnership with Count Basie Theater and the Boys' and Girls' Club. Dr. Morana also visited the Horizons Program at Rumson Country Day School, which is a scholarship based program that serves some Red Bank students. The program is organized in a similar way as our program, and we are looking for ways to expand collaborative opportunities with the school.

C. NJSBA Fall Workshop 2011

Ms. Darrow reviewed the dates for the conference and discussion included the opportunity for Board members to stay at the Sheraton Hotel which is across the street from the conference center. Ms. Darrow indicated that in order for Board members to make this change (to the Sheraton Hotel), they are required to personally pay for the \$38 per night difference in the approved room rate.

D. EE4NJ Grant

Dr. Morana provided an update on the grant writing process. She stated that stakeholders have been involved in an advisory capacity from the Teachers' Association, teachers, principals, and others. The deadline for the grant submission is July 28 and they are working on finalizing the application.

E. Revised State Aid Announcement

Dr. Morana reviewed the opportunities for utilizing additional \$151,370.00 in state aid. Mr. Forest, Finance Committee Chairperson, stated that the Finance Committee had an emergency meeting on Monday evening; and the consensus was to use the funding for the 2012-2013 budget. Ms. Darrow further explained the opportunities that are available for tax relief or increased appropriations for 2011-2012 school year.

8. CORRESPONDENCE – NONE

MINUTES

9. PRESIDENT'S REPORT

- B. Review of Committee Assignments
 - Ms. Roseman stated that due to a scheduling conflict beginning in September, committee assignments have to be revised. She asked for board members to let her know if they would be able to attend a daytime meeting for Facilities & Safety. She also indicated that other assignment changes will be made.
- C. Committee Reports—Curriculum & Instruction, Finance, Community Relations, Policy (no meeting was held but Ms. Jones summarized a meeting that she attended regarding the harassment, intimidation, and bullying policy requirement).
- D. Community Garden Meeting Outcome

Ms. Roseman asked Mr. Forest to report on the meeting as she was unable to attend. Mr. Forest provided his impressions of the meeting. A written summary was provided by Dr. Morana which was described to Board members. Board members discussed clarifying the intent of the Community Garden Committee's goals for a community or student focused garden. Mr. Forest was impressed with the knowledge of the Master Gardeners and Councilwoman Horgan's attendance at the meeting.

10. HEARING OF PUBLIC

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

MINUTES

11. ACTION AGENDA

Ms. Viscomi motioned, seconded by Ms. Jones, to approve the following: $\mbox{BUSINESS}-3000$

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3022. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account Number
Michelle Case	07/20/11 8:30 a.m. – 4:00 p.m.	Princeton, NJ	\$0.00	SES Supplemental Services Workshop	NA
Karl Parker	07/27/11 8:30 a.m. – 12:30 p.m.	Jackson, NJ	\$35.00	NJASA/NJSBA Anti- Bullying Regional Training	NCLB
Laura Morana	09/28/11, 11/02/11, 03/07/12 & 05/23/12 12:00 p.m. – 2:00 p.m.	W. Long Branch, NJ	\$350.00	Monmouth University Superintendents' Academy Professional Development 2011- 2012	11-000- 230-890- 000
Laura Morana	09/21/11, 11/16/11, 01/18/12, 02/15/12, 03/21/12, 04/18/12, & 05/16/12 9:30 a.m. – 11:30 a.m.	Trenton, NJ	\$0.00	Great Schools New Jersey – An Association of High Need Districts Meetings	NA
Earl Agee	08/03/11, 08/04/11, 10/19/11, 01/18/12, & 04/19/12 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind Training	NA
Tricia Campbell	08/03/11, 08/04/11, 10/19/11, 01/18/12, & 04/19/12 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind Training	NA
Jennifer Farley	08/03/11, 08/04/11, 10/19/11, 01/18/12, & 04/19/12 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind Training	NA
Michelle Leonardo	08/03/11, 08/04/11, 10/19/11, 01/18/12, & 04/19/12 9:00 a.m. – 4:00 p.m.	Neptune, NJ	\$0.00	PreK Tools of the Mind Training	NA

MINUTES

Katie	08/03/11, 08/04/11,	Neptune, NJ	\$0.00	PreK Tools of the Mind	NA
Muller	10/19/11, 01/18/12, &			Training	
	04/19/12				
	9:00 a.m. – 4:00 p.m.				
Vaanessaa	08/03/11, 08/04/11,	Neptune, NJ	\$0.00	PreK Tools of the Mind	NA
Vazquez	10/19/11, 01/18/12, &			Training	
	04/19/12				
	9:00 a.m. – 4:00 p.m.				
Suzanne	10/23/11 & 10/24/11	Atlantic City,	\$0.00	NJSBA Getting on	NA
Viscomi		NJ		Board – Educational	
				Leadership Foundation	

3023. APPROVAL OF COMPENSATION

To approve the compensation of \$800 for the 2011-2012 school year to Tom Berger, Director of Facilities and Michael Isley, Assistant Director of Facilities for all mileage expense and the use of their personal vehicles.

3024. APPROVAL OF STIPENDS

To approve the monthly stipend for the 2011-2012 school year for school use of personal cell phone, \$20, or email enabled Smartphone device, \$50, for:

John Bombardier	\$50
Richard Cohen	\$50
Richard Cohen	
Maria Iozzi	\$50
Samantha Maurer	\$20
Michael Isley	\$50
Tom Berger	\$50
Kathleen Ward	\$50
Joseph Christiano	\$50
Christina Vlahos	\$50
Damian Medina	\$20
Danielle Yamello	\$20
Michelle Leonardo	\$20

3025. APPROVE MINUTES

To approve the minutes of the Board meeting of June 21 and 28, 2011 as previously distributed to the Board

MINUTES

3026. BILLS PAYMENT

To approve payment of final bills for June 2011 and for bills as of July 2011, previously distributed in writing to the Board.

3027. TRANSPORTATION AWARD

To award route PS-BGC for the 2011-2012 school year to Seman-Tov. This is a summer camp route transporting two homeless students from Long Branch, NJ to the PS, for which quotations were requested from Shamrock Stage Coach, Durham School Services, and Seman-Tov. Seman-Tov provided the winning response with a \$122 per diem quotation for 24 day school calendar for a total maximum cost of \$2,928.00.

3028. SCHOOL BOARDS DELEGATE APPOINTMENT

To approve Ben Forest as the New Jersey School Board Delegate, and Ann Roseman as the New Jersey School Board Alternate Delegate representatives for the 2011-2012 school year.

OUT-OF-DISTRICT PLACEMENTS

To approve the following students' continued out-of-district placement and other expenses incurred for the 2011-2012 school year.

STUDENT ID#	SCHOOL	LOCATIO N	PROGRA M	TUITION	AIDE/ COST	TRANS COST
ODP-1204	Sawtelle	Montclair	Autistic	\$57,875.00	\$28,161.0 0	TBD
18066	Search Day	Wanamass a	Autistic	\$51,422.0 0	NA	TBD
ODP-0207	Children Center	Neptune	MD Class	\$47,008.8 0	NA	TBD
ODP-0504	Hawkswood	Eatontown	MD Class	\$51,084.0 0	NA	TBD
ODP-1504	Hawkswood	Eatontown	MD Class	\$51,084.0 0	NA	TBD
21168	Hawkswood	Eatontown	MD Class	\$51,084.0 0	NA	TBD
ODP-0604	Neptune Middle School	Neptune	AI Class	\$52,001.2 8	NA	TBD
5208712219 Charter School Student	Neptune Middle School	Neptune	AI Class	\$52,001.2 8	NA	TBD
21119	Schroth School	Wanamass a	MD Class	\$46,721.2 8	NA	TBD

MINUTES

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Palma, Viscomi, Forest, Roseman

NAYS: None

ABSTENTIONS: Ludwikowski on 3025; Viscomi on her travel 3022.

Ms. Viscomi motioned, seconded by Mr. Forest, to approve the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4069. That the Board approves Michelle Leonardo as PreK Master Teacher/Coach, effective September 1, 2011 through June 30, 2012. Account #20-218-200-176-P12
- 4070. That the Board approves the appointment of Vaanessaa Vazquez as teacher of the PreK Integrated Class, Primary School, at a BA Step 1 annual salary of \$44,116.00, effective September 1, 2011 through June 30, 2012. Account #11-215-100-101-003
- 4071. That the Board approves Christina Katruk as PreK Teacher, St. Anthony's Parish Center, at a MA Step 2-3 annual salary of \$47,616.00, effective September 1, 2011 through June 30, 2012. Account #20-218-100-101-P12

This motion taken separately

- 4072. That the Board approves the appointment of Shary Ashe as Family Worker Preschool Program, at an annual salary of \$44,092.00, effective September 1, 2011 through August 1, 2012. Account #20-218-100-110-P12
- 4073. That the Board approves the transfer of Hope Nechamkin from Integrated PreK Teacher, St. Anthony's Parish Center to Multiple Disabilities Teacher, Primary School, effective September 1, 2011 through June 30, 2012. Account #11-212-100-101-003
- 4074. That the Board approves Alyssa Miller as STEM Teacher for the Primary School (no change in salary), effective September 1, 2011 through June 30, 2012. Account # 11-120-100-101-001
- 4075. That the Board approves the following professional development tuition reimbursements as per contract.

Crystal Olivero Montclair State University \$3,008.04

Inclusive Early Childhood Education Advanced Curriculum & Methods

Course #ECSE 511-01

Community Collaboration Consultation

6 credits @ \$501.34

Spring 2011

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Soledad Oleas Kean University \$1,800.00

Bilingual-Bicultural Education

Development of Language/Reading Skills

Course #5410

3 credits @ \$600.00

Spring 2011

Martine Porcello Brookdale Community College \$355.50

Art Appreciation

Course #ARTH-105-450RL

3 credits Summer 2011

- 4076. That the Board accepts with regret the resignation of Jonathan Colavita, LAL teacher, effective July 1, 2011.
- 4077. That the Board accepts with regret the resignation of Tanya Parrish, Lunchroom Aide, effective July 6, 2011.
- 4078. That the Board approves the revisions to the following job descriptions:

Confidential Administrative Secretary to Supervisors Community Liaison – PreK – 8

4079. That the Board approves the following staff members' movements on guide as follows for the 2011-2012 school year:

Julius Clark FROM: BA Step 6-7 Salary of \$45,621.00

TO: BA+15 Step 6-7 Salary of \$46,621.00

Crista Klemser FROM: BA+30 Step 6-7 Salary of \$47,621.00

TO: MA Step 6-7 Salary of \$48,621.00

Crystal Olivero FROM: BA+15 Step 2-3 Salary of \$45,616.00

TO: BA+30 Step 2-3 Salary of \$46,616.00

James T. Pierson From: MA Step 4-5 Salary of \$48,121.00

TO: MA+15 Step 4-5 Salary of \$49,121.00

4080. That the Board approves Laura Camargo, as Family Care School Coordinator, at an hourly rate of \$20.60, not to exceed 20 hours per week, effective July 1, 2011 through June 30, 2012. Account # 20-431-200-100-000.

MINUTES

- 4081. That the Board approves all Instructional Assistants and Guest Teachers as substitute bus aides for the 2011-2012 school year.
- 4082. That the Board approves the following as Guest Teachers for the 2011-2012 school year.

William Gardell

Nadine Surak

This motion taken separately

4082A. That the Board approves the appointment of Alyssa May as Kindergarten Teacher, Primary School, at a MA Step 2 annual salary, as outlined in Teachers' Contract effective September, 1, 2011 through June 30, 2012.

EXTRA WORK/EXTRA PAY

- 4083. That the Board approves Jo Anne Pierson as Instructional Technology Assistant, July August 2011, not to exceed 50 hours, at the stipulated negotiated contractual rate of \$19.00 per hour. Account #11-000-221-105-004
- 4084. That the Board approves the reappointment and hourly rates of the Primary School Bus Aides, effective September 1, 2011 through June 30, 2012. Account #11-000-270-107-001

Milagros Ramos \$13.44 Donna Sickels \$13.44

- 4085. That the Board approves the appointment of JePiera Boykin as bus aide for the Extended School Year Program, not to exceed 2 hours per day, at the hourly rate of \$13.24, effective July 5, 2011 through August 5, 2011. Account #13-422-200-105-000
- 4086. That the Board approves the following staff members' compensation in the County Wide Common Core Standards/Mathematics Curriculum Design on June 27, 2011 July 1, 2011, not to exceed thirty five (35) hours each, at the stipulated negotiated contractual rate of \$31.00 per hour, June 27-30, 2011 and \$32.00 per hour, July 1, 2011. Account # NCLB

Denise Borns Julius Clark

4087. That the Board approves the following as substitute teachers or instructional assistants, on an as-needed basis, for the Summer Academic Enrichment Program 2011, effective July 5, 2011 through August 5, 2011, at the stipulated negotiated contractual rate of \$32.00 per hour for certified staff and \$19.00 per hour for Instructional Assistants.

Tina Hartman Margaret Tobin

MINUTES

4088. That the Board approves the following staff members' compensation for the Pre-K Year 1 Tools of the Mind training on August 3 and 4, 2011, at the stipulated negotiated contractual hourly rate of \$32.00 for teachers and \$19.00 for instructional assistants, not to exceed 12 hours each. Account #NCLB

Earl Agee Michelle Leonardo

Tricia Campbell Katie Muller

Jennifer Farley Vaanessaa Vasquez

4089. That the Board approves the following staff members' compensation for the Kindergarten Tools of the Mind training on August 1 and 2, 2011, at the stipulated negotiated contractual hourly rate of \$32.00, not to exceed 12 hours each. Account #: NCLB

Kelly Brinton Jacqueline Rivera Alyssa May

4090. That the Board approves the following staff members' compensation in the County Wide Common Core Standards/Mathematics Curriculum Design on August 2 – August 3, 2011, not to exceed twelve (12) hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Account # NCLB

Crista Klemser Julius Clark

4091. That the Board approves the following staff members as substitute bus aides for the ESY Program, on an as-needed basis, not to exceed 2 hours per day, at the hourly rate of \$13.44, July 5 – August 5, 2011. Account #13-422-200-105-003

Cathy Berger Jenifer Silverstein Jennifer Farley Krishna Tyler

4092. That the Board approves Maria Iozzi to the position of 21st Century Community Learning Centers Grant Director at the hourly rate of \$40.00 per hour; one hour per week, September 1, 2011 through August 30, 2012. Account #20-461-200-100-PD4

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: None

Mr. Forest motioned, seconded by Ms. Viscomi to approve the following:

4072. That the Board approves the appointment of Shary Ashe as Family Worker – Preschool Program, at an annual salary of \$44,092.00, effective September 1, 2011 through August 1, 2012. Account #20-218-100-110-P12

COMMENT: Dr. Morana introduced Ms. Ashe and welcomed her in her new position.

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: None

MINUTES

Ms. Roseman added this motion.

Ms. Roseman motioned, seconded by Ms. Jones, to approve the following:

4082A. That the Board approves the appointment of Alyssa May as Kindergarten Teacher, Primary School, at a MA Step 2 annual salary, as outlined in Teachers' Contract effective September, 1, 2011 through June 30, 2012.

COMMENTS:

Mr. Cohen introduced Ms. May. He also gave the Board a summary of the different leave assignments that Ms. May had completed and commended her on her job in meeting the needs of the students.

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: None

Ms. Viscomi motioned, seconded by Mr. Forest, to approve the following:

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5010. That the Board approves the following service providers and their fees for related services for the 2011-2012 school year, as stipulated in the students' IEPs.

Bernadette Dunphy/Physical Therapist - \$75.00 per session for PT services and \$75.00 per additional evaluation. Account #11-000-216-320-003

Dr. Richard Worth/Psychiatrist - \$500.00 per evaluation. Account #11-000-219-320-003

Sandra Fields-Kuhn/Audiologist - \$395.00 per evaluation. Account #11-000-219-320-003

Meridian Pediatrics/Child Evaluation Center (Dr. Aloisio) - \$395.00 per evaluation. Account #11-000-219-320-003

Erick M. Nunez/Bilingual Psychologist - \$400.00 per evaluation. Account #11-000-219-320-003

- 5011. That the Board also approves Bayada Nurses to provide the specialized nursing care for student #21168 throughout the day for the 2011-12 school year, as stipulated in the student's IEP. The rate is as follows.

 Account #IDEA
 - \$44.50 per hour for 7 ½ hours per day for 180 days \$60,075.00
- 5012. That the Board approves Above and Beyond Learning Group, LLC to provide behavioral services for students on an as-needed bases for the ESY Program, effective July 5, 2011 through August 5, 2011, not to exceed 16 hours, at the hourly rate of \$125.00. Account #11-000-219-320-003

MINUTES

5013. That the Board approves Above and Beyond Learning Group, LLC to provide behavioral services for students on an as-needed bases for the 2011-2012 school year, not to exceed 12 hours per month, at the hourly rate of \$125.00.

CURRICULUM AND PROGRAM - 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6022. That the Board approves an extension of the agreement between the Metropolitan Center for Urban Education and the Red Bank Borough Board of Education for the purpose of "Building Capacity of the District/School Data Teams" for the following dates: July 11th and July 19, 2011, at the per diem rate of \$1,500 to be funded through NCLB.
- 6023. That the Board approves the elimination of the Preschool Disabilities Class at the Primary School, effective September 1, 2011.
- 6024. That the Board approves the revision to the 2011-2012 school calendar to reflect a change in the number of evening conferences from one night to two nights:

Minimum School Day – November 18, 2011 Parent Conferences

Minimum School Day – November 21, 2011 Evening Conferences

Minimum School Day – November 22, 2011 Day and Evening Conferences

Minimum School Day – February 15, 2012 Evening Conferences

Minimum School Day – February 16, 2012 Day and Evening Conferences

Minimum School Day – February 17, 2012 Parent Conferences

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: None

12. EXECUTIVE SESSION

At 8:40 pm the Board convened to Executive Session.

13. PUBLIC SESSION

At 8:55 pm the Board returned to Public Session.

ROLL CALL:

PRESENT: Grace Costa, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Allen Palma, Suzanne

Viscomi, Ben Forest, Ann Roseman

ABSENT: Peter Noble

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOmber, Esq.

MINUTES

- 14. HEARING OF THE PUBLIC None
- 15. OLD BUSINESS None

16. NEW BUSINESS

- ➤ Ms. Costa, a member of the NJSBA Ad Hoc Finance Committee, stated that the committee is discussing tenure changes and decisions have not been made yet.
- ➤ Board member questioned the appointment of the NJSBA Delegate. She stated that she had expressed an interest in serving as a delegate and was surprised to see that an appointment was made. Ms. Roseman apologized for the oversight.
- ➤ Board member stated that the Borough is holding the "Take Back the Night" walk on August 3.
- Ms. Roseman distributed a letter that was received and addressed to Board members.

17. ADJOURNMENT

At 8:56 pm Ms. Costa motioned, seconded by Ms. Jones, to adjourn.

Respectfully submitted,

Anne E. Darrow Board Secretary/Business Administrator