

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
AUGUST 9, 2011

MINUTES

1. CALL TO ORDER – 7:00 pm – Middle School Room #206

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

PRESENT: Grace Costa, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Suzanne Viscomi, Ann Roseman

ABSENT: Ben Forest, Janet Jones, Allen Palma

ALSO PRESENT: Laura C. Morana, Superintendent; Peter Sokol, Esq.

4. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

5. RESOLUTION FOR EXECUTIVE SESSION

At 7:02 pm Ms. Costa motioned, seconded by Ms. Ludwikowski, to convene in Executive Session.

A. Administrators' Contract Negotiations Update

B. Attorney Client Privilege – Personnel

C. St. Anthony Contract for Lease of Space

6. CALL TO ORDER – 8:00 p.m.

7. SUNSHINE STATEMENT

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8. ROLL CALL

PRESENT: Grace Costa, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Allen Palma, Suzanne Viscomi, Ben Forest, Ann Roseman

ABSENT: Janet Jones

ALSO PRESENT: Laura C. Morana, Superintendent; Peter Sokol, Esq.

9. SUPERINTENDENT'S REPORT

A. Criminal History Review – Board Members

Ms. Darrow reviewed the online process and distributed directions to Board members. She encouraged anyone who needed assistance to contact her and she would work with them to complete the process.

B. EE4NJ Grant Update

Dr. Morana reviewed the goals of the grant to support teacher effectiveness. The grant was submitted; we are one of 31 districts who applied for funding. It is expected that a decision will be reached to award nine districts.

C. Harassment, Intimidation and Bullying (HIB) Policy – Student Code of Conduct

Dr. Morana distributed an overview of the law and what it is intended to accomplish throughout the state. Administrators and Board of Education members will have a required training component. Dr. Morana, Principals, and Anti Bullying Coordinators attended a three-hour training on the law. Kathy Winecoff, NJSBA Field Representative, advised Dr. Morana that Board member training sessions will be scheduled for the fall. Dr. Morana reminded the Board that they have a copy of our policy, and she reviewed the sample timelines, responsibilities, tracking, and investigation procedures that must be followed.

School districts are required to have an HIB Coordinator who will be Brooks Morris, our shared Guidance Counselor; and Anti Bullying specialist who will be Karl Parker, Guidance Counselor at the Primary School; and Mary Wyman, Dean of Students at the Middle School.

The Board had questions and comments regarding the policy that focus on the need for such a policy, as well as consequences for a child who might retaliate against a bully. It was explained by both Dr. Morana and Peter Sokol, Board Attorney, that the purpose of this law is to address bullying situations before it gets to this point where a child feels the need to retaliate.

D. NCLB Allocations

Dr. Morana and Ms. Darrow advised the Board on the state of the allocations for 2011-2012 including the areas of reduction. There was discussion about the federal proposed reduction of restrictions on spending the funds.

E. IDEIA Allocations

We await word for our 2011-2012 allocations.

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10. CORRESPONDENCE

Ms. Roseman shared a letter that she received from Governor Christie regarding pension reform. Ms. Darrow will make copies for Board members and include it in their next packets.

11. REVIEW OF REGULAR MEETING AGENDA – No questions or comments.

12. PRESIDENT’S REPORT

A. District Team Charter

Ms. Roseman reminded the Board that they had received a copy of the District Team Charter in their packet and should be familiar with it from the prior year. She asked whether anyone had any questions or would like to see any revisions to the charter. Hearing none, Ms. Roseman sent the charter around for Board members’ signatures. One Board member refused to sign the charter; and when Ms. Roseman asked whether there was something in the charter that she would like to discuss or see changed, the Board member’s response was “I am not signing it.” The remaining Board members signed the charter. (Towards the end of the meeting, without comment or explanation, the dissenting Board member signed the charter.)

B. District Goals 2009-2013

C. Board Goals 2010-2011 Update

D. Board Goals 2011-2012

Ms. Roseman reviewed the District and Board goals that were discussed during the Board Retreat on July 19 with Kathy Winecoff, NJSBA Field Representative. She advised the Board that they would be voting on the Board goals at next week’s meeting.

13. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

14. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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15. ACTION AGENDA

Ms. Roseman asked whether any Board member had questions on the agenda or if they wanted any motions to be taken separately. As there were none, Ms. Roseman indicated that with the exception of 9000 – Policy the agenda would be moved at once.

Ms. Ludwikowski motioned, seconded by Ms. Viscomi, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3030. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Janet Jones	09/24/11 8:30 a.m. – 3:30 p.m.	Monroe Twp., NJ	\$125.00	NJSBA Bargaining Training Series	11-000-230-590-000

3031. 2011 - 2012 TRANSPORTATION CONTRACTS

To authorize renewal of the contracts with Durham School Services for the 2011-2012 school year at a 1% contractual rate increase above the existing contracts per the attachment. Athletic buses will be re-activated at the same rate with a 1% increase.

3032. FOOD SERVICES MANAGEMENT COMPANY CONTRACT RENEWAL

To approve the second renewal covering 2011-2012 services of the 2009-2010 food services Child Nutrition Program management contract to Chartwells School Dining Services, a division of Compass Group, for a management fee of \$0.169 per meal and an administrative fee of one thousand seven hundred and eighteen dollars (\$1,718) per month for ten (10) months. Chartwells guarantees a profit of \$30,000.

3033. MONMOUTH OCEAN COUNTIES SHARED SERVICES INSURANCE FUND

WHEREAS, the New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Red Bank Borough District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Red Bank Borough District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

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WHEREAS, the Board of Education of the Red Bank Borough District under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE Red Bank Borough **DISTRICT:**

THAT the Board of Education of Red Bank Borough District joins with other school districts in organizing and becoming members of the **MOCSSIF** Subfund a fund within the New Jersey School Boards Association Insurance Group; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the **MOCSSIF** Subfund a fund within the New Jersey School Boards Association Insurance Group effective July 1, 2011, and for the duration of three consecutive years for all coverages bound during the policy year this resolution is adopted.

3034. **NONPUBLIC ENTITLEMENT NOTICES**

To accept the Nonpublic Entitlement Notices for the 2011-2012 school year as follows for a total of \$62,436. The Red Bank Borough Schools acts as a flow-through of funds as required to support non-public education:

Nonpublic Textbook	\$25,711
Nonpublic Nursing	<u>\$36,725</u>
Total	\$62,436

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following **PERSONNEL** resolution(s) are approved as indicated:

4093. That the Board approves the adjustment for Cruz Roolaart from a 10-month employee to an 11-month employee, no change in salary, effective July 1, 2011 through June 30, 2012.

EXTRA WORK/EXTRA PAY

4094. That the Board approves Wendy Turnock as Athletic Director, effective July 1, 2011 through June 30, 2012, at the stipulated negotiated contractual stipend of \$9,360.00. Account #11-402-100-100-000

4095. That the Board approves 40 additional hours for Jo Anne Pierson to complete technology work during July-August 2011, at the stipulated negotiated contractual rate of \$19.00 per hour. Account #NCLB

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4096. That the Board approves Judy Schindler to restructure attendance procedures, policies, and documents on a part-time basis effective August 2, 2011 through August 31, 2011, at the stipulated negotiated contractual rate of \$19.00 per hour, not to exceed 40 hours. Account #NCLB
4097. That the Board approves Maria Iozzi to the position of 21st Century Community Learning Centers Grant Director at the hourly rate of \$40.00 per hour; one hour per day, originally approved for one hour per week, September 1, 2011 through August 30, 2012. Account #20-461-200-100-PD4

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5014. That the Board approves Dr. Darsi Beauchamp of Advanced Learning & DDB Productions to provide parent consultation to four families of students with IEPs or referrals to the Child Study Team through August 31, 2011.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6025. That the Board approves the Red Bank Borough School District's 2010-2011 Quality Single Accountability Continuum (QSAC) district performance review (DPR) results and required District's Improvement Plan:

DPR Areas	Percentage of Indicators Satisfied
Instruction & Program	63%
Fiscal Management	95%
Operations Management	98%
Personnel	100%
Governance	89%

ROLL CALL VOTE:

AYES: Costa, Lowe, Ludwikowski, Noble, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: None

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Mr. Forest motioned, seconded by Ms. Costa, to accept the following:

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9004. That the Board approves the following policy for first reading:

Harassment, Intimidation, and Bullying Policy – Student Code of Conduct #5131

COMMENTS:

- Several Board members shared their child’s experiences with bullying situations, including outcomes that were successful and others that were not.
- Concern was addressed about what happens if a child who is bullied defends himself. Board member made the comment in response, there needs to be a no-tolerance policy at the schools as they cannot condone retaliation.
- Peter Sokol, Board Attorney, indicated that the thrust of the policy is so there isn’t a need for a child to retaliate or defend himself. He clarified that part of the process is to remedy the bullying circumstance.
- Dr. Morana provided an example of a positive suggestion by a student to have anti-bullying squads (ABS) that would be a positive tone to implementing the policy.
- Suggestion to modify Section B, Page 2 and include in the definition for perceived characteristics the wording “but not limited to ...”

An additional change will be to be consistent in referencing the superintendent throughout the policy as one instance is referred to as the CSA.

Ms. Roseman made a motion, seconded by Ms. Costa, to make a change to the wording of Policy 5131 to include “but not limited to...” and to refer to the superintendent consistently and remove reference as CSA.

ROLL CALL VOTE:

AYES: Costa, Lowe, Ludwikowski, Noble, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: None

Mr. Forest, seconded by Ms. Costa, motioned to accept the first reading of the Harassment, Intimidation, and Bullying Policy – Student Code of Conduct #5131 with approved revisions.

ROLL CALL VOTE:

AYES: Costa, Lowe, Ludwikowski, Noble, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: None

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16. HEARING OF THE PUBLIC

- Enrico Ciabattoni, Peters Place, Red Bank, NJ
 - Scheduling of athletic fields at Count Basie
 - Athletics code of conduct
 - Soccer camp

17. OLD BUSINESS

18. NEW BUSINESS

- Discussion on the 3rd Grade pilot to provide block scheduling for language arts and mathematics. Dr. Morana indicated that two parent meetings were held where a total of 44 families attended and response was positive.

19. ADJOURNMENT

Ms. Costa motioned, seconded by Mr. Palma, to adjourn. Meeting adjourned at 9:22 pm.

Respectfully submitted,

Anne E. Darrow
Business Administrator/Board Secretary