

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
SEPTEMBER 20 2011

MINUTES

1. CALL TO ORDER – 7:30 pm – Primary School Media Center

2. SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

3. ROLL CALL

PRESENT: Janet Jones (arrived 7:33 pm), Marjorie Lowe, Carrie Ludwikowski (arrived 7:43 pm), Peter Noble, Suzanne Viscomi, Ben Forest, Ann Roseman

ABSENT: Grace Costa, Allen Palma

ALSO PRESENT: Laura C. Morana, Superintendent

4. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

5. SUPERINTENDENT’S REPORT

A. Recognition of Teachers Receiving Tenure

Dr. Morana stated that each person has contributed in an exemplary manner. The following staff members were presented with certificates and congratulated on tenure by Dr. Morana and Ms.

Roseman: Joseph DeFilippis, Nancy Pape, Kelly Brinton, Alina Ryberg, Rachel Lella.

B. Excellent Educators for New Jersey (EE4NJ) Pilot Program Grant Update

Some revisions need to be made; these are due Friday. Dr. Morana stated the district is enthusiastic about this grant.

C. 2012-2013 Preschool Planning Update

The PreK funding application is due by November 15. Projections will determine funding. We are also exploring physical space to expand the program.

Dr. Morana and Ms. Darrow are meeting with Jim Stefankiewicz of Red Bank Regional High School (RBRHS) who will visit St. Anthony’s site to get a sense of what the PreK Program involves. This will assist Mr. Stefankiewicz in deciding whether we would lease the space from RBRHS or if they will run the program. We are also looking at the YMCA for two additional classrooms at the Lincroft facility.

**QUESTION:** Is it advantageous for the district to run the program or have someone else do so? The biggest advantage in someone else running the program is that we would not need all the resources necessary to run the program—i.e. nurse, facilities, etc.

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D. Enrollment 2011-2012

Dr. Morana explained we are looking at current enrollment and projecting where we will be moving forward. A copy of the district enrollment was distributed to the Board.

E. Enrollment Projections 2012-2013

Dr. Morana indicated we are looking into hiring a demographer to assist in enrollment projections.

**QUESTIONS:**

- Is the population increasing or are more children choosing public schools?  
➤ Are we looking at the census?  
Dr. Morana stated she just received some information.
- Is the number on the wait list increasing?  
Yes, but we are above the NJSDOE projection.
- How much will the demographer cost?  
We are not certain of the cost at this time.
- Comment that there is not a great deal of faith in demographers. Red Bank is growing and we do not need a demographer to see this.
- If we go with RBRHS, are we abandoning St. Anthony's?  
Dr. Morana responded we cannot tell at this point. Discussion followed regarding the increase in renting space at St. Anthony's.
- If RBRHS runs the program, will it be exclusive to Red Bank residents or regional residents?  
Dr. Morana stated the program would be for Red Bank Residents.

F. HIB Update

Dr. Morana reported that most all staff have had training on the policy. Custodians, Cafeteria staff, Lunch aides were trained today. Incident Report forms were developed and letters to parents are ready.

6. CORRESPONDENCE

None

7. PRESIDENT'S REPORT

- A. Committee Reports—Finance, Facilities & Safety, Community Relations, Curriculum & Instruction
- B. Criminal History Background Appointment Status

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8. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Ms. Stacy Sherwood, Red Bank Borough Education Association President, thanked Dr. Morana for granting tenure to staff members this evening. She praised the wisdom in the decision.

9. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

10. ACTION AGENDA

Ms. Viscomi motioned, seconded by Ms. Ludwikowski, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3049. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Diane Barone	09/23/11 8:30 a.m. – 10:30 a.m.	Eatontown, NJ	\$0.00	Flexible Spending Account Workshop	NA
Annie Darrow	09/23/11 8:30 a.m. – 10:30 a.m.	Eatontown, NJ	\$0.00	Flexible Spending Account Workshop	NA
Michelle Leonardo	09/20/11*, 10/20/11, 11/22/11, 12/14/11, 02/07/12, 03/14/12, 04/17/12, 05/15/12, & 06/12/12 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Master Teacher Training	NA

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Danielle Yamello	09/21/11 8:30 a.m. – 12:00 p.m.	Trenton, NJ	\$0.00	Veteran PIRT Meeting	NA
Diane Barone	09/28/11 8:30 a.m. – 10:30 a.m.	Eatontown, NJ	\$0.00	Flexible Spending Account Workshop	NA
Annie Darrow	09/28/11 8:30 a.m. – 10:30 a.m.	Eatontown, NJ	\$0.00	Flexible Spending Account Workshop	NA
Annie Darrow	10/06/11 6:30 p.m. – 8:30 p.m.	Neptune, NJ	\$0.00	NJSBA Monmouth County Meeting	NA
Laura Morana	10/06/11 6:30 p.m. – 8:30 p.m.	Neptune, NJ	\$0.00	NJSBA Monmouth County Meeting	NA
Michelle Leonardo	10/19/11, 9:30 a.m. – 2:30 p.m.	Perth Amboy, NJ	\$0.00	Kindergarten Seminar	NA
Damian Medina	10/18/11 12:00 p.m. – 3:00 p.m.	Edison, NJ	\$0.00	Experienced Bil/ESL/ ELS Supervisors Training	NA
Carrie Ludwikowski	10/24/11 or 10/26/11 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	\$0.00	New Jersey School Boards Annual Workshop	NA
Michelle Leonardo	10/24/11, 10/25/11 & 12/16/11 9:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Improving Outcomes for Children with Disabilities in Early Childhood Settings	NA
Alina Ryberg	10/24/11, 10/25/11 & 12/16/11 9:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Improving Outcomes for Children with Disabilities in Early Childhood Settings	NA
Christina Vlahos	10/24/11, 10/25/11 & 12/16/11 9:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Improving Outcomes for Children with Disabilities in Early Childhood Settings	NA
Samantha Maurer	10/25/11 8:30 a.m. – 3:30 p.m.	Mercerville, NJ	\$0.00	21 <sup>st</sup> CCLC Project Directors' Meetings	NA
Diane Barone	03/16/12 9:00 a.m. – 12:00 p.m.	Oakhurst, NJ	\$20.00	NJSBAIG "Claims Coordinator Training"	11-000-251-592-000

3050. APPROVE PROVIDER SERVICES CONTRACT

That the Board approves the contract with the New Jersey Commission of the Blind and Visually Impaired for two out of district students, ID# S2566 and ID# S2754 for the 2011-2012 school year, at a total cost of \$3,400 for Level I Services.

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3051. BILLS PAYMENT

That the Board approves payment of final bills for August 2011 and for bills as of September 2011.

3052. RED BANK HALLOWEEN PARADE 2011

That the Board approves the participation of the Primary School and Middle School in the annual Red Bank Community Halloween Parade on Sunday, October 23, 2011 (no rain date) in conjunction with RBBEA Pride.

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, \*Ludwikowski, Noble, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: \*Ludwikowski on her own travel.

Mr. Forest motioned, seconded by Ms. Jones, to approve the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4122. That the Board approves the appointment of Joan Todaro (PS LAL Instructional Assistant) as a Grade 2 Replacement Teacher at a BA Step 1 prorated annual salary of \$44,116.00, effective September 1, 2011 through October 30, 2011. Account #11-120-100-101-001

4123. That the Board approves the appointment of Melissa Musso as Long Term Substitute Instructional Assistant (replacing J. Todaro), at a Step 1-2 prorated annual salary of \$23,920.00, with a \$2,000.00 prorated stipend for holding a Bachelors Degree, and a \$400.00 prorated stipend for possessing a NJ teaching certificate (without health benefits), effective September 1, 2011 through October 15, 2011. Account #11-190-100-106-001

4124. That the Board approves the appointment of Sara Good as Primary School Special Education Instructional Assistant, at a prorated Step 1-2 annual salary of \$23,920.00, plus a \$2,000.00 prorated stipend for holding a Bachelors Degree, and a \$400.00 prorated stipend for possessing a NJ Teacher Certificate, effective September 22, 2011 (pending emergent hiring approval from the County Executive Superintendent) through June 30, 2012. Account #11-212-100-106-003

4125. That the Board accepts the resignation of Nicole Kulp, Primary School Instructional Assistant, effective August 31, 2011.

4126. That the Board approves Belem Rojas as a Substitute Lunch Aide, for the 2011-2012 school year (pending completion of a positive criminal history review) at an hourly rate of \$12.00. Account #11-000-262-100-005

4127. That the Board approves the following as Guest Teachers for the 2011-2012 school year.  
Jennifer Battistoni                      Chelsey Slater  
Justin Gates                                      Megan Wolff

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EXTRA WORK/EXTRA PAY

4128. That the Board approves compensation for the following staff members listed below to participate in School Improvement Team meetings, for the 2011-2012 school year not to exceed 1 hour a month, at the stipulated negotiated contractual rate of \$32.00 per hour. Account # NCLB

Julius Clark	Nancy Pape	Wendy Turnock
Kathy Doherty	James Pierson	Mary Wyman
Melissa Osmun	Stacy Sherwood	

4129. That the Board approves compensation for the following AVID/AVID Elementary staff members listed below for the 2011-2012 school year not to exceed 1 hour per month at the stipulated negotiated contractual rate of \$32.00 per hour. Account # NCLB

Julius Clark	Kimberlee Sherman	John Adranovitz (AE)
Mark Costa	Wendy Turnock	Lauren Chapman (AE)
Chris Ippolito	Mary Wyman	
Melissa Osmun	Stacy Sherwood (AE)	

4130. That the Board approves the following appointment for the 2011-2012 school year. Compensation based on the stipulated negotiated contractual stipend of \$1,769.00. Account #11-402-100-100-002

Baseball Coach  
Spring Season – March 1 – June 6, 2012  
Isaac Nathanson

4131. That the Board approves the compensation for Phyllis Berger for facilitating one extra instructional period, effective October 5, 2011 through June 15, 2012. Account #

(Adaptive PE) 1 hour per day, 2 days per week	\$2,606.40
Account #11-120-100-101-002 – 50%	
11-130-100-101-002 – 50%	

4132. That the Board approves the participation and compensation for the following staff to facilitate the 21st Century Community Service Learning Grant clubs for the 2011 - 2012 school year at the stipulated negotiated contractual rate of \$32 for teachers and \$19 for instructional assistants. Account numbers are as follows – Enrichment: 20-461-100-100-E04 Tutorial: 20-461-100-100-T04. Per Attachment A

4133. That the Board approves the following staff members to substitute for the 21<sup>st</sup> Century Grant Program on an as-needed basis, at the stipulated negotiated contractual rate of \$32/hour for teachers and \$19/hour for instructional assistants. Account # 20-461-100-100-E04 (Enrichment) / 20-461-100-100-T04 (Tutorial).

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John Adranovitz  
Martha Carvajal

Carla Chicas  
Tiffany Harris

Debra Nilson  
Jean Sharp

4134. That the Board approves Mary Wyman as Lead Teacher for the 21<sup>st</sup> Century Grant Program, not to exceed 3 hours per week, at the stipulated negotiated contractual rate of \$32/hour. Account # 20-461-100-100-E04
4135. That the Board approves Samantha Maurer as Attendance Monitor for the 21<sup>st</sup> Century Grant Program, not to exceed 10 hours per week, at the rate of \$10/hour. Account # 20-461-200-110-004
4136. That the Board approves all approved teachers and instructional assistants facilitating the 21<sup>st</sup> Century Community Service Learning Grant clubs to act as substitutes for the program, and chaperone field trips on an as-needed basis, for the 2011 - 2012 school year at the stipulated negotiated contractual rate of \$32 for teachers and \$19 for instructional assistants. Account numbers are as follows - Enrichment: 20-461-100-100-E04 Tutorial: 20-461-100-100-T04
4137. That the Board approves all approved teachers and instructional assistants facilitating the 21<sup>st</sup> Century Community Service Learning Grant clubs to participate in a 21<sup>st</sup> CCLC Grant meeting on September 12, 2011 at the stipulated negotiated contractual rate of \$32 for teachers and \$19 for instructional assistants, not to exceed one hour. Account #20-461-200-100-MTG
4138. That the Board approves Richard Aldaz as teacher for the 21<sup>st</sup> Century Community Service Learning Grant Clubs from September 14, 2011 through September 20, 2011, not to exceed 16 hours , at the stipulated negotiated contractual rate of \$32.00 per hour. Account # 20-461-100-100-E04 (Enrichment) / 20-461-100-100-T04 (Tutorial).

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Noble, Viscomi, Forest, Roseman

NAYS: None

ABSTENTIONS: None

Ms. Jones motioned, seconded by Ms. Ludwikowski, to approve the following:

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6044. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

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Funding Source	Location	Date(s)
N/C	Valley National Bank, Red Bank, NJ (Grades 6-8)	09/28/11
N/C	Morgan Stanley/Smith Barney, Red Bank, NJ (Peer Mediation, Grades 4-8)	09/30/11
Preschool Grant	Wemrock Farms, Freehold, NJ (PS PreK Classes)	10/21/11
Preschool Grant (District Students)	Wemrock Farms, Freehold, NJ (St. Anthony's & Acelero Head Start PreK Classes)	10/20/11
Private Provider	Wemrock Farms, Freehold, NJ (MDDC & CYMCA PreK Classes)	10/18/11

6045. That the Board approves the submission and acceptance of the No Child Left Behind funding for the 2011-2012 school year in the total amount of \$843,535.00 as follows:

	Title I	Title II-A	Title III
Red Bank Borough Schools	\$683,246	\$28,247	\$89,632
Red Bank Catholic High School		\$28,190	
St. James Grammar School		\$13,840	
Tower Hill School		\$380	
Totals	\$683,246	\$70,657	\$89,632

6046. That the Board approves the partnership with the Visiting Nurse Association of Central Jersey (VNACJ) for services effective September 1, 2011 through August 31, 2012, at no cost to the district.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9007. That the Board approves the following policy for first reading:

Supervision and Evaluation #4116



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ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Noble, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: None

11. HEARING OF THE PUBLIC

12. OLD BUSINESS - None

13. NEW BUSINESS - None

14. ADJOURNMENT

Mr. Forest motioned, seconded by Ms. Jones, to adjourn.

Meeting adjourned at 8:40 pm.

Respectfully submitted,

Anne E. Darrow  
Business Administrator/Board Secretary