

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
DECEMBER 20, 2011

MINUTES

1. CALL TO ORDER — 7:30 pm – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

2. ROLL CALL

PRESENT: Grace Costa (arrived 7:32 pm), Ben Forest, Janet Jones, Carrie Ludwikowski (arrived 7:41 pm), Peter Noble, Allen Palma, Suzanne Viscomi, Ann Roseman

ABSENT: Marjorie Lowe

ALSO PRESENT: Laura C. Morana, Superintendent

FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

3. SUPERINTENDENT'S REPORT

- A. Student Recognition – Elijah Gray ABS Program Presentation

Since the student was not in attendance, this was tabled.

- B. Superintendent's Action Plan – Update

Dr. Morana distributed a copy of the Superintendent's Action Plan and reviewed the highlights. (Copy in Board Book)

Dr. Morana explained the strategies in place that guide her work with Principals and Administrators. She discussed the implementation of the EE4NJ Pilot Program Grant, how she implements technical assistance throughout the district, her role in I&RS, various partnerships in state and national organizations and foundations, and her work with state legislators to express concerns about our district's funding.

- C. NJ Quality Single Accountability Continuum (QSAC)

Dr. Morana explained that districts are required to submit an updated QSAC report. Although we reviewed every aspect of operations last year, the new submission is required to be submitted through a new, revised system. We await information from the State on assessments; however, the rest of the report must be submitted.

COMMENT:

- Are scores the same?

Dr. Morana stated the scores are slightly different as it is based on new criteria.

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- D. School Health Services Plan Report 2011-2012 (Revised)
Although the plan was approved in the spring, changes were required to be made to the plan. These included checklists and student medical order forms that are needed for compliance in the event of an audit.
- E. Legislative Update
There continues to be discussion on tenure and pension reform, school budget votes, and moving the school election to November.
- F. Excellent Educators for New Jersey (EE4NJ) Pilot Implementation Update
Dr. Morana stated that the administrators continue to do an incredible job. This process is time consuming with preparation for pre-conference observations, post observation conferences, and report writing.

Ms. Ludwikowski, who is a member of the EE4NJ Ad-Hoc Committee, also provided information regarding the program. She highlighted the amount of thought and skill that teachers have displayed and indicated this is a great deal of work for all involved.

COMMENTS:

- Question about whether this is creating an issue in terms of time as our resources are minimal?
Dr. Morana indicated that, of course, we wish we had more resources and it takes more time; but this is time well spent.
- Dr. Morana asked Stacy Sherwood, RBBEA President who was in the audience, whether she had thoughts; and Ms. Sherwood indicated that this was an amazing process but her hope is that we are able to streamline as it is taking a great deal of time.

4. PRESIDENT'S REPORT

- A. Committee Reports—Community Relations, Finance, Facilities & Safety, Policy, Curriculum & Instruction.

5. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

6. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of

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Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

7. ACTION AGENDA

Ms. Roseman, Board President, asked if anyone wanted any motion taken separately. Hearing none, the agenda was moved as a whole.

Mr. Forest motioned, seconded by Mr. Palma, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3091. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Laura Morana	01/05/12 6:30 p.m. – 8:30 p.m.	Howell, NJ	\$0.00	Monmouth County School Boards Association Meeting	NA
Laura Morana	01/17/12 9:00 a.m. – 12:30 p.m.	Union, NJ	\$0.00	Commissioner Cerf's Convocation	NA
Laura Morana	02/06/12 – 02/08/12 8:00 a.m. – 5:00 p.m.	San Antonio, TX	\$0.00 (no cost to district)	Kindergarten Entry Assessment Learning Community Meeting Sponsored by Council of Chief State School Officials & BUILD Strong Foundations for our Youngest Children	NA
Laura Morana	02/29/12 9:00 a.m. – 3:30 p.m.	Edison, NJ	\$190.00	2012 School Law Conference	11-000-230-590-000

3092. DONATION

Accept the donation of 19 pieces of slate for the Primary School Greenhouse, valued at \$450.00, from Annie Darrow.

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3093. BUDGET TRANSFERS

To ratify any budget transfers effective November 2011 per the transfer report.

3094. BILLS PAYMENT

To approve payment of final bills for November 2011 and for bills as of December 2011.

3095. APPROVE MINUTES

To approve the minutes of the Board meetings of November 8, and November 15, 2011, as previously distributed to the Board.

3096. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the November 2011 Report of the Treasurer and the November 2011 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3097. 2011-2012 TRANSPORTATION CONTRACTS

To approve the joint district contract with Hackensack Public School for the 2011-2012 school year for student id #ODP-1204 to attend YCS-Sawtelle Learning Center at an annual cost of \$5,500.81 (includes ESY).

3098. APPROVE USE OF FACILITIES

To approve the one-time and recurring building use requests for the 2011-2012 school year as approved by the Superintendent per Attachment A.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4196. That the Board approves the appointment of Kathleen Ward as Visual Technology Coordinator, not to exceed 2 days per week, at the per diem rate of \$251.00, effective January 2, 2012 through January 31, 2012. Account #11-000-222-177-T00

4197. That the Board approves the appointment of Greta Walsh as a Primary School 1-1 Instructional Assistant, at a Step 1 prorated annual salary of \$23,920.00, effective January 2, 2012 through June 30, 2012. Account #11-212-100-106-003

4198. That the Board approves the appointment of Mary Sabatini as Middle School night custodian (replacing Jose Hidalgo), at a prorated annual salary of \$27,253.00, plus a \$1,600.00 night differential stipend, and a \$250.00 stipend for possessing a Black Seal license, effective January 2, 2012 through June 30, 2012,

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pending a positive criminal history review and emergent hiring approval from the County Executive Superintendent. Account #11-000-262-100-005

4199. That the Board approves the appointment of Julisa Frazier as Guest Teacher, effective January 2, 2012 through June 30, 2012.

EXTRA WORK/EXTRA PAY

4200. That the Board approves James T. Pierson as Student Council Advisor for the 2011-2012 school year, at the stipulated negotiated contractual stipend of \$884.00. Account #20-461-100-100-E04
4201. That the Board approves Mark Costa as yearbook advisor for the 2011-2012 school year, at the stipulated negotiated contractual stipend of \$884.00. Account # 20-461-100-100-E04
4202. That the Board approves Michael Cozzi as Study Skills Advisor for the 21st Century Grant program for the 2011-2012 school year, not to exceed 3 hours per week at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-461-100-100-T04
4203. That the Board approves the appointment of the following as Substitute Coordinators of 2011-2012 Guest Teacher Registry, effective January 2, 2012 through June 30, 2012.

Raul Rivera

Jody Robbins

Thomas Schroll

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6057. That the Board authorizes the Superintendent to submit the 2011-2012 Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) and Statement of Assurance, in accordance with N.J.A.C. 6A:30.
6058. That the Board approves the submission of the “Music and Movement” project to Donors Choose for the donation of an iPod and cooking station for a Kindergarten class.
6059. That the Board approves the submission of the “Playing and Learning at Home” project to Donors Choose for the donation of literacy books and manipulatives for a Kindergarten class.
6060. That the Board approves the submission of the “Listen and Learn” project to Donors Choose for the donation of literacy books and manipulatives for a Kindergarten class.
6061. That the Board authorizes the Superintendent to approve faculty/staff full or partial salaries and benefits that are being funded by the following grants for the academic year of 2011-2012.

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Preschool Expansion Grant					
Account #	Position	Last Name	First Name	Salary	Fringe
20-218-200-103-P12	Supervisor of Curriculum & Instruction	Bombardier	John	\$15,000.00	\$3,750.00
20-218-200-110-P12	Bus Aide	Boyd	Jacqueline	\$7,538.00	\$576.66
NCLB					
20-231-100-101-002	Teacher	Musso	Melissa	\$44,116.00	\$11,029.00

6062. That the Board authorizes the Superintendent to approve sixth grade students in the after school programs to participate in a Linguistic Modification Study with Educational Testing Service, and to accept Visa gift cards in the amount of \$25.00 as compensation for participating.
6063. That the Board approves teachers to submit video entries to participate in the National Pest Management Association's annual video contest.
6064. That the Board authorizes the Superintendent to submit an application for the Preschool Program Expansion Initiative for fiscal year 2012-2013 in the amount of \$4,003,403.00.
6065. That the Board approves the Middle School Athletic transportation schedule for December 2011 and January 2012, as per Attachment B.
6066. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Red Bank Middle School Athletics Fund	Brookdale Community College, Lincroft, NJ (Girls Basketball Team)	12/28/2011
Red Bank Middle School Athletics Fund	Monmouth University, W. Long Branch, NJ (Boys Basketball Team)	12/30/2011
21 st CCLC Grant	Two River Theatre, Red Bank, NJ (21 st CCLC Clubs)	12/30/11
Red Bank Middle School Athletics Fund	Monmouth University, W. Long Branch,, NJ (Girls Basketball Team)	01/07/12 & 01/08/12
PreK Expansion Grant	Pizza Fusion, Red Bank, NJ (Monmouth Day Care Center Preschool Classes)	01/19/12
PreK Expansion Grant	Pizza Fusion, Red Bank, NJ (Primary School Preschool Classes – Ms. Olivero, Ms Vazquez, & Ms. Moss)	01/20/12
PreK Expansion Grant	Pizza Fusion, Red Bank, NJ (Primary School Preschool Classes – Ms. Davis, Ms Sevillano, & Ms. Van Utrecht)	01/23/12

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PreK Expansion Grant	Pizza Fusion, Red Bank, NJ (St. Anthony's Preschool Classes – Ms. Russo, Ms. Katruk, & Ms. Oleas)	01/24/12
PreK Expansion Grant	Pizza Fusion, Red Bank, NJ (Head Start Preschool Classes and St. Anthony's Ms. Hogan)	01/26/12
PreK Expansion Grant	Pizza Fusion, Red Bank, NJ (CYMCA St. Thomas Preschool Classes)	01/27/12
NA	Student Leadership Day – Grade 8 To various locations in Red Bank, Middletown, and Shrewsbury, NJ. Transportation provided by parents.	03/23/12

6067. That the Board approves the revised School Health Services Plan Report 2011-2012.

ROLL CALL VOTE:

AYES: Costa, Jones, Ludwikowski, Noble, Palma, Viscomi, Forest, Roseman

NAYS: None ABSTENTIONS: Ms. Costa on #3095;

Ms. Roseman on #3094 – on E-Tech bills

Ms. Ludwikowski on #3094—her reimbursement

8. HEARING OF THE PUBLIC - None

9. OLD BUSINESS - None

10. NEW BUSINESS

- The Primary School concert was well done.
- The PreK concert at St. Anthony's was adorable.

11. ADJOURNMENT

Ms. Costa motioned, seconded by Ms. Ludwikowski, to adjourn.

Meeting adjourned at 8:23 pm.

Respectfully submitted,

Anne E. Darrow
 Business Administrator/Board Secretary