

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
FEBRUARY 28, 2012

AGENDA

Call to Order – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

I. SUPERINTENDENT’S REPORT

- A. Legislative Update
- B. HIB Update
- C. 2012-2013 State Aid
- D. 2012-2013 Budget Update

II. PRESIDENT’S REPORT

- A. Committee Reports
- B. EE4NJ Pilot Program Update

III. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of

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Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

V. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3115. TRAVEL

| Name            | Date/Time                                    | Location         | Fee        | Theme   | Account #          |
|-----------------|--|------------------|------------|---|--------------------|
| Karl Parker     | 03/12/12<br>12:00 p.m. – 3:00 p.m.           | Lincroft, NJ     | \$20.00    | Beyond the HIB Law  | 20-231-200-500-004 |
| Wendy Turnock   | 03/12/12<br>12:00 p.m. – 3:00 p.m.           | Lincroft, NJ     | \$20.00    | Beyond the HIB Law  | 20-231-200-500-004 |
| Wendy Turnock   | 03/30/12<br>8:30 a.m. – 3:30 p.m.            | Eatontown, NJ    | \$0.00     | 2012 Effective Practice Showcase Conference   | NA                 |
| Michael Isley   | 04/24/12<br>8:00 a.m. – 11:30 a.m.           | Tinton Falls, NJ | \$50.00    | MOESC Co-operative Right-to-Know Training   | 11-000-262-590-005 |
| John Bombardier | 04/25/12 – 04/28/12<br>8:00 a.m. – 4:00 p.m. | Washington, DC   | \$1,010.00 | 2012 Kennedy Center Partner in Education Institute  | NA                 |
| Laura Morana    | 04/27/12<br>8:00 a.m. – 4:00 p.m.            | Princeton, NJ    | \$0.00     | United Way Latino Vision Council and HISPA 8 <sup>th</sup> Annual Leadership Conference Presenter | NA                 |

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| Name            | Date/Time                         | Location          | Fee  | Theme                                     | Account #   |
|-----------------|-----------------------------------|-------------------|--|---|---|
| Susan Berrios   | 05/30/12<br>7:30 a.m. – 5:00 p.m. | New Brunswick, NJ | \$59<br>Membership<br>\$119.00<br>Conference Fee | NJTESOL/NJBE<br>2012 Spring<br>Conference | 20-231-<br>200-890-<br>004 (\$59)<br>20-231-<br>200-500-<br>S12 (\$119) |
| Damian Medina   | 05/30/12<br>7:30 a.m. – 5:00 p.m. | New Brunswick, NJ | \$59<br>Membership<br>\$119.00<br>Conference Fee | NJTESOL/NJBE<br>2012 Spring<br>Conference | 20-231-<br>200-890-<br>004 (\$59)<br>20-231-<br>200-500-<br>S12 (\$119) |
| Luz Nieves      | 05/30/12<br>7:30 a.m. – 5:00 p.m. | New Brunswick, NJ | \$59<br>Membership<br>\$119.00<br>Conference Fee | NJTESOL/NJBE<br>2012 Spring<br>Conference | 20-231-<br>200-890-<br>004 (\$59)<br>20-231-<br>200-500-<br>S12 (\$119) |
| Amy Ross        | 05/30/12<br>7:30 a.m. – 5:00 p.m. | New Brunswick, NJ | \$59<br>Membership<br>\$119.00<br>Conference Fee | NJTESOL/NJBE<br>2012 Spring<br>Conference | 20-231-<br>200-890-<br>004 (\$59)<br>20-231-<br>200-500-<br>004 (\$119) |
| Anne Szczurek   | 05/30/12<br>7:30 a.m. – 5:00 p.m. | New Brunswick, NJ | \$59<br>Membership<br>\$119.00<br>Conference Fee | NJTESOL/NJBE<br>2012 Spring<br>Conference | 20-231-<br>200-890-<br>004 (\$59)<br>20-231-<br>200-500-<br>004 (\$119) |
| Eddy Velastegui | 05/30/12<br>7:30 a.m. – 5:00 p.m. | New Brunswick, NJ | \$59<br>Membership<br>\$119.00<br>Conference Fee | NJTESOL/NJBE<br>2012 Spring<br>Conference | 20-231-<br>200-890-<br>004 (\$59)<br>20-231-<br>200-500-<br>S12 (\$119) |

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3116. APPROVAL OF TENTATIVE 2012-2013 BUDGET

BE IT RESOLVED that the tentative budget be approved for the 2012-2013 School Year using the 2012-2013 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

|                            | <u>GENERAL<br/>FUND</u> | <u>SPECIAL<br/>REVENUES</u> | <u>DEBT<br/>SERVICE</u> | <u>TOTAL</u>      |
|----------------------------|-------------------------|-----------------------------|-------------------------|-------------------|
| 2012-13 Total Expenditures | 15,117,239              | 5,345,240                   | 546,695                 | 21,009,174        |
| Less: Anticipated Revenues | <u>2,465,051</u>        | <u>5,345,240</u>            | <u>0</u>                | <u>7,810,291</u>  |
| Taxes to be Raised         | <u>12,652,188</u>       | <u>0</u>                    | <u>546,695</u>          | <u>13,198,883</u> |

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the cafeteria at the Red Bank Primary School, 222 River Street, Red Bank, New Jersey on March 27, 2012 at 7:30 P.M. for the purpose of conducting a public hearing on the budget for the 2012-2013 School Year.

3117. LABOR RELATIONS CONSULTANT

To approve Mr. William Hybbeneth of Taylor, Whalen and Hybbeneth as the district's labor relations consultant, as an on needed basis, at an hourly rate of \$160.00 per hour, not to exceed \$25,500.00.

3118. DONATION

That the Board accepts with gratitude the generous donation of musical instruments and miscellaneous equipment from The Ribeye Brothers band, valued at approximately \$800.00.

3119. BUDGET TRANSFERS

To ratify any budget transfers effective January 2012 per the transfer report.

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3120. BILLS PAYMENT

To approve payment of final bills for January 2012 and for bills as of February 2012.

3121. APPROVAL OF SECRETARY/TREASURER'S REPORT

*Pursuant to 18A:6-59*

Approve the January 2012 Report of the Treasurer and the January 2012 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3122. APPROVE MINUTES

To approve the minutes of the Board meetings of December 13 and 20, 2011; January 17, 2012 as previously distributed to the Board.

3123. MEAL ALLOWANCE

Approve the following meal allowance for custodial staff when overtime results in the following, effective February 29, 2012 through June 30, 2012.

- Twelve hours (12) or more on a work day - \$10.00
- Ten hours (10) on a non-work day (weekend /holiday) - \$10.00
- Thirteen hours (13) on a non-work day (weekend/holiday) - \$20.00

3124. DELEGATE ASSEMBLY

WHEREAS, since January 17, 2012, most of the Boards of Education in the State of New Jersey have approved resolutions to move the school board elections from April to the November general election; and

WHEREAS, the nominating petitions for the non-partisan school board candidates for the November elections are due in June, at the same time as the nominating petitions for the partisan candidates for the general election; and

WHEREAS, the nominating petitions for non-partisan municipal candidates for the general election are due in September; and

WHEREAS, having early petition requirements and having the petition filing linked with partisan candidates may discourage school board candidate interest; and

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WHEREAS, The Red Bank Borough Board of Education requests that non-partisan school board candidate petition filing deadlines be aligned with the non-partisan municipal candidate filing deadlines in September; and

WHEREAS, The Delegate Assembly is the official policymaking body of the New Jersey School Boards Association; and

WHEREAS, Education related policies resulting from prior Delegate Assembly and Board of Directors' actions are codified in the NJSBA Manual of Positions and Policies on Education; and now, therefore, be it

RESOLVED That the Red Bank Borough Board of Education proposes the following additional language for adoption by the Delegate Assembly and inclusion in the NJSBA Manual of Positions and Policies on Education:

The NJSBA recommends support of the change of deadline for the school board candidate petitions for the general election to September, 64 days before the general election.

RESOLVED That this resolution be placed on the agenda for consideration at the May 19, 2012 Delegate Assembly.

3125. SETTLEMENT AGREEMENT

To approve the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and CH, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

3126. ADMINISTRATIVE UNIT CONTRACT – 2011 – 2014

To approve the ratification of the Administrative Unit Contract – 2011 – 2014.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

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4226. That the Board accepts with regret the resignation of Richard Cohen as Primary School Principal for personal reasons, effective April 24, 2012 or sooner.

4227. That the Board approves the following professional development tuition reimbursement as per contract.

|                      |  |            |
|----------------------|--|------------|
| Ling-Wei Chiou       | St. Peter's University<br>Historical & Philosophical Foundation of Education<br>Course #GE-500 SA<br>3 credits @ \$611.00<br>Fall 2011   | \$1,833.00 |
| Joseph Christiano    | NJ Institute of Technology<br>Technical Writing<br>Course #ENG 352<br>6 credits @ \$447.00<br>Fall 2011  | \$2,682.00 |
| Julius Clark         | Fairleigh Dickinson University<br>Final Project School Based Research<br>Course #EDUC 6723<br>Curriculum Development & Program<br>Course #EDUC 6704<br>6 credits @ \$611.00<br>Fall 2011 | \$3,666.00 |
| Christopher Ippolito | New Jersey City University<br>Introduction to Distance Learning<br>Course #EDTC 0614<br>3 credits @ \$494.00<br>Fall 2011  | \$1,482.00 |
| Soledad Oleas        | Kean University<br>Bilingual Education<br>Teaching Content Area Bilingual/Multicultural<br>Course #EMSE 5411<br>3 credits @ \$550.00<br>Fall 2011  | \$1,650.00 |

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James T. Pierson      Fairleigh Dickinson University      \$1,833.00  
Curriculum Development & Program  
Course #EDUC 6704  
3 credits @ \$611.00  
Fall 2011

Martine Porcello      Brookdale Community College      \$500.00  
Intro to Business  
Course #BUSI-105801RL  
Public Speaking  
Course #SPCH-115810RL  
6 credits  
Fall 2011

Amanda Robles      Brookdale Community College      \$500.00  
Educational Psychology  
Course #PSYC 218  
Introduction to Philosophy  
Course #PHIL 115  
6 credits  
Fall 2011

Lauren Russo      Montclair State University      \$1,549.00  
Effective Leadership in a Diverse Society  
Course #ELAD 510  
3 credits @ \$516.34  
Fall 2011

Beth Willoughby      Rutgers University      \$1,833.00  
Youth Literature/Media  
Fantasy and Speculative Fiction  
Course #17:611:542  
3 credits @ \$611.00  
Fall 2011

4228. That the Board approves the following staff member's prorated annual salary movements on guide as follows, effective January 1, 2012 through June 30, 2012:

Chris Ippolito:      FROM:      BA+15 Step 4-5 Salary of \$46,121.00  
TO:      BA+30 Step 4-5 Salary of \$47,121.00





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4234. That the Board approves Nancy Pape to act as liaison to the Sea Quest Program for the 21<sup>st</sup> CCLC Grant Program, not to exceed 3 hours per week for 12 weeks, at the stipulated negotiated contractual rate of \$32.00 per hour, effective March 8, 2012 through June 30, 2012. Account #: 20-461-100-100-E04
4235. That the Board approves Diane Washer as study skills advisor for the 21<sup>st</sup> Century Grant Program, not to exceed 5 hours per week at the stipulated negotiated contractual rate of \$32.00 per hour, effective February 29, 2012 through June 30, 2012. Account #: 20-461-100-100-T04
4236. That the Board approves Stacy Curcio as study skills advisor (replacing Word Games) for the 21st Century Grant Program, not to exceed 1 hour per week at the stipulated negotiated contractual rate of \$32.00 per hour, effective February 29, 2012 through June 30, 2012. Account #: 20-461-100-100-T04
4237. That the Board approves Stacy Curcio as recreation advisor (replacing Word Games) for the 21st Century Grant Program, not to exceed 1 hour per week at the stipulated negotiated contractual rate of \$32.00 per hour, effective February 29, 2012 through June 30, 2012. Account #: 20-461-100-100-E04
4238. That the Board approves Vanessa Banks as Instructional Assistant for the 21<sup>st</sup> Century Grant AM Enrichment Program, not to exceed 5 hours per week, at the stipulated negotiated contractual rate of \$19.00 per hour, effective February 2, 2012 through June 30, 2012. Account #: 20-461-100-100-E04
4239. That the Board approves the following staff members as AVID tutors and to facilitate AVID parent meetings, not to exceed 8 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour, for the 2011-2012 school year. Account #20-231-200-100-S12

Christopher Ippolito

Melissa Osmun

4240. That the Board approves the appointment of Andrea Fontenez as After School Program Coordinator for the Primary School supported by the Superstars of Literacy Program, not to exceed 1 hour per week, at the stipulated negotiated contractual rate of \$32.00 per hour (not to exceed a total of \$379.00), effective March 5, 2012 to May 21, 2012. Account # 20-031-100-101-001.

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4241. That the Board approves the following staff members to participate in Language Arts Literacy Curriculum Design (Common Core State Standards), not to exceed 10 hours each, effective March 6, 2012 through June 30, 2012, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-231-200-100-P02

|                 |                   |                  |
|-----------------|-------------------|------------------|
| John Bombardier | Michelle Leonardo | Dayna Stein      |
| Kelly Brinton   | Joan McLaughlin   | Mayra Velasquez  |
| Meredith Faistl | Damian Medina     | Christina Vlahos |
| Tiffany Fetter  | Melissa Osmun     | Danielle Yamello |
| Rachel Lella    | Dana Slipek       |                  |

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5017. That the Board approves the contract between the Red Bank Schools and EBS Healthcare to provide the services of a speech pathologist for preschool students, effective February 14, 2012 through June 30, 2012, 8 hours per week, at the hourly rate of \$75.00. Account #20-218-200-329-P12

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6071. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

| Funding Source            | Location   | Date(s)  |
|---------------------------|--|----------|
| American Littoral Society | Jenkinson’s Aquarium, Point Pleasant, NJ<br>(Students participating in 21 <sup>st</sup> CCLC Sea Quest After School Program)                     | 03/15/12 |
| American Littoral Society | Highlands: JT White Clam Depuration Plant and Popomora Point<br>(Students participating in 21 <sup>st</sup> CCLC Sea Quest After School Program) | 04/05/12 |

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| Funding Source            | Location   | Date(s)                |
|---------------------------|--|------------------------|
| American Littoral Society | Hartshorne Woods<br>(Students participating in 21 <sup>st</sup> CCLC Sea Quest After School Program) | 04/26/12               |
| American Littoral Society | Sandy Hook<br>(Students participating in 21 <sup>st</sup> CCLC Sea Quest After School Program)       | 05/10/12 &<br>05/24/12 |

6072. That the Board approves the Memorandum of Understanding between the Red Bank Schools and Acelero Learning Monmouth/Middlesex County Head Start for the 2011-2012 school year.
6073. That the Board approves the partnership between the American Littoral Society's Sea Quest Program and the Red Bank Middle School's 21<sup>st</sup> Century Grant Program. The Sea Quest Program will run for 12 weeks, effective March 8 through May 24, 2012.
6074. That the Board approves the submission of "Learning Reading Is Fun!" to Donors Choose for the opportunity to receive a donation of grade level books for a Kindergarten class.
6075. That the Board approves student participation in a field test with Academic Therapy Publication, to develop Spanish Bilingual edition of the 4<sup>th</sup> edition of the *Expressive and Receptive One-Word Picture Vocabulary Tests*.
6076. That the Board approves the Internet for Safety for Parents workshop co-sponsored by the Red Bank Borough's Human Relations Committee and the Red Bank Borough Schools, presented by Detective Richard Shin, Computer Crimes Unit of the Monmouth County Prosecutor's Office, to take place at 6:30 p.m. on March 22, 2012, at the Red Bank Middle School Auditorium.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9011. That the Board approves the following policy for second reading and adoption:

Admission #5111

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- VI. HEARING OF THE PUBLIC
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. ADJOURNMENT

Board of Education Meetings– 2011-2012

Workshop Meetings- 7:00 p.m. – Middle School Media Center

|                   |                                      |
|-------------------|--------------------------------------|
| June 21, 2011     | July – No Meeting                    |
| August 9, 2011    | September 13, 2011                   |
| October 11, 2011  | November 8, 2011                     |
| December 13, 2011 | January 10, 2012 (Cancelled)         |
| February 21, 2012 | March 13, 2012                       |
| April 16, 2012    | *May 8, 2012 *Reorganization Meeting |

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

|                    |                   |
|--------------------|-------------------|
| May 17, 2011       | June 28, 2011     |
| **July 19, 2011    | August 16, 2011   |
| September 20, 2011 | October 18, 2011  |
| November 15, 2011  | December 20, 2011 |
| January 17, 2012   | February 28, 2012 |
| March 27, 2012     | April 24, 2012    |

\*\*Board Retreat will be held at 5:30 p.m.

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Committee Meetings 2011-2012

|                   | Community Relations               | Curriculum & Instruction          | Facilities & Safety Committee      | Finance                                    | Policy              |
|-------------------|-----------------------------------|-----------------------------------|------------------------------------|--|---------------------|
| Chairperson:      | Ms. Ludwikowski                   | Mr. Forest                        | Mr. Noble                          | Ms. Viscomi                                | Ms. Jones           |
| Time:             | 7:00 PM<br>3 <sup>rd</sup> Monday | 7:00 PM<br>2 <sup>nd</sup> Monday | 9:00 AM<br>3 <sup>rd</sup> Tuesday | 6:00 PM<br>Meets prior to Workshop Meeting | 6:30 PM             |
| Location:         | Board Office                      | Board Office                      | Board Office                       | MS Media Center                            | PS Teachers' Lounge |
| Date of Meetings: | 06/20/11                          | 06/13/11                          | 06/06/11                           | 06/21/11                                   | 06/28/11            |
|                   | 07/18/11                          | 07/11/11                          | No July Meeting                    | No July Meeting                            | No July Meeting     |
|                   | 08/15/11                          | 08/08/11                          | 08/30/11                           | 08/09/11                                   | 08/16/11            |
|                   | 09/19/11                          | 09/12/11                          | No September Meeting               | 09/13/11 6:00 p.m.                         | 09/13/11 6:30 p.m.  |
|                   | 10/17/11                          | 10/10/11                          | 10/18/11                           | 10/11/11                                   | 10/18/11            |
|                   | 11/21/11                          | 11/14/11                          | No November Meeting                | 11/08/11                                   | 11/15/11            |
|                   | 12/19/11                          | 12/12/11                          | 12/20/11                           | 12/13/11                                   | 12/20/11            |
|                   | 01/23/12                          | 01/09/12                          | 01/24/12                           | 01/10/12                                   | 01/17/12            |
|                   | 02/27/12                          | 02/13/12                          | 02/21/12                           | 02/16/12                                   | 02/28/12            |
|                   | 03/19/12                          | 03/12/12                          | 03/20/12                           | 03/13/12                                   | 03/27/12            |
|                   | 04/23/12                          | 04/02/12                          | 04/17/12                           | 04/16/12                                   | 04/24/12            |
|                   |                                   |                                   |                                    |  |                     |

Community Relations: Carrie Ludwikowski, Chairperson; Ann Roseman, Co-Chair; Marj Lowe, Allen Palma  
Curriculum: Ben Forest, Chairperson; Carrie Ludwikowski, Co-Chair; Grace Costa,  
Facilities & Safety Committee: Peter Noble, Chairperson; Janet Jones, Co-Chair  
Finance: Suzanne Viscomi, Chairperson; Allen Palma, Co-Chair; Ben Forest, Grace Costa  
Policy: Janet Jones, Chairperson; Ann Roseman, Co Chair; Suzanne Viscomi  
Negotiation: Janet Jones, Chairperson; Peter Noble, Co-Chair; Suzanne Viscomi  
Personnel Committee of the Whole