

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 27, 2012

AGENDA

Call to Order – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

I. SUPERINTENDENT'S REPORT

- A. Recognition of Teachers of the Year 2012
- B. PreK Registration Update
- C. Re-registration District-Wide
- D. 2012-2013 Public Budget Hearing

II. PRESIDENT'S REPORT

- A. Committee Reports
- B. Report on Excellent Educators for New Jersey (EE4NJ) – Carrie Ludwikowski

III. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed

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the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

V. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3128. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Laura Morana	03/30/12 8:30 a.m. – 12:30 p.m.	Trenton, NJ	\$0.00	Assessment Steering Committee – K Entry	NA
JoAnn Hamm	04/17/12 9:30 a.m. – 11:30 a.m.	Cherry Hill, NJ	\$0.00	Spring Semi Regional Meeting	NA
Christina Vlahos	04/17/12 9:30 a.m. – 11:30 a.m.	Cherry Hill, NJ	\$0.00	Spring Semi Regional Meeting	NA
Aida Pereira	04/19/12 8:00 a.m. – 5:00 p.m.	Long Branch, NJ	\$175.00	NJ Speech/Hearing Association Convention	20-250-200-580-003
Alina Ryberg	04/19/12 8:00 a.m. – 5:00 p.m.	Long Branch, NJ	\$175.00	NJ Speech/Hearing Association Convention	20-250-200-580-003
Julius Clark	04/20/12 8:00 a.m. – 4:00 p.m.	Clark, NJ	\$0.00	Principal's Exam	NA
Kara Malandrakis	04/20/12 8:00 a.m. – 4:00 p.m.	Eatontown, NJ	\$189.00	Visual Processing Therapy: Helping Individuals with Sensory Processing Disorders	20-250-200-580-003
Brooks Morris	04/25/12 10:00 a.m. – 12:00 p.m.	Piscataway, NJ	\$0.00	ISCALS Monthly Coordinators' Meeting	NA

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Name	Date/Time	Location	Fee	Theme	Account #
Joanne Fiore	04/02/12 10:00 a.m. – 11:30 a.m.	Manalapan, NJ	\$0.00	Training in a New Evidence-Based Suicide Assessment Tool for Youth	NA
Maura Lehmann	04/02/12 10:00 a.m. – 11:30 a.m.	Manalapan, NJ	\$0.00	Training in a New Evidence-Based Suicide Assessment Tool for Youth	NA
John Bombardier	04/25/12 – 04/28/12 8:00 a.m. – 4:00 p.m.	Washington, DC	RESCIND	2012 Kennedy Center Partner in Education Institute	NA
Laura Morana	04/25/12 – 04/28/12 8:00 a.m. – 4:00 p.m. (Alternate)	Washington, DC	RESCIND	2012 Kennedy Center Partner in Education Institute	NA
Samantha Maurer	04/25/12 – 04/28/12 8:00 a.m. – 4:00 p.m.	Washington, DC	\$250.00 Registration \$865.68 Lodging	2012 Kennedy Center Partner in Education Institute	20-461-200-500-004
Laura Morana	04/26/12 10:00 a.m. – 2:00 p.m. (originally approved for 04/27/12; rescheduled)	Trenton, NJ	\$0.00	NJ Council for Young Children Steering Committee Meeting	NA
Laura Morana	05/11/12 10:00 a.m. – 12:30 p.m.	Kean University, Union, NJ	\$0.00	Professional Impact New Jersey (PINJ) Policy Advisory Board (Presenter)	NA
Shary Ashe	05/16/12 8:30 a.m. – 3:30 p.m.	Montclair, NJ	\$40.00	Children's Foundation Annual Conference	20-218-200-580-P12
John Bombardier	05/16/12 9:00 a.m. – 11:00 a.m.	Rumson, NJ	\$0.00	Peninsula Supervisors' Meeting	NA
Susan Berrios	05/16/12 8:30 a.m. – 12:00 p.m.	Red Bank, NJ	\$0.00	ESL Articulation Meeting	NA
Damian Medina	05/16/12 8:30 a.m. – 12:00 p.m.	Red Bank, NJ	\$0.00	ESL Articulation Meeting	NA
Luz Nieves	05/16/12 8:30 a.m. – 12:00 p.m.	Red Bank, NJ	\$0.00	ESL Articulation Meeting	NA
Annie Darrow	06/18/12 9:30 a.m. – 1:00 p.m.	Eatontown, NJ	\$0.00	Systems 3000 Fund Account Year End Training	NA
Ivelis Menter	06/18/12 9:30 a.m. – 1:00 p.m.	Eatontown, NJ	\$0.00	Systems 3000 Fund Account Year End Training	NA

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3129. DONATION

That the Board accepts with gratitude the generous donation of books for our PreK and Kindergarten students from the Bridge of Books Foundation worth an estimated value of \$300.00.

3130. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the February 2012 Report of the Treasurer and the February 2012 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3131. BILLS PAYMENT

To approve payment of final bills for February and for bills as of March previously distributed in writing to the Board.

3132. BUDGET TRANSFERS

To ratify any budget transfers effective February per the transfer report.

3133. APPROVE MINUTES

To approve the minutes of the Board meetings of February 7, 21, and 28, 2012 as previously distributed to the Board.

3134. ADOPTION OF THE 2012-2013 BUDGET

BE IT RESOLVED that the budget be approved for the 2012-2013 School Year using the 2012-2013 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2012-13 Total Expenditures	15,117,239	5,345,240	546,695	21,009,174
Less: Anticipated Revenues	2,465,051	5,345,240	0	7,810,291

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Taxes to be Raised 12,652,188 0 546,695 13,198,883

And to advertise said budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

3135. AUTOMATIC WAIVER ADJUSTMENT FOR ENROLLMENT

BE IT RESOLVED that the Red Bank Borough Board of Education includes in the budget the automatic waiver adjustment for enrollment in the amount of \$138,624. The district intends to utilize this adjustment for needs associated with an increased enrollment in Kindergarten, Grades 1 and 3, and in the Middle School that resulted in the need to open 4 additional classrooms.

3136. TRAVEL AND RELATED EXPENSE REIMBURSEMENT FOR 2012-2013

WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$700 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

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BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$150,000 for all staff and board members.

3137. WHEREAS the Open Public Meetings Act requires public bodies to announce at least once each year a schedule of regular meetings to be held by it during the succeeding year, NOW, THEREFORE, BE IT RESOLVED by the Red Bank Borough Board of Education that the following meeting schedule be adopted:

OPEN AGENDA PREPARATION WORK SESSION MEETINGS

Second Tuesday of each month in the Middle School Media Center, 101 Harding Road, Red Bank, New Jersey, except as noted by an asterisk (*). Executive Session begins at 7:00 p.m. and the Public Session begins at 8:00 p.m. Formal action may be taken at these meetings.

June 12, 2012

August 14, 2012**

September 11, 2012

October 9, 2012

November 13, 2012

December 11, 2012

January 3, 2013* (Thursday - Reorganization Meeting)

REGULAR MEETINGS

Third Tuesday of each month at 7:30 p.m. in the Primary School Cafeteria, 222 River Street, Red Bank, New Jersey, except as noted by an asterisk (*). Formal action will be taken at these meetings.

May 15, 2012

June 19, 2012

July 10, 2012

August 21, 2012

September 18, 2012

October 16, 2012

November 20, 2012

December 18, 2012

**A Board Retreat will be held prior to the regular meeting on Tuesday, August 14 at 5:30 p.m. The agenda to the extent known consists of a discussion of Board of Education roles and

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responsibilities led by a field representative from New Jersey School Boards Association.

3138. NJSBA 2012 SAFETY GRANT PROGRAM

To approve the submission of the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's MOCSSIF Sub-fund in the amount of \$7,537.40 for the period July 1, 2012 through June 30, 2013.

3139. APPROVE USE OF FACILITIES

To approve the one-time and recurring building use requests for the 2011-2012 school year as approved by the Superintendent.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4245. That the Board approves the appointment of Lauren Gregory as Grade 1 Long-Term Replacement Teacher (replacing Karim Vitolo on maternity leave with pay and benefits), at a BA Step 1 prorated annual salary of \$44,160, effective March 16, 2012 through June 30, 2012. Account #11-240-100-101-001

4246. That the Board approves the following staff member's prorated annual salary movements on guide as follows, effective January 1, 2012 through June 30, 2012:

Julius Clark	FROM:	BA+15 Step 6-7 Salary of \$46,621.00
	TO:	MA Step 6-7 Salary of \$48,621.00

Rachel Lella	FROM:	MA Step 4-5 Salary of \$48,121.00
	TO:	MA+15 Step 4-5 Salary of \$49,121.00

James T. Pierson	FROM:	MA+15 Step 4-5 Salary of \$49,121.00
	TO:	MA+30 Step 4-5 Salary of \$50,121.00

4247. That the Board approves a two-day unpaid leave of absence for Amy Rieder on April 18 and April 19, 2012.

4248. That the Board approves a three-day unpaid leave of absence for Judy Schindler on April 18, April 19, and April 20, 2012.

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4249. That the Board approves the following as Guest Teachers, effective March 28, 2012 through June 30, 2012.

Kate Carpenter Jill Williams

4250. That the Board approves the revised PreK-Grade 3 Primary School Principal Job Description.

4251. That the Board approves the extension of the appointment of Sara Good (replacing Hope Nechamkin) as Primary School special education long-term replacement teacher, at the prorated annual salary of \$44,116.00, effective March 30, 2012 through April 30, 2012. Account #11-212-100-101-003

4252. That the Board approves the extension of the appointment of Nicole Seruya as a Primary School Long-Term substitute 1:1 Instructional Assistant (replacing Sara Good), at Step 1-2 prorated annual salary of \$23,920.00, plus a prorated \$2,000.00 stipend for possessing a Bachelor's Degree, and a prorated \$400.00 stipend for possessing a New Jersey Teaching certificate, effective March 30, 2012 through April 30, 2012, without benefits. Account #11-216-100-106-003

4253. That the Board approves the following professional development tuition reimbursement as per contract.

Amy Campbell Fairleigh Dickinson University \$3,666.00
Final Project School Based Research
Course #EDUC 6723
Curriculum Development & Program
Course #EDUC 6704
6 credits @ \$611.00
Fall 2011

Mary Wyman Fairleigh Dickinson University \$3,666.00
Final Project School Based Research
Course #EDUC 6723
Curriculum Development & Program
Course #EDUC 6704
6 credits @ \$611.00
Fall 2011

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EXTRA WORK/EXTRA PAY

4254. That the Board approves Nicole Mancini (replacing Karim Vitolo) to participate in School Improvement Team Meetings for April, May, and June, 2012, at the stipulated negotiated contractual rate of \$32.00, not to exceed 3 hours. Account #20-231-200-100-PD1

4255. That the Board approves Beth Ann Moran as Grade Level Team Data Analysis leader for Mathematics (replacing Karim Vitolo), and the transfer of 14 hours previously approved for Ms. Vitolo, at the stipulated negotiated contractual extra work/extra pay rate of \$32.00 per hour, for the 2011-2012 school year. Account #20-231-200-100-PD1

4256. That the Board approves the appointment of Gina Reid as Girls' Track Coach, effective March 22, 2012 through June 15, 2012, at the stipulated negotiated contractual stipend of \$1,769.00. Account #11-402-100-100-002

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6079. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PTO	AMC Loew's Theatre, Eatontown, NJ (Mrs. Vitolo's 1 st grade classes)	03/21/12
Local funds	AMC Loew's, Theatre, Eatontown, NJ (AVID Grade 8)	04/03/12
Local funds	Culinary Education Center, Asbury Park, NJ (AVID Grades 7&8)	04/05/12
Local funds	Red Bank Regional HS, Red Bank, NJ (AVID Grade 8)	05/04/12
PTO	Sandy Hook, NJ (2 nd grade classes)	05/14/12
Local funds	Monmouth University, W. Long Branch, NJ (AVID Grades 7&8)	05/22/12

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Funding Source	Location	Date(s)
American Littoral Society	Sandy Hook, NJ (Students participating in 21 st CCLC Sea Quest after school program)	05/31/12 Originally approved for 05/24/12
Local funds	HISPA Youth Conference, Princeton, NJ (AVID Grade 8)	06/08/12

- 6080. That the Board authorizes the Superintendent to submit the 21st Century Community Service Learning Center Continuation Grant for the 2012 – 2013 school year, for an amount not to exceed \$495,000.
- 6081. That the Board approves the district’s participation in the Kean University Math-Science Partnership (MSP) Grant for the 2012-2013 school year.
- 6082. That the Board approves the 2012-2013 school calendar as submitted.
- 6083. That the Board approves the revision to the 2011-2012 school calendar to add May 29, 2012 as an extension to the Memorial Day weekend and to add May 30, 2012 as a professional day for staff and closed for students in lieu of two out of three unused snow days.

VI. HEARING OF THE PUBLIC

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. EXECUTIVE SESSION

- A. Preschool Expansion Space Options
- B. Chief School Administrator (CSA) Evaluation – Kathy Winecoff, NJSBA Representative

X. ADJOURNMENT

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Board of Education Meetings– 2011-2012

Workshop Meetings- 7:00 p.m. – Middle School Media Center

June 21, 2011	July – No Meeting
August 9, 2011	September 13, 2011
October 11, 2011	November 8, 2011
December 13, 2011	January 10, 2012 (Cancelled)
February 21, 2012	March 13, 2012
April 16, 2012	*May 8, 2012 *Reorganization Meeting

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

May 17, 2011	June 28, 2011
**July 19, 2011	August 16, 2011
September 20, 2011	October 18, 2011
November 15, 2011	December 20, 2011
January 17, 2012	February 28, 2012
March 27, 2012	April 24, 2012

**Board Retreat will be held at 5:30 p.m.

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Committee Meetings 2011-2012

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Ms. Ludwikowski	Mr. Forest	Mr. Noble	Ms. Viscomi	Ms. Jones
Time:	7:00 PM 3 rd Monday	7:00 PM 2 nd Monday	9:00 AM 3 rd Tuesday	6:00 PM Meets prior to Workshop Meeting	6:30 PM
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	06/20/11	06/13/11	06/06/11	06/21/11	06/28/11
	07/18/11	07/11/11	No July Meeting	No July Meeting	No July Meeting
	08/15/11	08/08/11	08/30/11	08/09/11	08/16/11
	09/19/11	09/12/11	No September Meeting	09/13/11 6:00 p.m.	09/13/11 6:30 p.m.
	10/17/11	10/10/11	10/18/11	10/11/11	10/18/11
	11/21/11	11/14/11	No November Meeting	11/08/11	11/15/11
	12/19/11	12/12/11	12/20/11	12/13/11	12/20/11
	01/23/12	01/09/12	01/24/12	01/10/12	01/17/12
	02/27/12	02/13/12	02/21/12	02/16/12	02/28/12
	03/19/12	03/12/12	03/20/12	03/13/12	03/27/12
	04/23/12	04/02/12	04/17/12	04/16/12	04/24/12

Community Relations: Carrie Ludwikowski, Chairperson; Ann Roseman, Co-Chair; Marj Lowe, Allen Palma
Curriculum: Ben Forest, Chairperson; Carrie Ludwikowski, Co-Chair; Grace Costa,
Facilities & Safety Committee: Peter Noble, Chairperson; Janet Jones, Co-Chair
Finance: Suzanne Viscomi, Chairperson; Allen Palma, Co-Chair; Ben Forest, Grace Costa
Policy: Janet Jones, Chairperson; Ann Roseman, Co Chair; Suzanne Viscomi
Negotiation: Janet Jones, Chairperson; Peter Noble, Co-Chair; Suzanne Viscomi
Personnel Committee of the Whole