

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 24, 2012

MINUTES

1. CALL TO ORDER — 7:30 pm – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 10, 2011. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

2. ROLL CALL

Present: Grace Costa (arrived 7:35 pm), Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Allen Palma (arrived 7:31 pm), Suzanne Viscomi, Ann Roseman

Absent: Ben Forest, Peter Noble

Also present: Laura C. Morana, Superintendent; Joseph Passiment, Executive County Superintendent

3. FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

4. SUPERINTENDENT'S REPORT

- A. Budget Discussion, Joseph Passiment, Executive County Superintendent

Mr. Passiment focused his budget discussion on the calculation of the state's determination of a district adequacy budget. He reviewed the components within the calculation, provided definitions of the components, as well as how these components each impacts the state aid allocation a district receives. He related how the state local tax levy our calculation make up the adequacy budget.

Mr. Passiment stated that the state under-funds the formula due to a lack of resources; but the Governor has committed to providing additional funding to Red Bank over the next five years.

Mr. Passiment also provided an overview of the budget process and his office's involvement from budget development guidance through final budget approvals. He also discussed the budget impact of the teacher evaluation program and PARCC.

Board members asked for clarification regarding the funding formula and the district's fair share. Discussion followed about former Abbott districts and the development of a new funding formula.

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- B. Ethics, Joseph Passiment, Executive County Superintendent
Mr. Passiment reviewed the School Ethics Act and reminded boards that they represent students, employees, taxpayers, and themselves. He also stated that the component of a great board includes the Board of Education, Superintendent, and Business Administrator working together. He commended Dr. Morana, Superintendent, for her innovation and work in implementing programs in the district that are supported by competitive grant funds.
- C. Preschool Expansion – Update
Dr. Morana provided an update on enrollment and the review of registration packets to ensure that verification of residency and other missing documents has been received. Families who have a complete registration packet have been notified; and families that are missing documents have been advised that they have until May 1st to complete their packets before they are enrolled.
- D. Excellent Educators for New Jersey (EE4NJ) Application 2012-2013
Dr. Morana and Ms. Ludwikowski discussed the 2012-2013 application process and the discrepancies between our work with the pilot program currently in place and the radical changes in the grant application. Changes to the evaluation system were expected to be made after the pilot districts reported to the state on their experiences May 4. It was disappointing to have new requirements put in place that included increased requirements, without the resources to implement the additional demands the changes require.
- E. Student Presentation
Ms. Carol Boehm played the DVD that contains a portion of the Primary School Chorus participation in the “Kids in Concert” that took place at Long Branch High School on March 30. Dr. Morana thanked Ms. Boehm for all of her hard work with the students.

5. PRESIDENT’S REPORT

- A. Committee Reports—Finance
- B. Excellent Educators for New Jersey (EE4NJ) Update – Carrie Ludwikowski
This was reported under the Superintendent’s Report.

6. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

7. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of

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the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

Ms. Roseman asked if anyone wished to take any items separately. There were no requests.

Ms. Darrow advised the Board of the changes in the draft minutes from March 13 and 27, 2012; and copies of those pages were in their folders this evening.

Ms. Roseman asked that the entire agenda be moved as a whole.

Mr. Palma motioned, seconded by Ms. Jones, to accept the following:

8. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3143. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Danielle Yamello	04/25/12 12:00 p.m. – 4:00 p.m.	Princeton, NJ	\$0.00	Princeton Research Network Meeting	NA
Annie Darrow	05/02/12 9:30 a.m. – 12:00 p.m. (rescheduled from 04/26/12)	Trenton, NJ	\$0.00	NJDOE Regional Fiscal Meeting	NA
Laura Morana	05/04/12 10:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$15.00	AVID Northeast District Directors' Meeting	20-231-200-500-SI2
John Bombardier	05/08/12 8:30 a.m. – 10:30 a.m.	Red Bank, NJ	\$0.00	Mathematics Articulation Meeting	NA
John Bombardier	05/10/12 8:30 a.m. – 10:30 a.m.	Red Bank, NJ	\$0.00	Science Articulation Meeting	NA
Laura Morana	05/11/12 1:00 p.m. – 2:30 p.m.	Warren, NJ	\$0.00	EE4NJ Presentation to Watchung Hills Regional High School Staff	NA

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Samantha Maurer	05/15/12 9:00 a.m. – 4:00 p.m.	Mercerville, NJ	\$0.00	21 st Century Community Learning Center Project Directors' 3 rd Quarter Meeting	NA
Samantha Maurer	05/22/12 8:30 a.m. – 4:00 p.m.	Mercerville, NJ	\$0.00	21 st Century Community Learning Center Project Directors' Soaring Beyond Expectations: A Statewide Afterschool Showcase	NA
John Bombardier	05/23/12 – 05/25/12 8:00 a.m. – 4:00 p.m.	West Windsor, NJ	\$0.00	NSRC Science Education Institute for Leadership Development & Strategic Planning	NA

3144. BUDGET TRANSFERS

To ratify any budget transfers effective March 2012 per the transfer report.

3145. BILLS PAYMENT

To approve payment of final bills for March 2012 and for bills as of April 2012.

3146. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the March 2012 Report of the Treasurer and the March 2012 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3147. FY12 TITLE I AMENDMENT

Approve the submission of the FY12 Title I Amendment to reallocate unused Supplemental Education Service (SES) funds of \$8,500.

From	Amount	To	Amount
20-231-100-300-014	\$8,500	20-231-200-800-S02	\$2,676
		20-231-200-100-004	\$1,635
		20-231-200-500-S12	\$4,189
TOTAL	\$8,500		\$8,500

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4271. That the Board approves the transfer of Earl Agee from St. Anthony's Parish Center Special Education 1:1 instructional assistant to Primary School Special Education Inclusion/in-class support instructional assistant effective Monday, April 16, 2012 through June 30, 2012.

4272. That the Board accepts with regret the resignation of Wendy Turnock, Middle School Guidance Counselor/SAC, for the purpose of retirement, effective June 30, 2012.

COMMENTS:

- Dr. Morana highlighted Ms. Turnock's resignation and stated that she will be greatly missed. Ms. Turnock's work has been challenging, especially over the last several years, and she always goes the extra mile to meet the needs of students and their families.
- Board members commented that they wish Ms. Turnock the best in her retirement and good luck.

EXTRA WORK/EXTRA PAY

4273. That the Board approves Eddie Velastegui to facilitate the following 21st Century Grant Programs at the stipulated negotiated contractual rate of \$32.00 per hour, effective April 24, 2012:

Study Skills, not to exceed 6 hours per week / account number 20-461-100-100-T04
Recreation, not to exceed 3 hours per week / account number 20-461-100-100-E04

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5018. That the Board approves the attendance and transportation costs for five special education students to attend eight, half-day trial sessions at the Monmouth County Career Center in Freehold, NJ, from May 18, 2012 through June 1, 2012, (excluding 5/25, 5/28, 5/29, and 5/30 school closed for holiday) from 11:45 a.m. to 2:15 p.m. Account #11-000-270-518-000

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6085. That the Board approves the 2012-2013 Local Professional Development Plan as required by the State Department of Education.

6086. That the Board approves the agreement between AVID Center and the Red Bank Board of Education for the implementation of the AVID Elementary and AVID Elective curriculum, for the period of July 1, 2012 through June 30, 2013 in the amount of \$3,315.00. Account # NCLB

6087. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

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Funding Source	Location	Date(s)
Student Activities Fund	Long Branch High School, Long Branch, NJ (PS Chorus Kids in Concert Rehearsal)	03/29/12
Student Activities Fund	Long Branch High School, Long Branch, NJ (PS Chorus Kids in Concert)	03/30/12
PreK Grant	Count Basie Field, Red Bank, NJ (All PreK classes for Month of the Child Parade)	04/25/12
21 st CCLC Grant	Count Basie Theater , Red Bank, NJ Presentation of the Wizard of Oz	04/27/12
PTO	Jenkinson's Aquarium, Point Pleasant, NJ (PreK/K MD classes)	05/09/12
Student Activities Fund	Adventure Aquarium, Camden, NJ (Grade 3 classes)	05/16/12
PreK Grant	St. Anthony's Parish Center, Red Bank, NJ (MDCC PreK classes for spring concert)	05/17/12
Student Activities Fund	Tinton Falls, NJ (Eighth grade class dance)	05/21/12
Student Activities Fund	New York, NY (Eighth grade class trip)	06/05/12
21 st CCLC Grant	Dance Innovations Production, Morristown, NJ (21 st CCLC classes)	06/09/12
Student Activities Fund	Discovery Museum of New Jersey, Cherry Hill, NJ (All kindergarten classes)	06/13/12

ROLL CALL VOTE:

AYES: Costa, Jones, Lowe, Ludwikowski, Palma, Viscomi, Roseman

NAYS: Costa on 3143 and 4266 ABSTENTIONS: Costa on 3149; Jones on 3149 for March 13 minutes.

9. HEARING OF THE PUBLIC - None

10. OLD BUSINESS

- Discussion on guidance from Red Bank Borough regarding speed bumps

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11. NEW BUSINESS

- Earth Day—Red Bank Education Foundation distributed tote bags that are on sale as a fundraiser.
- April 25—celebrated “The Month of The Child” with a Preschool parade at Count Basie Park.
- Reminder that the May 8 Board of Education meeting is cancelled.
- Community Garden: Red Bank Borough Council has identified a site off Marion Street. Discussion on 21st CCLC Grant participation in a garden.

12. EXECUTIVE SESSION

At 9:15 pm Ms. Viscomi motioned, seconded by Ms. Jones, to move to Executive Session.

A. RBBEA Negotiations Update

13. PUBLIC SESSION

The Board reconvened from Executive Session at 10:00 pm.

14. ROLL CALL

Present: Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Allen Palma, Suzanne Viscomi, Ann Roseman

Absent: Grace Costa (left at 9:50 pm during Executive Session), Ben Forest, Peter Noble

Also present: Laura C. Morana, Superintendent

Prior to adjourning a Board member expressed her dissatisfaction with a reminder board members received regarding notifying the Board President and Superintendent when they will be absent for a Board meeting.

15. ADJOURNMENT

Ms. Viscomi motioned, seconded by Mr. Palma, to adjourn.

Meeting adjourned at 10:10 pm.

Respectfully submitted,

Anne E. Darrow
Business Administrator/Board Secretary