

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
AUGUST 14, 2012

MINUTES

CALL TO ORDER – 5:44 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted March 27, 2012. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

Present: Grace Costa, Ben Forest, Janet Jones, Carrie Ludwikowski, Peter Noble, Allen Palma, Ann Roseman, Suzanne Viscomi

Absent: Marjorie Lowe

Also Present: Laura C. Morana, Superintendent; Debra Pappagallo, School Business Administrator/Board Secretary; Kathy Winecoff, NJSBA Field Representative

FLAG SALUTE

Ms. Roseman led the Salute to the Flag.

BOARD RETREAT – 5:44 pm

Ms. Kathy Winecoff, New Jersey School Boards Association Field Representative, presented the results of the Board of Education self evaluation. It was discussed in its entirety. Ms. Winecoff also led the Board into developing next year's goals and objectives.

RESOLUTION FOR EXECUTIVE SESSION – 6:45 pm

Ms. Jones motioned, seconded by Ms. Ludwikowski, to convene to Executive Session.

In a voice vote, all present voted yes.

A. Negotiations

B. Personnel

At 7:50 pm Mr. Noble motioned, seconded by Ms. Jones, to return to Public Session. In a voice vote, all present voted yes.

CALL TO ORDER – 8:01 pm

SUNSHINE STATEMENT

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ROLL CALL

Present: Grace Costa, Ben Forest, Janet Jones, Carrie Ludwikowski, Peter Noble, Allen Palma, Ann Roseman, Suzanne Viscomi

Absent: Marjorie Lowe

Also Present: Laura C. Morana, Superintendent; Debra Pappagallo, School Business Administrator/Board Secretary

I. SUPERINTENDENT'S REPORT

A. EE4NJ Grant 2012-2013

Dr. Morana reported on the EE4NJ Teacher Evaluation. Guideline packets would be completed by the end of the week. Different guidelines will apply to tenured and non-tenured teachers. There will be a chart advising which teacher gets which guide of evaluation.

B. Opening of School Year Preparation

- Dr. Morana indicated the preparation of the buildings is under way. The custodial staff is working nonstop for classroom moves and office configurations in the Primary and Middle schools.
- Curriculum design is to be reviewed and will be presented to the committee. Lesson plans will be finalized August 16.
- PreK packets are going home by Thursday
- New Teacher Orientation will take place next week.

II. PRESIDENT'S REPORT - None

III. CORRESPONDENCE

Dr. Morana received a letter from an applicant that was interviewed for a vacant position.

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes."

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V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

PERSONNEL – 4000 (taken separately)

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

The following resolutions were moved to the beginning of the agenda.

Ms. Ludwikowski motioned, seconded by Ms. Jones, to approve the following:

4393. That the Board approves the appointment of Ralph Cardillo as Middle School Science Teacher, at an MA Step 1 annual salary of \$47,116.00, (pending completion of RBBEA contract negotiations), effective September 1, 2012 through June 30, 2013. Account #11-130-100-101-002

4396. That the Board approves the appointment of Adam Schoenfeld as Middle School Music Teacher, at a BA Step 2-3 annual salary of \$44,616.00 (pending completion of RBBEA contract negotiations), effective September 1, 2012 through June 30, 2013. Account #11-130-100-101-002

4399. That the Board approves Alma Paredes as First Grade Long-Term Replacement Teacher (replacing Karim Vitolo), at a BA Step 4-5 prorated annual salary of \$45,121.00, effective September 1, 2012 through November 27, 2012. Account #11-240-100-101-001

ROLL CALL VOTE:

AYES: Costa, Forest, Jones, Ludwikowski, Noble, Palma, Roseman, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Lowe

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BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

Mr. Forest motioned, seconded by Ms. Ludwikowski, to approve the following:

3181.Travel

Name	Date/Time	Location	Fee	Theme	Account #
Gail Mendelsohn	08/15/12 8:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$125.00	New Media, New Opportunities for Teaching & Learning	20-231-200-500 S12
John Bombardier	08/21/12 9:00 a.m. – 4:00 p.m.	Monroe, NJ	\$0.00	Connected Action Roadmap (CAR) Professional Development Institute	NA
Kathy Feeny	08/29/12 10:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0.00	Free/Reduced Meal Application Workshops	NA
Kelly Brinton	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Jana Diamond	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Erika Goldstein	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Michelle Leonardo	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Kathy Maurer	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Alyssa May	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Damian Medina	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA

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Laura Morana	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Erin Mulligan	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Lucia Oubina	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Jackie Rivera	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA
Mary Valdivia	08/30/12 & 08/31/12* 8:30 a.m. – 3:30 p.m.	Monroe, NJ *Red Bank Middle School	\$0.00	Kindergarten Entry Assessment Pilot Program Training	NA

3182. TRANSPORTATION CONTRACTS 2012-2013

To award new 2012-2013 PK Student Transportation contracts to Durham School Services for the 2012-2013 school year as follows: Bid packages were properly advertised on July 27, 2012; Bid opening was Tuesday, August 7, 2012 at 10:00 a.m. Bid specifications were provided to Seman-Tov- Long Branch NJ, Durham School Services - Middletown NJ, First Student - Neptune City NJ, Central Bus Service - Lakewood NJ, Student Transportation of America - Lakewood, NJ Hartnett Transit -Toms River NJ , and Able Transportation - Farmingdale NJ. First Student, Central Bus Service, Durham School Services, and Seman-Tov submitted bids. Durham School Services was the lowest bidder as below.

ROUTE	PER DIEM	COST OF AIDE	INC/DEC +/-
RB-MID	\$75.00	\$55.00	\$1.00
RB-LIN	\$75.00	\$55.00	\$1.00
RB-TF	\$75.00	\$55.00	\$1.00
RBR-PK1	\$75.00	\$55.00	\$1.00
RBP-PK2	\$75.00	\$55.00	\$1.00
			TOTAL PER DIEM BID
TOTAL	\$375.00	\$275.00	\$650.00
7.6% BULK BID DISCOUNT	\$346.50	\$254.10	\$600.60

3183. APPROVAL OF TEMPORARY CLASSROOM SPACE FOR RED BANK REGIONAL/MIDDLETOWN

That the Board approves Temporary Instructional Space as well as Alternate Pre-Kindergarten Toilet Room Facilities for the Pre-Kindergarten classrooms located at the Red Bank Regional High School Location and the Middletown Reformed Church location.

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ROLL CALL VOTE:

AYES: Costa, Forest, Jones, Noble, Palma, Roseman, Viscomi
NAYS: None ABSTENTIONS: None
ABSENT: Lowe, Ludwikowski (left at 8:29 pm before the vote)

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

Ms. Jones motioned, seconded by Mr. Noble, to approve the following:

4392. That the Board approves the appointment of Catherine Berger as PreK Teacher, (Middletown), at a BA Step 1 annual salary of \$44,116.00 (pending completion of RBBEA contract negotiations), effective September 1, 2012 through June 30, 2013. Account #20-218-100-101-P13

4394. That the Board approves the appointment of Jacqueline Darvin as Primary School Guidance Counselor, at an MA Step 2-3 annual salary of \$47,616.00, (pending completion of RBBEA contract negotiations), effective September 1, 2012 through June 30, 2013. Account #11-000-218-104-002

4395. That the Board approves the appointment of Michelle Mazzella as Middle School Social Studies Teacher, at a BA Step 1 annual salary of \$44,116.00 (pending completion of RBBEA contract negotiations), effective September 1, 2012 through June 30, 2013. Account #11-130-100-101-002

4397. That the Board approves the appointment of Chiaohan Peggy Yu as Middle School Chinese Language Teacher, at an MA Step 1 annual salary of \$47,116.00, (pending completion of RBBEA contract negotiations), effective September 1, 2012 through June 30, 2013. Account #11-120-100-101-WL2

4398. That the Board approves the appointment of Monique Zuffanti as Long-Term PreK Substitute Teacher, at a BA Step 1 annual salary of \$44,116.00 (pending completion of RBBEA contract negotiations), effective September 1, 2012 through October 31, 2012. Account #20-218-100-101-P13

4400. That the Board approves the appointment of Rebecca Schwartz as a Primary School Instructional Assistant, at a Step 1-2 annual salary of \$23,920.00, (pending completion of RBBEA contract negotiations), effective September 1, 2012 through June 30, 2013. Account #11-190-100-106-001

4401. That the Board approves the appointment of Magda Timmes as a PreK Instructional Assistant, (Red Bank Regional), at a Step 4 annual salary of \$24,463.00, (pending completion of RBBEA contract negotiations), effective September 1, 2012 through June 30, 2013. Account #20-218-100-106-P13

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4402. That the Board approves the appointment of John Tyler as PreK Lunch Aide, (Middletown), at an hourly rate of \$12.00, effective September 1, 2012 through June 30, 2013. Account #11-000-262-100-005

4403. That the Board approves the revision to the 2012-2013 salary for Michael Isley to reflect longevity stipend of \$300.00, with a total 2012-2013 salary of \$66,568.00. Account #11-000-261-100-005

4404. That the Board accepts the resignation of Nicole Seruya, Primary School Instructional Assistant, for personal reasons, effective July 16, 2012.

4405. That the Board accepts the resignation of Colleen Hanrahan, Primary School Instructional Assistant, for personal reasons, effective July 31, 2012.

4406. That the Board approves the Special Education Master Teacher Coach Job Description.

4407. That the Board approves Carla Decker for an unpaid family leave with benefits under the Family Medical Leave Act (FMLA), effective October 1, 2012 through December 21, 2012.

EXTRA WORK/EXTRA PAY

4408. That the Board approves the following staff members' participation and compensation, in the Pre-Kindergarten Tools of the Mind training on August 1 & 2, 2012, at the stipulated negotiated contractual hourly rate of \$32.00 for teachers and \$19.00 for instructional assistants (pending completion of the RBBEA contract negotiations), not to exceed 14 hours each. Account #20-218-200-110-P13

Dawn Bennett (IA)

Rebecca Schwartz (IA)

Sara Good (Teacher)

Magda Timmes(IA)

4409. That the Board approves the adjustment for Lucia Oubina to attend Tools of the Mind Kindergarten Year 1 training on July 17 and July 18, 2012, from the stipulated negotiated contractual hourly rate of \$19.00 for instructional assistants to \$32.00 per hour for teachers, not to exceed 13 hours. Account #11-000-221-110-004

4410. That the Board approves Samantha Maurer-Arauz to provide dismissal supervision for the Extended School Year Program for 30 minutes per day, 5 days per week at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations), effective July 16, 2012 through August 10, 2012. Account # 13-422-100-106-003

4411. That the Board approves Mary Lou Jennings, Summer Program School Nurse, to provide additional coverage of 30 minutes per day, 5 days per week, at the stipulated negotiated contractual rate of \$32.00 per hour, (pending completion of RBBEA contract negotiations), effective July 16, 2012 through August 10, 2012. Account #20-461-100-100-SUM

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4412. That the Board approves Daphne Keller as substitute Summer Program School Nurse on an as-needed basis, 4.5 hours per day, 5 days per week, at the stipulated negotiated contractual rate of \$32.00 per hour, (pending completion of RBBEA contract negotiations), effective July 16, 2012 through August 10, 2012. Account #20-461-100-100-SUM

4413. That the Board approves Carol Boehm to participate in non-tested content area assessment design, July 10, 2012 through August 31, 2012, not to exceed 20 hours at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations). Account #RTTT

4414. That the Board approves Holcombe Hurd's participation in Non-Tested Content Area Assessment Design for Project Lead the Way, not to exceed 10 hours at the stipulated negotiated contractual rate of \$32.00 per hour. Account # 20-231-200-101-S14

4415. That the Board approves the following staff members to participate in Kindergarten Entry Assessment training, August 30 and August 31, 2012, not to exceed 14 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations). Account #20-231-200-100-PD1

Kelly Brinton
Jana Diamond
Erika Goldstein

Michelle Leonardo
Kathy Maurer
Alyssa May

Lucia Oubina
Jackie Rivera

ROLL CALL VOTE:

AYES: Costa, Forest, Jones, Noble, Palma, Roseman, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Lowe, Ludwikowski

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

Mr. Palma motioned, seconded by Ms. Jones, to approve the following:

6112. That the Board authorizes the Superintendent to accept funding under the 21st Century Community Service Learning Center Continuation Grant in the amount of \$495,000, for the 2012-2013 school year.

6113. That the Board approves the District's participation in the New Jersey Department of Education Kindergarten Entry Assessment Pilot Program, for the 2012-2013 school year.

ROLL CALL VOTE:

AYES: Costa, Forest, Jones, Noble, Palma, Roseman, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Lowe, Ludwikowski

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VII. HEARING OF THE PUBLIC

VIII. OLD BUSINESS

- Mrs. Pappagallo followed up on a question regarding obsolete equipment disposal. She explained the disposed equipment is sent to be recycled.
- Dr. Morana noted district registration deadline is the first day of school; but we are getting a good response and we feel most are in, including Charter School students.
- Mr. Palma asked if the speed bumps at the Primary School will be installed before school starts. We are waiting to hear from the Borough if the Fire Department is in agreement with the type of speed bump we are installing.
- Any updates pertaining to the Primary School access road will be presented at the next meeting.
- Mr. Noble asked if we are completely done with the St. Anthony's PreK site. It was reported that everything was moved out of the site, keys were returned, and a final walk-thru took place in June.
- It was confirmed that Mr. Forest will be the NJSBA Delegate and Ms. Roseman the Alternate.

IX. NEW BUSINESS

- Mrs. Pappagallo noted that there was correspondence in the Board members' packets with information on the upcoming NJSBA Workshop. She asked the Board members to read through the information and advise her of their travel requests.

X. ADJOURNMENT

AT 8:42 pm Ms. Costa motioned, seconded by Mr. Palma, to adjourn. In a voice vote, all present voted to adjourn.

Respectfully submitted,

Debra Pappagallo
School Business Administrator/
Board Secretary