

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
FEBRUARY 12, 2013

MINUTES

CALL TO ORDER – 7:03 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

Present: Ben Forest, Janet Jones, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

Absent: Marjorie Lowe, Peter Noble, Allen Palma

Also Present: Laura C. Morana, Peter Sokol, Esq.; Debra Pappagallo, Board Secretary/Business Administrator

FLAG SALUTE

Mr. Forest led the salute to the flag.

RESOLUTION FOR EXECUTIVE SESSION

At 7:06 pm Ms. Jones motioned, seconded by Ms. Roseman, to convene in Executive Session

- A. Personnel
- B. Special Education Case
- C. Attorney/Client Privilege
- D. HIB Update

VOICE VOTE:

AYES: Forest, Jones, Ludwikowski, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Lowe, Noble, Palma

CALL TO ORDER – 8:03 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
FEBRUARY 12, 2013

MINUTES

ROLL CALL

Present: Ben Forest, Janet Jones, Marjorie Lowe (arrived during Executive Session), Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi Absent: Peter Noble, Allen Palma

Also Present: Laura C. Morana, Peter Sokol, Esq.; Debra Pappagallo, Board Secretary/Business Administrator

I. SUPERINTENDENT'S REPORT

A. Safety Drills

Dr. Morana reported on the recent safety drill at the Primary School, with Red Bank Police Department present, went very well. They were accompanied by Administrators and the Safety Team and the Police were impressed with the response and plan we have in place. The plan is to conduct a drill at the Middle School in the near future.

B. Budget Development Process

Dr. Morana thanked Board members for attending the recent Finance Committee meeting and for their participation in asking questions as the draft of the 2013-2014 budget was prepared for the preliminary presentation at the February 26 Board meeting.

C. Parent/Teacher Conferences

Dr. Morana indicated next week Parent/Teacher Conferences are taking place in the district.

D. RAC Team Update

Dr. Morana reported that the RAC visit to the middle School went well. A few specific areas will be addressed. Significant improvements have been made from last visit.

E. Legislative Updates

Dr. Morana stated there have been talks about excluding security initiatives from the 2% CAP. She also noted that there was a bill introduced to establish a pilot grant to fund non-traditional school programs. There will be 6 one time grants for \$150,000 each.

II. PRESIDENT'S REPORT

A. Finance Committee Presentation – How to Read Board Secretary's Report

B. Financial Disclosure Forms

It was noted that Mr. Palma was moving out of Red Bank. We will need a letter of resignation.

III. CORRESPONDENCE - NONE

IV. HEARING OF PUBLIC - NONE

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 FEBRUARY 12, 2013

MINUTES

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

VI. ACTION AGENDA

Ms. Ludwikowski motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3257. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Amy Campbell	02/14/13 9:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$0.00	21 st CCLC Leadership Symposium	NA
Stacy Curcio	02/14/13 9:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$0.00	21 st CCLC Leadership Symposium	NA
Kimberly Rosas	02/14/13 9:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Instruction Supports that Address the needs of Students w/Disabilities in the Co-Taught Classroom for Priority and Focus Schools	NA

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
FEBRUARY 12, 2013

MINUTES

Shayne Winn	02/14/13 9:00 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	Instruction Supports that Address the needs of Students w/Disabilities in the Co-Taught Classroom for Priority and Focus Schools	NA
Laura Morana	02/22/13 2:00 p.m. – 4:00 p.m.	Princeton, NJ	\$0.00	Laying the Groundwork for Advanced Literacy: Bridging Research and Practice	NA
Mary Valdivia	02/22/13 2:00 p.m. – 4:00 p.m.	Princeton, NJ	\$0.00	Laying the Groundwork for Advanced Literacy: Bridging Research and Practice	NA
Danielle Yamello	02/22/13 2:00 p.m. – 4:00 p.m.	Princeton, NJ	\$0.00	Laying the Groundwork for Advanced Literacy: Bridging Research and Practice	NA
Joseph Christiano	02/28/13 9:00 a.m. – 3:00 p.m.	Iselin, NJ	\$0.00	Hands on Lab Session: Unified Computing System	NA
Laura Morana	03/01/13 10:00 a.m. – 12:30 p.m.	Lincroft, NJ	\$0.00	AAS Science Teacher Assistant Committee Meeting	NA
Michelle Battista	03/05/13 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Veteran Master Teacher Training	NA
Danielle Yamello	03/05/13 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Veteran Master Teacher Training	NA
Laura Morana	05/03/13 9:00 a.m. – 2:00 p.m.	Suffern, NY	\$20.00	AVID Northeast District Directors' Meeting	11-000-221-500-004

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4543. That the Board accepts with regret the resignation of Kathleen Feeny, PreK Secretary, for the purpose of retirement, effective July 1, 2013.
- 4544. That the Board accepts with regret the resignation of Linda Forbes, Middle School Secretary, for the purpose of retirement, effective July 1, 2013.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
FEBRUARY 12, 2013

MINUTES

4545. That the Board accepts with regret the resignation of Joann Hamm, Child Study Team Secretary, for the purpose of retirement, effective July 1, 2013.
4546. That the Board accepts with regret the resignation of Jeanne Roesinger, Middle School Nurse, for the purpose of retirement, effective July 1, 2013.
4547. That the Board accepts with regret the resignation of Denise Tomasso, Primary School Secretary, for the purpose of retirement, effective September 1, 2013.
4548. That the Board accepts with regret the resignation of Theresa Ullmann, Primary School Nurse, for the purpose of retirement, effective July 1, 2013.
4549. That the Board accepts the resignation of Maria Kaiafas, Primary School ESL teacher, effective March 15, 2013.
4550. That the Board accepts the resignation of Nina Cagnoni, Primary School Lunch Aide, effective January 18, 2013.
4551. That the Board approves the appointment of Bertha Ruiz (replacing Nina Cagnoni) as Primary School Lunch Aide, at the hourly rate of \$12.00, effective February 13, 2013 through June 30, 2013.
4552. That the Board approves the appointment of Natasha Bloomquist as Primary School Music Teacher (replacing Carol Boehm), at a prorated BA Step 1 annual salary of \$46,415.00, effective February 18, 2013 through June 30, 2013. Account #s 50% 11-110-100-101-001 50% 11-120-100-101-001
4553. That the Board approves the appointment of Lisa Bowe as Primary School Instructional Assistant (replacing Rebecca Schwartz), at a Step 4 prorated annual salary of \$25,185.00, with a prorated stipend of \$2,000.00 for holding a bachelor's degree and a prorated stipend of \$400.00 for holding a New Jersey teaching certificate, effective January 30, 2013 through May 9, 2013. Account #11-212-100-106-003
4554. That the Board approves the appointment of Holly Locascio as Middle School Language Arts Teacher (replacing Dayna Stein), at a prorated BA Step 7-8 annual salary of \$47,415.00, effective February 22, 2013 through June 30, 2013. Account #s 75% 11-130-100-101-002 25% 20-230-100-101-MS2
4555. That the Board approves the appointment of Laura Santitoro as Primary School Instructional Assistant (replacing Annarose Guarnieri), at a prorated Step 2 annual salary of \$24,885.00, with a prorated stipend of \$2,000.00 for holding a bachelor's degree, and a prorated stipend of \$400.00 for holding a New Jersey teaching certificate, effective February 13, 2013 through April 20, 2013. Account #11-212-100-106-003

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 FEBRUARY 12, 2013

MINUTES

4556. That the Board approves the appointment of Kim Sullivan as Primary School Instructional Assistant (new position), at a prorated Step 1 annual salary of \$24,735.00, with a prorated stipend of \$2,000.00 for holding a bachelor's degree and a prorated stipend of \$200.00 for holding a Monmouth County substitute certificate, effective February 13, 2013 through June 30, 2013. Account #11-190-100-106-001
4557. That the Board approves an unpaid leave of absence for Tricia Campbell, Primary School Instructional Assistant, from January 22, 2013 through May 10, 2013.
4558. That the Board approves an unpaid Family Medical Leave (FMLA) for Annarose Guarnieri, effective January 28, 2013 through April 20, 2013.

EXTRA WORK/EXTRA PAY

4559. That the Board approves the following staff to facilitate the 21st Century Community Service Learning Grant clubs, effective January 22, 2013 through June 30, 2013. Account #20-460-100-100-013

Staff Member	Club	Hours per Week	Hourly Rate
Nicole Oropallo	Study Skills	3	\$32.00
Nicole Oropallo	Recreation	2	\$32.00
Isaac Nathanson	Intramural Sports Grades 4&5	Not to exceed 20 hours total	\$19.00
Toni Merritt-Graham	African American Heritage Celebration Rehearsals	Not to exceed 14 hours total	\$32.00

4560. That the Board approves Adam Schoenfeld to facilitate the Red Bank Middle School Band's performance at the Rev. Dr. Martin Luther King Jr. celebration at the Pilgrim Baptist Church, on January 21, 2013, for a total of 5 hours, at the stipulated negotiated contractual rate of \$32.00 per hour. Account number: 20-460-100-100-013.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6253. That the Board authorizes the Superintendent to accept the Excellent Educators for New Jersey (EE4NJ) supplemental funding for the 2012-2013 school year in the amount of \$11,520.00.

ROLL CALL VOTE:

AYES: Forest, Jones, Lowe, Ludwikowski, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Noble, Palma

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
FEBRUARY 12, 2013

MINUTES

VII. HEARING OF THE PUBLIC - None

VIII. OLD BUSINESS - None

IX. NEW BUSINESS - None

X. ADJOURNMENT

At 8:50 pm Ms. Jones motioned, seconded by Ms. Ludwikowski, to adjourn.

VOICE VOTE:

AYES: Forest, Jones, Lowe, Ludwikowski, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Noble, Palma

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary