

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
SPECIAL PUBLIC MEETING
MARCH 4, 2013

AGENDA

Call to Order – 7:00 p.m. Middle School Media Center
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SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2013. Notice of this meeting was published in the *Asbury Park Press* and the *Two River Times* newspapers per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

I. CORRESPONDENCE

Correspondence from Allen Palma

II. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee.

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The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

IV. ACTION AGENDA

BUSINESS - 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3269. Budget Adjustment – Health Benefits

RESOLVED that the Red Bank Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$185,340. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

3270. Travel an Related Expense Reimbursement

WHEREAS, the Red Bank Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

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WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$150,000 for all staff and board members.

3271. Adoption of Tentative Budget 2013-2014

BE IT RESOLVED that the tentative budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2013-2014 Total Expenditures	<u>\$16,950,462</u>	<u>\$5,319,693</u>	<u>\$544,861</u>	<u>\$22,815,016</u>
Less: Anticipated Revenues	<u>\$3,584,851</u>	<u>\$5,319,693</u>	<u>\$0</u>	<u>\$8,904,544</u>
Taxes to be Raised	<u>\$13,365,611</u>	<u>\$0</u>	<u>\$544,861</u>	<u>\$13,910,472</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Red Bank Primary School, 222 River Street. Red Bank, New Jersey on March 28, 2013 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2013-2014 School Year.

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- V. HEARING OF THE PUBLIC
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

Board of Education Meetings–2013

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 3, 2013 (Thursday – Reorganization Meeting)	
February 12, 2013	August 13, 2013
March 12, 2013	September 10, 2013
April 9, 2013	October 8, 2013
May 14, 2013	November 12, 2013
June 11, 2013	December 10, 2013

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

January 15, 2013*	July 16, 2013***
February 26, 2013	August 20, 2013
March 4, 2013****	September 17, 2013
March 28, 2013**	October 15, 2013
April 16, 2013	November 19, 2013
May 21, 2013	December 17, 2013
June 18, 2013	

*7:00 p.m. Executive Session; 8:00 p.m. Public Session

**Thursday, Public Budget Hearing

***A Board Retreat will be held prior to the regular meeting on Tuesday, July 16 at 5:30 p.m. The agenda to the extent known consists of a discussion of Board of Education roles and responsibilities led by a field representative from New Jersey School Boards Association.

******Budget Presentation, 7:00 p.m. Middle School**

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Committee Meetings – January to December 2013

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Ms. Ludwikowski	Ms. Roseman	Mr. Noble	Ms. Viscomi	Dr. Stone
Co-Chairperson:	Miss Lowe	Ms. Ludwikowski	Ms. Jones		Ms. Viscomi
Time:	7:00 PM	7:00 PM	9:00 AM	6:00 PM	7:00 PM
	3 rd Monday	2 nd Monday	3 rd Tuesday	Meets prior to Workshop Meeting	
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	No Meeting	No Meeting	01/15/13	01/15/13	No Meeting
	02/18/13	02/11/13	02/19/13	02/07/13	02/19/13
	03/18/13	03/11/13	03/19/13	03/12/13	03/18/13
	04/15/13	04/08/13	04/16/13	04/09/13	04/16/13
	05/20/13	05/13/13	05/21/13	05/14/13	05/21/13
	06/17/13	06/10/13	06/18/13	06/11/13	06/18/13
	07/15/13	07/08/13	07/16/13	No Meeting	07/16/13
	08/19/13	08/12/13	08/20/13	08/13/13	08/20/13
	09/16/13	09/09/13	09/17/13	09/10/13	09/17/13
	10/21/13	10/14/13	10/15/13	10/08/13	10/15/13
	11/1/13	11/11/13	11/19/13	11/12/13	11/19/13
	12/1/13	12/09/13	12/17/13	12/10/13	12/17/13

Community Relations: Carrie Ludwikowski, Ann Roseman, Marj Lowe
 Curriculum: Ann Roseman, Carrie Ludwikowski, Ben Forest, Allen Palma
 Facilities & Safety Committee: Peter Noble, Janet Jones, Marj Lowe, Allen Palma
 Finance: Suzanne Viscomi; Janet Jones, Ann Roseman, Fred Stone
 Policy: Fred Stone, Suzanne Viscomi, Ben Forest
 Negotiation:
 Personnel Committee of the Whole