

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
SPECIAL PUBLIC MEETING
APRIL 16, 2013

MINUTES

CALL TO ORDER – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Ben Forest, Janet Jones, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone

ABSENT: Marjorie Lowe (arrived 7:35 pm), Suzanne Viscomi (arrived 7:37 pm), One Board Vacancy Seat

ALSO PRESENT: Debra Pappagallo, Business Administrator/Board Secretary

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

A moment of silence was observed in honor of the victims of the tragedy in Boston.

I. PRESIDENT'S REPORT

A. Interview of Board Candidates

Two candidates applied for the vacant Board Member Seat and were interviewed :
Mrs. Jill Burden and Mr. Adam Porter

Mr. Forest and Mrs. Ludwikowski asked 4 questions of each candidate.

EXECUTIVE SESSION

At 7:43 pm Mr. Noble motioned, seconded by Ms. Jones, to convene in Executive Session to deliberate on filling the vacant Board Member seat.

Voice Vote

AYES: Forest, Jones, Lowe, Ludwikowski, Noble, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: One Board Vacancy Seat

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
SPECIAL PUBLIC MEETING
APRIL 16, 2013

MINUTES

At 8:03pm The Board returned to Open Public Session.

ROLL CALL – 8:03 pm

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: One Board Vacancy Seat

ALSO PRESENT: Debra Pappagallo, Business Administrator/Board Secretary

COMMUNITY RELATIONS

Ms. Roseman motioned, seconded by Ms. Viscomi, to approve the following:

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

1001. That the Board approves the appointment of Jill Burden as a member of the Red Bank Borough Board of Education, filling a vacancy created by the resignation of Allen Palma, effective April 16, 2013 through January 7, 2014. Oath of Office will be administered.

Roll Call Vote:

Mr. Forest	vote for	Jill Burden
Ms. Jones	vote for	Adam Porter
Miss Lowe	vote for	Adam Porter
Ms. Ludwikowski	vote for	Jill Burden
Mr. Noble	vote for	Jill Burden
Ms. Roseman	vote for	Jill Burden
Dr. Stone	vote for	Jill Burden
Ms. Viscomi	vote for	Adam Porter

Total Votes: Jill Burden 5, Adam Porter 3

Mrs. Burden was sworn in by taking the Board Member Oath of Office.

The Board communicated that it was not an easy choice to make since both candidates presented well. The Board welcomed Mr. Porter to run for the Board in the future.

The Board took a break to congratulate Mrs. Burden.

II. **CORRESPONDENCE - NONE**

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 SPECIAL PUBLIC MEETING
 APRIL 16, 2013

MINUTES

III. HEARING OF PUBLIC - NONE

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes.”

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

V. ACTION AGENDA

Ms. Viscomi motioned, seconded by Dr. Stone, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3272. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Mark Costa	04/17/13 8:30 a.m. – 10:00 a.m.	Red Bank, NJ	\$0.00	Science Articulation Meeting	NA
Jana Diamond	05/03/13 8:30 a.m. – 3:30 p.m.	Monroe, NJ	\$0.00	Supporting Executive Functions Throughout the PreK-3 rd Grade	NA
Patricia George	05/29/13 & 05/30/13 9:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$0.00	NJ TESOL Conference	NA
Damian Medina	05/29/13 & 05/30/13 9:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$0.00	NJ TESOL Conference	NA

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 SPECIAL PUBLIC MEETING
 APRIL 16, 2013

MINUTES

Evangelia Dounis	07/15/13 – 07/17/13 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$669 Reg. \$212 Hotel \$165Per Diem \$225 Miles- Park/Tolls	AVID Summer Institute 2013	20-272- 200-500- 004 (Title II)
Holcombe Hurd	07/15/13 – 07/17/13 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$669 Reg. \$212 Hotel \$165Per Diem \$225 Miles- Park/Tolls	AVID Summer Institute 2013	20-272- 200-500- 004 (Title II)
Holly Locascio	07/15/13 – 07/17/13 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$669 Reg. \$212 Hotel \$165Per Diem \$225 Miles- Park/Tolls	AVID Summer Institute 2013	20-272- 200-500- 004 (Title II)
Enrique Noguera	07/15/13 – 07/17/13 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$669 Reg. \$212 Hotel \$165Per Diem \$225 Miles- Park/Tolls	AVID Summer Institute 2013	20-272- 200-500- 004 (Title II)
Kimberly Rosas	07/15/13 – 07/17/13 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$669 Reg. \$212 Hotel \$165Per Diem \$225 Miles- Park/Tolls	AVID Summer Institute 2013	20-272- 200-500- 004 (Title II)
Kimberly Sherman	07/15/13 – 07/17/13 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$669 Reg. \$212 Hotel \$165Per Diem \$225 Miles- Park/Tolls	AVID Summer Institute 2013	20-272- 200-500- 004 (Title II)
Samantha Arauz	08/08/13 9:00 a.m. – 2:30 p.m.	Rahway, NJ	\$0.00	21 st CCLC Regional Evaluation Training – Planning with Data	NA

3273. APPROVAL OF MINUTES

To approve the minutes from the March 19 and March 28, 2013 Board meetings.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
SPECIAL PUBLIC MEETING
APRIL 16, 2013

MINUTES

3274. BILLS PAYMENT

To approve payment of final bills for March 2013 and for bills as of April 2013.

3275. OUT-OF-DISTRICT PLACEMENT

That the Board approves out-of-district placement on a trial basis for Student ID# 42057, at the Collier School in Wickatunk, NJ, effective Monday, April 15, 2013 through June 30, 2013, with a tuition per diem of \$292.06.

3276. DONATION

That the Board accepts with gratitude the donation of \$1,150.00 from the Wright School Parents and Teachers Club, Santa Rosa, California to support the Red Bank Primary School for Hurricane Sandy.

3277. DONATION

That the Board accepts with gratitude the donations listed below collected by Jessica Baguchinsky, employee of Paychex, Piscataway, New Jersey to support the Red Bank Primary School for Hurricane Sandy.

\$10.00 – Robert Lowe

\$50.00 – Tracey Wolfman

\$590.00 – Jessica Baguchinsky

3278. DONATION

That the Board accepts with gratitude the donation of \$3,091.35 from the Closter Education Association, Closter, New Jersey, to support the Red Bank Primary School recovery from Hurricane Sandy.

3279. PROFESSIONAL SERVICES

To approve Settembrino Architects to complete the districts Long Range Facility Plan for a fee of \$8,500.00.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4617. That the Board accepts with regret the resignation of Karl Parker, Middle School Guidance Counselor, for the purpose of retirement, effective June 30, 2013.

4618. That the Board approves the appointment of Denise Davidoski (replacing Theresa Ullmann) as Primary School Nurse, at a BA Step 12 annual salary of \$53,600.00, effective September 1, 2013 through June 30, 2014. Account # 90% 11-000-213-100-001, 10% 20-218-200-104-P14

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
SPECIAL PUBLIC MEETING
APRIL 16, 2013

MINUTES

4619. That the Board approves the appointment of Maria Mujirishvili as PreK Program secretary, at a Step 2 annual salary of \$37,536.00, effective July 1, 2013 through June 30, 2014. Account #20-218-200-104-P14
4620. That the Board approves the appointment of Meliza Lemus as Primary School secretary, at a Step 2 prorated annual salary of \$37,536.00, effective September 1, 2013 through June 30, 2014. Account # 80% 11-000-240-105-101 15% 11-000-270-160-000 5% 11-000-270-161-000
4621. That the Board approves Tiffany Harris, Middle School Instructional Assistant, to receive an additional \$200.00 (prorated for 2012-2013) stipend for having a County substitute certificate, effective April 8, 2013.
4622. That the Board approves the following adjustment to the prorated annual salary of Bertha Mercedes Wall, effective April 11, 2013 through June 30, 2013:
- FROM: BA Step 5-6 Salary of \$46,915.00
TO: MA Step 5-6 Salary of \$49,915.00
4623. That the Board approves a 3-day unpaid leave of absence for Raul Rivera, March 26, 27, and 28, 2013.
4624. That the Board approves a 3-day unpaid leave of absence for Reyna Torres, effective May 15, 16, and 17, 2013.
4625. That the Board approves the extension of the Saturday Academy Program through May 18, 2013, for students and staff members.
4626. That the Board approves a salary adjustment for Thomas Berger, Director of Facilities to \$80,000 effective May 1, 2013.
4627. That the Board approves the extension of Samantha Arauz as Substitute Middle School Administrator, April 22, 2013 through April 26, 2013 for a stipend of \$438.00. Account # 11-130-100-101-000
4628. That the Board approves Wendy Turnock for NJASK Grades 4-8 planning and administration on an as-needed basis at an hourly rate of \$40.00 per hour effective April 15, 2013. Account # 11-000-218-104-002

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
SPECIAL PUBLIC MEETING
APRIL 16, 2013

MINUTES

EXTRA WORK/EXTRA PAY

4629. That the Board approves the participation of the following staff members in the English Language Arts Framework Redesign Committee, not to exceed 5 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour, effective February 1, 2013 through June 30, 2013. Account #20-272-200-100-004

Theresa Davidson (replacing Toni Graham)
Holly Locascio

4630. That the Board approves the following staff members' compensations for their overnight stay during participation in the AVID Summer Institute, Philadelphia, PA, two (2) nights each, Monday, July 15, 2013 through Wednesday, July 17, 2013, at the stipulated negotiated contractual rate of \$103.00 per night. Account #20-272-200-101-MS2 (Title II)

Evangelia Dounis
Holcombe Hurd

Holly Locascio
Enrique Noguera

Kim Sherman

4631. That the Board approves an extension for the following staff members to act as substitute coordinators for the 21st Century Community Learning Centers Grant program, not to exceed 15 hours (to be shared), effective April 22, 2013 through April 26, 2013, at the stipulated negotiated contractual rate as indicated. Account #20-460-100-100-013.

JT Pierson (\$40.00 per hour) Amy Campbell (\$40.00 per hour)
Julius Clark (\$32.00 per hour)

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5040. That the Board approves Education Inc. to provide bedside instruction at Monmouth Medical Center, on an as-needed basis, not to exceed 10 hours per week, at the rate of \$47.00 per hour, effective March 15, 2013 through June 30, 2013.

5041. That the Board approves Student ID #72068 to receive bedside instruction at Monmouth Medical Center, on an as-needed basis, not to exceed 10 hours per week, at the rate of \$47.00 per hour, effective March 15, 2013 through June 30, 2013.

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 SPECIAL PUBLIC MEETING
 APRIL 16, 2013

MINUTES

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6266. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Count Basie Theatre & Donation	Count Basie Theatre, Red Bank, NJ Cirque Zuma Zuma Production (Grade 4)	04/24/13
PreK Grant	Primary School, Red Bank, NJ (PreK-K transition day for off-site PreK classes – RBR, Middletown, Acelero-Headstart, CYMCA Tinton Falls)	05/03/13

6267. That the Board approves the partnership between Red Bank Regional High school and the Red Bank Middle School for the 2012-2013 school year to provide field experience for Tomorrow’s Teachers, a new course at the high school.

6268. That the Board approves Holcombe Hurd and Stacy Sherwood as participants in the PISA2 (Partnership to Improve Student Achievement in Physical Science Integrating Stem Approaches) as Teacher Leaders, sponsored by the National Science Foundation for Summer 2013.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9001. That the Board approves the following policy for first reading:

Evaluation & Selection of Instructional Materials #6161.1

ROLL CALL VOTE:

AYES: Forest, Jones, Lowe, Ludwikowski, Noble, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: Burden

ABSENT: None

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
SPECIAL PUBLIC MEETING
APRIL 16, 2013

MINUTES

VI. HEARING OF THE PUBLIC-None

VII. OLD BUSINESS

VIII. NEW BUSINESS

Mr. Noble commented on how he has been impressed with other school district's graduation and that it was more solemn. He suggested teachers should be made to process with students and it would be a great asset for the school district for this to happen. Mr. Noble stated that he did not realize Dr. Morana would not be at this Board meeting and would bring it up again.

IX. EXECUTIVE SESSION

At 8:40 pm Mr. Noble motioned, seconded by Mrs. Ludwikowski, to reconvene in Executive Session.

Voice Vote

AYES: Burden, Forest, Jones, Lowe, Ludwikowski, Noble, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: None

- A. CSA Evaluation
- B. Business Administrator's Contract – Update
- C. CSA's Contract – Update

At 9:55pm The Board returned to Open Public Session.

ROLL CALL

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi, Jill Burden

ABSENT: None

ALSO PRESENT: Debra Pappagallo, Business Administrator/Board Secretary

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
SPECIAL PUBLIC MEETING
APRIL 16, 2013

MINUTES

X. ADJOURNMENT 9:58 pm

Ms. Roseman motioned, seconded by Ms. Ludwikowski, to adjourn

Voice VOTE:

AYES: Burden, Forest, Jones, Lowe, Ludwikowski, Noble, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: None

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary