

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 14, 2013

MINUTES

CALL TO ORDER – 7:06 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Ben Forest, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Jill Burden (arrived 7:09 pm), Janet Jones

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOmber, Esq.; Debra Pappagallo, Business Administrator/Board Secretary

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

EXECUTIVE SESSION

At 7:08 pm Ms. Roseman motioned, seconded by Dr. Stone, to convene in Executive Session.

- A. Personnel – Principal Primary School
- B. Personnel – Renewals 2013-2014
- C. Superintendent's Contract
- D. Business Administrator's Contract
- E. Attorney/Client Privilege

VOICE VOTE:

AYES: Forest, Lowe, Ludwikowski, Noble, Roseman, Stone, Viscomi

NAYS: None **ABSTENTIONS:** None

ABSENT: Burden (arrived 7:09 pm), Jones

CALL TO ORDER – 8:10 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

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ROLL CALL

PRESENT: Jill Burden, Ben Forest, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Suzanne Viscomi

ABSENT: Janet Jones, Fred Stone (left 8:03 pm)

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOمبر, Esq.; Debra Pappagallo, Business Administrator/Board Secretary

SUPERINTENDENT'S REPORT

- A. HIB Update – Will be reported at May 21st Board of Education meeting
- B. Summer Program 2013 Update – The program for Grades 4-8 will be supported by the 21st Century Grant, and the program for Grades K-3 will be supported by Title I. We have partnered with Monmouth Daycare, The United Way, The Boys and Girls Club and the Horizon Summer Program to support our Summer Enrichment program.

PRESIDENT'S REPORT- None

HEARING OF PUBLIC- NONE

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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I. ACTION AGENDA

The following motion was taken separately.

Ms. Roseman motioned, seconded by Mr. Noble, to approve the following:

4632. That the Board approves the appointment of Luigi Laugelli as Primary School Principal, at the annual salary of \$112,000, effective July 1, 2013 through June 30, 2014. Account #s 91% 11-000-240-103-001 and 9% 20-218-200-103-P14

ROLL CALL VOTE:

AYES: Burden, Forest, Lowe, Ludwikowski, Noble, Roseman, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Jones, Stone

Following this vote the Board took a recess to congratulate Mr. Laugelli.

At 8:20 pm the Board reconvened.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Suzanne Viscomi

ABSENT: Janet Jones, Fred Stone

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOمبر, Esq.; Debra Pappagallo, Business Administrator/Board Secretary

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

Ms. Ludwikowski left the meeting at 8:19 pm and returned 8:23 pm.

Ms. Roseman motioned, seconded by Mr. Forest, to approve the following:

3280. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Samantha Arauz	05/23/13 8:30 a.m. – 2:30 p.m.	Monroe, NJ	\$0.00	21 st CCLC Program: Soaring Beyond Expectations – A Statewide After School Showcase – Presenter	NA

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Holcombe Hurd	05/23/13 8:30 a.m. – 2:30 p.m.	Monroe, NJ	\$0.00	21 st CCLC Program: Soaring Beyond Expectations – A Statewide After School Showcase – Presenter	NA
Debra Pappagallo	05/31/13 8:30 a.m. – 3:00 p.m.	Toms River, NJ	\$0.00	MOCSSIF Board Meeting	NA

3281. BUDGET TRANSFERS

To ratify any budget transfers effective March 2013 per the transfer report.

3282. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

Approve the March 2013 Report of the Treasurer and the March 2013 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3283. PROFESSIONAL SERVICES

That the Board of Education approves the professional services of T&M Associates in the amount of \$20,100.00.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4633. That the Board approves the reappointment of tenured and non-tenured Administrators and Certificated Staff for the 2013-2014 school year as per Attachment A.
- 4634. That the Board approves the reappointment of Instructional Assistants for the 2013-2014 school year as per Attachment B.
- 4635. That the Board approves the reappointment of Building Level Secretaries for the 2013-2014 school year as per Attachment C.
- 4636. That the Board approves the appointment of Judy Schindler as Middle School Secretary, at a Step 4 annual salary of \$40,736.00, effective July 1, 2013 through June 30, 2014. Account #s 90% 11-000-240-105-002, 5% 11-000-270-160-000 and 5% 11-000-270-161-000
- 4637. That the Board approves a 3.5 day work week for Aida Pereira, Speech Language Specialist, at an annual salary of \$45,070.00, effective September 1, 2013 through June 30, 2014. Account #11-000-216-100-003

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4638. That the Board accepts the resignation of Ralph Cardillo, Middle School Science teacher, effective June 30, 2013.
4639. That the Board accepts the resignation of Dawn Bennett, PreK instructional Assistant, effective May 10, 2013.
4640. That the Board approves the transfer of Rebecca Schwartz, from PreK Teacher (replacing Christina Katruk who returned from FMLA) to PreK Instructional Assistant (replacing Dawn Bennett), at a prorated Step 1 annual salary of \$24,735.00, with a prorated \$2,000.00 stipend for holding a bachelor's degree, and a prorated \$400.00 stipend for holding a teaching certificate, effective May 10, 2013 through June 30, 2013. Account #20-218-100-106-P13
4641. That the Board approves the extension of the appointment of Lisa Bowe as Primary School Instructional Assistant (replacing Rebecca Schwartz), at a Step 4 prorated annual salary of \$25,185.00, with a prorated stipend of \$2,000.00 for holding a bachelor's degree and a prorated stipend of \$400.00 for holding a New Jersey teaching certificate, effective May 10, 2013 through June 30, 2013. Account #11-212-100-106-003
4642. That the Board approves the appointment of Siobhan Holmes as substitute lunch aide on an as-needed basis, at the hourly rate of \$12.00, effective May 15, 2013 through June 30, 2013.
4643. That the Board approves Shams Metwally as Guest Teacher, effective May 15, 2013 through June 30, 2013.
4644. That the Board approves a one day unpaid leave of absence for Jo Anne Pierson on April 5, 2013.
4645. That the Board approves the revised Custodial/Maintenance Technician job description.

EXTRA WORK/EXTRA PAY

4646. That the Board approves the compensation for Nina Cagnoni to work as PreK lunch aide, on February 22, 2012, not to exceed 4 hours, at the hourly rate of \$12.00 per hour. Account #60-000-200-100-000
4647. That the Board approves Belem Rojas as district babysitter, on an as-needed based, at the hourly rate of \$12.00, effective April 11, 2013 through June 30, 2013.
4648. That the Board approves Adam Schoenfeld to facilitate the Foodstock event on Saturday, May 18, 2013, for the 21st Century Community Service Learning Grant program, not to exceed 4 hours, at the stipulated negotiated contractual rate of \$32.00 per hour. Account # 20-460-100-100-013
4649. That the Board approves the participation and compensation of Isaac Nathanson to facilitate Intramural Sports for the 21st Century Community Service Learning Grant program, effective May 30, 2013, not to

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exceed a total of 18 hours, at the stipulated negotiated contractual rate of \$19.00 per hour. Account # 20-460-100-100-013

4650. That the Board approves the following staff members as chaperones for the 8th grade class trip, May 16-17, 2013, at the stipulated negotiated contractual rate of \$103.00 per night for professional staff, \$75.00 per night for instructional assistants or 1 comp day as indicated.

Vanessa Banks	1 Comp Day	Adam Merklinger	1 Comp Day
Julius Clark	\$103.00	Isaac Nathanson	\$75.00
Mark Costa	\$103.00	Enrique Noguera	1 Comp Day
Daphne Keller	1 Comp Day	Melissa Osmun	\$103.00
Michelle Mazzella	\$103.00		

4651. That the Board approves Meredith Faistl to facilitate the Family Wellness Workshop at the Red Bank Middle School Band on Thursday, May 16, 2013, for the 21st Century Community Service Learning Grant Program, not to exceed 2 hours, at the stipulated negotiated contractual rate of \$32.00 per hour. Account # 20-460-100-100-013

4652. That the Board approves the following staff members as home instruction teachers, not to exceed 10 hours per week total, effective May 24, 2013 through June 30, 2013, July 8, 2013 through August 9, 2013, and September 1, 2013 through June 30, 2014, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-150-100-101-000

Samantha Dimsey Sara Good

4653. That the Board approves the following as after-school athletics monitors (baseball), effective May 6, 2013 through June 30, 2013, not to exceed 31 hours total, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-022-200-100-004

John Adranovitz Meredith Faistl Steven Lecky

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6269. That the Board approves the submission of the application to the Monmouth County Office of the NJ Department of Education, for a Summer Academic Enrichment Program, for students entering Kindergarten through Grade 8, from July 8, 2013 through August 9, 2013.
6270. That the Board recognizes May 12-18, 2013 as Special Education Week.
6271. That the Board recognizes May 6-11, 2013 as Teacher Appreciation Week.

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6272. That the Board recognizes May 6-11, 2013 as National Nurses Week.
6273. That the Board authorizes the Superintendent to submit the 21st Century Community Service Learning Center Competitive Grant for a 5-year period, beginning with the 2013-2014 school year, for an amount not to exceed \$500,000.00
6274. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Fundraiser & Donor Contribution	Pocono Valley Resort, Reeders, PA (Grade 8 class trip)	05/16/2013 & 05/17/2013
American Littoral Society	Sandy Hook, NJ (Students participating in the 21 st CCLC Sea Quest after school programs)	06/04/2013 (originally approved for 05/28/2013)
No Cost to District	Red Bank Regional HS, Red Bank, NJ (Grade 8 walking trip – AVID students)	06/04/2013
No Cost to District	Juanitos, Rincon Latino, and Soul Kitchen, Red Bank, NJ (Grade 3 walking trip – B. Balthazar)	06/04/2013
MS Activity Fund & Local Funds	Richard Stockton State College, Pomona, NJ (2012-2013 Stock Market Game Awards Ceremony, Grade 7)	06/05/2013
PS Activity Fund	Middle School, Red Bank, NJ (Grade 3 transition day to Grade 4)	06/05/2013
8 th Grade Student Activity Fund	Doubletree Hotel, Tinton Falls, NJ (Grade 8 class dance)	06/06/2013
PS Activity Fund	Count Basie Field, Red Bank, NJ (All K-Grade 3 students for Field Day)	06/07/2013
MS Activity Fund	HISPA Youth Conference, Princeton, NJ (AVID Grade 8)	06/07/2013
No Cost to District	YMCA, Red Bank, NJ (Swimming lessons for all Grade 3 students)	05/30/2013 06/06/2013 06/13/2013
No Cost to District	Count Basie Park, Red Bank, NJ (Grade 6 walking trip – all classes)	06/14/2013
21 st CCLC Grant	Morristown High School, Morristown, NJ Dance Innovations Dance Recital (Students participating in the 21 st CCLC Dance Club)	06/15/2013

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6275. That the Board approves the district's participation in the Kean University Math-Science Partnership (MSP) Grant for the 2013-2014 school year.
6276. That the Board approves the Kennedy Center Partners in Education Agreement for the 2013-2014 school year.
6277. That the Board approves the partnership with the Rutgers University Co-Op extension to participate in their SNAP-Ed Program (Supplemental Nutrition Assistance Program,) for the purposes of educating our students about nutrition.
6278. That the Board approves the partnership with the United Way of Monmouth County (UWMC) to support the UWMC Early Grade Reading Summer Achievement Grant.
6279. That the Board approves the partnership with the Center for Effective School Practices, Graduate School of Education, Rutgers University, New Brunswick, NJ to support the Using Formative Assessments to Improve Teaching and Learning Program Grant.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9002. That the Board approves the following policy for second reading and adoption:

Evaluation & Selection of Instructional Materials #6161.1

ROLL CALL VOTE:

AYES: Burden, Forest, Lowe, Noble, Roseman, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Jones, Ludwikowski (left 8:19 to 8:23 pm), Stone

HEARING OF THE PUBLIC - None

OLD BUSINESS

- Ms. Roseman inquired when they would be able to review textbooks. They will be available next meeting.

NEW BUSINESS

- Ms. Roseman reported the she attended the RBRHS Orchestra Concert and it was made up by about half Red Bank students, and it was great.

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- Ms. Ludwikowski introduced Enrico Ciabboni who reported on the upcoming Middle School Athletic Foundation raffle. He also mentioned there would be a Soccer Camp for two hours a night for four nights run by the Athletic Foundation.
- Dr. Morana reported that on Thursday we will be hosting a Mayor's Wellness Campaign in the middle School. There will be refreshments and gift cards for parent and student participants.

ADJOURNMENT

At 8:33 pm Ms. Roseman motioned, seconded by Ms. Viscomi, to adjourn.

ROLL CALL VOTE:

AYES: Burden, Forest, Lowe, Ludwikowski, Noble, Roseman, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Jones, Stone

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary