

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JUNE 11, 2013

MINUTES

**CALL TO ORDER** – 7:02 pm – Middle School Media Center

**SUNSHINE STATEMENT**

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

**PRESENT:** Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Peter Noble, Ann Roseman, Frederick Stone, Suzanne Viscomi

**ABSENT:** Carrie Ludwikowski (arrived 7:04 pm)

**ALSO PRESENT:** Laura C. Morana, Superintendent; Peter Sokol, Esq., Debra Pappagallo, Business Administrator/Board Secretary

**FLAG SALUTE**

Mr. Forest led the Salute to the Flag.

**EXECUTIVE SESSION**

At 7:03 pm Mr. Noble motioned, seconded by Ms. Jones, to move to Executive Session.

- A. Attorney/Client Privilege-Litigation, Personnel & Students
- B. Personnel 2013-2014
- C. Superintendent's Contract
- D. Business Administrator's Contract

**VOICE VOTE:**

**AYES:** Burden, Forest, Jones, Lowe, Noble, Roseman, Stone, Viscomi

**NAYS:** None      **ABSTENTIONS:** None

**ABSENT:** Ludwikowski (arrived 7:04 pm)

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JUNE 11, 2013

MINUTES

**RETURN TO PUBLIC SESSION**

**CALL TO ORDER** – 8:00 p.m.

**SUNSHINE STATEMENT**

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

**PRESENT:** Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Frederick Stone, Suzanne Viscomi

**ALSO PRESENT:** Laura C. Morana, Superintendent; Peter Sokol, Esq., Debra Pappagallo, Business Administrator/Board Secretary

**SUPERINTENDENT'S REPORT**

- A. End-of-Year Activities  
Dr. Morana reported that Year End Activities are taking place. School Improvement Teams are setting their schedules for next year. Preparations are being made for the Summer Program.
- B. Summer Programs – Dr. Morana reported that preparations are being made for the Summer Program. There will be one class per grade level for enrichment and a recreational program immediately following run by the Boys and Girls Club. Also, the extended school year will be starting on July 8<sup>th</sup>.
- C. Staffing – Update – Dr. Morana reported that we have a few vacancies such as PreK Coach, Prek Nurse, 7<sup>th</sup> Grade Science teacher, 6<sup>th</sup> Grade Math teacher, Middle School Counselor and an Instructional Assistant.
- D. Teacher Effectiveness Pilot – Dr. Morana reported that today was the completion of the Pilot and we “graduated.” We are getting a Rutgers Grant for professional development for 22 teachers to attend the Common Core Academy for free. Rutgers will be paying a stipend to the teachers and they will be getting an iPad at the completion of the course. The district will own the iPads but the teachers will be using them. Also, 22 teachers will get to take a graduate level course for free in the Summer of 2014.

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 JUNE 11, 2013

MINUTES

E. School Bus Emergency Evacuation Drill Report

Date of drill	Time drill conducted	School name	Location of drill	Route number(s) included in drill	Name of school Principal or person(s) assigned to supervise the drill
05/21/13	9:24 AM	Middletown Reformed Church	Area in front of school	RB-MID	Mary Valdivia, Supervisor of PK
05/22/13	09:15 AM	Red Bank Regional High School	Area in front of school	RBR-PK1 and RBR-PK2	Shary Ashe, Family Worker
05/23/13	9:20 AM	Monmouth Day Care Center	Front of Building	PKX-1	Heidi Zaentz, Director

**PRESIDENT’S REPORT**

- Mr. Forest reported that he attended a Memorial Day Remembrance. Dr. Morana, some Board members and the choir was there. The Schools were recognized.
- Mr. Forest apologized for not being able to attend the Retiree Dinner.
- Mr. Forest cautioned Board members about sending e-mails and hitting “reply all.”

**HEARING OF PUBLIC- NONE**

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

**STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JUNE 11, 2013

MINUTES

Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

**ACTION AGENDA**

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

Ms. Roseman motioned, seconded by Ms. Ludwikowski, to approve the following:

3295. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Shary Ashe	06/13/13 8:00 a.m. – 3:30 p.m.	Paterson, NJ	\$0.00	Cultural Conversation I	NA
Laura Morana	06/19/13 10:00 a.m. – 2:00 p.m.	Trenton, NJ	\$0.00	New Jersey Council for Young Children Public Hearing	NA
Julius Clark	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Stacy Curcio	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Evangelia Dounis	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Meredith Faistl	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Maria Iozzi	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Crista Klemser	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Holly LoCascio	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JUNE 11, 2013

MINUTES

Joan McLaughlin	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Damian Medina	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Laura Morana	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Luz Nieves	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Nicole Oropallo	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Nancy Pape	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
James T. Pierson	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Kimberlee Sherman	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Stacy Sherwood	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Mary Valdivia	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Mayra Velasquez	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Jill Williams	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
Shayne Winn	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 JUNE 11, 2013

MINUTES

Mary Wyman	08/05/13 – 08/09/13 8:00 a.m. – 3:30 p.m.	Rutgers Univ. New Brunswick, NJ	\$0.00	Summer 2013 Common Core Academy (CCA) Grant Opportunity	NA
------------	--	------------------------------------	--------	---	----

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

EXTRA WORK/EXTRA PAY

4668. That the Board approves the following staff members to participate in Rutgers University’s Summer 2013 Common Core Academy (CCA) Grant Opportunity, August 5, 2013 through August 9, 2013, at no cost to district. Staff members will receive a per diem stipend of \$120.00 each for their participation through Rutgers University.

- |                  |                   |                 |
|------------------|-------------------|-----------------|
| Julius Clark     | Joan McLaughlin   | Stacy Sherwood  |
| Stacy Curcio     | Luz Nieves        | Mayra Velasquez |
| Evangelia Dounis | Nicole Oropallo   | Jill Williams   |
| Meredith Faistl  | Nancy Pape        | Shayne Winn     |
| Crista Klemser   | James T. Pierson  |                 |
| Holly Locascio   | Kimberlee Sherman |                 |

**ROLL CALL VOTE:**

AYES: Burden, Forest, Jones, Lowe, Ludwikowski, Noble, Roseman, Stone, Viscomi

NAYS: None                    ABSTENTIONS: None

**HEARING OF THE PUBLIC – None**

**OLD BUSINESS - None**

**NEW BUSINESS - None**

At this point the Board took a brief recess and returned to Public Session at 8:31 pm.

**ROLL CALL**

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Frederick Stone, Suzanne Viscomi

ALSO PRESENT: Laura C. Morana, Superintendent; Peter Sokol, Esq., Debra Pappagallo, Business Administrator/Board Secretary

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JUNE 11, 2013

MINUTES

**EXECUTIVE SESSION #2**

At 8:32 pm Ms. Roseman motioned, seconded by Ms. Jones, to convene in Executive Session.

D. Special Education Cases

VOICE VOTE:

AYES: Burden, Forest, Jones, Lowe, Ludwikowski, Noble, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: None

**RETURN TO OPEN SESSION 9:12pm**

ROLL CALL

PRESENT: Jill Burden, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Frederick Stone, Suzanne Viscomi ABSENT: Forest (left 8:59pm)

ALSO PRESENT: Laura C. Morana, Superintendent; Eric Harrison, Esq.; Debra Pappagallo, Business Administrator/Board Secretary

**ADJOURNMENT**

At 9:13 pm Dr. Stone motioned, seconded by Ms. Jones, to adjourn.

VOICE VOTE:

AYES: Burden, Jones, Lowe, Ludwikowski, Noble, Roseman, Stone, Viscomi

NAYS: None ABSENT: Forest ABSTENTIONS: None

Respectfully submitted,

Debra Pappagallo  
Business Administrator/Board Secretary