

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
AUGUST 13, 2013

MINUTES

CALL TO ORDER – 7:08 pm – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Carrie Ludwikowski, Ann Roseman, Frederick Stone, Suzanne Viscomi

ABSENT: Janet Jones, Marjorie Lowe, Peter Noble

ALSO PRESENT: Laura C. Morana, Superintendent; Armen McOmer, Esq.; Debra Pappagallo, Business Administrator/Board Secretary

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

RESOLUTION FOR EXECUTIVE SESSION

At 7:09 pm Dr. Stone motioned, seconded by Ms. Roseman, to convene to Executive Session.

- A. Attorney/Client Privilege
- B. Personnel 2013-2014

Voice VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None **ABSTENTIONS:** None **ABSENT:** Ms. Jones, Miss Lowe, Mr. Noble

Upon return from Executive Session the Board took a fifteen minute recess until 8:00 pm Call to Order.

CALL TO ORDER – 8:00 p.m.

SUNSHINE STATEMENT

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ROLL CALL

PRESENT: Jill Burden, Carrie Ludwikowski, Ann Roseman, Frederick Stone, Suzanne Viscomi

ABSENT: Ben Forest (returned at 8:03 pm), Janet Jones, Marjorie Lowe, Peter Noble

ALSO PRESENT: Laura C. Morana, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary, Armen McOmber, Esq.

I. SUPERINTENDENT'S REPORT

- A. Staffing – Update – Dr. Morana reported that vacancies are being filled at the school level. There will hopefully be a recommendation at the next meeting to fill the Vice Principal vacancy. There will be recommendations to fill maternity leave vacancies as well as strategic replacement shifts of staff.
- B. Summer Program Update - Dr. Morana reported that she would be looking to do a survey of satisfaction of the summer program. She visited various programs and they all seemed successful.
- C. New Teacher Orientation Update – Will be held August 21-23rd. This is for new teachers and new teachers that had started the end of last school year.
- D. Opening of School Update - Dr. Morana reported on the new materials: curriculum, Chromebooks, etc. and the new IEP system. Mrs. Pappagallo reported on the facility preparations for each school.
- E. Grants Update – Dr. Morana reported Rutgers provided five days of professional development for over 30 staff members. The district will receive iPads for each staff member that completed the professional development for that staff member's use. Next summer staff members who participated will be able to take graduate level courses for free through Rutgers.

The District benefited from the 21st Century Grant for five years at about \$490,000 each year, which ended with the 2012-2013 school year. The funding distribution changed, and we were not awarded the grant for the 2013-2014 school year. We are hoping to utilize the Rutgers grant to offset district expenses to free up funds for an after school program. Dr. Morana will be reaching out to other organizations to see if we can create partnerships for other programs. Mr. Forest asked what programs would be affected. Dr. Morana replied all after school programs and student clubs

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are affected, except the Sports Program. Ms. Roseman stated that maybe the Education Foundation would be able to utilize the mini-grant funding to support a program.

II. PRESIDENT'S REPORT

The Board Retreat: Mrs. Pappagallo reported that she will be sending out an e-mail reminder about the Board Retreat. Mrs. Pappagallo also reported that she received blank Board self-evaluations for those that were unable to access it on-line.

HEARING OF PUBLIC

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

- Kate Oakson 87 Branch Avenue Red Bank – Addressed the District Approach to the Whole Student.

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

III. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

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Ms. Ludwikowski motioned, seconded by Ms. Roseman, to approve the following:

3314. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Meliza Lemus	08/29/13 10:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0.00	Free & Reduced Lunch Application Workshop	NA
Maria Mujirishvili	08/29/13 10:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0.00	Free & Reduced Lunch Application Workshop	NA
Judy Schindler	08/29/13 10:00 a.m. – 1:00 p.m.	Freehold, NJ	\$0.00	Free & Reduced Lunch Application Workshop	NA

3315. 2013-2014 TRANSPORTATION CONTRACT RENEWALS

To authorize renewal of the following transportation contracts with Durham School Services for the 2013-2014, as listed below:

Contract Number	Renewal Route	2013-14 Per Diem Rate	180 Days - Total Renewal
CS-1:	CS-1	\$171.64	\$30,895.20
	CS-2	\$171.55	\$30,879.00
M-1:	PS-1	\$166.12	\$29,901.60
	PS-2	\$166.12	\$29,901.60
	PS-3	\$166.12	\$29,901.60
	PS-5	\$166.12	\$29,901.60
	PS-6	\$166.12	\$29,901.60
	MS-2:	MS-1	\$166.12
	MS-2	\$166.12	\$29,901.60
	MS-3	\$166.12	\$29,901.60
	MS-4	\$166.12	\$29,901.60
	MS-5	\$166.12	\$29,901.60
MS-6	MS-6	\$118.22	\$21,279.60
PS-4	PS-4	\$166.12	\$29,901.60
PKX-1	PKX-1	\$139.08	\$25,034.40
PKX-2	PKX-2	\$139.08	\$25,034.40
PS-7	PS-7	\$82.42	\$14,835.60
RB-PK2013:	RB-MID	\$122.52	\$22,053.60
	RB-TF	\$122.52	\$22,053.60

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	RBR-PK1	\$122.52	\$22,053.60
	RBR-PK2	\$122.52	\$22,053.60
TOTAL			\$565,090.20

- Ms. Roseman asked if this was a result of a bid. Mrs. Pappagallo stated that these routes were renewals of current contracts that were bid in the past.

3316. TRANSPORTATION AWARD

To award route 1203 for the 2013-2014 school year to Unlimited Autos, Inc. for transportation to the Primary School. Quotations were requested from D.A.G., Durham School Services, Unlimited Autos and Z & S Transportation. Unlimited Autos provided the winning response with a \$95.95 per diem quotation for 180 day school calendar for a total maximum cost of \$17,271.

3317. TRANSPORTATION AWARD

To award route 1211 for the 2013-2014 school year to Unlimited Autos, Inc. for transportation to the Primary School. Quotations were requested from D.A.G., Durham School Services, Unlimited Autos and Z & S Transportation. Unlimited Autos provided the winning response with a \$95.95 per diem quotation for 180 day school calendar for a total maximum cost of \$17,271.

- Ms. Roseman asked what 3316 and 3317 represented. Mrs. Pappagallo stated that this was transportation required for students placed residentially outside of the district and we are required to transport.

3318. ATHLETIC TRANSPORTATION RENEWAL

To authorize the renewal of the Athletic Transportation contract with Durham School Services for the 2013-2014 School Year at a 2% increase above the existing contract for a total of \$234.72 per diem.

3319. TEMPORARY INSTRUCTIONAL SPACE

That the Board approves the 2013-2014 applications for temporary instructional space for Pre-Kindergarten classrooms located at the Middletown Reformed Church, Middletown, NJ and Red Bank Regional High School, Little Silver, NJ.

3320. PROFESSIONAL SERVICES

That the Board approves T&M associates to provide Engineering Services and to inspect and direct Soil Repair at the Primary School for \$915 per diem not to exceed four days.

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4748. That the Board approves the appointment of Laura C. Morana as Superintendent of Schools, at an annual salary of \$145,000.00, effective July 1, 2013 through June 30, 2018, as approved by the Executive County Superintendent of Schools.
4749. That the Board accepts the resignation of *Alyssa Miller*, Primary School STEM teacher, effective August 31, 2013.
4750. That the Board accepts the resignation of *Mayra Velasquez*, Middle School Language Arts Literacy teacher, effective September 20, 2013, or sooner if a replacement is found.
4751. That the Board accepts the resignation of *Christina Katruk*, PreK Teacher, effective September 30, 2013, or sooner if a replacement is found.
4752. That the Board approves the transfer of *Joan McLaughlin* from Primary School Grade 2 teacher to Primary School STEM Teacher (replacing Alyssa Miller), no change in salary, effective September 1, 2013 through June 30, 2014. Account #11-120-100-101-001
4753. That the Board approves the appointment of *Sharon Lynch* as Primary School Grade 2 teacher (replacing Joan McLaughlin), at a BA Step 1 annual salary of \$47,140.00, effective September 1, 2013 through June 30, 2014. Account #11-120-100-101-001
4754. That the Board approves the correction to the approved step for *Andrea Grasso*, Middle School Guidance Counselor, as MA Step 2-3 \$50,640.00, effective September 1, 2013 through June 30, 2014. Account #11-000-218-104-002
4755. That the Board approves the appointment of *Jessica Stone* as Middle School Math Teacher, at a BA Step 2-3 annual salary of \$47,640.00, effective September 1, 2013 through June 30, 2014. Account #11-130-100-101-002
4756. That the Board approves the appointment of *Toni Baker* as Middle School Science Teacher (replacing Ralph Cardillo), at a BA Step 2-3 annual salary of \$47,640.00, effective September 1, 2013 through June 30, 2014. Account #11-130-100-101-002
4757. That the Board approves the appointment of *Rebecca Schwartz*, as Preschool long-term replacement teacher (replacing Jody Tyson), at an MA Step 1 annual salary of \$50,140.00, effective September 1, 2013 through June 30, 2014. Pre-K Grant Account #20-218-100-101-P14.

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4758. That the Board approves the appointment of *Martha Carvajal* as long-term replacement Kindergarten Teacher, (replacing Alyssa May on maternity leave), at a BA Step 1 prorated annual salary of \$47,140.00, effective September 1, 2013 through November 18, 2013. Account #11-110-100-101-001
4759. That the Board approves the appointment of *Dawn Fowler* as Primary School Guidance Counselor (replacing Jackie Darwin), at a prorated MA Step 13 annual salary of \$59,045.00, effective September 1, 2013 through June 30, 2014. Account #11-000-218-104-001
4760. That the Board approves the appointment of *Debra Rochford* as School Nurse for the PreK Education Program, at a BA Step 12 annual salary of \$53,600.00, effective September 1, 2013 through June 14, 2014. Pre K Grant Account #20-218-200-104-P14
4761. That the Board approves an unpaid maternity leave of absence (FMLA) for *Alyssa May*, Primary School Kindergarten Teacher, effective September 30, 2013 through November 15, 2013.
4762. That the Board approves *Meliza Lemus* as substitute secretary, at the stipulated negotiated contractual rate of \$20.00 per hour, effective August 1, 2013 through August 31, 2013. Account #11-000-240-105-001
4763. That the Board approves the appointment of *Marie Tollaku* as Primary School Grade 2 teacher, at a BA Step 1 annual salary of \$47,140.00, effective September 1, 2013 through June 30, 2014. Account #11-120-100-101-001
4764. That the Board approves the appointment of *Jason DeLeonardo* as Primary School Grade 2 LAL Instructional Assistant (replacing Sharyn Lynch), at a Step 2 annual salary of \$25,405.00, plus a \$2,000.00 stipend for holding a Bachelor's Degree, and a \$400.00 stipend for holding a New Jersey teaching certificate, effective September 1, 2013 through June 30, 2014. Title I Account #20-233-100-106-PS1
4765. That the Board rescind the appointment of *Reyna Torres* as Primary School Bus Aide for the 2013-2014 school year.
4766. That the Board approves the following teacher transfers, effective September 1, 2013 through June 30, 2014:

Staff Member	From		To	
	School	Assignment	School	Assignment
Samantha Arauz	PS	Grade 2	MS	Grade 4
Miranda Van Utrecht	RBR	PreK	PS	PreK

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4772. That the Board approves the following staff members to participate in a Grade 4 Orientation Session, August 14, 2013, not to exceed 1 hour each, at the stipulated negotiated contractual rate of \$32.00 per hour. Title I Account #20-233-200-100-OR2

Stacy Curcio

Andrea Fontenez

Lara Wengiel

4773. That the Board approves the following as Guest Teachers for the 2013-2014 school year.

Jason Bloomquist

Elizabeth Maag

Mary O'Brien

Lilian Colli

Lisa McLaughlin

Magda Timmes

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6275. That the Board approves the submission and acceptance of the No Child Left Behind funding for the 2013-2014 school year in the total amount of \$957,422.00 as follows:

Public School Funds	Title 1	Title II-A	Title III (LEP)
Red Bank Borough Schools	\$803,502	\$29,535	\$87,039
Non-Public Funds			
Red Bank Catholic HS		25,539	
St. James Grammar School		11,131	
Tower Hill School		406	
Totals	\$803,502	\$66,611	\$87,309

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9003. That the Board approves the following policy for first reading:

Intramural Competition; Interscholastic Competition 6145.1/6145.2

- Mrs. Roseman asked how this policy was produced. Dr. Stone stated it was a merge between two different policies and made specific to the sports program.

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ROLL CALL VOTE:

AYES: Burden, Forest, Ludwikowski, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Jones, Lowe, Noble

IV. HEARING OF THE PUBLIC- None

V. OLD BUSINESS:

- Ms. Viscomi stated that although we lost the 21st Century Grant, she is confident that we will come up with a solution and be creative as we have been. Many parents rely on the afterschool programs. If anyone could come up with a plan, it would be Dr. Morana.
- Mr. Forest stated he was concerned with the loss of the 21st Century Grant . The afterschool programs are a lifeline for the community and hopefully we will find a way to provide something.

VI. NEW BUSINESS

- Ms. Roseman inquired about the NJSBA Convention. The convention will be October 22nd through October 24th. Mrs. Pappagallo stated that rooms would be booked but the reservations could always be changed.
- Mr. Laugelli was asked to introduce Dawn Fowler, the new Primary School Guidance Counselor.

VII. ADJOURNMENT

Voice VOTE:

AYES: Burden, Forest, Ludwikowski, Roseman, Stone, Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Jones, Lowe, Noble

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary