

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
OCTOBER 15, 2013

MINUTES

**CALL TO ORDER** – 7:30 pm – Primary School Cafeteria

**SUNSHINE STATEMENT**

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Attorney

**FLAG SALUTE**

Mr. Forest led the Salute to the Flag.

**I. EXECUTIVE SESSION**

At 7:32 pm Dr. Stone motioned, seconded by Ms. Jones, to convene into Executive Session.

A. Attorney/Client Privilege

B. HIB Update

**VOICE VOTE:**

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Roseman, Dr. Stone,

Ms. Viscomi NAYS: None ABSTENTIONS: None

ABSENT: Ms. Ludwikowski (arrived 7:33); Mr. Noble

**CALL TO ORDER** – 7:44 p.m.

**SUNSHINE STATEMENT**

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**ROLL CALL**

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi      ABSENT: Peter Noble  
ALSO PRESENT: Debra Pappagallo, Business Administrator/Board Secretary

**II. SUPERINTENDENT'S REPORT**

- A. Student Achievement Data Report – Mrs. Rosas presented the District Student Achievement Data. Mrs. Iozzi and the Middle School team presented the Middle School Action Plan for the 2013-2014 school year.
- B. Violence and Vandalism Report/HIB Update- Mr. Reid reported that there were six incidents reported this year. Appropriate action took place and the Board of Education was notified of all incidents.
- C. Recognition of Teachers Granted Tenure- Mr. Reid recognized the six teachers earning tenure this school year: Lauren Russo, Kelly Hogan, Crystal Hackett, Rachel Mambach, Tiffany Fetter, and Alyssa May

At 8:28pm the Board took a brief recess to congratulate the staff granted tenure.

**ROLL CALL**

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi      ABSENT: Peter Noble  
ALSO PRESENT: Debra Pappagallo, Business Administrator/Board Secretary

- D. Transition Plan – Mr. Reid reported that the Transition Plan is in place. The Administrative team will be reporting weekly on their progress.

**III. PRESIDENT'S REPORT**

- A. Committee Reports
  - Ms. Roseman reported on Curriculum & Instruction
  - Ms. Viscomi reported on Finance
  - Ms. Ludwikowski reported on Community Relations
  - Dr. Stone reported on Policy
  - Ms. Jones reported on Facilities & Safety
- B. Superintendent's Search Update – Mrs. Pappagallo reported on the progress and timelines as well as meetings with different stakeholder groups that will be held on November.

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**HEARING OF PUBLIC**

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

**STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

**IV. ACTION AGENDA**

Ms. Ludwikowski motioned, seconded by Ms. Roseman, to approve the following:

**BUSINESS – 3000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**3358. TRAVEL**

Name	Date/Time	Location	Fee	Theme	Account #
Stacy Sherwood	10/16/13, 10/17/13, & 10/18/13 8:00 a.m. – 5:00 p.m.	Baltimore, MD Originally approved 10/8/13 as Philadelphia, PA	\$301.00	National Council of Teachers of Mathematics 2013 Regional Conference	11-000-221-500-002
Jill Williams	10/16/13, 10/17/13, & 10/18/13 8:00 a.m. – 5:00 p.m.	Baltimore, MD Originally approved 10/8/13 as Philadelphia, PA	\$301.00	National Council of Teachers of Mathematics 2013 Regional Conference	11-000-221-500-002

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Mary Valdivia	10/25/13 8:00 a.m. – 3:30 p.m.	Trenton, NJ	\$0.00	NJ DOE District Early Childhood Education Supervisors' Meeting	NA
Stacy Sherwood	10/29/13 8:30 a.m. – 4:00 p.m.	East Windsor, NJ	\$0.00	Content and Instruction Look-fors in the Common Core Classroom	NA
Mary Valdivia	10/31/13 8:30 a.m. – 3:30 p.m.	Trenton, NJ	\$0.00	NJ DOE DECE Preschool Fiscal Meeting	NA
Shary Ashe	11/21/13, 11/22/13 03/18/14, & 03/19/14	Trenton, NJ	\$0.00	The Pyramid & Positive Behavior Support Training	NA
Dawn Fowler	12/6/13 9:00 a.m. – 1:00 p.m.	Neptune, NJ	40.00	County Inter Agency Coordinating Council (CIACC) Educational Partnership	NA

**3359. APPROVAL OF MINUTES**

To approve the minutes from the September 11 and September 24, 2013 Board meetings.

**3360. BILLS LIST**

To approve payment of final bills for September 2013 and for bills as of October 2013.

**3361. DONATION**

That the Board accepts with gratitude the generous donation from Insight Pharmaceuticals Corporation, Langhorne, Pennsylvania of ten cases (240 kits) of Nix Elimination Kits worth approximately \$3,500.00.

**3362. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**

*Whereas*, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and;

*Whereas*, the required maintenance activities for the various school facilities of the Red Bank Borough Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Red Bank Borough Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Red Bank Borough Board of Education in compliance with Department of Education requirements.

**PERSONNEL**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4861. That the Board approves the appointment of *Laura Pesce* as Primary School 1:1 Instructional Assistant (replacing Earl Agee), at a Step 1 prorated annual salary of \$25,255.00, with a \$2,000.00 stipend for holding a Bachelor’s Degree and a \$400.00 stipend for holding a New Jersey teaching certificate, effective November 1, 2013 through June 30, 2014. Account #11-213-100-106-003

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4862. That the Board accepts the resignation of *Jacquelyn Piatkowski*, PreK Education Program Instructional Assistant, for the purpose of retirement, effective January 2, 2014.
4863. That the Board approves an unpaid leave of absence for *Stacy Curcio* on November 4, 5, & 6, 2013.
4864. That the Board approves the following as Guest Teachers, effective October 16, 2013 through June 30, 2014. *Christina Grimaldi*
4865. That the Board approves the following staff salaries being charged to the noted grant and account numbers:

Title I	20-233-100-101-MS1	<i>Hurd</i>	<i>Holcombe</i>	PLTW/AVID7 teacher MS	100%
Title I	20-233-100-101-MS1	<i>Klemser</i>	<i>Christa</i>	Math 6 Teacher	25%
Title I	20-233-100-101-MS1	<i>LoCascio</i>	<i>Holly</i>	LAL 6 Teacher MS	50%
Title I	20-233-100-101-MS1	<i>Sherwood</i>	<i>Stacy</i>	Instructional Coach MS	100%
Title I	20-233-200-100-MS2	<i>Noguera</i>	<i>Enrique</i>	Climate & Culture	100%
Title I	20-233-100-101-PS1	<i>Herman</i>	<i>Jamie</i>	Tech 6 <sup>th</sup> Special	100%
Title I	20-233-200-110-004	<i>Melton</i>	<i>Michael</i>	Attendance	50%
Title I	20-233-100-106-PS1	<i>DeLeonardo</i>	<i>Jason</i>	I.A. Grade 2 PS	100%
Title I	20-233-100-106-PS1	<i>Nerney</i>	<i>Peggy</i>	I.A.	100%
Title I	20-233-100-106-PS1	<i>Todaro</i>	<i>Joan</i>	I.A. PS	100%
Title I	20-233-100-106-PS1	<i>Lynch</i>	<i>Sharyn</i>	Grade 2 PS Teacher	100%
Title I	20-233-200-105-004	<i>Barone</i>	<i>Diane</i>	Confidential Payroll	15%
Title I	20-233-200-105-004	<i>Perry</i>	<i>Shniece</i>	C & I Secretary	15%
Title II	20-243-100-101-PS1	<i>Mazariegos</i>	<i>Elsida</i>	Grade 2 PS	75%

**EXTRA WORK/EXTRA PAY**

4866. That the Board approves the following to facilitate Preschool Program “Let’s Get Cooking” sessions on November 14, 2013, January 15, March 5, April 2, and May 8, 2014; 1 hour each session, not to exceed 5 hours each facilitator, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-218-200-110-P!4

*Jessica Sevillano*

*Colleen DeFilippis*

4867. That the Board approves the following staff members for Math Curriculum writing, not to exceed 10 hours each, October-November 2013, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-480-200-100-013

*Julius Clark*

*Kimberlee Sherman*

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4868. That the Board approves the following staff members to facilitate the NJ ASK Parent Information Session, not to exceed 2 hour each, October 15, 2013, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-233-200-100-P12

*Andrea Fontenez*                      *Andrea Grasso*

4869. That the Board approves *Laura Santitoro* to participate in parent/teacher conference, on October 9, 2013 beyond the contractual day, not to exceed 3 hours, at the stipulated negotiated contractual rate of \$19.00 per hour. Account #11-213-100-106-003

**CURRICULUM AND PROGRAM – 6000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6291. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PreK Grant	Senor Peppers, Red Bank, (CYMCA Tinton Falls classes)	10/16/13
PreK Grant	Casola Farms, Holmdel, NJ (PS LLD class, MD class & integrated Kindergarten class)	10/17/13
PreK Grant	Red Bank Westside Hose Co., Red Bank, NJ PS LLD and MD classes)	10/28/13
PreK Grant	Senor Peppers, Red Bank, (St. Thomas PreK classes)	10/21/13
PreK Grant	Senor Peppers, Red Bank, (CYMCA Tinton Falls classes)	10/23/13
PreK Grant	Pet Smart, Ocean Township, NJ (Middletown PreK classes)	11/06/13
PreK Grant	Pet Smart, Ocean Township, NJ (MDCC PreK classes	11/12/13
PreK Grant	Pet Smart, Ocean Township, NJ (MDCC & Primary School PreK classes)	11/19/13
PreK Grant	Pet Smart, Ocean Township, NJ (2 RBR PreK classes)	11/19/13
PreK Grant	Pet Smart, Ocean Township, NJ (2 RBR PreK classes)	11/20/13
PreK Grant	Pet Smart, Ocean Township, NJ (PS PreK classes)	12/04/13
PreK Grant	Pet Smart, Ocean Township, NJ (PS PreK classes)	02/04/14
PreK Grant	Pet Smart, Ocean Township, NJ (MDCC PreK classes)	02/05/14
PreK Grant	Pet Smart, Ocean Township, NJ (MDCC PreK classes)	02/06/14

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6292. That the Board approves the submission of the "Take Home Library in Need of Books!" project to Donors Choose for the opportunity to receive a donation of 10 sets of new leveled books for a take home library for use in a second grade classroom.
6293. That the Board approves the submission of "A New Year Without Sandy" project to Donors Choose for the opportunity to receive a donation of fiction and non-fiction books for a leveled library for use in a first grade classroom.
6294. That the Board approves the submission of the "Back to School" project to Donors Choose for the opportunity to receive classroom materials for use in a kindergarten classroom.
6295. That the Board approves the submission of the "Donated Sandy Books With No Home In Our Library!" project to Donors Choose for the opportunity to receive a donation of literacy and dramatic play materials for dramatization in the literacy center for use in a third grade classroom.
6296. That the Board approves the submission of the "Sandy Destroyed Our Classroom!" project to Donors Choose for the opportunity to receive a donation of literacy materials for use in a kindergarten classroom.
6297. That the Board accepts with gratitude the generous donation of assorted school supplies worth approximately \$500.00 from the United Way of Monmouth County.
6298. That the Board approves the contract between Dance Innovation and the district to provide a creative movement dance program to Pre-K Education classes at Middletown and Red Bank Regional, effective October 21, 2013 through May 30, 2014, at a cost of \$13,125.00 Account #20-218-200-320-P14
- Miss Lowe voiced her concern about approving this dance company and advised that this resolution should be reconsidered. She felt that this program was inappropriate and that the teacher treated the children like hookers and strippers.

**ROLL CALL VOTE:**

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: Ms. Jones on September 11th Minutes in #3359; Miss Lowe on #6298

ABSENT: Mr. Noble

**V. HEARING OF THE PUBLIC** – None

**VI. OLD BUSINESS** – None

**VII. NEW BUSINESS**

- Mr. Forest indicated he will take Miss Lowe to the NJSBA Annual Delegate Assembly in November.

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**VIII. ADJOURNMENT**

At 9:35 pm Ms. Roseman motioned, seconded by Ms. Jones, to adjourn.

**VOICE VOTE:**

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman,  
Dr. Stone, Ms. Viscomi      NAYS: None      ABSTENTIONS: None  
ABSENT: Mr. Noble

Respectfully submitted,

Debra Pappagallo  
Business Administrator/Board Secretary