

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
NOVEMBER 19, 2013

MINUTES

CALL TO ORDER – 7:31 PM – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2013. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

I. SUPERINTENDENT'S REPORT

- A. Architect's Presentation-Kevin Settembrino from Settembrino Architects reported on the HVAC options for the Primary School for replacement due to Superstorm Sandy. A question and answer session followed.
- B. Student Achievement Data Report—Primary School – Mr. Laugelli and Mrs. Cuddihy presented student data and the Primary School Plan for the 2013-2014 school year.

At 8:50 pm the Board took a five-minute recess.

ROLL CALL 8:55 PM

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

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PRESIDENT'S REPORT

- A. Committee Reports:
- Ms. Jones reported on the Facilities & Safety Committee.
 - Ms. Viscomi reported on the Finance Committee.
 - Ms. Roseman gave an update on the Curriculum & Instruction Committee.
 - Ms. Ludwikowski indicated the Community Relations Committee was meeting tomorrow.
 - Dr. Stone presented update on the Policy Committee.
- B. Superintendent's Search Update – Feedback from a community member that attended the Community Forum for the Superintendent Search was received by Board Members with some suggestions for searching for a candidate. Mrs. Pappagallo forwarded the communication to Mr Morasco. Mr. Morasco replied. Mrs. Ludwikowski will be forwarding that reply to the community member.
- C. The official results are still not available for the one-year expiring term currently held by Ms. Burden; however unofficially the results do show Mrs. Burden being elected for the seat.
- D. Mr. Forest stated his thanks and mentioned that he would like to run for President again.

HEARING OF PUBLIC- NONE

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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II. ACTION AGENDA

Ms. Roseman motioned, seconded by Ms. Jones, to table Motion #6304 at this time.

6304. **ITEM TABLED:** That the Board approves the following textbook adoption:
 World History: United States History Beginnings to 1914, Grades 5-8
 Holt McDougal 2012

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone,
 Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Mr. Noble

Ms. Roseman motioned, seconded by Dr. Stone, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3367. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Kim Rosas	12/04/13, 01/08/14, 02/05/14, 03/05/14, 04/02/14, 05/07/14, & 06/04/14	Belmar, NJ	\$150.00	Monmouth County Curriculum consortium (MC3)	11-000-221-800-004
Mary Wyman	12/2/2013 – 12/3/2013 9:00 a.m. – 4:00 p.m.	Atlantic City, NJ	\$295.00	The National Symposium on School Discipline Practices	11-000-221-500-002
Kim Rosas	12/12/13 8:30 a.m. – 12:30 p.m.	Ocean Township, NJ	\$0.00	Monmouth County Science Articulation Meeting	NA
Shary Ashe	12/13/13 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Diversity in the 21 st Century	NA
Megan Proper	12/17/13 8:30 a.m. – 3:00 p.m.	Branchburg, NJ	\$0.00	Promoting a Conceptual Understanding of Fractions in Grades 3-5	NA
Sara Herrlich	01/15/14 9:00 a.m. – 3:00 p.m.	Monroe Township, NJ	\$150.00	Professional Training in Behavioral Teaching Strategies	11-000-221-500-001

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3368. **APPROVAL OF MINUTES**

To approve the minutes from the October 8 and October 15, 2013 board meetings.

3369. **BUDGET TRANSFERS**

To ratify any budget transfers effective September 2013 per the transfer report.

3370. **APPROVAL OF SECRETARY/TREASURER'S REPORT**

Pursuant to 18A:6-59

Approve the September 2013 Report of the Treasurer and the September 2013 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3371. **BILLS PAYMENT**

To approve payment of final bills for October 2013 and for bills as of November 2013.

3372. **APPROVAL OF SECRETARY/TREASURER'S REPORT**

Pursuant to 18A:6-59

Approve the Audited June 2013 Report of the Treasurer and the Audited June 2013 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3373. **COORDINATED TRANSPORTATION**

That the Board approve the contract with Monmouth Ocean Educational Services (MOESC) to provide coordinated transportation services for special education and nonpublic students for the period of July 1, 2012 to June 30, 2018.

3374. **APPROVE PROVIDER SERVICES**

That the Board approves the continuation of services by The NJ Commission for the Blind and Visually Impaired for two out of district students: ID#72087 and ID#72339 at \$1,750.00 each for Level I Services for the 2013-2014 school year.

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PERSONNEL

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4885. That the Board accepts the resignation of Jean Sharp, Primary School Instructional Assistant, for the purpose of retirement, effective January 31, 2014.
4886. That the Board approves a one day unpaid leave of absence for Samantha Dimsey on January 21, 2014.
4887. That the Board approves the revision to the appointment of Courtney Matthaei, from Coordinator of Special Education to Supervisor of Special Education, no change in per diem rate, effective September 12, 2013 through June 30, 2014.
4888. That the Board approves a \$2,000.00 annual stipend for Kim Terry, Primary School Instructional Assistant, for holding a degree, effective September 1, 2013 through June 30, 2014.
4889. That the Board approves an unpaid Federal Family Medical Leave of Absence (FMLA) for Lauren Russo, effective January 29, 2014 through April 30, 2014 and an unpaid NJ Family Leave of Absence (FMLA) from May 1, 2014 through October 7, 2014.
4890. That the Board approves the appointment of Stephanie Walton, Speech Language Specialist (replacing Alina Ryberg), at an MA Step 4-5 prorated annual salary of \$51,145.00, effective November 25, 2013 through June 30, 2014. Account #s 50% 11-000-216-100-008 & 50% 20-218-200-104-P14
4891. That the Board approves the appointment of Katelyn Whalen as PreK long-term replacement teacher (for Lauren Russo), at an MA Step 1 prorated annual salary of \$50,140.00, effective November 20, 2013 through June 30, 2014. Account #20-218-200-100-P14
4892. That the Board approves the appointment of Emmanuel Itzol as PreK Instructional Assistant (replacing Jackie Piatkowski), at a Step 2 prorated annual salary of \$25,405.00, effective January 2, 2014 through June 30, 2014. Account #20-218-100-106-P14
4893. That the Board approves an unpaid Federal Family Medical Leave of Absence (FMLA) for Dena Russo, effective December 12, 2013 through March 19, 2014.
4894. That the Board approves the appointment of Mary Pat Buckley as Primary School Grade 1 teacher (replacing Dena Russo), at an MA Step 1 prorated annual salary of \$50,140.00, effective November 18, 2013 through March 27, 2014. Account #11-120-100-101-001
4895. That the Board approves the appointment of Andrew Sharkey as a Primary School long-term replacement instructional assistant (replacing (Mary Pat Buckley), at a Step 1 prorated annual salary of \$25,255.00, plus a \$2,000.00 prorated stipend for possessing a bachelor's degree, and a \$400.00 prorated stipend for

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possessing a NJ teaching certificate, effective November 18, 2013 through March 27, 2014. Account #11-212-100-106-003

4896. That the Board approves the following professional development tuition reimbursements as per contract.

Monique Cabrera	Monmouth University	\$1,944.00
	Preschool - 3 Certification	
	Early Literacy and Language Development	
	Course #EDL522	
	3 credits @ \$626.00	
	Fall 2013	

4897. That the Board approves the following as Guest Teachers, effective November 20, 2013 through June 30, 2014.

Cheryl Duckers	Emmanuel Itzol	Anne Wiggins
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4898. That the Board approves the revision to dates of the unpaid Federal Family Medical Leave (FMLA) for Christina Vlahos, effective January 13, 2014 through February 14, 2014 and an unpaid NJ Family Medical Leave (FMLA) from February 15, 2014 through May 20, 2014.

EXTRA WORK/EXTRA PAY

4899. That the Board approves John Adranovitz to participate in Middle School (SIT) School Improvement Team meetings for the 2013-2014 school year, not to exceed 20 hours, at the stipulated negotiated contractual rate of \$32.00 per hour. Title II Account #20-273-200-100-SI2

4900. That the Board approves the following teachers for LAL Curriculum Writing, not to exceed 20 hours, at the stipulated negotiated contractual rate of \$32.00 per hour. RTTT Account #20-290-200-100-013

Andrea Fontenez, Grade 4 (replacing Kelly Rears)
Maria Zuffanti, Grade 2

4901. That the Board approves the following staff members/assignments for the Primary School Morning Stars Program, not to exceed 2 hours per week each for 35 weeks, effective November 19, 2013 through June 30, 2014, at the stipulated negotiated contractual rate of \$32.00 per hour. Title I Account #20-233-100-100-TU1

Erika Goldman	Kindergarten	Alyssa May	Grade 2
Jacqueline Rivera	Kindergarten	Joan McLaughlin	Grade 2
Shari Ehrlich	Grade 1	Tiffany Fetter	Grade 3
Lucia Oubina	Grade 1	Megan Proper	Grade 3

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4902. That the Board approves the following staff members to facilitate the Navigating the Curriculum Nights at the Primary School, not to exceed 3 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Title I Account #20-233-200-100-PI1

Erika Goldman	Kindergarten	December 11, 2013
Alyssa May	Grade 1	January 13, 2014
Lucille Quinn	Grade 2	February 10, 2014
Megan Proper	Grade 3	March 17, 2014

4903. That the Board approves the following staff members to facilitate the Navigating the Curriculum Nights at the Middle School, not to exceed 3 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Title I Account #20-233-200-100-PI2

Theresa Davidson	Literacy, Grades 6-8	December 5, 2013 & April 2, 2014
Andrea Fontenez	Literacy, Grade 4	December 5, 2013 & April 2, 2014
Andrea Fontenez	Bilingual Math	December 18, 2013 & April 23, 2014
Crista Klemser	Math, Grades 6-8	December 18, 2013 & April 23, 2014
Luz Nieves	Bilingual Literacy	December 5, 2013 & April 2, 2014

4904. That the Board approves Nancy Mattucci for additional summer tech support work, July and August 2013, not to exceed \$2,000.00. Account #11-000-222-177-T00

4905. That the Board approves the participation and compensation for the following staff members to facilitate the Middle School After School Program for the 2013 - 2014 school year, at the stipulated negotiated contractual rate of \$32.00 per hour for teachers and \$19.00 per hour for instructional assistants. Title I Account #20-233-100-100-TU2

Club	Advisors Needed	Days per Week	Hours per Day	Name
Gr 4 Study Skills	2	T & TH	2 Hours	Stacy Curcio Lauren Schmitt
Gr 5 Study Skills	2	T & TH	2 Hours	Meredith Faistl Jessica Stone

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Gr 6 Study Skills	1	T & TH	2 Hours	Crista Klemser Nicole Oropallo
Gr 7 Study Skills	1	T & TH	2 Hours	Jill Williams
Gr 8 Study Skills	1	T & TH	2 Hours	Michelle Tanghare
School Band	1	T & TH	2 Hours	Daniel Lotito
Strings	1	T & TH	2 Hours	Jason Bloomquist
School Production	2	T & TH	2 Hours	Toni Graham John Adranovitz
Dance	1	T & TH	2 Hours	Vanessa Banks
ELL Enrichment	2	T & TH	2 Hours	Eddy Velastegui (Math)
Girls on the Run	2	T & TH	2 Hours	Andrea Grasso Lara Wengiel
Community Service	1	T & TH	2 Hours	Enrique Noguera
Robotics	1	T & TH	2 Hours	JT Pierson
School Newspaper	1	T & TH	2 Hours	Nicole Freitas
Video Editing	1	T & TH	2 Hours	Holcombe Hurd
After School Lead Teacher	1	T & TH	2 Hours	Andrea Fontenez

Ms. Roseman asked about the Video Editing Program as the Education Foundation was considering a mini grant for the program. Ms. Pappagallo stated that the district did not receive confirmation of the funding or a check. If the mini grant is received we can re-approve the club as being funded by the mini grant.

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4906. That the Board approves the following staff members to substitute for the Middle School After School Program, on an as-needed basis, at the stipulated negotiated contractual rate of \$32.00 per hour for teachers. Title I Account #20-233-100-100-TU2

Amy Campbell Stacy Sherwood Andrea Grasso

4907. That the Board approves the following staff members for the extra hours on the development of whole school schedules during July and August 2013, at the referenced per diem rate. Account#11-000-221-110-002

Andrea Grasso \$255.95 (not to exceed 1 day)
 Stacy Sherwood \$295.22 (not to exceed 3 days)

4908. That the Board approves the following as substitute hall monitors for the PreK Education Programs and their revised hourly rates, on an as-needed basis for the 2013-2014 school year. PreK Grant Account #20-218-200-110-P14

Elizabeth Ford \$12.30
 Anisha John \$12.67

4909. That the Board approves the revised hours for the following staff members to facilitate the Chorale Program, at the rate of \$32.00 per hour, from 2 hours per week to 3 hours per week, effective October 1, 2013 through June 30, 2014. Account #20-022-100-100-014

Meredith Faistl Andrea Fontenez (substitute)

4910. That the Board approves an additional one hour per day for Isaac Nathanson for hall monitor duties to cover early arrivals and late dismissals, effective November 20, 2013 through June 30, 2014, at the stipulated negotiated contractual rate of \$19.00 per hour. Account #11-000-266-100-002

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6303. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PreK Grant	Senor Peppers, Red Bank, NJ (2 RBR PreK classes)	11/20/13
PreK Grant	Senor Peppers, Red Bank, NJ (PS PreK classes)	02/04/14
PreK Grant	Senor Peppers, Red Bank, NJ (MDCC PreK classes)	02/05/14
PreK Grant	Senor Peppers, Red Bank, NJ (MDCC PreK classes)	02/06/14

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6304. ITEM TABLED

6305. That the Board approves the submission of the "Back to School - Part 2" project to Donors Choose for the opportunity to receive a donation of literacy materials for use in a kindergarten classroom.

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Mr. Noble

HEARING OF THE PUBLIC - None

OLD BUSINESS - None

Ms. Viscomi asked if we do cross-reference with the town for residency purposes. She stated that there is a form that every landlord is required to fill out and we may be able to do a cross reference if the town will share the information. Our enrollment is increasing every year and the district needs to ensure that all students are residents. Ms. Viscomi will forward the form.

NEW BUSINESS - None

EXECUTIVE SESSION

At 9:55 pm Ms. Roseman motioned, seconded by Ms. Jones, to convene in Executive Session

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Mr. Noble

VII. RETURN TO PUBLIC SESSION

ROLL CALL:

PRESENT: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi ABSENT: Mr. Noble

ALSO PRESENT: Debra Pappagallo, Harold Reid, Peter Sokol, Esq.

VIII. ADJOURNMENT

At 10:05 pm Dr. Stone motioned, seconded by Ms. Roseman, to adjourn.

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary

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