

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

Call to Order – 7:05 p.m. – Middle School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Marjorie Lowe, Carrie Ludwikowski (arrived 7:19 pm), Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Armen McOmber, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:06 pm Ms. Jones motioned, seconded by Ms. Viscomi, to convene in Executive Session.

- A. Superintendent Search Update
- B. Attorney Client Privilege
- C. Personnel
- D. HIB

CALL TO ORDER – 8:05 p.m.

SUNSHINE STATEMENT

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RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Marjorie Lowe, Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Armen McOmber, Esq.

FLAG SALUTE

Mr. Forest led the salute to the flag.

II. SUPERINTENDENT'S REPORT

- A. Presentation of Automated External Defibrillator (AED) by the Red Bank Middle School Athletic Foundation.

At this time Motion 3404 was taken separately.

Ms. Roseman motioned, seconded by Dr. Stone, to approve the following:

3404. DONATION

To accept with gratitude the generous donation of an Automated External Defibrillator (AED) from the Red Bank Middle School Athletic Foundation, worth \$1,495.00.

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Miss Lowe, Mr. Noble

SUPERINTENDENT'S REPORT (continued)

- B. Chief School Administrator's Evaluation- Kathy Winecoff will address this at the March 18th meeting.
- C. Board of Education Self Evaluation- Kathy Winecoff will address this at the March 18th meeting.
- D. 2014-2015 Budget- Mrs. Pappagallo reported on the Budget status which was followed by a discussion by the Board, Mr. Reid and Mrs. Pappagallo.
- E. HIB- Mr. Reid Reported on 5 HIB Cases.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

- F. Financial Disclosure-Mrs. Pappagallo reported that some Board members completed their disclosure statements and the members that did not will be getting an e-mail reminder.
- G. Mr. Reid reported on the Teacher of the Year winners for each school. The Primary School Teacher of the Year is Jana Diamond and the Middle School Teacher of the Year is Julius Clark.

III. PRESIDENT’S REPORT

- A. Superintendent’s Search Update- Mr. Forest reported that the Board is making progress on the search.

IV. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

- Mrs. Carol Boehm Primary School Teacher addressed the Board informing them that they should be receiving invitations to the “Kids on Broadway Show”

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

Ms. Ludwikowski motioned, seconded by Ms. Roseman, to approve the following:

3396. TRAVEL

Name	Date/Time	Location	Fee	Theme	Account #
Andrea Grasso	03/06/14 9:00 a.m. – 12:00 p.m.	Monroe Township, NJ	\$75.00	Counseling the Bully	Title I
Cathy Reardon	03/27/14 9:00 a.m. – 2:00 p.m.	W. Long Branch, NJ	\$0.00	Basic Life Support Training	NA
Andrea Grasso	04/03/14 9:00 a.m. – 2:00 p.m.	Lakewood, NJ	\$0.00	30 th Annual good Ideas Conference, Monmouth County Schools Counselors Association	NA
Crystal Hackett	04/04/14 9:00 a.m. – 2:00 p.m.	Princeton, NJ	\$0.00	Site Visit to The Eden Institute for Autism	NA
Sara Herrlich	04/04/14 9:00 a.m. – 2:00 p.m.	Princeton, NJ	\$0.00	Site Visit to The Eden Institute for Autism	NA
Wendy Strumph	04/04/14 9:00 a.m. – 2:00 p.m.	Princeton, NJ	\$0.00	Site Visit to The Eden Institute for Autism	NA
Vaenessaa Vazquez	04/04/14 9:00 a.m. – 2:00 p.m.	Princeton, NJ	\$0.00	Site Visit to The Eden Institute for Autism	NA

3397. BUDGET TRANSFERS

To ratify any budget transfers effective December 2013 per the transfer report.

3398. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

Approve the December 2013 Report of the Treasurer and the December 2013 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3399. BILLS PAYMENT

To approve payment of final bills for January 2014 and for bills as of February 2014.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

3400. TRANSPORTATION AWARD

To award route 1217 for the 2013-2014 school year to Durham School Services for transportation from Matawan, NJ to the Acelero Learning Center and Red Bank Primary School. Quotations were requested from Briggs Transportation, Durham School Services, and Irving Raphael Bus. Durham School Services provided the winning response with a \$225.00 per diem.

3401. TRANSPORTATION AWARD

To award route 1213 for the 2013-2014 school year to Unlimited Autos, Inc. for transportation from Hazlet, NJ to the Red Bank Primary School. Quotations were requested from Durham School Services, Seman Tov, Shamrock Stage Coach, and Unlimited Autos. Unlimited Autos provided the winning response with a \$121.60 per diem.

3402. TRANSPORTATION AWARD

To award route 1220 for the 2013-2014 school year to Z & S Trans. for transportation from Middletown, NJ to the Red Bank Middle School. Quotations were requested from Briggs Transportation, Irving Raphael Bus, and Z & S Trans. Z & S Trans provided the winning response with a \$115.00 per diem.

3403. TRANSPORTATION AWARD

To award route 1230 for the 2013-2014 school year to Father N Son for transportation from Asbury Park, NJ to the Red Bank Middle School. Quotations were requested from Briggs Transportation, Father N Son, Hartnett Transit, Irving Raphael Bus, and Unlimited Autos. Father N Son provided the winning response with a \$192.00 per diem.

3404. DONATION – *Motion taken separately above.*

3405. DONATION

To accept with gratitude the generous donation of \$2,000.00 from an anonymous donor to the Primary School.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4961.** That the Board approves the appointment of *Carla Decker* as Middle School Grade 4 ELS/Social Studies teacher (replacing Andrea Fontenez), at a BA+30 Step 1 prorated

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

annual salary of \$49,140.00, effective March 10, 2014 through June 30, 2014. Account #11-240-100-101-002

- 4962.** That the Board accepts the resignation of *Brooks Morris*, for personal reasons, effective June 30, 2014.
- 4963.** That the Board accepts the resignation of *Karim Vitolo*, for personal reasons, effective June 30, 2014.
- 4964.** That the Board approves an unpaid intermittent leave of absence (FMLA) for *Elsida Mazariegos*, effective February 24, 2014 through May 20, 2014.
- 4965.** That the Board approves the following professional development tuition reimbursements as per contract.

<i>Shayne Winn</i>	Kean University Supervisor Certification Curriculum Development/Evaluation Theory Course #EL5613 Supervisor/Evaluation of Instruction 6 credits @ \$589.00 Fall 2013	\$3,534.00
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- 4966.** That the Board approves the movement on guide for *Patricia George* as follows, effective January 1, 2014 through June 30, 2014.

FROM: BA+15 Step 2-3 annual salary of \$48,640.00
TO: MA Step 2-3 annual salary of \$50,640.00

- 4967.** That the Board approves the following staff members as Home Instruction teachers, on an as-needed basis, effective March 3, 2014 through June 30, 2014

<i>Nicole Freitas</i>	<i>Toni Merritt-Graham</i>
<i>William Gardell</i>	<i>Anita Pecorelli</i>

- 4968.** That the Board approves the following as Guest Teachers/Substitute Social Worker, for the 2013-2014 school year.

<i>Carla Decker</i> (03/03/2014-03/07/14)		
<i>Jessica Kachinsky</i>	<i>Claudia Mosquera</i>	<i>Maribel Romero</i>

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

EXTRA WORK/EXTRA PAY

- 4969.** That the Board approves a one-time stipend for additional support of the Interim Superintendent for *Nancy Godlesky* in the amount of \$750.00. Account #11-000-230-100-000
- 4970.** That the Board approves a one- time stipend for additional duties performed due to a staff member's sick leave during the months of January and February 2014 for *Ivelis Menter* in the amount of \$750.00. Account #11-000-251-100-000
- 4971.** That the Board approves the participation and compensation for *Tiffaney Harris* as a club advisor for Show Time in the Middle School After School Program (replacing John Adranovitz) not to exceed 2 hours per week, at the stipulated negotiated contractual rate of \$19.00 per hour for instructional assistants, effective February 25, 2014 through May 30, 2014. Account #20-233-100-100-TU2
- 4972.** That the Board approves *Julius Clark* as a substitute, on an as-needed basis, not to exceed 2 hours per week, at the stipulated negotiated rate of \$32.00 per hour, in the Middle School After School Program effective February 25, 2014 through May 30, 2014. Account #20-233-100-100-TU2
- 4973.** That the Board approves the compensation for the following staff members who participated in the Pre-K Registration Information Sessions. Account #20-218-200-110-P14

<i>Shary Ashe</i>	March 4 and March 8, 2014 (2.5 hrs.)	\$20.00 per hour
<i>Morgan Casella</i>	March 4 and March 8, 2014 (2.5 hrs.)	\$32.00 per hour
<i>Maria Mujirishvili</i>	March 4 and March 8, 2014 (2.5 hrs.)	\$20.00 per hour
<i>Cathy Reardon</i>	March 4, 2014 (1.25 hours)	\$32.00 per hour
<i>Eileen McClenahan</i>	March 8, 2014 (1.25 hours)	\$32.00 per hour
<i>Danielle Yamello</i>	March 4 and March 8, 2014 (2.5 hrs.)	\$32.00 per hour
<i>Magda Timmes</i>	March 4 and March 8, 2014 (2.5 hrs.)	\$20.00 per hour
<i>Cruz Roolaart</i>	March 4 and March 8, 2014 (2.5 hrs.)	\$20.00 per hour
<i>Meliza Lemus</i>	March 4 and March 8, 2014 (2.5 hrs.)	\$20.00 per hour

- 4974.** That the Board approves *Emmanuel Itzol* as a district translator for parent/community events, after school hours, on an as-needed basis, at the stipulated negotiated contractual rate of \$20.00 per hour, effective February 19, 2014 through June 30, 2014. Account #20-218-200-110-P14

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

- 4975.** That the Board approves *Maria Mujirishvili* as a document translator for parent communications, after school hours, on an as-needed basis, at the stipulated negotiated contractual rate of \$20.00 per hour, effective November 1, 2014 through June 30, 2014. Account #20-218-200-110-P14
- 4976.** That the Board approves *William Gardell* to replace *Andrea Fontenez* as Choral Program substitute, at the stipulated negotiated contractual rate of \$32.00 per hour, effective February 10, 2014 through June 30, 2014. Account # 20-022-100-100-014
- 4977.** That the Board approves *Kelly Rears* as a club advisor for 7th grade Study Skills in the Middle School After-School Program (replacing *Jill Williams*), not to exceed 2 hours per week, at the stipulated negotiated contractual rate of \$32.00 per hour, effective March 11, 2014 through May 30, 2014. Account #20-233-100-100-TU2 Title I
- 4978.** That the Board approves *Jill Williams*, as a substitute teacher, on an as needed basis, not to exceed 2 hours per week, at the stipulated negotiated contractual rate of \$32.00 per hour for the Middle School After-School Program effective March 11, 2014 through May 30, 2014. Account #20-233-100-100-TU2 Title I
- 4979.** That the Board approves the participation and compensation for *Nancy Pape* as chaperone for the Middle School After-School Program's Sea Quest trips, at the stipulated negotiated rate of \$32.00 per hour, not to exceed 2.5 hours per trip. Account #20-233-100-100-TU2 Title I
- 4980.** That the Board approves *Samantha Arauz* for extra work/extra pay for planning and preparation of the 21st Century Community Learning Centers NGO application, not to exceed 50 hours, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-002
- 4981.** That the Board approves an unpaid leave of absence for *Debra Rochford*, March 10 and March 11, 2014.

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 MARCH 11, 2014

MINUTES

5058. That the Board approves Education Inc. to provide hospitalized instruction for Student ID #72083, not to exceed 5 hours per week, effective February 14, 2014 through February 27, 2014 at the rate of \$47.00 per hour. Account #

5059. That the Board approves home instruction for Student ID#10531, not to exceed 10 hours per week, effective February 24, 2014 until further notice.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6333. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Target Field Trip Grant	Count Basie Theatre, Red Bank, NJ (Select AVID students)	03/17/2014 (Originally approved for 03/01/2014)
Sea Quest Organization	Jenkinson’s Aquarium, Point Pleasant Beach, NJ (Sea Quest)	03/27/2014
Fundraiser	Philadelphia Zoo, Philadelphia, PA (All Grade 6 classes)	04/03/2014
Sea Quest Organization	Popomora, Highlands, NJ (Sea Quest)	04/10/2014
Sea Quest Organization	Sandy Hook, NJ (Sea Quest)	04/24/2014
Sea Quest Organization	Sandy Hook, NJ (Sea Quest)	05/15/2014
Student Activity Fund	Allaire State Park, Wall, NJ (All Grade 3 classes)	05/28/2014

6334. That the Board approves the contract with EBS Healthcare Services to provide the services of a speech language specialist, at the hourly rate of \$85.00, 4-5 days per week, on an as-needed basis to be determined by students IEPs, effective March 3, 2014 through June 30, 2014. (Pending completion and approval of the emergent hiring process and criminal history review).

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

- 6335.** That the Board approves the submission of the “Document Camera Needed” project to Donors Choose for the opportunity to receive a donation of classroom technology materials for use in a Middle School classroom.
- 6336.** That the Board approves the submission of the “Help Our Future Engineers" project to Donors Choose for the opportunity to receive a donation of classroom technology materials for use in the Middle School Robotics Class. The request includes 3 Lenovo all-in-one computers that will be used by students to program their bots. Total cost of this project is approximately \$2,000.00.
- 6337.** That the Board approves the submission of the “Listening to Learn” project to Donors Choose for the opportunity to receive a donation of classroom musical materials, books and technology for use in a pre-kindergarten classroom.
- 6338.** That the Board approves the submission of the “Amazing Art” project to Donors Choose for the opportunity to receive a donation of classroom art materials, art books and a drying rack for use in a pre-kindergarten classroom.
- 6339.** That the Board approves the submission of the "Rebuild a Cozy Kindergarten!" project to Donors Choose for the opportunity to receive a donation of literacy student resources for use in a Kindergarten classroom.
- 6340.** That the Board authorizes the Superintendent to submit the 21st Century Community Service Learning Center Competitive Grant for a 5-year period, beginning with the 2014 - 2015 school year.
- 6341.** That the Board approves the submission of the “STEM in Prekindergarten” project to Donors Choose for the opportunity to receive donations of classroom science, technology, engineering and math materials for use in a Prekindergarten class

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

- 9001.** That the Board approves the following policy for first reading:

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

BYLAWS and POLICIES

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Red Bank Borough Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Red Bank Borough Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and be it further

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

- Dr. Stone explained that the original plan was to accept the new Board policies as presented by Strauss Esmay for QSAC and work on any edits after by section. The committee decided to move forward with that plan and present the policies for first and second readings to be in compliance with all regulations. The Board discussed this.

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Miss Lowe, Mr. Noble

VII. HEARING OF THE PUBLIC - None

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. EXECUTIVE SESSION

At 9:27 pm Ms. Roseman motioned, seconded by Ms. Viscomi, to reconvene in Executive Session.

A. Superintendent Search Update

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Miss Lowe, Mr. Noble

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 11, 2014

MINUTES

XI. RETURN TO PUBLIC SESSION

At 10:36 pm the Board returned to Public Session

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Carrie Ludwikowski, Ann Roseman,
Fred Stone, Suzanne Viscomi

ABSENT: Marjorie Lowe, Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo,
Business Administrator/Board Secretary; Armen McOmber, Esq.

XII. ADJOURNMENT

At 10:37 pm Dr. Stone motioned, seconded by Ms. Viscomi, to adjourn.

VOICE VOTE

PRESENT: Jill Burden, Ben Forest, Janet Jones, Carrie Ludwikowski, Ann Roseman,
Fred Stone, Suzanne Viscomi

ABSENT: Marjorie Lowe, Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo,
Business Administrator/Board Secretary; Armen McOmber, Esq

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary