

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
APRIL 8, 2014

MINUTES

**Call to Order – 7:01 p.m. – Middle School Media Center**

**SUNSHINE STATEMENT**

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Carrie Ludwikowski (arrived 7:03 pm), Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

**FLAG SALUTE**

Mr. Forest led the Salute to the Flag.

**I. RESOLUTION FOR EXECUTIVE SESSION**

At 7:01 pm Dr. Stone motioned, seconded by Ms. Viscomi, to convene in Executive Session.

- A. Superintendent Search Update
- B. Personnel
- C. Negotiations
- D. HIB

**ROLL CALL VOTE:**

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None      ABSTENTIONS: None

ABSENT: Ms. Ludwikowski (arrived 7:03 pm)

**CALL TO ORDER – 8:07 p.m.**

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
APRIL 8, 2014

MINUTES

**SUNSHINE STATEMENT**

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

**II. SUPERINTENDENT'S REPORT**

A. HIB- Mr. Reid reported that there were two HIB cases.

**III. PRESIDENT'S REPORT**

A. Superintendent's Search Update- Mr. Forest reported that the Search process is moving forward.

B. Mr. Forest reported that he joined the NAACP march last week and that it was successful.

C. Mr. Forest reported that he is receiving feedback on the Budget.

**IV. PUBLIC HEARING**

A. Business Administrator's Contract Change – No Public Comment

**V. HEARING OF PUBLIC- NONE**

Bylaw #060 reads . . . "Any individual deciding to speak shall sign the speaker's sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 APRIL 8, 2014

MINUTES

**VI. STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

**VII. ACTION AGENDA**

Ms. Jones motioned, seconded by Ms. Ludwikowski, to approve the following:

**BUSINESS – 3000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3422. **TRAVEL**

Name	Date/Time	Location	Fee	Theme	Account #
Linda Alston-Morgan	04/08/2014 12:00 p.m. – 2:30 p.m.	Eatontown, NJ	\$0.00	Go Math Visit/Vetter School	NA
Name	Date/Time	Location	Fee	Theme	Account #
Nicole Mancini	04/08/2014 12:00 p.m. – 2:30 p.m.	Eatontown, NJ	\$0.00	Go Math Visit/Vetter School	NA
Megan Proper	04/08/2014 12:00 p.m. – 2:30 p.m.	Eatontown, NJ	\$0.00	Go Math Visit/Vetter School	NA
Jackie Rivera	04/08/2014 12:00 p.m. – 2:30 p.m.	Eatontown, NJ	\$0.00	Go Math Visit/Vetter School	NA
Justine Coppola	04/08/2014 10:00 a.m. – 12:00 p.m.	Eatontown, NJ	\$0.00	Go Math Visit/Vetter School	NA

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
APRIL 8, 2014

MINUTES

Lauren Schmitt	04/08/2014 10:00 a.m. – 12:00 p.m.	Eatontown, NJ	\$0.00	Go Math Visit/Vetter School	NA
Stacy Sherwood	04/08/2014 10:00 a.m. – 12:00 p.m.	Eatontown, NJ	\$0.00	Go Math Visit/Vetter School	NA
Jessica Stone	04/08/2014 10:00 a.m. – 12:00 p.m.	Eatontown, NJ	\$0.00	Go Math Visit/Vetter School	NA
Lara Wengiel	04/08/2014 10:00 a.m. – 12:00 p.m.	Eatontown, NJ	\$0.00	Go Math Visit/Vetter School	NA
Morgan Cassella	04/10/14 & 04/11/14 9:00 a.m. – 3:00 p.m.	Pemberton, NJ	\$0.00	Teaching Pyramid Tool Reliability Training	NA
Danielle Yamello	04/10/14 & 04/11/14 9:00 a.m. – 3:00 p.m.	Pemberton, NJ	\$0.00	Teaching Pyramid Tool Reliability Training	NA
Debra Pappagallo	05/02/14 9:00 a.m. – 3:00 p.m.	Piscataway, NJ	\$0.00	Middlesex Regional Educational Service Commission	NA
Danielle Yamello	05/05/14 9:30 a.m. – 2:30 p.m.	Trenton, NJ	\$0.00	Veteran Master Training	NA
Debra Rochford	04/01/14, 04/30/14, 07/16/14, 09/19/14, 11/14/14 & 01/23/14 9:30 a.m. – 1:30 p.m.	Trenton, NJ	\$0.00	NJ DOE Early Care and Education Standards Committee	NA
Danielle Yamello	04/01/14, 04/30/14, 07/16/14, 09/19/14, 11/14/14 & 01/23/14 9:30 a.m. – 1:30 p.m.	Trenton, NJ	\$0.00	NJ DOE Early Care and Education Standards Committee	NA

**3423. TRANSPORTATION AWARD**

To award route 1210A for the 2013-2014 school year to Father N Son Transportation for transportation from Manalapan, NJ to the Red Bank Primary School and Red Bank Middle School. Quotations were requested from Briggs, Durham School Services, Father N Son, Harnett Transit and Unlimited Autos. Father N Son Transportation provided the winning response with a \$192.00 per diem.

**3424. DONATION**

That the Board accepts the generous donation from Yestercades, Red Bank, NJ, of 24 all day passes to their establishment valued at \$600 to be used in conjunction with the Day of Excellence Initiative for student rewards.

**3425. DONATION**

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
APRIL 8, 2014

MINUTES

That the Board accepts the generous donation from Evelyn Gardell, Director of the Performing Arts Ensemble, of twelve music stands valued at \$300.00 for the Middle School.

3426. **OUT-OF-DISTRICT PLACEMENT**

That the Board approves the out-of-district placement for Charter School Student at Thorne Middle School, Middletown, NJ, at the per diem rate of \$188.77, plus per diem transportation cost of \$204.00, effective April 22, 2014 through June 26, 2014. Account #

3427. **TRANSPORTATION AWARD**

To award route TM001 for the 2013-2014 school year to Father N Son Transportation for transportation from Red Bank, NJ to Thorne Middle School in Middletown, NJ. Quotations were requested from Briggs, Durham School Services, Father N Son, Irving Raphael, Seman Tov and Unlimited Autos. Father N Son Transportation provided the winning response with a \$204.00 per diem.

**PERSONNEL – 4000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4994. That the Board accepts the resignation of *Raul Rivera*, for personal reasons, effective April 30, 2014.
- 4995. That the Board accepts the resignation of *Uva Lee*, for the purpose of retirement, effective June 30, 2014.
- 4996. That the Board approves an unpaid leave of absence for *Vanessa Banks* on March 28, 2014.
- 4997. That the Board approves the revision to *Aida Pereira's* contractual work week from 3.5 days to 5 days per week, at an MA Step 15 prorated annual salary of \$64,385.00, effective April 9, 2014 through June 30, 2014.
- 4998. That the Board approves a paid maternity leave of absence for *Maura Connor*, utilizing 9 weeks under Federal Family Medical Leave Act (FMLA) from April 21, 2014 through June 24, 2014.

**EXTRA WORK/EXTRA PAY**

- 4999. That the Board approves *Kim Sherman* for planning and leading the Grade 6 AVID Parent Presentation on March 26, 2014, not to exceed 2 hours, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-233-200-100-AVD

RED BANK BOROUGH BOARD OF EDUCATION  
 RED BANK, NEW JERSEY  
 BOARD OF EDUCATION  
 PUBLIC MEETING  
 APRIL 8, 2014

MINUTES

4000. That the Board approve a one-time stipend for additional support of the Interim Superintendent for Debra Pappagallo in the amount of \$1,000.00 per month for 10 months, effective September 2013 through June 2014. Account #11-000-251-100-000
4001. That the Board approves the following staff members to facilitate the Special Education Parent Advisory Council meeting to be held on April 30, 2014, not to exceed 3 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-233-200-100-PI2
- Sara Herrlich*                      *Wendy Strumph*
4002. That the Board approves *Andrea Grasso* for extra work/extra pay for planning and preparation of the School Counseling Program Grant, not to exceed 25 hours, at the stipulated negotiated contractual rate of \$32.00 per hour.
4003. That the Board approves *Wendy Turnock* to support the Middle School planning and preparation of the NJASK 2014 Administration, not to exceed 30 hours, at the stipulated negotiated contractual rate of \$32.00 per hour.

**PUPIL PERSONNEL SERVICES- 5000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5060. That the Board approves home instruction for *Student ID#72279*, not to exceed 10 hours per week, effective March 24, 2014 until further notice.

**CURRICULUM AND PROGRAM – 6000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6345. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PreK Grant	Whole Foods, Middletown, NJ (2 Acelero PreK classes)	04/08/2014

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
APRIL 8, 2014

MINUTES

Monmouth Day Care Center	Liberty Science Museum, Jersey City, NJ (MDCC only PreK classes)	04/09/2014
PreK Grant	Jenkinson's Aquarium, Point Pleasant Beach, NJ (All Primary School, Red Bank Regional HS, and Middletown PreK classes)	04/22/2014
PreK Grant	Jenkinson's Aquarium, Point Pleasant Beach, NJ (All CYMCA, Acelero, and MDCC PreK classes)	04/23/2014
Student Activity Fund	Red Bank Regional HS, Red Bank, NJ (Strings ensemble)	04/24/2014
PreK Grant	Red Bank Primary School, Red Bank, NJ (All off-site PreK classes for PreK-K transition)	05/08/2014
Student Activity Fund	Ringling Brothers' Barnum & Bailey Circus, Trenton, NJ (Grade 5 class trip)	05/16/2014
Student Activity Fund	Camden Adventure Aquarium, Camden, NJ (Grade 4 class trip)	05/22/2014

6346. That the Board approves the submission of the grant application for the 2014 Safety Grant Program through the NJ School Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$7,010.15 for the period of July 1, 2014 through June 30, 2015.
6347. That the Board approves the submission of the "Good Morning Friends!" project to Donors Choose for the opportunity to receive a donation of literacy materials for use in a Kindergarten classroom.
6348. That the Board recognizes May 12-16, 2014 as Special Education week.
6349. That the Board approves the 2014-2015 School Calendar.
6350. That the Board authorizes the Superintendent to approve the submission of the School Counseling Program Grant that would allow the district to expand school counseling programs and services for the next three years beginning in the 2014-2015 school year.

**ROLL CALL VOTE:**

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None                      ABSTENTIONS: 6345: Miss Lowe abstained on the following trips: Jenkinson's Aquarium/Point Pleasant Beach, NJ (for all CYMCA, Acelero and MDCC PreK classes); Ringling Brothers' Barnum & Bailey Circus (Grade 5 Class Trip); Camden Adventure Aquarium (Grade 4 Class Trip).

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
APRIL 8, 2014

MINUTES

ABSENT: Mr. Noble

**VIII. HEARING OF THE PUBLIC-None**

**IX. OLD BUSINESS:**

- Mrs. Ludwikowski wanted to confirm that there were no Summer Camps except for the Extended School Year required for Special Education Students. Mrs. Pappagallo confirmed and stated that the summer programs were run through the 21<sup>st</sup> Century Grant and that since we did not receive the grant last year, the district did not have the funds to run a program this year.
- Mrs. Pappagallo reported that there would be a meeting with Senator Beck next week.

**X. NEW BUSINESS**

- Ms. Viscomi reported at the last Town Council meeting they stated that they would be using our parking lot for safety checks. Mrs. Pappagallo confirmed that they sent a facility use form over and that they were scheduled to use it.
- Mr. Forest reported that a public member complained at the last Town Council meeting that they were not enforcing the housing code.
- Mrs. Pappagallo reported that it was time again to think about the NJ School Boards Convention and get a consensus on where everyone wanted to stay. The Sheraton was preferred by all. The Board members will pay for any room charge over the approved per night rate.

**XI. EXECUTIVE SESSION**

At 8:29 pm Ms. Roseman motioned, seconded by Ms. Ludwikowski, to reconvene in Executive Session.

- A. Superintendent Search Update
- B. Negotiations

**ROLL CALL VOTE:**

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi.

NAYS: None ABSTENTIONS: None

ABSENT: Mr. Noble

**RETURN TO PUBLIC SESSION at 9:17 pm**

ROLL CALL:

PRESENT: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi



RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
APRIL 8, 2014

MINUTES

ABSENT: Mr. Noble

**XII. ADJOURNMENT**

At 9:18 pm Ms. Viscomi motioned, seconded by Dr. Stone, to adjourn

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi.

NAYS: None      ABSTENTIONS: None

ABSENT: Mr. Noble

Respectfully submitted,

Debra Pappagallo  
Business Administrator/Board Secretary